# CRRA BOARD MEETING DECEMBER 21, 2006



100 Constitution Plaza • Hartford • Connecticut • 06103 • Telephone (860)757-7700 Fax (860)757-7745

### **MEMORANDUM**

TO:

**CRRA Board of Directors** 

FROM:

Kristen Greig, Secretary to the Board/Paralegal

DATE:

December 15, 2006

RE:

Notice of Meeting

There will be a regular meeting of the Connecticut Resources Recovery Authority Board of Directors held on Thursday, December 21, 2006 at 9:30 a.m. The meeting will be held in the Board Room of 100 Constitution Plaza, Hartford, Connecticut.

Please notify this office of your attendance at (860) 757-7787 at your earliest convenience.

### Connecticut Resources Recovery Authority Board of Directors Meeting

### Agenda

December 21, 2006 9:30 AM

### I. <u>Pledge of Allegiance</u>

### II. Public Portion

A  $\frac{1}{2}$  hour public portion will be held and the Board will accept written testimony and allow individuals to speak for a limit of three minutes. The regular meeting will commence if there is no public input.

### III. Minutes

- 1. <u>Board Action</u> will be sought for the approval of the November 17, 2006 Emergency Board Meeting Minutes (Attachment 1).
- 2. <u>Board Action</u> will be sought for the approval of the November 30, 2006 Regular Board Meeting Minutes (Attachment 2).

### IV. Finance

- 1. Finance Committee Update
- 2. <u>Review and Discuss</u> Potential Future Business Initiatives in Response to the Solid Waste Management Plan (Attachment 3).
- 3. <u>Board Action</u> will be sought regarding the Adoption of the Fiscal Year 2008 General Fund Operating and Capital Budget (Attachment 4).

### V. Project Issues

### A. Mid-Connecticut

- 1. <u>Board Action</u> will be sought regarding Request for Services for Junk Mail Recycling Marketing Campaign (Attachment 5).
- 2. <u>Board Action</u> will be sought regarding Two Refurbished Secondary Shredder Motors Rated at 1250HP at the Mid-Connecticut Waste Processing Facility (Attachment 6).

#### B. General

1. <u>Board Action</u> will be sought regarding an Agreement with Alternative Resources, Inc. for Solid Waste Consulting Services (Attachment 7).

2. <u>Board Action</u> will be sought regarding an Agreement with Gershman, Brickner and Bratton, Inc. for Solid Waste Consulting Services (Attachment 8).

### VI. Chairman's and President's Reports

- A. Chairman's Report
- B. President's Report

### VII. Executive Session

An Executive Session will be held to discuss pending litigation, real estate acquisition and personnel matters with appropriate staff.

### VIII. Legal

- 1. <u>Board Action</u> will be sought Execution of a General Release of St. Paul Travelers Companies, Inc. (Attachment 9).
- 2. <u>Board Action</u> will be sought Authorizing the Settlement of Litigation with Hawkins, Delafield & Wood (Attachment 10).
- 3. Board Action will be sought Authorizing Settlement with MDC (Attachment 11).

### TAB 1

### **CONNECTICUT RESOURCES RECOVERY AUTHORITY**

#### FOUR HUNDRETH AND NINTH MEETING

#### **NOVEMBER 17, 2006**

An emergency telephonic meeting of the Connecticut Resources Recovery Authority Board of Directors was held on Friday, November 17, 2006 at 100 Constitution Plaza, Hartford, Connecticut, due to the immediate need to take action on an outstanding proposal regarding the settlement of pending litigation.

Present at 100 Constitution Plaza:

Chairman Michael Pace

Directors:

Mark Lauretti

Raymond O'Brien

Those present by telephone were:

Directors:

Michael Cassella

Benson Cohn, Vice-Chairman

Michael Jarjura Theodore Martland James Miron

Elizabeth Horton Sheff, Ad-Hoc - Mid-Connecticut Project

Present at 100 Constitution Plaza from the CRRA staff:

Tom Kirk, President
Jim Bolduc, Chief Financial Officer
Laurie Hunt, Esq., Director of Legal Services
Kristen Greig, Secretary to the Board/Paralegal

Chairman Pace called the meeting to order at 3:05 p.m. and stated that a quorum was present.

#### **EXECUTIVE SESSION**

Chairman Pace requested a motion to enter into Executive Session to discuss pending litigation. The motion made by Director O'Brien and seconded by Director Lauretti was approved unanimously. Chairman Pace requested that the following people be invited to the Executive Session in addition to the Directors:

Tom Kirk Jim Bolduc Laurie Hunt, Esq.

The Executive Session began at 3:05 p.m. and concluded at 3:54 p.m. Chairman Pace noted that no votes were taken.

The meeting was reconvened at 3:55 p.m.

Chairman Pace relinquished the chair to Director O'Brien for the remainder of the meeting.

### RESOLUTION REGARDING CONSIDERATION OF A SETTLEMENT OFFER

Director O'Brien requested a motion regarding the referenced item. Director Martland made the following motion:

**RESOLVED:** That the Board of Directors hereby accepts the settlement offer related to the lawsuit known as *New Hartford et al v. Connecticut Resources Recovery*, substantially as presented and discussed at this meeting.

The motion was seconded by Director Jarjura.

Director O'Brien noted that the matter was thoroughly discussed in Executive Session.

Chairman Pace asked for confirmation that he does not have a conflict and is able vote on this matter. Attorney Hunt confirmed that the Attorney General has stated that there is not a conflict.

Votes were taken by roll call and the motion previously made and seconded was not approved.

The following Directors voted nay: Directors Cassella, Cohn, Jarjura, Lauretti, Martland, Miron, O'Brien, Horton Sheff, and Chairman Pace.

Chairman Pace noted that there is language in the settlement proposal that he and First Selectman Balestracci did not agree to and stated that there is added language in the document.

### **ADJOURNMENT**

Director O'Brien requested a motion to adjourn the meeting. The motion to adjourn made by Director Martland and seconded by Director Lauretti was approved unanimously.

There being no other business to discuss, the meeting was adjourned at 4:00 p.m.

Respectfully submitted,

Kristen B. Greig

Secretary to the Board/Paralegal

### TAB 2

### CONNECTICUT RESOURCES RECOVERY AUTHORITY

#### FOUR HUNDRED AND TENTH MEETING

### **NOVEMBER 30, 2006**

A Regular meeting of the Connecticut Resources Recovery Authority Board of Directors was held on Thursday, November 30, 2006 at 100 Constitution Plaza, Hartford, Connecticut. Those present were:

#### Chairman Michael Pace

Directors:

Michael Cassella (Present until 12:00 p.m.)

Mark Cooper (Present until 12:40 p.m.)

James Francis

Michael Jarjura (Present beginning at 10:25 a.m.)

Edna Karanian

Mark Lauretti (Present beginning at 10:00 a.m.)

Theodore Martland

James Miron (Present by telephone beginning at 9:45 a.m.)

Raymond O'Brien

Steve Edwards, Bridgeport Project Ad-Hoc (Present until 12:00 p.m.)

Timothy Griswold, Mid-CT Project Ad-Hoc

Elizabeth Horton Sheff, Mid-CT Project Ad-Hoc (Present until 12:40

p.m.)

### Present from the CRRA staff:

Tom Kirk, President

Jim Bolduc, Chief Financial Officer (Present by telephone)

Michael Bzdyra, Government Relations Liaison

Robert Constable, Controller

Peter Egan, Director of Environmental Affairs & Development

Tom Gaffey, Director of Recycling & Enforcement

Floyd Gent, Director of Operations

Laurie Hunt, Director of Legal Services

Sotoria Montanari, Education Supervisor

Paul Nonnenmacher, Director of Public Affairs

Alexandra Anweiler, Communications Intern

Kristen Greig, Secretary to the Board/Paralegal

Also present were: Gladys Ellis of CCEJ, Duby McDowell of DM Communications, Allan Mercado of CCEJ, John Pizzimenti of USA Hauling & Recycling, Greg Seay of <u>The Hartford Courant</u>, Mathew Starr of American Disposal Services, and Jerry Tyminski of SCRRRA.

Chairman Pace called the meeting to order at 9:30 a.m. and stated that a quorum was present.

### PLEDGE OF ALLEGIANCE

Chairman Pace requested that everyone stand for the Pledge of Allegiance, whereupon, the Pledge of Allegiance was recited.

### **PUBLIC PORTION**

Chairman Pace said that the agenda allowed for a public portion in which the Board would accept written testimony and allow individuals to speak for a limit of three minutes.

Mr. Mathew Starr from American Disposal Services addressed the Board regarding a disposal matter concerning the Bridgeport Project. Mr. Starr made the following statement:

In April of 2004 the CRRA Board of Directors approved a resolution regarding "Waste Management, Inc., Waste Delivery Agreement, Bridgeport Project.

This solid waste delivery agreement commenced on 7/01/2004 and is in effect until 12/31/08. The agreement started at a rate of \$61.25 per ton for a minimum of 125,000 tons per year and \$60.00 per ton for 125,001 tons up to the cap of 150,000 tons per year. The waste in the agreement can be member of non-member waste and may be delivered to any Bridgeport Project transfer station or directly to the plant. The agreement also states that CRRA shall make good faith efforts: (1) upon closure of the Waterbury landfill, to redirect deliveries of bulky waste from their member municipalities to Waste Management's transfer station; and (2) to encourage member municipalities and the operators of the facilities to send their bulky waste to Waste Management's transfer station.

The solid waste delivery agreements offered to other haulers for the same 07/01/04 contract period were similar but the tip fee was \$69.00 per ton; \$7.75 per ton higher. Member waste mixed with non-member waste is not permitted. Waste must be delivered to "the designated facility," and is for a period of two years.

Connecticut General Statute Section 22a-265 states, 'Powers, generally. The authority shall have power to: (9) Charge reasonable fees for the services it performs and waive, suspend, reduce or otherwise modify such fees, provided such user fees shall apply uniformly within each municipality to all users who are provided with waste management services with respect to a given type or category of wastes, in accordance with criteria established by the authority, and provided further no change may be made in user fees without at least sixty days prior notice to the users affected thereby;'

The Waste Management agreement clearly gives Waste Management a competitive advantage in disposal pricing, in the area of \$1,000,000 per year as well as the efficiencies with the ability to access any and all Bridgeport stations as needed, as well as a competitive advantage on delivery of non-member waste. The million dollars per year CRRA saved Waste Management also cost CRRA in lost revenue.

Furthermore, CRRA continues to state one thing but do another. For example, the non-member waste delivery agreement for the Mid-CT project given out at the last hauler meeting states 'Competitive cost alternative disposal option especially for smaller haulers." How could this rate of \$74.20 per ton give small haulers a competitive alternative when the State's largest hauler has a rate of \$61.25? Let alone the idea that spot waste is to fill the slow periods to keep the burners at capacity. Does this spot waste cost more to burn than regular waste?

In closing, I request that CRRA treat our firm fairly and equally and afford or firm the same pricing, access, and spot waste access as they have to Waste Management: \$61.25 per ton for member waste and allow us ton for ton option for any delivery of non member spot waste at the same rates.

Chairman Pace asked Mr. Starr how long his firm has been delivering to the Bridgeport Project facilities. Mr. Starr responded that his company stopped delivering to the Bridgeport Project because of the rates and is currently shipping commercial waste out-of-state. Chairman Pace asked Mr. Starr if he is aware of Waste Management's agreement with Wheelabrator and other components related to this issue. Mr. Starr stated that he has done in-depth research and is aware of some of the complications. Chairman Pace noted that CRRA is currently in negotiations with Wheelabrator with regard to the Bridgeport plant.

Ms. Gladys Ellis introduced herself as a member of the Connecticut Coalition for Environmental Justice ("CCEJ") and stated that the CCEJ and residents of Hartford have been concerned with the effects of the landfill on the community for many years. Ms. Ellis reported that members of CCEJ have recently met to discuss possible uses for the landfill after it closes. Ms. Ellis gave a list of several proposed uses including: trails for walking and biking, with some trails being handicap accessible, a skateboarding arena, basketball courts, a fenced dog park, a bird watching station, a rock climbing facility, a nature research center to monitor the landfill, parking lots in various parts of the landfill, among numerous other proposed uses.

Ms. Ellis recommended the following host community benefits, among others: CRRA should assure that the City of Hartford is not responsible for the closure costs and post closure maintenance for 50 years after closure. CRRA should support expenses for at least four neighborhood recycling stations in different parts of the City. CRRA should also support the costs for public recycling instruction and education in Hartford seven times per year or more. CRRA should require that contractors' vehicles be retrofitted with emissions reducing filters. CRRA should provide park rangers at the landfill and Keney Park to provide programming and security.

Ms. Ellis requested that the Board seriously consider these requests and said that CCEJ looks forward to meeting with CRRA.

Chairman Pace stated that the Board made a commitment to close the Hartford Landfill and the last delivery will be made in December of 2008. Chairman Pace said that CRRA has been in contact with the Mayor's Office and has presented a very generous offer to be sure this process is completed with the highest standards. Chairman Pace noted that CRRA would need the cooperation of the City and others.

Chairman Pace stated that CRRA would support many of CCEJ's proposed uses for the landfill and said CRRA would be happy to meet with the City and residents of Hartford to get their input on uses after closure.

Regarding recycling, Chairman Pace said that CRRA is trying its best to encourage recycling and added that CRRA needs help from the City. Chairman Pace recognized that recycling is more difficult in the City and said that it is a matter of education.

Ms. Ellis stated that she has suggested to the DEP that the best way to get the word out about recycling is through the children and the education has to be ongoing. Chairman Pace agreed and noted that CRRA is working on a major educational campaign.

Mr. Allan Mercado, an organizer at the CCEJ, explained to the Board that he was present on behalf of Mr. Hillyer, a fellow member of CCEJ. Since he could not be present, Mr. Hillyer asked Mr. Mercado to explain that he felt he was misinterpreted in the minutes of the previous meeting with regard to the number of the fires at the plant. Chairman Pace asked Mr. Hillyer to call the Secretary to the Board so the tape can be reviewed.

With no further comments from the public, Chairman Pace stated that the regular meeting would commence.

### APPROVAL OF THE MINUTES OF THE OCTOBER 26, 2006 REGULAR BOARD MEETING

Chairman Pace requested a motion to approve the minutes of the October 26, 2006 Regular Board Meeting. Director O'Brien made a motion to approve the minutes, including any necessary amendments after a review of the tape with Mr. Hillyer. The motion was seconded by Director Francis and approved unanimously.

Eligible Voters	Aye	Nay	Abstain
NAI-L			
Michael Pace, Chairman	X		
Michael Cassella	X		
Mark Cooper	Х		
James Francis	Х		
Edna Karanian	X		
Theodore Martland	Х		
Raymond O'Brien	X		
Non-Eligible Voters			
Stephen Edwards, Ad-Hoc, Bridgeport Project			
Timothy Griswold, Ad-Hoc, Mid-CT Project			
Elizabeth Horton Sheff, Ad-Hoc, Mid-CT Project			

### APPROVAL OF THE MINUTES OF THE OCTOBER 16, 2006 SPECIAL BOARD MEETING

Chairman Pace requested a motion to approve the minutes of the October 16, 2006 Special Board Meeting. The motion was made by Director O'Brien and seconded by Director Francis.

The minutes were approved unanimously.

Eligible Voters	Aye	Nay	Abstain
Michael Pace, Chairman	Х		
Michael Cassella	Х		
Mark Cooper	Х		
James Francis	Х		
Edna Karanian	Х		
Theodore Martland	Х		
Raymond O'Brien	Х		
Non-Eligible Voters			
Stephen Edwards, Ad-Hoc, Bridgeport Project			
Timothy Griswold, Ad-Hoc, Mid-CT Project			
Elizabeth Horton Sheff, Ad-Hoc, Mid-CT Project			

### RESOLUTION REGARDING THE ADOPTION OF THE FISCAL YEAR 2008 SOUTHEAST PROJECT OPERATING AND CAPITAL BUDGET

Chairman Pace requested a motion regarding the above-captioned matter. The following motion was made by Director Francis:

**RESOLVED:** That the fiscal year 2008 Connecticut Resources Recovery Authority Southeast Project Operating and Capital Budgets be adopted as substantially presented and discussed at this meeting.

Director O'Brien seconded the motion.

Director Francis noted that the Finance Committee reviewed and recommended this resolution to the Board. Director Francis stated that the budget represented a 3% decrease from the adopted FY07 budget.

Mr. Tyminski stated that the Southeastern Connecticut Regional Resource Recovery Authority ("SCRRA") Board reviewed the budget at its last meeting and will approve its portion in December. Mr. Tyminski stated that it is anticipated that there be will a \$1.7 million surplus in FY08. Chairman Pace asked what is done with the funds when there is a surplus. Mr. Tyminski responded that funds go towards reserves and are held in a STIF (Short-Term Investment Fund) account. Mr. Tyminski explained that SCRRRA was currently going through the process of determining the future needs in the region and reserves were being set up for that

purpose. Chairman Pace noted that the reserves for that Project would be used to offset future costs. Mr. Tyminski further explained that reserves would not be needed until 2017, which is when the current operating agreement expires.

Director O'Brien pointed out that the CRRA Board would only be voting on the CRRA portion of the budget.

The motion previously made and seconded was approved unanimously by roll call.

Eligible Voters	Aye	Nay	Abstain
Michael Pace, Chairman	Х		
Michael Cassella	X		
Mark Cooper	Х		
James Francis	Х		
Edna Karanian	Х		
Theodore Martland	Х		
James Miron	Х		
Raymond O'Brien	X		
Non-Eligible Voters			
Stephen Edwards, Ad-Hoc, Bridgeport Project			
Timothy Griswold, Ad-Hoc, Mid-CT Project			
Elizabeth Horton Sheff, Ad-Hoc, Mid-CT Project			

### RESOLUTION REGARDING EXPENDITURES FOR ACTIVITIES ASSOCIATED WITH LANDFILL DEVELOPMENT

Chairman Pace requested a motion regarding the above-captioned matter. The following motion was made by Director O'Brien:

**RESOLVED:** That the President of CRRA be authorized to expend funds from the Landfill Development Reserve Account for board approved activities to support CRRA's initiative to site and develop an ash residue landfill within the State of Connecticut, in accordance with CRRA's Procurement Policies & Procedures.

Director Francis seconded the motion.

Mr. Kirk briefly explained that CRRA was starting to incur expenses related to the ash landfill development and those expenses would be paid from the reserve set up for that purpose. Chairman Pace asked where the funds would come from if the reserve had not been established and funded for this purpose. Mr. Kirk responded that CRRA would have to raise tip fees. Mr. Bolduc noted that this is a Board designated reserve and the funds can only be utilized by resolution of the Board.

Chairman Pace said that the \$150,000 designated for Public Relations stood out to him. Mr. Kirk stated that is the beginning of what will probably be a substantial expense needed to

site a landfill in Connecticut. Chairman Pace asked if the figures presented were estimates. Mr. Egan responded that there are some estimates because this was a budget developed earlier in the year, and since almost six months of the fiscal year have already passed, there is a chance that all of the proposed funds will not be spent in this fiscal year.

Chairman Pace asked what other options were available if an ash landfill was not developed in Connecticut and what the financial impacts of those options would be. Mr. Egan responded that there are two other options available: 1.) After December of 2008, CRRA could contract with Wheelabrator Putnam and move waste from Hartford to Putnam, or 2.) CRRA could contract with an out-of-state landfill. Mr. Egan explained that with either of those options, disposal would be subject to market rates. Mr. Egan added that if CRRA sites, develops, and operates an ash landfill on its own, rates would be well below market. Chairman Pace noted that such an arrangement would benefit the municipalities and be in the best interest of the State.

Director Horton Sheff asked what the current market rate is. Mr. Egan responded that it is approximately \$60 per ton. Mr. Kirk explained that ash is different from municipal solid waste ("MSW") in a couple of ways. It commands a lower price because it is denser than MSW and its volume, rather than weight, fills up a landfill. Therefore, there is a benefit as a result the high density. Mr. Kirk added that there are also states that allow ash to be utilized as daily cover, which makes ash both a revenue stream and a cost avoidance. Mr. Kirk said that is why the market rate for ash is lower than the market rate for MSW.

Director O'Brien asked if there had been any spending to date and, if so, how much. Mr. Egan responded that the only expenses to date have been legal, which have been previously discussed with the Board. Director O'Brien asked specifically what the Board approved in June of 2006 as referenced in the package. Mr. Egan stated that the Board approved a resolution directing management to expend a "not to exceed" amount of \$140,000 for site acquisition expenses. Mr. Egan noted that there was a typographical error and there should be three asterisks next to the \$140,000. Mr. Egan noted that he would correct the document for the record.

Director Lauretti asked if the ash landfill would be strictly for the Mid-Connecticut Project or if it would be available to other Projects, as well. Mr. Kirk responded that because of the way this development is being funded, strict accounting rules make it purely a Mid-CT project. Chairman Pace added that, with CRRA's new business model in conjunction with DEP's new policy, CRRA might be moving toward a statewide approach rather than a Project-based approach.

Director Martland stated that he hopes that CRRA can work with DEP to find a use for ash. Director Cassella asked if CRRA has the ability to study beneficial uses of ash. Mr. Kirk noted that the technical work has been done and ash is being utilized in other states, but the hurdle with regard to ash reuse has been DEP's hesitation to license ash for reuse. Mr. Kirk stated that there are also economic hurdles because the very expensive engineering required to make ash reusable make it very close to the cost of disposal. Director Lauretti asked if ash residue could be sold to neighboring states that reuse it. Mr. Kirk said that option could be explored.

Director Francis asked if there was an estimate as to what the rate might be if CRRA owned and operated an in-state ash landfill. Mr. Egan stated that several financial models have been completed, and depending on the quantity of ash and the size of the landfill, the tip fee would be in the range of \$20 per ton. Director O'Brien asked if that includes the cost of site development and on-going operations. Mr. Egan responded that the figure provided includes all costs associated with siting, purchasing, constructing, and operating the landfill, but does not include the cost for transportation.

The motion previously made and seconded was approved unanimously by roll call.

Eligible Voters	Aye	Nay	Abstain
Michael Pace, Chairman	X		
Michael Cassella	X		
Mark Cooper	X		
James Francis	Х		
Edna Karanian	Х	:	
Mark Lauretti	Х		
Theodore Martland	Х		
James Miron	Х		
Raymond O'Brien	Х		,
Timothy Griswold, Ad-Hoc, Mid-CT Project	Х		
Elizabeth Horton Sheff, Ad-Hoc, Mid-CT Project	X		
Non-Eligible Voters		:	
Stephen Edwards, Ad-Hoc, Bridgeport Project			

### RESOLUTION REGARDING REQUEST FOR SERVICES FOR JUNK MAIL RECYCLING MARKETING CAMPAIGN

Chairman Pace requested a motion regarding the above-captioned matter. The following motion was made by Director O'Brien:

**RESOLVED:** That the President is hereby authorized to approve a Request for Services with Pita Communications LLC for services associated with a junk mail recycling marketing campaign substantially as presented and discussed at this meeting.

Director Martland seconded the motion.

Mr. Kirk stated that this initiative has been worked on for quite a while, but has been on hold because of the intervention by the Connecticut Coalition for Environmental Justice. Mr. Kirk informed the Board that this RFS is for a very interesting marketing campaign to encourage everyone to increase the scope and quantity of their recycling.

Mr. Nonnenmacher explained that Pita Communications has created a marketing campaign utilizing a character named "Phillup D. Bag" to help raise recycling rates by focusing on junk mail and mixed paper. Mr. Nonnenmacher stated that the RFS will allow CRRA to do

outreach at community events where the character will hand out literature, as well as print and radio advertisements.

Director O'Brien noted that this RFS is before the Board even though it is less than \$50,000 because of management's conservative interpretation of the "Non-Budgeted Personal Services" section in the Procurement Policy. Director O'Brien noted that this section of the policy would be reviewed by the Policies & Procurement Committee to see if any changes are necessary.

A brief discussion ensued regarding Pita Communications' background and experience and the effectiveness of similar campaigns.

Chairman Pace asked if there would be any test marketing. Mr. Nonnenmacher responded that prospective names for the character were tested on people who visited the education centers and the clear winner was "Phillup D. Bag."

Director Martland stated that it is difficult to recycle in large cities unless the city provides easy access to recycling. Director Martland stated that commercial haulers for apartment communities and multi-family units do not encourage recycling.

Mr. Nonnenmacher presented a mock-up of a print ad that would be appearing in newspapers in February and noted that Pita Communications would be available for a brief presentation at a future Board meeting as additional pieces of this project are put into place.

Eligible Voters	Aye	Nay	Abstain
Michael Pace, Chairman	X		
Michael Cassella	X		
Mark Cooper	Х		
James Francis	Х		
Michael Jarjura	Х		
Edna Karanian	Х		٠
Mark Lauretti	Х		
Theodore Martland	Х		
James Miron	Х		
Raymond O'Brien	Х		
Timothy Griswold, Ad-Hoc, Mid-CT Project	Х		
Elizabeth Horton Sheff, Ad-Hoc, Mid-CT Project	X		
Non-Eligible Voters			
Stephen Edwards, Ad-Hoc, Bridgeport Project			

# RESOLUTION REGARDING TECHNICAL SUPPORT FOR IDENTIFYING A DISPOSAL FACILITY FOR PROCESS RESIDUE AND NON-PROCESSIBLE WASTE GENERATED AT THE MID-CT WASTE PROCESSING FACILITY

Chairman Pace requested a motion regarding the above-captioned matter. The following motion was made by Director O'Brien:

**RESOLVED:** That the President is hereby authorized to execute a Request for Services with Alternative Resources, Inc. to perform solid waste consulting services associated with identification of prospective landfills with which CRRA may contract for disposal of process residue and non-processible wastes generated at the Mid-Connecticut Waste Processing facility, substantially as discussed and presented at this meeting.

Director Francis seconded the motion.

Mr. Egan informed the Board that this initiative is to ensure an alternative disposal outlet for residues in the event CRRA does not prevail in getting the 3-to-1 slope change for the Hartford Landfill by March. Mr. Egan stated that the consultant would assist CRRA in identifying prospective facilities.

Chairman Pace asked what the current cost is and what the cost would be if the residues have to be disposed elsewhere. Mr. Egan responded that the current cost is approximately \$10 per ton and if CRRA cannot change the slope an alternative could cost anywhere in the range of \$70 - \$80 per ton, a cost which calculates to approximately \$750,000 per month. Chairman Pace asked where those funds would come from. Mr. Egan responded that those funds were contemplated in the budget and were paid by tip fee payers in the Mid-Connecticut Project. Chairman Pace noted that if these expenses carry over into the next fiscal year, the costs would have to be considered in the tip fee. Chairman Pace asked if there were any reserves set aside to offset these expenses. Mr. Egan explained that it was contemplated that CRRA might be in this position and the expenses were budgeted. Chairman Pace emphasized that when funds are put in reserves they are dedicated to a specific purpose and will be used to offset costs that would affect the tip fee.

Chairman Pace noted that CRRA was hoping to use the savings from the change in slope to offset closing costs for the Hartford Landfill.

Eligible Voters	Aye	Nay	Abstain
Michael Pace, Chairman	Х		
Michael Cassella	X		
Mark Cooper	X		
James Francis	Х		
Michael Jarjura	X		
Edna Karanian	X		
Mark Lauretti	X		
Theodore Martland	X		

James Miron	X		
Raymond O'Brien	X		
Timothy Griswold, Ad-Hoc, Mid-CT Project	Х		
Elizabeth Horton Sheff, Ad-Hoc, Mid-CT Project	Х		
Non-Eligible Voters			
Stephen Edwards, Ad-Hoc, Bridgeport Project			

# RESOLUTION REGARDING THE PROCUREMENT OF CONSULTING SERVICES IN THE DEVELOPMENT OF A REQUEST FOR PROPOSALS FOR THE STRATFORD IPC

Chairman Pace requested a motion regarding the above-captioned matter. The following motion was made by Director O'Brien:

**RESOLVED:** That the President of CRRA be authorized to execute a Request for Services with Gershman, Brickner & Bratton for solid waste consulting services associated with development of a RFP for the Stratford IPC, substantially as discussed and presented at this meeting, and such approval shall be subject to the subsequent approval of the Southwest Connecticut Regional Recycling Operating Committee.

Director Francis seconded the motion.

Mr. Kirk explained that the contract at the Stratford Intermediate Processing Center is being considered for renewal and this Request for Services ("RFS") would be used to develop a Request for Proposals to include some innovative approaches, including single-stream systems to improve recycling in the southwest towns.

Mr. Egan informed the Board that this expense was not contemplated in any specific account, which is why the RFS requires Board approval even though it is under \$50,000. Director Lauretti asked where the funds would come from. Mr. Constable stated that the funds would be charged to the "Other Consulting" line item in the operating budget. The funds would come from the operating account or they may come from a surplus if there is a surplus at the end of the year. Director Lauretti asked if this qualifies as a budget amendment requiring Board approval. Mr. Constable stated that if there is a deficit at year-end, Board approval is required for additional appropriations. If there is a surplus, funds can be expended without Board approval as long as the budget is not exceeded in the aggregate.

Director Edwards stated the Southwest Connecticut Regional Recycling Operating Committee ("SWEROC") was aware that this process was taking place but was not aware of this expenditure. Director O'Brien suggested that SWEROC be given notice of CRRA's Board action and execution of the RFS be delayed to give SWEROC an opportunity to provide input. Director Edwards noted that a SWEROC meeting would be held in two weeks and requested that SWEROC be given an opportunity to review this issue at that time.

Eligible Voters	Aye	Nay	Abstain
Michael Pace, Chairman	Х		
Michael Cassella	Х		
Mark Cooper	Х		
James Francis	Х		
Michael Jarjura	Х		
Edna Karanian	Х		
Mark Lauretti	Х		
Theodore Martland	Х		
James Miron	Х		
Raymond O'Brien	Х		
Stephen Edwards, Ad-Hoc, Bridgeport Project	X		
Non-Eligible Voters			
Timothy Griswold, Ad-Hoc, Mid-CT Project			
Elizabeth Horton Sheff, Ad-Hoc, Mid-CT Project			

### RESOLUTION REGARDING EMPLOYMENT OF GERSHMAN, BRICKNER & BRATTON, INC. FOR SOLID WASTE CONSULTING SERVICES

Chairman Pace requested a motion regarding the above-captioned matter. The following motion was made by Director O'Brien:

**RESOLVED:** That the President of CRRA be authorized to execute a Request for Services with Gershman, Brickner & Bratton for solid waste consulting services associated with preparation of an opinion paper regarding ownership issues related to solid waste disposal capacity for the benefit of Connecticut Municipalities, substantially as presented and discussed at this meeting.

Director Francis seconded the motion.

Mr. Egan explained that this consultant would support CRRA in its strategic planning and legislative initiatives. Mr. Egan said that GBB would also assist CRRA in advocating for Connecticut municipalities and provide support in CRRA initiatives related to the new Solid Waste Management Plan.

Director Martland asked if these expenses were budgeted. Mr. Kirk responded that funds were budgeted as consulting costs and would be allocated to the four Projects.

Mr. Egan noted that immediately preceding Tab A of the Addition to the Board package was a memorandum outlining why these RFSs are being brought to the Board for approval.

Eligible Voters	Aye	Nay	Abstain
Michael Pace, Chairman	Х		
Michael Cassella	Χ		
Mark Cooper	Х		
James Francis	Х		
Michael Jarjura	Х		
Edna Karanian	Х		
Mark Lauretti	Х		
Theodore Martland	Х		
James Miron	Х		
Raymond O'Brien	Х		
Non-Eligible Voters			
Timothy Griswold, Ad-Hoc, Mid-CT Project			
Elizabeth Horton Sheff, Ad-Hoc, Mid-CT Project			
Stephen Edwards, Ad-Hoc, Bridgeport Project			

### RESOLUTION REGARDING EMPLOYMENT OF GERSHMAN, BRICKNER & BRATTON, INC. FOR SOLID WASTE CONSULTING SERVICES

Chairman Pace requested a motion regarding the above-captioned matter. The following motion was made by Director O'Brien:

**RESOLVED:** That the President of CRRA be authorized to execute a Request for Services with Gershman, Brickner & Bratton for solid waste consulting services associated with support in landfill development and strategic planning matters, substantially as presented and discussed at this meeting.

Director Martland seconded the motion.

Mr. Egan noted that this task is separate from the RFS that was just discussed. Mr. Egan stated that there are two tasks associated with this RFS: 1.) General support services for solid waste strategic planning matters, specifically for when the Solid Waste Management Plan is adopted and 2.) Development of an expression of interest, which will be broadcasted nationwide, to look for partners with which CRRA might develop out-of-state landfill capacity.

Chairman Pace asked what CRRA's options would be without additional capacity. Mr. Egan responded that CRRA's role in Connecticut is to provide cost-effective municipal solid waste disposal options and alternatives for municipalities. Mr. Egan said that with the adoption of the Solid Waste Management Plan, it will be necessary for the State to site additional solid waste disposal capacity or rely on out-of-state landfills. In the event that additional capacity is not installed over the next several years, there will be additional demand to export waste out-of-state and there are many uncertainties involved with being in that position. Mr. Egan stated that there would be unpredictable transportation costs and the State would be reliant upon the legislatures and markets of other states. Mr. Egan said that CRRA is exploring the option of

finding a landfill in its development stage where there might be some sort of equity interest or favorable arrangement where the cost of placing MSW in the landfill will be much lower than market. Mr. Egan pointed out that it is CRRA's statutory obligation to consider this alternative as a contingency in the event that additional in-state disposal capacity becomes problematic in future years. Chairman Pace added that CRRA is taking the initiative to look at the future of Connecticut with a global view, while taking into account environmental and social factors.

The motion previously made and seconded was approved unanimously by roll call.

Eligible Voters	Aye	Nay	Abstain
Michael Pace, Chairman	X		
Michael Cassella	X		
Mark Cooper	X		
James Francis	Х		
Michael Jarjura	Х		· · · · · · · · · · · · · · · · · · ·
Edna Karanian	Х		
Mark Lauretti	Х		
Theodore Martland	Х		
James Miron	Х		
Raymond O'Brien	Х		
Non-Eligible Voters			
Timothy Griswold, Ad-Hoc, Mid-CT Project			
Elizabeth Horton Sheff, Ad-Hoc, Mid-CT Project			
Stephen Edwards, Ad-Hoc, Bridgeport Project			

### **COMMITTEE REPORTS**

**Policies and Procurement Committee** 

### RESOLUTION REGARDING THE ADOPTION OF REVISED MID-CONNECTICUT PERMITTING, DISPOSAL AND BILLING PROCEDURES

Chairman Pace requested a motion regarding the above-captioned matter. The following motion was made by Director O'Brien:

**RESOLVED:** That the Board of Directors hereby adopts the revisions to section 4.9 Delivery of Mixed Loads of Acceptable Solid Waste from Multiple Participating Municipalities, section 6.2 Appeal Process, the delivery instruction in Appendix A, and Appendix C Sanctions of the Mid-Connecticut "Permitting, Disposal and Billing Procedures," substantially as discussed and presented at this meeting. Director Martland seconded the motion.

Director O'Brien asked what documentation is maintained with regard to sanctions. Mr. Gaffey responded that evidence, reports from enforcement officers, and other pertinent documents are maintained on every violation.

There was a lengthy discussion regarding the definition of "Authority" in the policy, the President's authority to use discretion in waiving sanctions, and the appeals process. In this discussion, Director Miron asked what recourse was available to a hauler who is denied an appeal. Mr. Gent responded the previous standard for granting an appeal was that the hauler must have contradicting evidence. In Section 6.2.3 of this revision, the standard has been changed to allow contradicting information or some other reasonable basis to contest the sanction. Director Miron stated that his concern is that a screening process of that kind could be viewed as unfair unless there was some sort of recourse available in that situation. Mr. Kirk said that a hauler could come to the Board if an appeal was denied. Mr. Gent added that a reasonable standard was necessary to ensure that every sanction is not appealed, which would be a cumbersome process so the reasonable standard was a compromise acceptable to the haulers.

Director O'Brien asked for confirmation that management is not seeking to grant the President the authority to waive sanctions. Mr. Kirk agreed and noted that if this process does not work, it will be brought back to the Board for further review.

Director O'Brien pointed out that there seemed to be an inconsistency in the Delivery Rules with regard to the plastic containers. Director O'Brien stated that the rules limit delivery to containers smaller than 2.5 gallons or 6 liters, which are not equivalent. Mr. Gaffey stated that those numbers are taken directly from the contract with FCR, and said that he would look into that further and report his findings.

Eligible Voters	Aye	Nay	Abstain
Michael Pace, Chairman	Х		
Michael Cassella	Х		
Mark Cooper	Х		
James Francis	Х		
Michael Jarjura	Х		
Edna Karanian	Х		
Mark Lauretti	Х		
Theodore Martland	Х		
James Miron	Х		
Raymond O'Brien	Х		
Timothy Griswold, Ad-Hoc, Mid-CT Project	Х		
Elizabeth Horton Sheff, Ad-Hoc, Mid-CT Project	X		
Non-Eligible Voters			
Stephen Edwards, Ad-Hoc, Bridgeport Project			

### RESOLUTION REGARDING RATIFICATION OF EMERGENCY PROCUREMENT CONTRACTS

Chairman Pace requested a motion regarding the above-captioned matter. The following motion was made by Director O'Brien:

**RESOLVED:** That the Authority Board of Directors ratifies the Emergency purchase as substantially presented and discussed at this meeting.

The motion was seconded by Director Martland.

Director O'Brien noted that similar emergency procurements will not come to the Board in the future because of the procedure change approved at the last meeting; this item requires ratification because the purchase predates the change.

Director O'Brien asked for confirmation that documentation will continue to be retained even though the procurement may not require Board ratification. Mr. Kirk confirmed and added that all emergency procurements will continue to be reported to the Policies & Procurement Committee.

Eligible Voters	Aye	Nay	Abstain
Michael Pace, Chairman	Х		
Michael Cassella	Х		
Mark Cooper	Х		
James Francis	Х		
Michael Jarjura	Х		
Edna Karanian	Х		
Mark Lauretti	Х		
Theodore Martland	Х		
James Miron	Х		
Raymond O'Brien	Х		
Timothy Griswold, Ad-Hoc, Mid-CT Project	Х		
Elizabeth Horton Sheff, Ad-Hoc, Mid-CT Project	X		
Non-Eligible Voters			
Stephen Edwards, Ad-Hoc, Bridgeport Project			

### Organizational Synergy and Human Resources Committee

# RESOLUTION REGARDING A CHANGE OF HEALTH AND DENTAL CARRIERS AND THE RENEWAL OF THE VISION, LIFE AND DISABILITY INSURANCE PROGRAMS

Chairman Pace requested a motion regarding the above-captioned matter. The following motion was made by Director Cooper:

**RESOLVED:** That the Board of Directors authorizes the change in health plans from Anthem Blue Cross Blue Shield to ConnectiCare and the change in dental plans from Anthem to The Standard Insurance for the period of January 1, 2007 through December 31, 2007 for an estimated premium of \$748,360.

**FURTHER RESOLVED:** That the Board of Directors authorizes the renewal of the vision, life, long-term disability and short-term disability insurance through Ameritas Insurance and The Standard Insurance respectively for the period of January 1, 2007 through December 31, 2007 for an estimated premium of \$85,486.

Director Martland seconded the motion.

Director Cooper reported that CRRA has reduced insurance benefit costs by almost 9%. In addition to lower costs, employees will receive broader benefits. Director Cooper informed the Board that the costs were less than budgeted.

Director Martland requested more information on ConnectiCare. Mr. Kirk responded that ConnectiCare is one of six insurance programs available in the State and said that it is ranked number six nationally. Mr. Kirk added that it is well recommended by users and noted that CRRA's current carrier is ranked number twenty-seven. Mr. Kirk noted that there is not only a decrease in the rate of increase, but the cost from year-to-year is lower.

Eligible Voters	Aye	Nay	Abstain
Michael Pace, Chairman	X		
Michael Cassella	X		
Mark Cooper	X		
James Francis	X		
Michael Jarjura	X		
Edna Karanian	Х		
Mark Lauretti	Х		
Theodore Martland	X		
James Miron	X		
Raymond O'Brien	Х		

Non-Eligible Voters		
Timothy Griswold, Ad-Hoc, Mid-CT Project		
Elizabeth Horton Sheff, Ad-Hoc, Mid-CT Project		
Stephen Edwards, Ad-Hoc, Bridgeport Project		

### RESOLUTION REGARDING ADDITION OF HEALTH AND DENTAL INSURANCE FOR PART-TIME EMPLOYEES BASED ON EMPLOYEE ONLY ENROLLMENT

Director Cooper noted that this matter requires further review by the Organizational Synergy & Human Resources Committee and made a motion to table the matter. The motion to table was seconded by Director Francis and approved unanimously by roll call.

Eligible Voters		Nay	Abstain
Michael Pace, Chairman	X		
Michael Cassella	X		
Mark Cooper	Х		
James Francis	Х		
Michael Jarjura	X		
Edna Karanian	Х		
Mark Lauretti	Х		
Theodore Martland	Х		
James Miron	Х		
Raymond O'Brien	Х		
Non-Eligible Voters			
Timothy Griswold, Ad-Hoc, Mid-CT Project			
Elizabeth Horton Sheff, Ad-Hoc, Mid-CT Project			
Stephen Edwards, Ad-Hoc, Bridgeport Project			

### RESOLUTION AUTHORIZING SETTLEMENT WITH MDC

Chairman Pace requested a motion regarding the above-captioned matter. The following motion was made by Director Martland:

**RESOLVED:** That the President is hereby authorized to agree to settlement of the Authority's outstanding dispute with the Metropolitan District Commission on the terms discussed at this meeting, including taking all actions, executing all documents, and doing all other things necessary to accomplish such settlement.

Director Cooper seconded the motion.

Mr. Kirk explained that this settlement would conclude the dispute over the results of the arbitration award. A lengthy discussion ensued regarding the terms of the settlement. In this discussion, Mr. Kirk reported that management feels that this is a fair and equitable resolution, especially considering the costs and risk associated with the alternative of continuing the dispute.

Director O'Brien stated that he feels that any money that goes to MDC should be net of both CRRA's legal costs and legal costs paid on behalf of MDC. Ms. Hunt noted that the arbitrator recommended this settlement. Mr. Kirk stated that if the Board has questions about CRRA's chances of recovering the full \$3.9 million, he could have CRRA's outside counsel attend the next meeting to provide further details. Mr. Kirk noted that the MDC Board has approved the settlement.

Director Horton Sheff asked how CRRA would secure MDC's assurances that they would accept binding arbitration awards. Mr. Kirk responded that our only assurance is MDC's agreement and the enforceability of the agreement which documents the settlement.

Director Miron stated that he would feel more comfortable voting on this matter after a discussion with CRRA's legal counsel and the Board agreed.

Chairman Pace requested a motion to table the above-captioned matter. The motion to table made by Director Martland and seconded by Director Miron was approved by roll call. Directors O'Brien and Horton Sheff voted nay.

Eligible Voters	Aye	Nay	Abstain
Michael Pace, Chairman	Х		
Michael Cassella	Х		
Mark Cooper	Х		
James Francis	Х		
Michael Jarjura	Х		
Edna Karanian	Х		
Mark Lauretti	Х		
Theodore Martland	Х		
James Miron	Х		
Raymond O'Brien		Х	
Timothy Griswold, Ad-Hoc, Mid-CT Project	X		
Elizabeth Horton Sheff, Ad-Hoc, Mid-CT Project		Х	
Non-Eligible Voters			
Stephen Edwards, Ad-Hoc, Bridgeport Project			

#### **EXECUTIVE SESSION**

Chairman Pace requested a motion to enter into Executive Session to discuss pending litigation, real estate acquisition and personnel matters with appropriate staff. The motion made by Director O'Brien and seconded by Director Francis was approved unanimously. Chairman Pace requested that the following people be invited to the Executive Session in addition to the Directors and Mid-Connecticut Project Ad-Hocs:

Tom Kirk Jim Bolduc Rob Constable Laurie Hunt, Esq.

The Executive Session began at 12:00 p.m. and concluded at 12:55 p.m. Chairman Pace noted that no votes were taken in Executive Session.

The meeting was reconvened at 12:55 p.m.

### **ADJOURNMENT**

Chairman Pace requested a motion to adjourn the meeting. The motion to adjourn made by Director O'Brien and seconded by Director Martland was approved unanimously.

There being no other business to discuss, the meeting was adjourned at 12:55 p.m.

Respectfully submitted, Kisten B. Leig

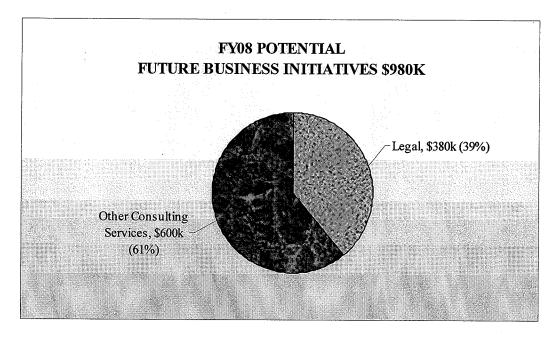
Kristen B. Greig

Secretary to the Board/Paralegal

TAB 3

### POTENTIAL FUTURE BUSINESS INITIATIVES

These funds are being established to fund management initiatives in response to the Department of Environmental Solid Waste Plan. It includes costs for legal and other consulting services.



Legal costs are about \$380k (39%) of the budget to cover for anticipated legal fees related to the following:

Landfill acquisition and development	\$75k
Legislative initiatives	\$80k
Grant and revenue solicitation	\$75k
Facilities siting and development	\$75k
Recycling initiatives	<u>\$75k</u>
	\$380k

• Other Consulting Services are about \$600k (61%) of the budget to cover for consulting fees and other costs related to project development listed below:

Assessment of C&D recycling technologies	\$75k
Feasibility study for C&D recycling facility	\$75k
Feasibility study for electronic recycling	\$50k
Phase 2 evaluation of new and emerging	
waste disposal technologies	\$150k
Out-of-state landfill development initiative	\$100k
Feasibility study for organic waste composting	<u>\$150k</u>
	\$600k

TAB 4

### REGARDING THE ADOPTION OF THE FISCAL YEAR 2008 GENERAL FUND OPERATING AND CAPITAL BUDGET

**RESOLVED:** That the fiscal year 2008 General Fund Operating and Capital Budgets be adopted substantially in the form as presented and discussed at this meeting.

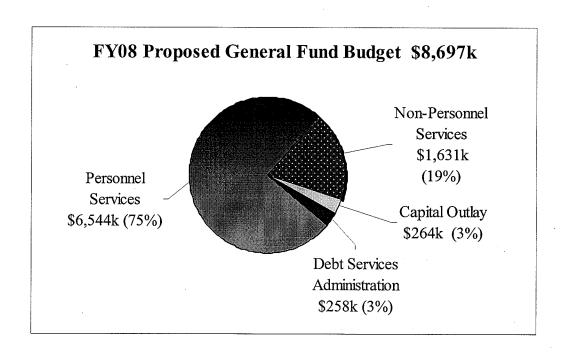
# Fiscal Year 2008 General Fund Operating & Capital Budgets

December 21, 2006

Attached are the proposed fiscal year 2008 General Fund operating and capital budget and a five year capital plan. The following summarizes the attached budgets.

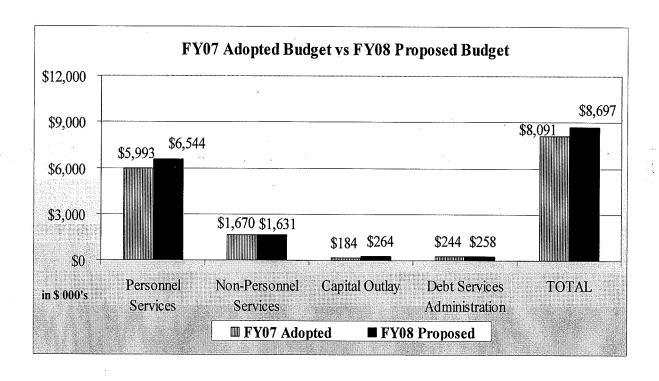
#### **EXECUTIVE SUMMARY**

- The proposed operating budget of \$8,697k reflects an increase of \$606k or 7% from the FY07 adopted budget primarily due to Personnel Services.
- The budget includes a headcount increase of 3 positions. Two positions relate to hiring part time staff in an effort to separate the enforcement function from the scale operator function to reduce turnover. The third position is for a part time administrative person to assist the billing and enforcement personnel.



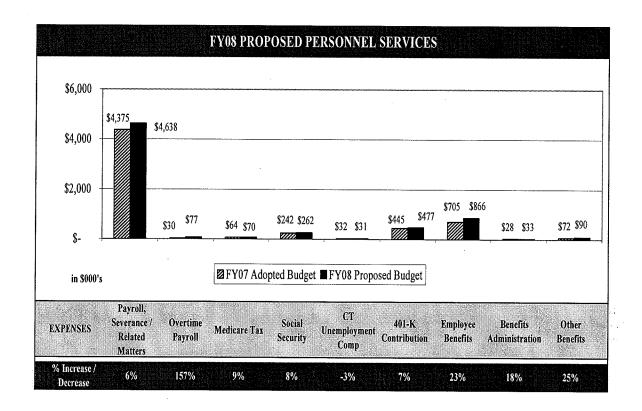
The tables below show the budget changes by expense category.

EXPENDITURES	FY07 Adopted	FY07 Projected	FY08 Proposed	FY 07 Add FY08 Pr	
	Budget	Budget	Budget	\$ Change	% Change
Personnel Services	\$5,993	\$5,622	\$6,544	\$551	9%
Non-Personnel Services	\$1,670	\$965	\$1,631	(\$39)	-2%
Capital Outlay	\$184	\$63	\$264	\$80	43%
Debt Services Administration	\$244	\$252	\$258	\$14	6%
TOTAL	\$8,091	\$6,902	\$8,697	\$606	7%



### I. PERSONNEL SERVICES

Overall, Personnel Services increased by \$551k (9%). Personnel Services include regular pay, overtime, payroll related taxes, employee benefits, 401k contributions, benefit administration costs and other benefit costs.



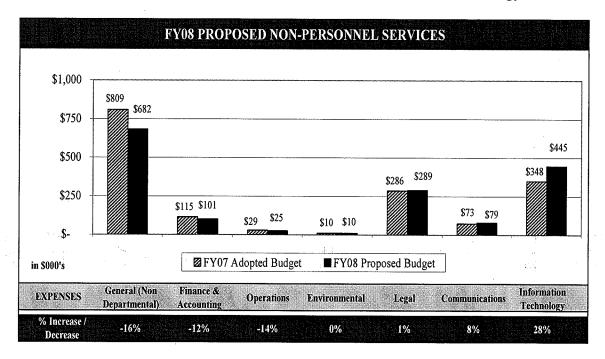
The increase in Personnel Services is primarily driven by the following:

- Payroll, Severance/Related Matters increased by \$263k (6%) due to increase in headcount by 3 and merit increase and across the board merit and annual cost of living increases. The increase in headcount accounts for \$75k of the increase in budget.
- Overtime Payroll increased by \$47k (157%) due to increase in overtime to support new projects and other initiatives.
- Employee Benefits increased by \$161k (23%) due to increase in premiums in health, dental, life, and disability.
- Benefits administration increased by \$5k (18%) due to increase in UBS administrative fees.
- Other Benefits increased by \$18k (25%) due to anticipated increase in Fidelity administrative fees.

#### II. NON-PERSONNEL SERVICES

Overall, Non-Personnel Services decreased by \$39k (2%). Non-Personnel Services include both non-departmental and departmental items.

The decrease in Non-Personnel Services is primarily due to a decrease in Contingency, partially offset by an increase in Information Technology.

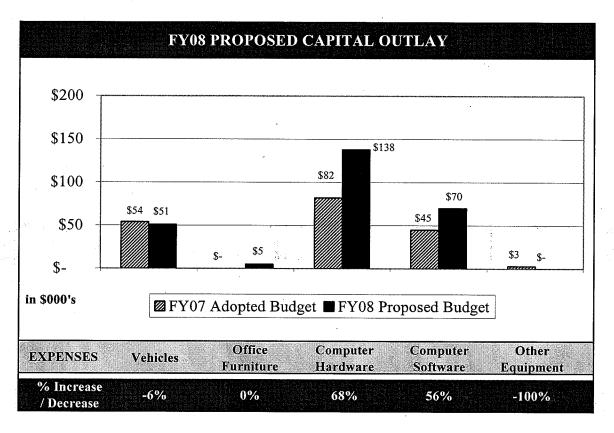


- General (Non-Departmental) decreased by \$127k (16%) due to decrease in Contingency.
- Finance & Accounting decreased by \$14k (12%) due to a reduction in Business Meeting & Travel.
- Operations is relatively flat to FY07 adopted budget.
- Environmental is flat to FY07 adopted budget.
- Legal is relatively flat to FY07 adopted budget.
- Communications increased by \$6k (8%) due to increase in community outreach programs and company activities related to marketing and public relations.
- Information Technology increased by \$97k (28%) due to increase in data lines and an Epicor system upgrade.

#### III. CAPITAL OUTLAY

Overall, Capital Outlay increased by \$80k (43%). Capital Outlay includes the purchase of new vehicles, upgrade of computer hardware, software, other equipment, and construction.

The increase in Capital Outlay is primarily due to various upgrades in computer hardware and software.



- Project vehicle purchases are relatively flat to FY07 adopted budget. A total of three (3) vehicles deployed at Murphy Road need replacement. These vehicles are about 10-12 years old.
- Computer Hardware increased by \$56k (68%) due to anticipated computer and server upgrades.
- Computer Software increased by \$25k (56%) due to anticipated software upgrades.

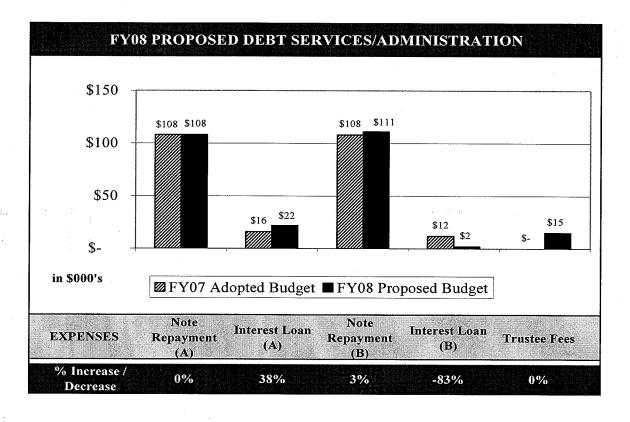
The table below shows the capital plan budget for FY08 thru FY12.

Expenditures	Actual FY06	Adopted FY07	Proposed FY08	Projected FY09	Projected FY10	Projected FY11	Projected FY12
Trucks	\$16	\$54	\$51	\$51	\$0	\$0	\$0
Cars	\$27	\$0	\$0	\$0	\$51	\$51	\$0
Subtotal Vehicles	\$44	\$54	\$51	\$51	\$51	\$51	\$0
Office Furnitures	\$7	\$0	\$5	\$0	\$0	\$0	\$0
Subtotal Furnitures	\$7	\$0	\$5	\$0	\$0	\$0	\$0
Personal Computers / Laptops	\$31	\$36	\$24	\$111	\$44	\$25	\$117
Servers	\$14	\$10	\$30	\$36	\$24	\$36	\$24
Routers / Switches	\$2	\$10	\$10	\$3	\$10	\$10	\$0
Miscellaneous Hardware	\$37	\$26	\$24	\$60	\$28	\$0	\$0
Subtotal Computer Hardware	\$83	\$82	\$88	\$210	\$106	\$71	\$141
Desktop Software	\$0	\$15	\$25	\$26	\$1	\$0	\$0
Server Software	\$0	\$10	\$20	\$17	\$12	\$0	\$0
Miscellaneous Software (2)	\$15	\$20	\$25	\$5	\$20	\$0	\$0
Subtotal Computer Software	\$15	\$45	\$70	\$48	\$33	To a red \$0	\$0
Copiers / Printers	\$63	\$3	\$0	\$0	\$4	1 14 mm - 12 <b>\$0</b>	\$0
Phone Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous Equipment	\$18	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal Other Equipment	\$81	\$3	\$0	\$0	\$4	\$0	\$0
Construction	\$4	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal Construction	\$4	\$0	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$234	\$184	\$214	\$309	\$194	\$122	\$141
Funding Source *	\$234	\$184	\$214	\$309	\$194	\$122	\$141
Additional Funding Requirements	\$0	\$0	\$0	\$0	\$0	\$0	\$0

<sup>\*</sup> Operating budget

#### IV. DEBT SERVICE / ADMINISTRATION

Overall, Debt Service/Administration increased by \$14k (6%). Debt Service/Administration includes costs associated with the Authority's relocation of its headquarters from Allyn Street to the 17<sup>th</sup> and 18<sup>th</sup> floors of 100 Constitution Plaza and then a relocation to the 5<sup>th</sup> and 6<sup>th</sup> floors of 100 Constitution Plaza.



The increase in Debt Service/Administration is due to the increase in the interest rates, partially offset by the lower rent paid by the Authority.

Note:

(A) relocation costs from Allyn Street to 17<sup>th</sup> & 18<sup>th</sup> floors, 100 Constitution Plaza

(B) relocation costs from 17<sup>th</sup> & 18<sup>th</sup> floors to 5<sup>th</sup> & 6<sup>th</sup> floors, 100

Constitution Plaza

#### RECOMMENDATION

The Finance approved to recommend the attached resolution be presented to the Board for approval at their December Board meeting.

#### **EXPENDITURE AND ALLOCATION SUMMARY**

#### EXPENDITURES

Account	Description	ACTUAL FY06	ADOPTED FY07	PROPOSED FY08
01-001-501-51xxx	Personnel Services	\$5,723,070	\$5,993,000	\$6,544,000
	Non-Personnel Services			
	General (Non Departmental)	\$486,674	\$809,400	\$682,000
	Finance & Accounting	\$106,382	\$115,400	\$101,000
	Operations	\$15,903	\$28,500	\$25,000
	Environmental	\$75,062	\$9,500	\$10,000
	Legal	\$283,398	\$286,000	\$289,000
	Communications	\$36,022	\$73,200	\$79,000
	Information Technology	\$185,573	\$348,000	\$445,000
01-001-501-52xxx	Subtotal	\$1,189,014	\$1,670,000	\$1,631,000
01-001-501-54xxx	Capital Outlay	\$234,100	\$184,000	\$264,000
01-001-501-55xxx	Debt Service/Administration	\$257,653	\$244,000	\$258,000
	Total Expenditures	\$7,403,837	\$8,091,000 9%	\$8,697,000 7%

#### ALLOCATION

Account	Description	ACTUAL FY06	ADOPTED FY07	PROPOSED FY08
01-001-000-48101	Mid-Connecticut	\$5,668,035	\$5,885,000	\$6,598,000
01-001-000-48102	Bridgeport	\$980,812	\$1,325,000	\$1,140,000
01-001-000-48103	Wallingford	\$580,098	\$640,000	\$675,000
01-001-000-48104	Southeast	\$131,432	\$216,000	\$153,000
01-001-000-45150	Miscellaneous Income	\$92	\$0	\$0
01-001-000-45103	Permit Fee	\$0	\$0	\$100,000
01-001-000-46101	Interest Income	\$43,368	\$25,000	\$31,000
	Total Allocations	\$7,403,837	\$8,091,000	\$8,697,000
	Balance	\$0	\$0	\$0
			3.6%	7.5%

#### EXPENDITURES DETAIL

Account	Description	ACTUAL FY06	ADOPTED FY07	PROPOSED FY08
PERSONNEL SERV	ICES			
01-001-501-51110	Payroll, Severance / Related Matters	\$4,165,827	\$4,375,000	\$4,638,000
01-001-501-51120	Overtime Payroll	\$81,403	\$30,000	\$77,000
01-001-501-51220	Medicare Tax	\$60,150	\$64,000	\$70,000
01-001-501-51221	Social Security	\$231,614	\$242,000	\$262,000
01-001-501-51222	CT Unemployment Comp	\$30,838	\$32,000	\$31,000
01-001-501-51223	401-K Contribution	\$381,025	\$445,000	\$477,000
01-001-501-51227	Employee Benefits	\$717,016	\$705,000	\$866,000
01-001-501-51235	Benefits Administration	\$27,250	\$28,000	\$33,000
01-001-501-51250	Other Benefits	\$27,947	\$72,000	\$90,000
	Subtotal	\$5,723,070	\$5,993,000	\$6,544,000
			1.9%	9.2%
Headcount		61	64	67

### EXPENDITURES DETAIL, CONTINUED

Account	Description	ACTUAL	ADOPTED	PROPOSED
Account	Description	FY06	FY07	FY08
NON-PERSONNEL	SERVICES - SUMMARY			
01-001-xxx-52101	Postage and Delivery Fees	\$20,246	\$27,000	\$30,000
01-001-xxx-52104	Telecommunications	\$72,549	\$80,000	\$102,000
01-001-xxx-52106	Copier	\$10,843	\$10,000	\$10,000
01-001-xxx-52108	Duplication and Printing	\$6,003	\$11,500	\$6,000
01-001-xxx-52115	Advertising / Public Notices	\$19,076	\$13,500	\$25,500
01-001-xxx-52118	Marketing & Public Relations	\$33,761	\$19,000	\$65,000
01-001-xxx-52119	Public Education	\$0	\$20,000	\$0
01-001-xxx-52201	Office Equipment	\$8,370	\$500	\$2,500
01-001-xxx-52202	Office Supplies	\$25,066	\$30,000	\$30,000
01-001-xxx-52211	Protect Clothing/Safety Equipment	\$5,848	\$13,000	\$10,000
01-001-xxx-52302	Miscellaneous Services*	\$35,908	<b>35,600</b>	\$43,600
01-001-xxx-52303	Subscrip/Publ/Ref. Material	\$10,237	\$19,200	\$16,200
01-001-xxx-52304	<b>Dues-Professional Organizations</b>	\$5,081	\$6,500	\$5,900
01-001-xxx-52305	Business Meetings and Travel	\$17,265	\$13,300	\$20,600
01-001-xxx-52306	Training	\$16,137	\$65,000	\$70,500
01-001-xxx-52355	Mileage Reimbursement	\$4,687	\$9,900	\$7,000
01-001-xxx-52401	Vehicle Repair/Maintenance	\$5,156	\$15,000	\$7,000
01-001-xxx-52403	Office Equipment Service	\$3,042	\$1,200	\$2,000
01-001-xxx-52404	Building Operations	\$2,889	\$10,500	\$15,000
01-001-xxx-52502	Fees/Licenses/Permits	\$110	\$1,600	\$1,700
01-001-xxx-52505	Claims/Losses	\$0	\$5,000	\$5,000
01-001-xxx-52604	Rental/Lease	\$220,398	\$217,000	\$235,000
01-001-xxx-52612	Fuel	\$5,815	\$18,700	\$6,000
01-001-xxx-52615	Office Temporaries	\$35,792	\$25,000	\$36,000
01-001-xxx-52640	Insurance Premiums	\$91,749	\$101,000	\$120,000
01-001-xxx-52854	Information Technology - Maint	\$44,797	\$72,000	\$85,000
01-001-xxx-52856	Legal	\$277,490	\$265,000	\$265,000
01-001-xxx-52863	Auditor	\$39,230	\$50,000	\$54,000
01-001-xxx-52875	Ins Consulting and Brokerage Services	\$9,466	\$7,000	\$31,000
01-001-xxx-52899	Other Consulting Services	\$162,003	\$201,000	\$245,500
01-001-xxx-58001	Contingency	\$0	\$306,000	\$78,000
	Subtotal	¢1 190 01 <i>4</i>	¢1 670 000	¢1 (21 000
	Subtotal	\$1,189,014	\$1,670,000	\$1,631,000
			11.9%	-2.3%

#### EXPENDITURES DETAIL, CONTINUED

Account	Description	ACTUAL FY06	ADOPTED FY07	PROPOSED FY08
NON-PERSONNEL	SERVICES - NON-DEPARTMENTAL			
04 004 504 50404				
01-001-501-52101	Postage and Delivery Fees	\$20,246	\$27,000	\$30,000
01-001-501-52108	Duplication and Printing	\$6,003	\$11,500	\$3,500
01-001-501-52115	Advertising / Public Notices	\$0	\$0	\$25,000
01-001-501-52201	Office Equipment	\$8,370	\$500	\$2,500
01-001-501-52202	Office Supplies	\$25,066	\$30,000	\$30,000
01-001-501-52302	Miscellaneous Services	\$35,908	\$34,000	\$41,000
01-001-501-52305	Business Meetings and Travel	\$12,964	\$0	\$15,000
01-001-501-52401	Vehicle Repair/Maintenance	\$5,156	\$15,000	\$7,000
01-001-501-52403	Office Equipment Service	\$3,042	\$1,200	\$2,000
01-001-501-52404	Building Operations	\$2,889	\$10,500	\$15,000
01-001-501-52505	Claims/Losses	\$0	\$5,000	\$5,000
01-001-501-52604	Rental/Lease	\$220,398	\$217,000	\$235,000
01-001-501-52612	Fuel	\$5,815	\$18,700	\$6,000
01-001-501-52615	Office Temporaries	\$35,792	\$25,000	\$36,000
01-001-501-52640	Insurance Premiums	\$91,749	\$101,000	\$120,000
01-001-501-52875	Ins Consulting and Brokerage Services	\$9,466	\$7,000	\$31,000
01-001-501-52899	Other Consulting Services	\$3,810	\$0	\$0
01-001-501-58001	Contingency	\$0	\$306,000	\$78,000
	Subtotal	\$486,674	\$809,400	\$682,000
	Ą		82.1%	-15.7%
NON-PERSONNEL	SERVICES - FINANCE & ACCOUNTIN	$\mathbf{G}$		
01-001-510-52115	Advertising / Public Notices	\$18,338	\$9,500	\$0
01-001-510-52108	Duplication and Printing	\$0	\$0	\$2,500
01-001-510-52303	Subscrip/Publ/Ref. Material	\$3,147	\$4,400	\$3,300
01-001-510-52304	Dues-Professional Organizations	\$1,560	\$1,600	\$700
01-001-510-52305	Business Meetings and Travel	\$1,001	\$10,900	\$1,500
01-001-510-52306	Training	\$7,181	\$12,000	\$15,500
01-001-510-52355	Mileage Reimbursement	\$3,161	\$7,000	\$3,500
01-001-510-52863	Auditor	\$39,230	\$50,000	\$54,000
01-001-510-52899	Other Consulting Services	\$32,764	\$20,000	\$20,000
	Subtotal	\$106,382	\$115,400 -29.0%	\$101,000 -12.5%

<sup>\*</sup> Primarily record storage/retrieval.

3 - 6 pt 1990 - 1990 - 1990 - 1990 - 1990 - 1990 - 1990 - 1990 - 1990 - 1990 - 1990 - 1990 - 1990 - 1990 -		ACTUAL	ADOPTED	PROPOSED
Account	Description	FY06	FY07	FY08
NON-PERSONNEL	SERVICES - OPERATIONS			
01-001-511-52115	Advertising / Public Notices	\$120	\$500	\$0
01-001-511-52211	Protect Clothing/Safety Equipment	\$5,848	\$13,000	\$10,000
01-001-511-52302	Miscellaneous Services	\$0	\$1,600	\$1,600
01-001-511-52303	Subscrip/Publ/Ref. Material	\$1,003	\$300	\$300
01-001-511-52304	<b>Dues-Professional Organizations</b>	\$1,611	\$900	\$900
01-001-511-52305	Business Meetings and Travel	\$2,440	\$500	\$500
01-001-511-52306	Training	\$3,916	\$10,000	\$10,000
01-001-511-52355	Mileage Reimbursement	\$965	\$500	\$500
01-001-511-52502	Fees/Licenses/Permits	\$0	\$1,200	\$1,200
	Subtotal	\$15,903	\$28,500 16.3%	\$25,000 -12.3%
NON-PERSONNEL	SERVICES - ENVIRONMENTAL		indicator in the Section of Section (Section Section Section Section Section Section Section Section Section Sec	Programme Transfer
01-001-512-52115	Advertising / Public Notices	\$618	\$500	\$0
01-001-512-52303	Subscrip/Publ/Ref. Material	\$1,384	\$1,500	\$1,600
01-001-512-52304	Dues-Professional Organizations	\$1,430	\$1,100	\$1,600
01-001-512-52305	Business Meetings and Travel	\$644	\$500	\$1,300
01-001-512-52306	Training	\$2,599	\$5,000	\$5,000
01-001-512-52355	Mileage Reimbursement	\$342	\$500	\$500
01-001-512-52502	Fees/Licenses/Permits	\$0	\$400	\$0
01-001-512-52899	Other Consulting Services	\$68,045	\$0	\$0
	Subtotal	\$75,062	\$9,500	\$10,000
			-94.1%	5.3%
NON-PERSONNEL	SERVICES - LEGAL			
01-001-513-52115	Advertising / Public Notices	\$0	\$2,000	\$0
01-001-513-52302	Miscellaneous Services	\$0	\$0	\$1,000
01-001-513-52303	Subscrip/Publ/Ref. Material	\$4,703	\$12,000	\$10,000
01-001-513-52304	<b>Dues-Professional Organizations</b>	\$480	\$1,200	\$1,000
01-001-513-52305	Business Meetings and Travel	\$62	\$400	\$500
01-001-513-52306	Training	\$539	\$5,000	\$10,000
01-001-513-52355	Mileage Reimbursement	\$14	\$400	\$1,000
01-001-513-52502	Fees/Licenses/Permits	\$110	\$0	\$500
01-001-513-52856	Legal	\$277,490	\$265,000	\$265,000
01-001-513-52899	Other Consulting Services	\$0	\$0	\$0
	Subtotal	\$283,398	\$286,000	\$289,000
				3/7/4/11/11

#### EXPENDITURES DETAIL, CONTINUED

Account	Description	ACTUAL FY06	ADOPTED FY07	PROPOSED FY08
	P			1 100
NON-PERSONNEL	SERVICES - COMMUNICATIONS			
01-001-514-52115	Advertising / Public Notices	.\$0	\$500	\$0
01-001-514-52118	Marketing & Public Relations	\$33,761	\$19,000	\$65,000
01-001-514-52119	Public Education	\$0	\$20,000	\$0
01-001-514-52303	Subscrip/Publ/Ref. Material	\$0	\$500	\$500
01-001-514-52304	<b>Dues-Professional Organizations</b>	\$0	\$1,700	\$1,700
01-001-514-52305	<b>Business Meetings and Travel</b>	\$154	\$500	\$800
01-001-514-52306	Training	\$1,902	\$5,000	\$5,000
01-001-514-52355	Mileage Reimbursement	\$205	\$1,000	\$1,000
01-001-514-52899	Other Consulting Services	\$0	\$25,000	\$5,000
	Subtotal	\$36,022	\$73,200	\$79,000
			-18.2%	7.9%
NON-PERSONNEL	SERVICES - INFORMATION TECHN	OLOGY	. · · · · · · · · · · · · · · · · · · ·	
01-001-515-52104	Telecommunications	\$72,549	\$80,000	\$102,000
01-001-515-52106	Copier	\$10,843	\$10,000	\$10,000
01-001-515-52115	Advertising / Public Notices	\$0	\$500	\$500
01-001-515-52303	Subscrip/Publ/Ref. Material	\$0	\$500	\$500
01-001-515-52305	Business Meetings and Travel	\$0	\$500	\$1,000
01-001-515-52306	Training	\$0	\$28,000	\$25,000
01-001-515-52355	Mileage Reimbursement	\$0	\$500	\$500
01-001-515-52854	Information Technology - Maint	\$44,797	\$72,000	\$85,000
01-001-515-52899	Other Consulting Services	\$57,384	\$156,000	\$220,500
	Subtotal	\$185,573	\$348,000	\$445,000
	Subtotui	Ψ105,575	49.0%	27.9%
CAPITAL OUTLAY	7			
01-001-501-54426	Vehicles	\$43,807	\$54,000	\$51,000
01-001-501-54481	Office Furniture	\$7,246	\$0	\$5,000
01-001-501-54482	Computer Hardware	\$82,800	\$82,000	\$138,000
01-001-501-54483	Computer Software	\$14,571	\$45,000	\$70,000
01-001-501-54491	Other Equipment	\$81,369	\$3,000	\$0
01-001-501-56605	Construction	\$4,307	\$0	\$0
	Subtotal	\$234,100	\$184,000	\$264,000
		,	-12.4%	43.5%

#### EXPENDITURES DETAIL, CONTINUED

Account	Description	ACTUAL FY06	ADOPTED FY07	PROPOSED FY08
DEBT SERVICE / A	ADMINISTRATION			,
01-001-501-55559	Note Repayment (1)	\$107,496	\$108,000	\$108,000
01-001-501-55590	Interest Loan	\$29,097	\$16,000	\$22,000
01-001-501-55559	Note Repayment (2)	\$91,826	\$108,000	\$111,500
01-001-501-55590	Interest Loan	\$15,310	\$12,000	\$1,500
01-001-501-55585	Trustee Fees	\$13,924	\$0	\$15,000
	Subtotal	\$257,653	\$244,000	\$258,000
			5.2%	5.7%
SOLID WASTE PL	AN ADMINISTRATION			
01-001-xxx-52856	Legal	\$0	\$0	\$380,000
01-001-xxx-52899	Other Consulting Services	\$0	\$0	\$600,000
	Subtotal	\$0	\$0	\$980,000
	Total Expenditures	\$7,403,837	\$8,091,000	\$9,677,000

<sup>(1)</sup> Loan for first office relocation (Allyn Street to 100 Constitution Plaza (17th&18th Floors).

<sup>(2)</sup> Loan for second office relocation from 17 & 18 floors to 5th & 6th floors at 100 Constitution Plaza. n/a = Not Applicable

**TAB 5** 

#### RESOLUTION REGARDING REQUEST FOR SERVICES FOR JUNK MAIL RECYCLING MARKETING CAMPAIGN

**RESOLVED:** That the President is hereby authorized to approve a Request for Services with Pita Communications LLC for services associated with a junk mail recycling marketing campaign substantially as presented and discussed at this meeting.

#### **Connecticut Resources Recovery Authority**

#### Summary for RFS entitled

#### **CRRA Junk Mail Recycling Marketing/Public Awareness Campaign**

Presented to the CRRA Board on:

December 21, 2006

Vendor/ Contractor(s):

Pita Communications LLC

Effective date:

December 21, 2006

Contract Type/Subject matter:

Three Year Services Agreement for Public

**Relations Services** 

Facility(ies) Affected:

Mid-Connecticut Project

**Original Contract:** 

January 1, 2006

RFS Dollar Value:

\$125,580 to \$145,580

Scope of Services:

Development of collateral materials and Web site, development and placement of radio advertising and public relations and related services in connection with junk mail recycling marketing/public awareness

campaign.

#### **Connecticut Resources Recovery Authority**

#### RFS for Junk Mail Recycling Marketing Campaign

December 21, 2006

#### **Executive Summary**

CRRA has decided that it is in the Authority's best interests to begin a marketing campaign intended to increase recycling rates in Mid-Connecticut Project cities and towns. Management has decided that the initial focus of this campaign would be to emphasize the recycling of junk mail and mixed paper. A firm with which CRRA has a Public Relations Services Agreement, Pita Communications LLC, has developed a marketing campaign centered around a character named Phillup D. Bag who will encourage people to recycle junk mail, magazines, catalogs and other forms of mixed paper simply by filling the brown paper pag in which they recycle their newspapers.

The campaign will include placements of display advertisements in weekly newspapers, development of collateral materials including educational pieces and a Web portal and promotion with radio stations. A costume is being created so that Phillup D. Bag can appear live at family events to promote awareness of junk mail and mixed paper recycling.

This is to request approval of the CRRA Board of Directors for the President to approve a Request for Services for placement of some advertisements. Because the value of this RFS, added to the value of two previous RFSs, passes the \$50,000 threshold set forth in Section 5.9 of CRRA's "Procurement Policies and Procedures" Board approval is required.

#### **Discussion**

CRRA's "Procurement Policies and Procedures" requires that under this contract any RFS, "together with all other change orders or similar amendments to such Contracts, exceeds \$50,000 over the original contract price, shall be prior authorized only by the two-thirds (2/3) vote of the full Board." Since there is no dollar value on the contract with Pita Communications LLC, this RFS, together with two earlier RFSs, brings the total dollar value of those RFSs to a range of \$189,690.98 to \$209,690.98.

Pita Communications LLC was one of two firms selected to receive Public Relations Services Agreements after CRRA issued a Request for Qualifications for firms to provide public relations, advertising and marketing services. This particular firm was chosen specifically because of its expertise in marketing and advertising. These Agreements were approved by the Board on December 15, 2005.

#### **Financial Summary**

Funds for this RFS are available in Mid-Connecticut Project budget line 41-001-501-52118 "Marketing & Public Relations."

TAB 6

#### RESOLUTION REGARDING TWO REFURBISHED SECONDARY SHREDDER MOTORS RATED AT 1250HP AT THE MID-CONNECTICUT WASTE PROCESSING FACILITY

**RESOLVED:** That the President is hereby authorized to execute an agreement with American Rotor Corporation to provide two refurbished and upgraded secondary shedder motors rated at 1250 horsepower to be located at the Mid-Connecticut Waste Processing Facility, substantially as presented and discussed at this meeting.

## Connecticut Resources Recovery Authority Contract Summary for Contract Entitled

### Provide Two Secondary Shredder Motors Rated at 1250 Horsepower Agreement

Presented to the CRRA Board on:

December 21, 2006

Vendor/ Contractor(s):

**American Rotor Corporation** 

Effective date:

**Upon Execution** 

Contract Type/Subject matter:

**Equipment Supply** 

Facility (ies) Affected:

Mid-CT Waste Processing Facility

Original Contract:

NA

Term:

80 days from Notice to Proceed

Contract Dollar Value:

\$180,958.00

Amendment(s):

NA

Term Extensions:

N/A

Scope of Services:

Refurbishment of two (2) upgraded secondary

shredder 1250 HP motors for the Waste Processing

Facility.

Other Pertinent Provisions:

None

# Connecticut Resources Recovery Authority Mid-Connecticut Project-Waste Processing Facility Provide Two Refurbished Secondary Shredder Motors Rated at 1250HP

December 21, 2006

#### **Executive Summary**

This is to request approval of the CRRA Board of Directors for the President to enter into an agreement with American Rotor Corporation, to provide two refurbished and upgraded secondary shredder motors rated at 1250 horsepower at the Mid-Connecticut Waste Processing Facility.

#### **Discussion**

Operating in each of the Waste Processing Facility's ("WPF") two separate processing lines are two Williams Patent Crusher Company 680 hammer mills (secondary shredders) with 1000 horsepower (HP) motors. The secondary shredders are high maintenance items due to their function of breaking down the refuse in the processing lines. The 1000 HP motors that drive the secondary shredders have incurred a multitude of failures over the past eighteen years of service. The failures range from bearing failures, rotor bar cracks, stator winding failures and damage from external fires. The WPF has three 1000 HP motors, two that operate in the processing lines and one is a spare located in equipment inventory. Over the past two years it has become increasingly more difficult to make cost effective repairs to the existing 1000 HP motors due to rotor core issues.

In December, 2005 the CRRA Board of Directors approved the purchase of a new rotor that was fabricated by Siemens Motors, the Original Equipment Manufacturer ("OEM") for over \$42,000.00. The rotor iron core of this motor was no longer repairable because the copper end rings continually cracked during rotor bar replacement and the rotor laminations were deteriorated and damaged to the point that the rotor windings will no longer be held and supported in their slots. The concern is that the other 1000 HP motors are as old as the recently failed unit and have the potential to experience the same rotor iron core bar issues and failures. The additional concern is Siemens Motors no long fabricates a complete new 1000 HP motor in this existing frame size.

The CRRA attempted to solve the dilemma of the OEM not fabricating a complete new 1000 HP motor and purchased a custom made 1250 HP motor fabricated by Continental Electric Company over two years ago. The motor was fabricated to be installed to the 1000 HP motor pedestal footprint dimensions. Since the CRRA has been researching new secondary shredder motors it has been the goal to find upgraded rated units that can increase the processing performance at the WPF. The Continental 1250 HP motor failed

three times (all warranty repairs) since its installation and never proved itself as a long term solution. The Continental 1250 HP motor failed a fourth time this past spring (rotor bar support rings cracked on both sides of the rotor) and the company stopped performing all warranty repairs. Continental Electric Company could not modify the design of the rotor to stop it from failing again. The CRRA and MDC are in the process of recouping \$30,000.00 in damages from Continental Electric Company for not providing a viable 1250 HP motor for the secondary shredders.

Due to the failure of the existing Continental 1250 HP motor, CRRA developed the following scope of work for the procurement of two (2) upgraded and refurbished 1250 HP motors:

Furnish all materials, labor, equipment and incidentals thereto for items listed below (note: items below would be doubled for 2 motors) for a refurbished original 1250 HP Siemens-Allis Inc. motor:

- 1.) Each motor will be rated for the following:
  - Horsepower: 1250
  - RPM: 900
  - Duty: Shredder or mill duty
  - Frame size: 3740
  - Enclosure Type: ANODS or equal (drip proof enclosure)
  - Service Factor: 1.00 or higher
  - Voltage: 4160
  - Insulation: Class H
  - Starting Torque: 200%
  - Pull out Torque: 250%
  - Full Load Torque: 6039 lbs.ft. or higher
- 2.) Each motor will contain the following items:
  - Bearings: Spherical roller bearings made by SKF: (bearing size # 22232) located at both the drive and non-drive sides. Drive and non-drive side shaft outer diameter dimension will be no less than 6 inches
  - Class H windings with vacuum pressure impregnation (VPI)
  - 500 watt space heaters
  - One earth ground brush
  - Six 100 ohm platinum stator winding with Resistance Temperature Detectors (RTDs)
  - Two 100 ohm platinum stick RTDs located on the drive and non-drive bearings
  - Two insulated bearing head assemblies
  - 4000 series shaft stock material
- 3.) Prior to CRRA's acceptance of the two motors, the following tests will be performed on each motor:
  - Core loss test provide CRRA a report
  - Locked rotor torque test- provide CRRA a report.
  - Rotor assemble to be inspected, re-brazed if required, machined and balanced- provide CRRA a balancing report
  - Dynamometer load test on motor for two (2) hours at full load- provide

#### CRRA a report

4.) Provide CRRA a motor manual for each motor. Provide CRRA a two (2) year warranty per EASA standards that starts from the date CRRA receives both motors at the WPF

#### **Financial Summary**

Fourteen (14) proposals were received from specialized suppliers and the proposals that were considered to be responsive are tabulated below. The ten (10) proposals that were rejected were due to an incompatibility with the technical specifications for the project.

Quoted Function	Quoted Price:
Refurbish 2 used Siemens-Allis 1250 HP	
motors.	\$180,958.00
Quote2 new 1250 HP motors from	
Toshiba International *, **	\$190,000.00
Quote 2 new 1250 HP motors from	
Siemens Motors *, **	\$236,012.00
Quote 2 new 1250 HP motors from	
Alstom Motors *, **	\$494,000.00
	Refurbish 2 used Siemens-Allis 1250 HP motors.  Quote2 new 1250 HP motors from Toshiba International *, **  Quote 2 new 1250 HP motors from Siemens Motors *, **  Quote 2 new 1250 HP motors from

- \* Excludes additional costs associated with the engineering and fabrication of the new 1250 HP motor's base-plate. Average cost would be an additional cost of \$8,000.00 for two motors.
- \*\* Excludes the additional costs associated with the motor tests that are identified above. Average cost would be an additional cost of \$12,000.00 for two motors.

American Rotor Corporation is the only proposer that can provide CRRA with two 1250 HP motors that can be integrated with the existing Siemens motor frame. Williams Patent Crusher Company and Process Equipment Parts, Inc. provided quotes on redesigning and upgrading the secondary shredder motors. Neither firm could supply a 1250 HP motor that would fit the existing footprint of the 1000 HP motor and/or its rotor shaft was undersized.

CRRA staff is recommending the selection of American Rotor Corporation. In addition to providing the two (2) 1250 HP motors per the project specifications, their proposal includes performance testing, shipping and a two-year warranty. CRRA staff has discussed the project with American Rotor Corporation and is satisfied that they can complete the work as specified in the contract documents.

CRRA's cost for this project will be \$180,958.00

The project will be funded from the Facility Modification Reserve as planned for in the fiscal year 2007 Mid-Connecticut capital improvement budgets.

## **TAB 7**

## RESOLUTION REGARDING AN AGREEMENT WITH ALTERNATIVE RESOURCES, INC. FOR SOLID WASTE CONSULTING SERVICES

**RESOLVED:** That the President is hereby authorized to enter into a contract with Alternative Resources, Inc. to perform solid waste consulting services, substantially as discussed and presented at this meeting.

#### **Connecticut Resources Recovery Authority**

#### **Contract Summary for Contract entitled**

#### **Agreement for Solid Waste Consulting Services**

Presented to the CRRA Board on:

December 21, 2006

Vendor/ Contractor(s):

Alternative Resources, Inc.

Effective date:

January 1, 2007

Contract Type/Subject matter:

On-call solid waste consulting services agreement

Facility (ies) Affected:

**Various** 

Original Contract:

Not applicable. This is a new contract

Term:

January 1, 2007 through June 30, 2007 (6 months)

Contract Dollar Value:

Not Applicable

Amendment(s):

Not applicable

Term Extensions:

Not applicable

#### Scope of Services:

On-call Solid Waste Consulting Services, for which the contractor has special capability. Alternative Resources, Inc. may provide support in securing landfill disposal capacity for non-processible wastes from CRRA's Mid-CT project, with activities related to future options for both the Bridgeport and Wallingford Projects, and with activities involving development of new municipal services agreements.

#### Other Pertinent Provisions:

Any work under the Agreements will be pursuant to a Request for Services ("RFS"). Any RFS in excess of \$50,000 per fiscal year will require approval by the Board of Directors. Pursuant to Section 4.1.4.2 of the CRRA Procurement Policies & Procedures, RFSs for less than \$50,000 in consideration will be reported to the Board of Directors on a monthly basis when the aggregate of all RFS consideration for this vendor surpasses \$50,000 per fiscal year. ARI has agreed to maintain the same hourly billing rates that are currently in effect pursuant to the *Solid Waste*, *Recycling and Accounting/Finance Consulting Services* agreement that expires December 31, 2006.

#### **Connecticut Resources Recovery Authority**

#### Contract with Alternative Resources, Inc.

December 21, 2006

#### **Executive Discussion**

This is to seek board approval to execute a six month contract with Alternative Resources, Inc. (ARI), pursuant to Section 3.1.2.5 of CRRA's Procurement Policies and Procedures regarding contractors with special capability.

#### **Discussion**

From time to time CRRA requires the assistance of firms and individuals to provide technical and professional consulting services in a variety of engineering, environmental, and solid waste consulting areas. CRRA's "Procurement Policies and Procedures" establishes a "Request for Qualifications" ("RFQ") process to obtain such services.

In late 2003 CRRA publicly solicited a Request for Qualifications entitled *Solid Waste*, *Recycling and Accounting/Finance Consulting Services*, and subsequently executed three year service agreements with a number of professional firms pursuant to this RFQ. The agreement was for a term of three years, ending on December 31, 2006.

This particular RFQ was separate and distinct from the RFQ that CRRA issued in 2004 for Environmental Engineering Consulting Services, Land Surveying Services and Analytical Laboratory Testing Services ("Engineering Services RFQ"), which agreement expires on June 30, 2007.

CRRA will not again solicit the *Solid Waste, Recycling and Accounting/Finance Consulting Services* for a new three year term. Instead, CRRA management intends to consolidate the solid waste and recycling consulting services portions of this RFQ into the Engineering Services RFQ that will be solicited again in early 2007 with agreements to being executed for a new three year term beginning June 30, 2007. Consolidating the solid waste and recycling consulting services scope of work into the Engineering Services RFQ will serve to enable CRRA staff to more efficiently administer contracting activities.

CRRA executed an agreement with ARI for solid waste consulting services pursuant to the *Solid Waste, Recycling and Accounting/Finance Consulting Services* RFQ effective January 1, 2004 for a term of three years, ending on December 31, 2006.

At this time, CRRA management wishes to execute an agreement with ARI for a 6 month term for certain specific areas of solid waste consulting services. These services will be specific to certain past work for which ARI has supported CRRA. Accordingly, this contract may be approved pursuant to Section 3.1.2.5 of CRRA's Procurement Policies & Procedures, which allows CRRA to contract with contractors who have "special capability." In this case, because ARI's activities will be restricted to activities associated with, or flowing from specific matters for which they have provided solid waste consulting services during the past three years, ARI is be deemed to have special capability in this regard.

The areas of solid waste consulting services for which CRRA may engage ARI pursuant to this agreement shall be restricted to the following specific areas:

- Procurement of landfill disposal capacity for process residue and non-processible wastes from CRRA's Mid-CT project,
- Continued support activities related to Wallingford Project Future Options,
- Continued support activities related to the Bridgeport Project Future Options,
- Activities involving development of new municipal services agreements.

#### **Financial Summary**

CRRA makes no financial commitment to ARI with this agreement. This agreement simply enables ARI to undertake work for CRRA pursuant to task specific Request for Services ("RFS") that may be executed under this 6 month agreement. Any RFS for more than \$50,000 per fiscal year would require prior approval by the CRRA Board of Directors. Also, pursuant to Section 4.1.4.2 of the CRRA Procurement Policies & Procedures, RFSs for less than \$50,000 in consideration will be reported to the Board of Directors on a monthly basis when the aggregate of all RFS consideration for this vendor surpasses \$50,000 per fiscal year. ARI has agreed to maintain the same hourly billing rates that are currently in effect pursuant to the *Solid Waste, Recycling and Accounting/Finance Consulting Services* agreement that expires December 31, 2006.

**TAB 8** 

#### RESOLUTION REGARDING AN AGREEMENT WITH GERSHMAN, BRICKNER AND BRATTON, INC. FOR SOLID WASTE CONSULTING SERVICES

**RESOLVED:** That the President is hereby authorized to enter into a contract with Gershman, Brickner & Bratton, Inc. to perform solid waste consulting services, substantially as discussed and presented at this meeting.

#### **Connecticut Resources Recovery Authority**

#### **Contract Summary for Contract entitled**

#### **Agreement for Solid Waste Consulting Services**

Presented to the CRRA Board on:

December 21, 2006

Vendor/ Contractor(s):

Gershman, Brickner and Bratton, Inc.

Effective date:

January 1, 2007

Contract Type/Subject matter:

On-call solid waste consulting services agreement

Facility (ies) Affected:

Various

**Original Contract:** 

Not applicable. This is a new contract

Term:

January 1, 2007 through June 30, 2007 (6 months)

Contract Dollar Value:

Not Applicable

Amendment(s):

Not applicable

Term Extensions:

Not applicable

#### Scope of Services:

On-call Solid Waste Consulting Services, for which the contractor has special capability. Gershman, Brickner & Bratton, Inc. may provide support with certain strategic planning matters, including post-contract issues, identification of potential landfill development partners, legislative initiatives and development activities associated with the new state solid waste management plan. GBB may provide assistance with procurement services for the Stratford Intermediate Processing Center.

#### Other Pertinent Provisions:

Any work under the Agreements will be pursuant to a Request for Services ("RFS"). Any RFS in excess of \$50,000 per fiscal year will require approval by the Board of Directors. Pursuant to Section 4.1.4.2 of the CRRA Procurement Policies & Procedures, RFSs for less than \$50,000 in consideration will be reported to the Board of Directors on a monthly basis when the aggregate of all RFS consideration for this vendor surpasses \$50,000 per fiscal year. GBB has agreed to maintain the same hourly billing rates that are currently in effect pursuant to the *Solid Waste*, *Recycling and Accounting/Finance Consulting Services* agreement that expires December 31, 2006.

#### **Connecticut Resources Recovery Authority**

#### Contract with Gershman, Brickner & Bratton, Inc.

December 21, 2006

#### **Executive Discussion**

This is to seek board approval to execute a six month contract with Gershman, Brickner & Bratton, Inc. (GBB), pursuant to Section 3.1.2.5 of CRRA's Procurement Policies and Procedures regarding contractors with special capability.

#### **Discussion**

From time to time CRRA requires the assistance of firms and individuals to provide technical and professional consulting services in a variety of engineering, environmental, and solid waste consulting areas. CRRA's "Procurement Policies and Procedures" establishes a "Request for Qualifications" ("RFQ") process to obtain such services.

In late 2003 CRRA publicly solicited a Request for Qualifications entitled *Solid Waste*, *Recycling and Accounting/Finance Consulting Services*, and subsequently executed three year service agreements with a number of professional firms pursuant to this RFQ. The agreement was for a term of three years, ending on December 31, 2006.

This particular RFQ was separate and distinct from the RFQ that CRRA issued in 2004 for Environmental Engineering Consulting Services, Land Surveying Services and Analytical Laboratory Testing Services ("Engineering Services RFQ"), which agreement expires on June 30, 2007.

CRRA will not again solicit the *Solid Waste, Recycling and Accounting/Finance Consulting Services* for a new three year term. Instead, CRRA management intends to consolidate the solid waste and recycling consulting services portions of this RFQ into the Engineering Services RFQ that will be solicited again in early 2007 with agreements to being executed for a new three year term beginning June 30, 2007. Consolidating the solid waste and recycling consulting services scope of work into the Engineering Services RFQ will serve to enable CRRA staff to more efficiently administer contracting activities.

CRRA executed an agreement with GBB for solid waste consulting services pursuant to the *Solid Waste*, *Recycling and Accounting/Finance Consulting Services* RFQ effective January 1, 2004 for a term of three years, ending on December 31, 2006.

At this time, CRRA management wishes to execute an agreement with GBB for a 6 month term for certain specific areas of solid waste consulting services. These services will be specific to certain past work for which GBB has supported CRRA. Accordingly, this contract may be approved pursuant to Section 3.1.2.5 of CRRA's Procurement Policies & Procedures, which allows CRRA to contract with contractors who have "special capability." In this case, because GBB's activities will be restricted to activities associated with, or flowing from specific matters for which they have provided solid waste consulting services during the past three years, GBB is deemed to have special capability in this regard.

The areas of solid waste consulting services for which CRRA may engage GBB pursuant to this agreement shall be restricted to the following specific areas:

- Support with certain strategic planning matters, including identification of
  potential landfill development partners, development of new municipal service
  agreements and project post contract issues,
- Legislative initiatives and development activities associated with the new State Solid Waste Management Plan, and,
- Assistance with procurement services for the Stratford Intermediate Processing Center.

#### **Financial Summary**

CRRA makes no financial commitment to GBB with this agreement. This agreement simply enables GBB to undertake work for CRRA pursuant to task specific Request for Services ("RFS") that may be executed under this 6 month agreement. Any RFS for more than \$50,000 per fiscal year would require prior approval by the CRRA Board of Directors. Also, and pursuant to Section 4.1.4.2 of the CRRA Procurement Policies & Procedures, RFSs for less than \$50,000 in consideration will be reported to the Board of Directors on a monthly basis when the aggregate of all RFS consideration for this vendor surpasses \$50,000 per fiscal year. GBB has agreed to maintain the same hourly billing rates that are currently in effect pursuant to the *Solid Waste, Recycling and Accounting/Finance Consulting Services* agreement that expires December 31, 2006.

TAB 9

## RESOLUTION REGARDING EXECUTION OF A GENERAL RELEASE OF ST. PAUL TRAVELERS COMPANIES, INC.

WHEREAS, pursuant to the terms of an Assurance of Discontinuance between St. Paul Travelers Companies, Inc. and the Attorneys General of New York, Connecticut, and Illinois, and a Stipulation with the Superintendent of Insurance of New York (the "Assurance"), the Authority is eligible to receive payments from the Excess Casualty Fund established by St. Paul Travelers; and

WHEREAS, in order to participate in the Fund, the Authority must execute and return the General Release prescribed by the Assurance by April 23, 2007; and

WHEREAS, the Board has reviewed the said General Release and determined that it is in the best interests of the Authority to execute the said Release, so as to participate in the Excess Casualty Fund as described therein;

NOW, THERFORE, IT IS RESOLVED: That the President of the Authority is hereby authorized to execute and return the General Release required by the Assurance, as presented and discussed at this meeting, and to take all related actions in connection with said General Release necessary to participate in the Excess Casualty Fund as provided therein.

## Connecticut Resources Recovery Authority Proposed Settlement Offer

December 21, 2006

#### **Executive Summary**

This is to request that the Board authorize the President to execute and return the General Release required in order for CRRA to participate in the excess casualty fund established by St. Paul Travelers Companies, Inc. as part of its resolution of the investigations of St. Paul Travelers by the Attorneys General of New York, Connecticut and Illinois and the Superintendent of Insurance of New York.

#### **Discussion**

In order to resolve allegations of improper bidding arrangements and steering practices involving the use of contingent commissions, St. Paul Travelers has entered into an Assurance of Discontinuance with the Attorneys General and a Stipulation with the NY Superintendent of Insurance (the "Assurance"). Under the Assurance, St. Paul Travelers established a settlement fund (the Excess Casualty Fund) for its policyholders who purchased or renewed excess casualty policies through Marsh during the period 1/1/00 through 9/30/04. CRRA is eligible to receive \$9,484.78 from the Fund.

In order to participate in the Fund, CRRA must sign the prescribed form of General Release (a copy of which is included herewith), giving up its right to pursue any of the subject matters. If CRRA elects to participate, St. Paul Travelers will mail payment by June 4, 2007. Additionally, in the event that any money remains in the Excess Casualty Fund as of April 2, 2008, it will be distributed to participating policyholders on a pro rata basis.

Note that, as discussed at prior Finance Committee and Board meetings, Marsh's Global Professional Standards and Compliance Group, Kroll, Inc., and other forensic accountants who were not involved in the service of CRRA's account, reviewed CRRA's marketing files for the relevant time period and determined that there was no improper conduct by members of Marsh's Client Advisory Practice servicing CRRA's account.

#### CONNECTICUT RESOURCES RECOVERY AUTHORITY

#### Interoffice Memorandum

November 28, 2006

TO: Laurie Hunt

FR: Lynn Martin

RE: SETTLEMENT OFFER - St. Paul Travelers Companies, Inc.

In connection with the investigation into insurance industry practices conducted by the Office of the Attorney General of the States of New York, Connecticut and Illinois, and the Superintendent of Insurance of the State of New York, St. Paul Travelers entered into an Assurance of Discontinuance with the Attorneys General of New York, Connecticut and Illinois, and a Stipulation with the Superintendent of Insurance of the State of New York (the "Assurance") to resolve a number of outstanding claims and investigations by those offices.

As part of the Assurance, St. Paul Travelers established a settlement fund (Excess Casualty Fund) for its policyholders who purchased or renewed excess casualty policies though Marsh during the period 1/1/00 through 9/30/04. CRRA is eligible to receive payment from this Excess Casualty Fund. The amount of settlement offered is \$9,484.78.

In order to collect these funds, CRRA must sign a release (attached) waiving any rights and return it by April 23, 2007.

Please review the release attached and the other documents. Please also seek the advice and consent of the Connecticut Attorney General's office re CRRA's acceptance of these funds as that office may have outstanding issues with St. Paul Travelers.

Because of the amount of settlement Board approval may not be necessary prior to signing the release. Please then let me know how we should proceed.

Thank you.

Attachment

cc:

T. Kirk

J. Bolduc

N. Vo-Le



Notice ID



Claimant ID

#### **GENERAL RELEASE**

This RELEASE (the "Release") is executed on the date listed below by RELEASOR (defined below) in favor of RELEASEE (defined below).

#### **DEFINITIONS**

"RELEASOR" refers to CONNECTICUT RESOURCES RECOVERY AUTHORIT and any of its affiliates, subsidiaries, associates, general or limited partners or partnerships, predecessors, successors, or assigns, including, without limitation, any of their respective present or former officers, directors, trustees, employees, agents, attorneys, representatives and shareholders, affiliates, associates, general or limited partners or partnerships, heirs, executors, administrators, predecessors, successors, assigns or insurers acting on behalf of RELEASOR.

"RELEASEE" refers to St. Paul Travelers and any of its subsidiaries, associates, general or limited partners or partnerships, predecessors, successors, or assigns, including, without limitation, any of their respective present or former officers, directors, trustees, employees, agents, attorneys, representatives and shareholders, affiliates, associates, general or limited partners or partnerships, heirs, executors, administrators, predecessors, successors, assigns or insurers (collectively, "St. Paul Travelers").

"ASSURANCE" refers to an Assurance of Discontinuance between St. Paul Travelers and the Attorney General of the State of New York, the Attorney General of the State of Illinois and the Attorney General of the State of Connecticut (collectively "Attorneys General") dated August 1, 2006 and an accompanying stipulation between St. Paul Travelers and the Superintendent of Insurance of the State of New York ("NYSI") dated August 1, 2006, relating to (i) investigation by each of the Attorneys General and NYSI related to St. Paul Travelers' alleged use of contingent commission agreements or placement service agreements to steer business; and (ii) investigations by each of the Attorneys General and NYSI related to St. Paul Travelers' alleged participation in bid rigging schemes.

#### RELEASE

In consideration for the total payment of \$9,484.78 in accordance with the terms of the ASSURANCE, RELEASOR does hereby fully release, waive and forever discharge RELEASEE from any and all claims, demands, debts, rights, causes of action or liabilities whatsoever, including known and unknown claims, now existing or hereafter arising, in law, equity or otherwise, whether under state, federal or foreign statutory or common law, and whether possessed or asserted directly, indirectly, derivatively, representatively or in any other capacity (collectively, "claims"), to the extent any such claims are based upon, arise out of or relate to, in whole or in part, (i) any of the allegations, acts, omissions, transactions, events, types of conduct or matters described in the ASSURANCE, or were subject to investigation by any of the Attorneys General and NYSI as referenced in the ASSURANCE; (ii) any allegations, acts, omissions, transactions, events, types of conduct or matters that are the subject of In re Insurance Brokerage Antitrust Litigation, MDL No. 1663, or the actions pending in the United States District Court for the District of New Jersey captioned In re: Insurance Brokerage Antitrust Litigation, Civ. No 04-5184 (FSH), and In re Employee Benefit Insurance Brokerage Antitrust Litigation, Civ. No. 05-1079 (FSH) or any related actions filed or transferred to the United States District Court



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Claimant ID

for the District of New Jersey that are consolidated into either of the preceding Civil Action dockets; or (iii) any allegations of bid-rigging or of the use of contingent commission agreements or placement service agreements to steer business arising from acts or conduct on or before the date of the ASSURANCE; provided, however, that RELEASOR does not hereby release, waive, or discharge RELEASEE from any claims that are based upon, arise out of or relate to (a) the purchase or sale of St. Paul Travelers' securities; (b) St. Paul Travelers' Life Insurance Operations (as defined by the ASSURANCE to which this Release is an exhibit).

- In the event that the total payment referred to in paragraph 1 is not made for any reason, then this RELEASE shall be deemed null and void, provided that any payments received by RELEASOR shall be credited to St. Paul Travelers in connection with any claims that RELEASOR may assert against St. Paul Travelers, or that are asserted on behalf of RELEASOR or by a class of which RELEASOR is a member, against St. Paul Travelers.
- This RELEASE may not be changed orally and shall be governed by and interpreted in accordance with the internal laws of the State of New York, without giving effect to choice of law principles, except to the extent that federal law requires that federal law governs. Any disputes arising out of or related to this RELEASE shall be subject to the exclusive jurisdiction of the Supreme Court of the State of New York or, to the extent federal jurisdiction exists, the United States District Court for the Southern District of New York.
- 4 RELEASOR represents and warrants that the claims have not been sold, assigned or hypothecated in whole or in part.

Dated:			
RELEASOR: _	·		
Signed By:			
Print Name:		•	
Title:			

St. Paul Travelers Settlement Administrator C/O: Claims Administrator P.O. Box 56789 Jacksonville, FL 32241-6798

Notice ID

Claimant ID

CONNECTICUT RESOURCES RECOVERY AUTHORIT ATTENTION: GENERAL COUNSEL 100 CONSTITUTION PLZ HARTFORD, CT 06103-1702 Date: 11/22/2006

#### The St. Paul Travelers Companies, Inc. Excess Casualty Fund Statement

#### CONNECTICUT RESOURCES RECOVERY AUTHORIT

#### **Eligible Policies:**

Policy Number	Effective Date	Premium Paid
QI09000836	10/01/2003	\$150,000.00
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Notice ID



Claimant ID

Policy Number	Effective Date	Premium Paid

Payment Amount: \$9,484.78

Please review this Excess Casualty Fund Statement and, if you elect to receive the payment amount, return the enclosed Release in the courtesy reply envelope provided. Before returning the Release, please make sure to do the following in the designated spaces on the Release: (1) date the Release; (2) print your company's name, your name and your title; and (3) sign your name. If you have any questions regarding this Statement or the Release, please call the Settlement Administrator at 1-866-370-4389.

HYKLŁOKD' CL 00103-1305 100 CONZLILILION ÞLZ VALENTION: GENEKYT CONNSEL CONNECTICUT RESOURCES RECOVERY AUTHORIT 1753 \*\*\*\*\*\*\*\*AUTO\*\*MIXED AADC 320





St. Paul Travelers Settlement Administrator C/O: Claims Administrator P.O. Box 56789
Jacksonville, FL. 32241-6798

## **TAB 10**

## Connecticut Resources Recovery Authority Settlement Agreement

December 21, 2006

#### **Executive Summary**

As you know, at its Special Meeting on December 6, the Board authorized a settlement with CRRA's former bond counsel, Hawkins Delafield & Wood, "substantially on the terms presented and discussed at this meeting," The "terms presented and discussed" at the meeting were those terms included in a term sheet executed by counsel to CRRA and Hawkins. As part of the formal documentation of the settlement, Hawkins has requested that the Board pass a resolution authorizing the President to execute the Settlement Agreement in its final form.

#### **Discussion**

Initial drafts of both the requested resolution and the Settlement Agreement were prepared by Hawkins' counsel. The versions included herewith include revisions proposed by CRRA's counsel and provided to Hawkins on December 14, 2006. Attorney Goldstein of Pepe & Hazard will attend the Board meeting to discuss this and other Enron-related matters.

## **TAB 11**

#### **RESOLUTION AUTHORIZING SETTLEMENT WITH MDC**

RESOLVED: That the President is hereby authorized to execute a Settlement Agreement and Mutual Release and a First Amendment to Agreement with The Metropolitan District Commission, substantially on the terms presented and discussed at this meeting, and to take all actions and do all other things necessary to accomplish a settlement.