

**Policies & Procurement Committee
October 10, 2008, Meeting**

Draft Minutes

Members Present: Raymond O'Brien, Committee Chairman
Theodore Martland, Vice-Chairman
James Miron (present by telephone)
Linda Savitsky (present by telephone beginning 11:10 a.m.)

CRRA Staff Present: Tom Kirk, President
Chris Shepard, Environmental Engineer
Jeffrey Duvall, Manager of Budgets and Forecasting
Peter Egan, Director of Environmental Affairs
Tom Gaffey, Enforcement/Recycling Director
Laurie Hunt, Director of Legal Services
Rich Kowalski, Operations Engineer
Trevor Nichols, Senior Operations Analyst
Paul Nonnenmacher, Director of Public Affairs
Rich Quelle, Senior Engineer (present until 10:15 a.m.)
Mike Tracey, Director of Operations
Moira Kenney, Secretary to the Board/Paralegal

Chairman O'Brien called the meeting to order at 9:36 a.m. and noted that a quorum was present.

Chairman O'Brien requested that everyone stand for the Pledge of Allegiance whereupon the Pledge was recited. Noting that there were no members of the public present for comment, Chairman O'Brien stated that the regular meeting would commence.

1. APPROVAL OF MINUTES OF THE SEPT 11, 2008, POLICIES & PROCUREMENT COMMITTEE MEETING

Chairman O'Brien requested a motion to accept the minutes of the Sept. 11, 2008, Policies & Procurement Committee meeting. The motion was made by Director Miron and seconded by Vice-Chairman Martland.

Chairman O'Brien requested that the Executive Session state that a through discussion was held regarding the two contracts that were recommended for approval following the discussion.

The minutes were approved unanimously by roll call.

2. REVIEW AND RECOMMEND FOR BOARD APPROVAL RESOLUTION REGARDING COOPERATIVE SERVICE AGREEMENT WITH UNITED STATES DEPARTMENT OF AGRICULTURE FOR THE CONTROL OF BIRDS

Chairman O'Brien requested a motion on the above-referenced item. Vice-Chairman Martland made the motion, which was seconded by Chairman O'Brien.

RESOLVED: That the President is hereby authorized to execute an agreement with the United States Department of Agriculture Animal and Plant Health Inspection Service Wildlife Services, for the control of nuisance birds at the Hartford Landfill and Mid-Connecticut Project Waste Processing Facility, substantially as presented and discussed at this meeting.

The motion previously made and seconded was approved unanimously by roll call.

3. **REVIEW AND RECOMMEND FOR BOARD APPROVAL RESOLUTION REGARDING EXPENDITURE FOR RETROFIT OF CITY OF HARTFORD REFUSE-COLLECTION AND RECYCLING DIESEL TRUCKS**

Chairman O'Brien requested a motion on the above-referenced item. Vice-Chairman Martland made the following motion:

RESOLVED: That the President of CRRA be authorized to expend \$200,000 to retrofit 11 City of Hartford Department of Public Works diesel refuse-collection and recycling trucks as required by the Host Community Agreement contained in the Settlement Agreement with the City of Hartford and the modification of the Solid Waste Permit to Operate the Hartford Landfill, substantially as presented and discussed at this meeting.

The motion was seconded by Director Miron.

The motion previously made and seconded was approved unanimously by roll call.

4. **REVIEW AND RECOMMEND FOR BOARD APPROVAL RESOLUTION REGARDING CONVERSION OF TWO SECONDARY SHREDDER MOTORS AT THE MID-CONNECTICUT WPF**

Chairman O'Brien requested a motion on the above-referenced item. Vice-Chairman Martland made the following motion:

RESOLVED: That the President is hereby authorized to execute an agreement with American Rotor Corporation to provide two converted secondary shredder motors rated to 1250 horsepower to be located at the Mid-Connecticut Waste Processing Facility, substantially as presented and discussed at this meeting.

The motion was seconded by Director Miron.

The motion previously made and seconded was approved unanimously by roll call.

5. **REVIEW AND RECOMMEND FOR BOARD APPROVAL RESOLUTION REGARDING REPLACEMENT OF PRIMARY AIR COMPRESSORS AT THE MID-CONNECTICUT WPF**

Chairman O'Brien requested a motion on the above-referenced item. Director Miron made the following motion:

RESOLVED: That the President is hereby authorized to execute an agreement with Air Compressor Engineering to replace the primary air compressors at the Mid-Connecticut Waste Processing Facility, substantially as presented and discussed at this meeting.

The motion was seconded by Vice-Chairman Martland.

The motion previously made and seconded was approved unanimously by roll call.

6. **REVIEW AND RECOMMEND FOR BOARD APPROVAL RESOLUTION REGARDING THE UPGRADE OF THE AUTOMATION SYSTEMS AT THE MID-CONNECTICUT POWER BLOCK FACILITY**

Chairman O'Brien requested a motion on the above-referenced item. Vice-Chairman Martland made the following motion:

RESOLVED: That the President is hereby authorized to execute an agreement with I & C Systems Engineering to upgrade the automation system located at the Mid-Connecticut Power Block Facility, substantially as presented and discussed at this meeting.

The motion was seconded by Director Miron.

The motion previously made and seconded was approved unanimously by roll call.

7. **REVIEW AND RECOMMEND FOR BOARD APPROVAL RESOLUTION REGARDING THE PURCHASE OF A NEW ARTICULATING BOOM "HIGH LIFT" FOR THE MID-CONNECTICUT WPF**

Chairman O'Brien requested a motion on the above-referenced item. Director Miron made the following motion:

RESOLVED: That the President is hereby authorized to issue a purchase order to United Rentals of Connecticut pursuant to a Connecticut Department of Administrative Services (DAS) agreement for the purchase of a new 60-foot, articulating boom "high lift" to be used at the Mid-Connecticut Waste Processing Facility, substantially as presented and discussed at this meeting.

The motion was seconded by Vice-Chairman Martland.

The motion previously made and seconded was approved unanimously by roll call.

8. **REVIEW AND RECOMMEND FOR BOARD APPROVAL RESOLUTION REGARDING PURCHASE OF A MOBILE SHREDDER FOR THE MID-CONNECTICUT WPF**

Chairman O'Brien requested a motion on the above-referenced item. Director Miron made the following motion:

RESOLVED: That the President is hereby authorized to execute and agreement with Simplicity Engineering (NE) Inc. for the purchase of a mobile shredder to be used at the Mid-Connecticut Waste Processing Facility, substantially as presented and discussed at this meeting.

The motion was seconded by Vice-Chairman Martland.

The motion previously made and seconded was approved unanimously by roll call.

9. **REVIEW AND RECOMMEND FOR BOARD APPROVAL RESOLUTION REGARDING A STANDARD FORM HAULER AGREEMENT FOR DELIVERY OF NEW HAVEN WASTE**

Chairman O'Brien requested a motion on the above-referenced item. Director Miron made the following motion:

RESOLVED: That the President is authorized to execute an Agreement with CWPM, LLC, for delivery of Acceptable Waste from the City of New Haven to CRRA's Mid-Connecticut Project substantially as presented and discussed at this meeting.

FURTHER RESOLVED: That said Agreement includes a guaranteed minimum commitment of 40,000 tons per year for five years with an additional 40,000 tons allowed and;

FURTHER RESOLVED: beginning on January 1, 2009, said Agreement includes a municipal solid waste tip fee of \$51.00 per ton that escalates every year during the five year term to a \$57.00 per ton tip fee in year five and;

FURTHER REOLVED: That said Agreement also allows for an additional five-year extension at terms that are mutually agreeable to both parties.

The motion was seconded by Vice-Chairman Martland.

Chairman O'Brien asked when the motion goes forward to the Board that it summarizes why there is an unfavorable recommendation from the committee.

Director Martland accepted Director Miron's suggestion as a friendly amendment.

The motion previously made and seconded was approved as amended unanimously by roll call.

10. **REVIEW AND RECOMMEND FOR BOARD APPROVAL RESOLUTION REGARDING PUBLIC MEETING POLICY**

Chairman O'Brien requested a motion on the above-referenced item. Vice-Chairman Martland made the following motion:

RESOLVED: That the Board hereby adopts the Meeting Public Comment Policy and Procedure substantially as presented and discussed at this meeting.

The motion was seconded by Director Miron.

The motion previously made and seconded was approved as amended by roll call.

11. **REVIEW AND RECOMMEND FOR BOARD APPROVAL RESOLUTION REGARDING AMENDED AND RESTATED SOLID WASTE DISPOSAL AGREEMENT BETWEEN THE AUTHORITY AND WHEELABRATOR BRIDGEPORT, L.P.**

Chairman O'Brien requested a motion on the above-referenced item. Director Miron made the following motion:

RESOLVED: That the President is hereby authorized to execute the Amended and restated Solid Waste Disposal Agreement with Wheelabrator Bridgeport, L.P., for disposal capacity at the Bridgeport Resource Recovery Facility, substantially as discussed and presented at this meeting.

The motion was seconded by Vice-Chairman Martland.

The motion previously made and seconded was approved unanimously by roll call.

12. **REVIEW AND RECOMMEND FOR BOARD APPROVAL RESOLUTION REGARDING AUTHORIZATION FOR PAYMENTS OF PROJECTED LEGAL EXPENSES**

Chairman O'Brien requested a motion on the above-referenced item. Vice-Chairman Martland made the following motion:

WHEREAS: CRRA has entered into Legal Service Agreements with various law firms to perform legal services; and

WHEREAS, the Board of Directors has previously authorized certain amounts for payment of fiscal year 2009 projected legal fees; and

WHEREAS, CRRA expects to incur greater than anticipated legal expenses in connection with Mid-Connecticut Project matters;

NOW THEREFORE, it is RESOLVED: That the following additional amount be authorized for payment of legal fees and costs to be incurred through June 30, 2009

The motion was seconded by Vice-Chairman Martland.

<u>Firm:</u>	<u>Amount:</u>
Pepe & Hazard	\$125,000

The motion was seconded by Director Savitsky.

The Committee discussed the resolution at length during Executive Session and was thoroughly briefed by Ms. Hunt on the need for further legal expenses.

The motion previously made and seconded by Director Savitsky was approved by roll call. Vice-Chairman Martland voted nay.

13. **EXECUTIVE SESSION**

Chairman O'Brien requested a motion to enter into Executive Session to discuss pending litigation, real estate acquisition matters, and RFP responses. The motion made by Director Savitsky and seconded by Vice-Chairman Martland was approved unanimously. Chairman O'Brien requested that the following people remain for the Executive Session, in addition to the Committee members:

Tom Kirk
Laurie Hunt, Esq.

The Executive Session commenced at 11:25 a.m. and concluded at 11:40 a.m. Chairman O'Brien noted that no votes were taken.

The meeting was reconvened at 11:40 a.m., the door was opened, and the Board secretary and all members of the public were invited back in for the continuation of public session.

ADJOURNMENT

Chairman O'Brien requested a motion to adjourn the meeting. The motion made by Director Savitsky and seconded by Vice-Chairman Martland was approved unanimously by roll call.

The meeting was adjourned at 11:52 a.m.

Respectfully submitted,

Moira Kenney
Secretary to the Board/Paralegal