

**Executive Committee
January 22, 2008 Meeting**

Draft Minutes

Members Present: Michael Pace, Chairman
James Francis, Vice-Chairman
Mark Cooper
Ray O'Brien

CRRA Staff Present:

Tom Kirk, President
Jim Bolduc, Chief Financial Officer
Peter Egan, Director of Environmental Affairs & Development
Moira Kenney, Secretary to the Board/Paralegal

Chairman Pace called the meeting to order at 3:05 p.m. and noted that a quorum was present.

1. APPROVAL OF THE MINUTES OF THE JULY 26, 2007, EXECUTIVE COMMITTEE MEETING

Chairman Pace requested a motion to approve the minutes of the July 26, 2007, Executive Committee Meeting. The motion was made by Director O'Brien and seconded by Director Cooper. The minutes were approved unanimously as presented.

2. APPROVAL OF THE MINUTES OF THE SEPTEMBER 17, 2007, EXECUTIVE COMMITTEE MEETING

Chairman Pace requested a motion to approve the minutes of the September 17, 2007, Executive Committee Meeting. The motion was made by Director O'Brien and seconded by Director Cooper. The minutes were approved unanimously as presented.

3. REVIEW AND RECOMMEND FOR BOARD APPROVAL ANNUAL PLAN OF OPERATIONS

Chairman Pace requested a motion regarding the above-captioned matter. The following motion was made by Director O'Brien:

RESOLVED: That the Executive Committee hereby authorizes CRRA management to submit the Annual Plan of Operations for FY2008 and FY2009 to the Connecticut CT DEPARTMENT of Environmental Protection, substantially as discussed and presented at this meeting.

Chairman Pace stated the Annual Plan of Operations is on the table for discussion and asked for any suggested changes by the Executive Committee to be provided before its presentation to the full Board. Chairman Pace asked Mr. Egan why the plans cover part of FY'08

in addition to FY'09. Mr. Egan stated ideally the Annual Plan of Operations should be prepared in the fall. He stated having the plan cover two years allows the state auditor to review the plan by 2008. Chairman Pace asked that the minutes state why the Annual Plan of Operations wasn't done in 2007 for the benefit of the full Board.

Director O'Brien stated the preliminary paragraph should include what fraction of the State's population is currently served by CRRA facilities, what fraction of the State's solid waste is currently handled by CRRA facilities, and what each individual contribution to the project is. He stated he felt these items should be prominent because CRRA is asking CT DEP to come up with funding for the action plan developed. He stated originally the legislation foresaw that all of Connecticut would be served by CRRA facilities whether directly, or through contracts of private industry. Director O'Brien stated revenue was drawn from the entire state and as of next year CRRA will not have that option. Director O'Brien stated the fraction of the total solid waste generated by the State which was covered by the \$1.6 million tons a year of municipal solid waste handled by CRRA's four projects should be emphasized. He asked Mr. Egan to demonstrate a consistent number when referring to the number of municipalities served by CRRA throughout the plan. Mr. Egan stated that he will make those changes.

Director O'Brien asked that the number of times the CT DEP is statutorily required to review the Solid Waste Management Plan be included. Chairman Pace asked if the specifications on how the diversion rate is established were correct. Mr. Egan explained that the CT DEP established the diversion rate based on installed capacity. He stated if CRRA wants to stay current and not build any additional capacity that the diversion rate be factored using those stipulations.

After some discussion Director O'Brien and Chairman Pace asked Mr. Egan to highlight the sentence stating "Therefore, in developing this Annual Plan of Operations, CRRA has found it necessary to develop several strategies in addition to those included in the SWMP to address the continued availability of the "solid waste management system". Chairman Pace and Director O'Brien also asked Mr. Egan to remove the word unfortunate from the second paragraph in section 1.4.

Chairman Pace asked Ms. Kenney to create a "laundry list" of requested changes and suggestions made by the Executive Committee to be prepared for the Board's review at the January 21, 2008, meeting.

Director O'Brien stated in the last paragraph of section 2-4 the issue being discussed should be restated as "the issue of public control of Connecticut Resource Recovery facilities". Chairman Pace stated that a statement making clear "that private ownership is not consistent with what CRRA creation was originally intended to accomplish" is extremely important and should be added to section 2.1.2.1.

The Committee discussed at length the history and changes of the business model of CRRA.

Under the section detailing the expiration of municipal services agreement the Committee suggested adding a paragraph which points out the benefits of assuring in-state capacity for in-state generators and how that will reduce traffic, as well as provide a source of electric power.

Mr. Egan stated he would add a paragraph under the section of the plan which discusses publicly controlled trash to energy residue disposal capacity, stating “the benefits of assuring in-state capacity for in-state generators and how that will reduce traffic in the state of CT, as well as provide a source of electric power.”

Chairman Pace stated the disposal of ash residue was an issue that needs to be expanded and clearly addressed for the benefits of policy makers. He asked that the almost 300,000 tons of ash per year disposed of by CRRA be highlighted. Director O’Brien stated that a statement be included which address the length of time needed to acquire and permit an ash landfill.

Director O’Brien asked that section 2.1.3 list the projects and include a table illustrating the population served by each project, the waste served by that project, and what fraction of the state totals they are.

Chairman Pace suggested a letter be drafted to Commissioner McCarthy stating CRRA would appreciate an opportunity to meet and discuss the Annual Plan of Operations. Mr. Bolduc stated some of the issues stemming from the plan need to be addressed by the legislature as well. He stated the CT DEP needs to understand the timing and importance of the issues at hand.

Director O’Brien asked if the expanded write up belongs in the Annual Plan of Operations. He stated it is appropriate to say CRRA is working on a landfill but that the write-up is too lengthy. After discussion management and the Committee agreed to condense the write up and move it to section three.

Director O’Brien asked that it be stated that Shelton landfill’s hazardous waste area was certified closed by both EPA and DPA, and that the remaining non-hazardous waste units were certified closed by CT DEP.

On the section devoted to the Ellington Landfill the Committee agreed it should be made clear that how many acres comprise the property now owned by CRRA , as well as what CRRA’s plan to protect the two other properties are. Mr. Egan stated a paragraph would be added to state CRRA will continue to pursue negotiations with the remaining two property owners to control the landfill leachate plume.

Director O’Brien stated that a sentence should be included indicating that “CRRA, on behalf of the seventy member municipalities of the Mid-CT Project, will assume responsibility.”

Director O’Brien stated it should be made clear that the MSW Area stopped receiving waste in 1988, and was closed by the Town of Wallingford. He asked the information be tied in with a statement regarding the MSW portions of the Landfill certification by CT DEP as closed in February 2005. The Committee also stated a list of the regulatory status of the other ash areas be included.

The Committee agreed the timing for developing a draft model ordinance should be clear. Further discussion resulted in a request that in the future the full Board should consider a flow control ordinance where it’s practical, which should be an integral part of any MSW’s in the future.

Director O'Brien asked how CRRA plans to support CT DEP efforts to change manufacturing. Mr. Egan stated if there is a way to support the CT DEP that CRRA will offer their services. Mr. Kirk stated that the support is typically exemplified by CRRA's presence at a public hearing, or in a letter. It was agreed that a statement indicating CRRA willingness to support CT DEP should remain in the plan.

Under the section discussing assisting CT DEP in identifying incentives for haulers the Committee asked that a sentence be added stating single stream recycling is a way to increase this amount. The Committee also asked that the section titled "develop a host community benefits package" be changed to say, "Develop a host community benefits package that *provides* funding for..."

After a lengthy discussion regarding composting the Committee agreed to revise the section discussing the feasibility of a food waste composting facility. Mr. Egan said he would include a statement which made it clear that CRRA expects the results of the study to become available during FY 2009, rather than FY 2008.

The Committee discussed solid waste management technologies which have the potential to reduce environmental impacts. It was agreed that the results gathered by the consultant engaged to undertake new and emerging technologies for MSW disposal be stated. Mr. Kirk stated it was clear that there are no emerging technologies likely to change CRRA's strategic plan in the near term.

Director O'Brien stated it was important to note that the electronics recycling contractor used by CRRA is audited to ensure that recycled components are managed in an environmentally safe manner at properly licensed facilities. The Committee and management agreed. The Committee agreed under education and outreach that an expansive statement evaluating the expectations of Phillip D. Bag be included, as well as discussion regarding the initiative with the single stream pilot program in the City of Hartford.

Director O'Brien asked that a statement including discussion of the results of enforcement efforts be put under the permitting and enforcement section. He stated he knew there had been some positive results which should be included.

The Committee agreed that emphasis should be used when stating funding is over for the Stratford museum as of January 2009. Mr. Kirk stated the yearly costs for the museum are \$240,000. Mr. Kirk stated if CRRA runs the museum the outcome would be different than if SWEROC was running the museum. Mr. Kirk stated an RFP was done to help CRRA find grants to support the museum but there were no responses. The Committee discussed the possibility of alternative sources of funding for the trash museum.

4. ADDITION TO THE MOTION

Director O'Brien made a motion to add any requested changes from the Executive Committee to the resolution prior to submitting the Annual Plan of Operations for FY'08 and FY'09 for approval of the full Board.

Chairman Pace stated that by consensus of the Executive Committee the recommended changes and edits of the Annual Plan of Operations will be moved to the full Board for approval.

Chairman Pace stated the protocol for the Annual Plan of Operations is for the Executive Committee to first review and then forward any edits to the full Board for review. He stated after reviewing and approving the plan the Board of Director's will authorize CRRA management to forward the plan to the CT DEP's commissioner, Gina McCarthy.

5. DISCUSSION

Chairman Pace stated a discussion item will be raised at the Board meeting indicating that a letter will be drafted to the CT DEP's commissioner addressing issues of concern regarding the plan.

Mr. Bolduc distributed a draft legislative agenda for the Executive Committee's review and stated no action was needed. The Committee discussed proceeding with payment for outstanding State Loan's at length. Mr. Kirk stated the letter contained management's recommendation and he would appreciate recommendations and comments.

6. REVIEW AND DISCUSS STRATEGIC OVERVIEW

Mr. Kirk stated there have been some changes to the strategic overview. He stated the specifics on energy generation were moved to the goal list and that the mission statement now reads more appropriately as a result of the changes. Director O'Brien stated he would move the environmental equity statement into the same section of the mission statement. Management agreed to make the change.

The Committee discussed taking steps to ensure CRRA moves ahead with business plans with caution and consideration of the CT DEP.

Ms. Kenney stated in response to a routine letter from Governor Rell that she was distributing a packet explaining clearly the responsibilities and duties of the Executive Committee. Chairman Pace stated that in response to the letter he had drafted a letter stating that he will see to informing the executive Committee of their duties.

ADJOURNMENT

Chairman Pace made a motion to adjourn the meeting. Director O'Brien seconded the motion. The motion previously made and seconded was passed unanimously.

The meeting was adjourned at 4:50 p.m.

Respectfully submitted,

Moira Kenney
Secretary to the Board/Paralegal