



CONNECTICUT
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MEMORANDUM

TO: CRRA Organizational Synergy & Human Resources Committee

FROM: Moira Kenney, Secretary to the Board/Paralegal

DATE: January 23, 2009

RE: Notice of Meeting

There will be a meeting of the Human Resources Committee of the CRRA Board of Directors on Thursday January 29, 2008 at **8:30am** in the Legal Conference Room at the CRRA offices, 100 Constitution Plaza, Hartford, CT.

The purpose of the meeting will be to discuss the following matters:

- I. Approval of Minutes of the November 20, 2008 OSHR Committee Meeting (Attachment A).
- II. Review and Discuss an Employee Severance Policy (Attachment B).
- III. Review and Discuss Confidential Information Package
- IV. Executive Session to discuss personnel matters.

If you will be unable to attend, please notify Moira Kenney at (860) 757-7787 immediately.

cc: Tom Kirk, President
Jim Bolduc, CFO