

**Finance Committee
June 21, 2007 Regular Meeting**

Minutes

Members Present: James Francis, Committee Chairman
Raymond O'Brien, Committee Vice-Chairman (Present by telephone until 10:35 a.m.)
Edna Karanian
Mark Laretti (Present by telephone beginning at 9:37 a.m.)
Theodore Martland (Present by telephone until 10:35 a.m.)

CRRA Staff Present: Tom Kirk, President
Jim Bolduc, Chief Financial Officer
Bettina Bronisz, Assistant Treasurer & Director of Finance
Robert Constable, Controller
Donna Tracy, Executive Assistant
Kristen Greig, Secretary to the Board/Paralegal

Also Present by telephone: Barry Zitser, Esq. of Perakos & Zitser

Chairman Francis called the meeting to order at 9:30 a.m. and noted that there was a quorum.

Chairman Francis requested that everyone stand for the Pledge of Allegiance whereupon the Pledge was recited.

1. Approval of Minutes of the March 22, 2007 Finance Committee Meeting

Chairman Francis requested a motion to accept the minutes of the March 22, 2007 Finance Committee meeting. The motion was made by Director Karanian and seconded by Vice-Chairman O'Brien.

Director O'Brien noted that meetings were not held in April and May because there were no items requiring action by the Committee.

The minutes were approved unanimously by roll call.

2. Review and Recommend for Board Approval Resolution Regarding Write-Off of a Receivable for the Bridgeport Project

Chairman Francis requested a motion regarding the above-captioned matter. Director Karanian made the following motion:

RESOLVED: That management is authorized to write-off the uncollected receivable balance of \$8,521.69 for the Town of Bethany and \$22,411.39 for the Town of

Woodbridge related to the outstanding invoices for the municipal share credit benefit inappropriately received by the two towns.

FURTHER RESOLVED: That the President of the Authority is hereby authorized to take all further actions and to execute any and all documents reasonably required to accomplish the proposed settlements and write-offs.

Director Martland seconded the motion.

Mr. Bolduc stated that this is an issue that has been going on for some time now and has been actively discussed at the Solid Waste Advisory Board (SWAB) meetings. Mr. Bolduc explained that CRRA has finally gotten two of these towns to agree to a settlement for the municipal share credit benefit inappropriately received by the towns. However, subsequent to finalizing the documents for the Finance package, one of the towns has not agreed to the 50% write-off, which CRRA feels is not an equitable solution for the other towns in the Bridgeport Project. While that is still in negotiations, Mr. Bolduc noted that any write-off in excess of \$10,000 requires Board approval.

Mr. Constable informed the Committee that this was an oversight by CRRA in which the towns were not billed the appropriate tip fee for approximately five years, starting in the late 1990's. Since discovering the error, the towns have been invoiced and charged the correct fees. Mr. Constable stated that CRRA originally attempted to get the Bridgeport Project towns to forgive the debt. However, since the contracts are between CRRA and the towns, by doing that, CRRA ran the risk of inciting the other towns for not enforcing its contract obligations on behalf of the Project as a whole.

Mr. Constable noted that CRRA is going to continue to pursue enforcement of the remaining town's obligation to settle this debt.

Director Karanian asked how the contract handles errors in billing. Attorney Zitser responded that the contract calls for corrections, but even if it didn't, this error was simply an oversight that resulted in unjust enrichment. Attorney Zitser stated that the contract clearly states that if an invoice is disputed, that invoice should be paid by the town and then the dispute can be resolved. Attorney Zitser added that CRRA's Finance Department has tried, in every way imaginable, to resolve this issue and has succeeded with two of the towns.

Chairman Francis requested a motion to enter into Executive Session to discuss pending litigation with appropriate staff. The motion made by Director Karanian and seconded by Director Lauretti was approved unanimously. Chairman Pace requested that the following people be invited to the Executive Session in addition to the Directors:

Tom Kirk
Jim Bolduc
Bettina Bronisz
Robert Constable
Barry Zitser, Esq.

The motion previously made and seconded was unanimously approved by roll call.

3. Executive Session

The Executive Session began at 9:45 a.m. and concluded at 10:35 a.m. Chairman Francis noted that no votes were taken in Executive Session.

The meeting was reconvened at 10:37 a.m.

Chairman Francis requested a motion to table the matter regarding write-offs for the Bridgeport Project. The motion made by Director Karanian and seconded by Director Lauretti was approved unanimously by roll call.

ADJOURNMENT

Chairman Francis requested a motion to adjourn the meeting. The motion made by Director Karanian and seconded by Director Lauretti was passed unanimously.

The meeting was adjourned at 10:40 a.m.

Respectfully submitted,

Kristen B. Greig
Secretary to the Board/Paralegal