



MEMORANDUM

TO: CRRA Policies & Procurement Committee

FROM: Moira Kenney, Secretary to the Board/Paralegal

DATE: September 5, 2008

RE: Notice of Meeting

There will be a meeting of the **Policies & Procurement Committee** of the Connecticut Resources Recovery Authority's Board of Directors on Thursday September 11, 2008, at 9:30 a.m. in the Board Room at 211 Murphy Road, Hartford, CT 06114.

The purpose of this meeting will be:

1. Pledge of Allegiance
2. Public Comment
3. Approval of Minutes of the July 10, 2008, Committee meeting (Attachment A).
4. Review and Recommend for Board Approval Resolution Regarding Modification to the Travel & Expense Policy (Attachment B).
5. Review and Recommend for Board Approval Resolution Regarding Ratification of Emergency Procurement Contracts (Attachment C).
6. Review and Recommend for Board Approval Resolution Regarding the Adoption of the Policy and Procedure for the Distribution of Recycling Rebates to Member Municipalities (Attachment D).
7. Executive Session to discuss pending litigation, real estate acquisition matters, and RFP responses
8. Informational
 - a. Report on vendors exceeding \$50,000 on cumulative contracts, as required by CRRA's Procurement Policy (Attachment E).
 - b. Report on purchases that are considered exceptions to the competitive process pursuant to CRRA's Procurement Policy (Attachment F).
 - c. Report on Legal Requests for Services (Attachment G).
9. Such other items that may properly come before the Committee.

Please call this office at (860) 757-7787 to confirm your attendance.