

**Policies & Procurement Committee
October 11, 2007 Meeting**

Draft Minutes

Members Present: Raymond O'Brien, Committee Chairman
James Miron
Linda Savitsky

CRRA Staff Present: Tom Kirk, President
Robert Constable (joined the call at 9:45 a.m.)
Peter Egan, Director of Environmental Affairs & Development
Mike Tracey, Operations Manager, Construction Management
Moira Kenney, Secretary to the Board/Paralegal

Chairman O'Brien called the meeting to order at 9:45 a.m. and noted that there was a quorum.

1. APPROVAL OF MINUTES OF THE SEPTEMBER 20, 2007 POLICIES & PROCUREMENT COMMITTEE MEETING

Chairman O'Brien requested a motion to approve the minutes of the September 20, 2007 Policies & Procurement Committee meeting. Director Miron made the motion, which was seconded by Director Savitsky.

The motion previously made and seconded was unanimously approved by roll call.

2. REVIEW AND RECOMMEND FOR BOARD APPROVAL RESOLUTION REGARDING THE REFURBISHMENT OF STEEL PAN CONVEYOR CV-100B AT THE MID-CONNECTICUT WASTE PROCESSING FACILITY

Chairman O'Brien requested a motion on the above-captioned matter. Director Savitsky made the following motion:

RESOLVED: That the President is hereby authorized to execute an agreement with Lydon Millwright Services, Inc. to refurbish steel pan conveyor CV-100B at the Mid-Connecticut Waste Processing Facility, substantially as presented and discussed at this meeting.

Director Miron seconded the motion.

Mr. Kirk explained to the Committee the reason there was only one response to the request is due to the specialized nature of the work which results in a limited number of qualified applicants. Mr. Tracey explained there are several firms technically qualified to do the work, but there is a new requirement in CT for any vendor who does conveyor work. Currently there is only one licensed vendor, but CRRA's management is working with vendors to assist them in obtaining the necessary licensing. CRRA is holding off work on other conveyor projects until other vendors can obtain licensing, but this particular conveyor needs prompt attention. Director Savitsky asked if the dollar cost was in the range of what CRRA was expecting. Mr. Tracey explained it was somewhat higher than CRRA had anticipated but that was partly due to the project being more complicated than initially expected.

Mr. Kirk asked Mr. Tracey to confirm that the license is an individual employee license and not a firm license. Mr. Tracey confirmed that in fact the license needs to be held by an individual working for the firm.

The motion previously made and seconded was approved unanimously by roll call.

3. INFORMATIONAL

Director Savitsky stated the report on the competitive process needs to make the threshold a little higher. Chairman O'Brien agreed and asked Mr. Kirk where CRAA was on making these changes. Mr. Kirk explained that he would need to confer with Mr. Bolduc but would most likely be making a recommendation to the Policies & Procurement Committee for consideration on raising some thresholds, or procedural changes to make it easier for the staff to review.

Chairman O'Brien asked Mr. Kirk why McGuire Woods is still on the exceptions for competitive purchases as well as the legal requests when the case is over. Mr. Kirk answered that the Director of Legal Services, Ms. Hunt will discuss that issue at the October 25, 2007 Board meeting.

4. ADJOURNMENT

Chairman O'Brien requested a motion to adjourn the meeting. The motion made by Director Miron and seconded by Director Savitsky was approved unanimously.

The meeting was adjourned at 9:52 a.m.

Respectfully submitted,

Moira Kenney
Secretary to the Board/Paralegal

