

**Policies & Procurement Committee
Special Telephonic Meeting
November 15, 2005**

Draft Minutes

Members Present

Via Conference Phone:

Benson Cohn, Committee Chairman
Theodore Martland, Committee Vice-Chairman
Michael Jarjura (via phone beginning at 12:05 p.m.)
Raymond O'Brien

CRRA Staff Present: Tom Kirk, President
Peter Egan, Director of Environmental Affairs and Development
Ron Gingerich, Environmental Compliance Manager
Chris Shepard, Environmental Engineer
Jim Ruel, Purchasing Manager
Donna Tracy, Executive Assistant

Chairman Cohn called the meeting to order at 12:02 p.m. and noted that there was a quorum.

1. REVIEW AND RECOMMEND FOR BOARD APPROVAL RESOLUTION REGARDING CLEAN WATER ACT SECTION 316(b) COMPLIANCE SERVICES AT THE MID-CT RESOURCE RECOVERY FACILITY FOR CALENDAR YEARS 2006, 2007 AND 2008

Chairman Cohn requested a motion regarding the above-captioned item. Director O'Brien made the following motion:

RESOLVED: That the President is hereby authorized to enter into a contract with Kleinschmidt Associates for performance of Clean Water Act ("CWA") Section 316(b) compliance services at the Mid-Connecticut Resource Recovery Facility for fiscal years 2006, 2007, 2008, 2009, and 2010 substantially as discussed and presented at this meeting.

The motion was seconded by Vice-Chairman Martland.

Chairman Cohn indicated that the reason this motion was brought to the Policies and Procurement Committee was that based on the overall rating, the low bidder is not the preferred candidate. Chairman Cohn stated that because of this, it was his feeling that the Committee should review the matter before it was brought to the full Board.

Director O'Brien stated that, in a prior review with Mr. Egan, management had made a very good case that CRRA would be better served by going with this recommendation. Vice-Chairman Martland agreed. Chairman Cohn stated that given the nature of the assignment expected quality is the most important element.

Vice-Chairman Martland asked if the vendor had a good relationship with DEP. Mr. Egan responded in the affirmative. Mr. Egan noted that TRC's professionals within this branch of expertise are all located in Lowell, Massachusetts, have no experience on the Connecticut River, and have not had first-hand contact with DEP personnel. Vice-Chairman Martland stated that this would be a liability.

Chairman Cohn explained that the Committee had been discussing the procurement regarding compliance services at Mid-Connecticut and the Committee felt that quality of the expected capability is more important in this instance than the low bid. Chairman Cohn added that a known and good relationship with DEP has value.

Director O'Brien added that the low bid assumes work that is not approved by the DEP and even if the work was approved, it would likely delay the project. Chairman Cohn agreed that this was a valid point.

Vice-Chairman Martland stated that trying to get DEP to change, unless an excellent relationship is already established, is very difficult and work may not be approved at all. Director O'Brien stated that the low bid was based on some of those assumptions. Director Jarjura concurred and continued by stating that even this was not the low bid, it is better to look at the other issues.

The motion previously made and seconded was approved unanimously by roll call.

2. **ADJOURNMENT**

Chairman Cohn requested a motion to adjourn the meeting. The motion made by Director O'Brien and seconded by Vice-Chairman Martland was passed unanimously.

The meeting was adjourned at 12:09 p.m.

Respectfully submitted,

Kristen B. Greig
Secretary to the Board/Paralegal