

**Policies & Procurement Committee
December 1, 2005 Telephonic Meeting**

Minutes

Members Present by telephone:

Benson Cohn, Committee Chairman
Mark Cooper
Raymond O'Brien

CRRA Staff Present at 100 Constitution Plaza:

Tom Kirk, President
Peter Egan, Director of Environmental Affairs & Development
Laurie Hunt, Director of Legal Services
David Bodendorf, Senior Environmental Engineer
Jim Ruel, Purchasing Manager
Donna Tracy, Executive Assistant
Kristen Greig, Secretary to the Board/Paralegal

Also present at 100 Constitution Plaza: Dave Arruda of MDC.

Chairman Cohn called the meeting to order at 9:30 a.m. and noted that there was a quorum.

1. APPROVAL OF MINUTES OF THE NOVEMBER 3, 2005 POLICIES & PROCUREMENT COMMITTEE MEETING

Chairman Cohn requested a motion to accept the minutes of the November 3, 2005 Policies & Procurement Committee meeting. The motion made by Director O'Brien was seconded by Director Cooper.

The minutes were approved unanimously.

Director O'Brien asked if the Committee would be receiving a copy of the revised Telephonic Meeting policy. Chairman Cohn responded that copies would be supplied to the Committee.

2. REVIEW AND RECOMMEND FOR BOARD APPROVAL RESOLUTION REGARDING DEVELOPMENT OF A REVISED CLOSURE PLAN FOR THE HARTFORD LANDFILL

Chairman Cohn requested a motion regarding the above-captioned item. Director O'Brien made the following motion:

RESOLVED: That the President is hereby authorized to enter into a contract with Fuss & O'Neill Inc. to perform engineering services associated with the preparation of a

revised closure plan for the CRRA Hartford Landfill substantially as discussed and presented at this meeting.

Director Cooper seconded the motion.

Director O'Brien stated that he did not receive the technical evaluation referenced in the information presented. Mr. Bodendorf informed the Committee that the information would be available prior to the Board meeting. Director O'Brien said that his concern was that there was a third bidder in the same price range as the bidder that was being recommended. Director O'Brien noted that the third bidder was not interviewed and there was not an explanation why they were not interviewed. Mr. Egan explained that the referenced bidder's package was very superficial. The package did not contain many details and did not seem to be assembled with much deliberation and consideration. Mr. Egan noted that that the memo would be revised to indicate such and could be provided to the Committee prior to the Board meeting. Director O'Brien stated that because this is a public document, there should be an explanation of why a competitive bidder was not invited for an interview. Chairman Cohn agreed.

Director O'Brien noted that the statement that SCS submitted the second best proposal was not consistent with other comments about SCS in the memo. Director O'Brien said that the proposal was incomplete, with a verbal estimate to increase the cost and a schedule was missing. Director O'Brien said that the memo should indicate that SCS was brought in for clarification. Mr. Egan stated that the memo would be revised to clarify that information.

Chairman Cohn stated that he would like the technical evaluation included in the Board package. Mr. Egan agreed that would be included.

The motion previously made and seconded was approved unanimously.

3. DISCUSSION REGARDING REVISIONS TO ETHICS POLICY

Chairman Cohn requested a motion to table this matter pending further legal research on the legislative history to ensure there were no issues with the concept that members who represent municipalities are not in conflict because the legislature made an explicit determination that they wanted the clients to be in control of the organization. The motion to table was made by Director O'Brien and seconded by Director Cooper. The motion to table previously made and seconded was approved unanimously.

4. REVIEW STATUS OF ACTION REGARDING THE REPORT ON QUASI-PUBLIC AGENCIES

Chairman Cohn stated that the Chairman of the Board intended for the Policies & Procurement Committee to review the report from the Governor's office regarding quasi-public agencies to see if there were any additional changes that the Board should consider. Chairman Cohn stated that the attachment in the package was an overview of the actions already taken by the Human Resources Committee. Chairman Cohn requested that the matter be tabled for review

of the Governor's report. The motion to table made by Director O'Brien and seconded by Director Cooper was approved unanimously.

Director O'Brien suggested that the Compensatory Time Policy, which has been revised by the Organizational Synergy and Human Resources Committee, include a definition of "senior management." Mr. Kirk said that the recommended change would be incorporated and the policy would go to the December Board meeting for approval.

Chairman Cohn stated that the Committee would do a review of the Governor's report to ensure all of the recommended changes were completed.

5. INFORMATIONAL

Report on Legal Requests for Services

Director O'Brien stated that it would be helpful if the report included a total of the Requests for Services to date and the amount spent of those allocated amounts. Mr. Kirk responded that the report would be revised to include that information.

6. ADJOURNMENT

Chairman Cohn requested a motion to adjourn the meeting. The motion made by Director O'Brien and seconded by Director Cooper was passed unanimously.

The meeting was adjourned at 9:45 a.m.

Respectfully submitted,

Kristen B. Greig
Secretary to the Board/Paralegal