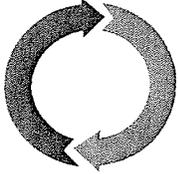


**CRRA  
BOARD MEETING  
MAY 26, 2005**



CONNECTICUT  
RESOURCES  
RECOVERY  
AUTHORITY

100 Constitution Plaza • Hartford • Connecticut • 06103 • Telephone (860)757-7700  
Fax (860)757-7745

## MEMORANDUM

**TO:** CRRA Board of Directors

**FROM:** Kristen Greig, Secretary to the Board/Paralegal

**DATE:** May 20, 2005

**RE:** Notice of Meeting

---

There will be a regular meeting of the Connecticut Resources Recovery Authority Board of Directors held on Thursday, May 26, 2005 at 9:30 a.m. The meeting will be held in the Board Room of 100 Constitution Plaza, Hartford, Connecticut.

Please notify this office of your attendance at (860) 757-7787 at your earliest convenience.

Connecticut Resources Recovery Authority  
Board of Directors' Meeting

Agenda

May 26, 2005

9:30 AM

I. Pledge of Allegiance

II. Executive Session

A lengthy Executive Session will be held for approximately 2 hours to discuss pending litigation, trade secrets, feasibility evaluations regarding CRRA's future development and plans with appropriate staff.

III. Public Portion

A ½ hour public portion will be held and the Board will accept written testimony and allow individuals to speak for a limit of three minutes. The regular meeting will commence if there is no public input.

IV. Minutes

1. Board Action will be sought for the approval of the April 28, 2005 Regular Board Meeting Minutes (Attachment 1).

V. Appreciation of Veronica Airey-Wilson's Service to CRRA and the Citizens of Connecticut (Attachment 2).

VI. Finance

1. Board Action will be sought for the Acknowledgement of the Fiscal Year 2006 MDC Budget (Attachment 3).
2. Board Action will be sought for the Acknowledgement of Fiscal Year 2005 MDC Budget Transfers (Attachment 4).

VII. Project Issues

A. Mid-Connecticut

1. Board Action will be sought regarding the Transportation of Process Residue to the Windsor Landfill (Attachment 5).
2. Board Action will be sought regarding Spot Waste Delivery Agreements between the BRRFOC and the CRRA (Attachment 6).

3. Board Action will be sought regarding Cooperative Services Agreement between Connecticut Resources Recovery Authority and United States Department of Agriculture Animal and Plant Health Inspection Service Wildlife Services (Attachment 7).
4. Board Action will be sought regarding Selection of a Contractor to Provide Inspection and Maintenance Services for the Ash Leachate Collection and Treatment System at the Hartford Landfill (Attachment 8).

B. Bridgeport

1. Board Action will be sought to Provide Educational and Certain Administrative Services to the Southwest Connecticut Regional Operating Committee (Attachment 9).

VIII. Legal

1. Board Action will be sought regarding Three-Year Legal Services Agreements (Attachment 10).

IX. Chairman's and Committee Reports

A. Policy and Procurement Committee/Legal

1. The Policy and Procurement Committee will report on its May 12, 13 and 19, 2005 and meeting.

B. Organizational Synergy and Human Resources Committee

1. The Organization Synergy & Human Resources Committee will report on its May 26, 2005 meeting.
  - a. Board Action will be sought regarding Hiring of an Additional Scale/Enforcement Specialist for a Dedicated Presence at the Wallingford Project (Attachment 11).
  - b. Board Action will be sought regarding Replacement of the Temporary Employee and Hiring of a Full-Time Educator for the Stratford Garbage Museum (Attachment 12).

# TAB 1

**CONNECTICUT RESOURCES RECOVERY AUTHORITY**

**THREE HUNDRED EIGHTY-SEVENTH MEETING**

**APRIL 28, 2005**

A Regular meeting of the Connecticut Resources Recovery Authority Board of Directors was held on Thursday, April 28, 2005 at 100 Constitution Plaza, Hartford, Connecticut. Those present were:

Chairman Michael Pace

Directors: Stephen Cassano (Present beginning at 10:00 a.m.)  
Benson Cohn  
Mark Cooper  
James Francis  
Michael Jarjura (Present beginning at 10:00 a.m.)  
Edna Karanian  
Mark Lauretti  
Theodore Martland  
Raymond O'Brien  
Timothy Griswold (Ad-Hoc for Mid-Connecticut Project)  
Sherwood Lovejoy (Ad-Hoc for Bridgeport Project)

Present from the CRRA staff:

Tom Kirk, President  
Jim Bolduc, Chief Financial Officer  
Peter Egan, Director of Environmental Affairs and Development  
Floyd Gent, Director of Operations  
Laurie Hunt, Director of Legal Services  
Paul Nonnenmacher, Director of Public Affairs  
Robert Constable, Comptroller  
Donna Tracy, Executive Assistant  
Kristen Greig, Secretary to the Board/Paralegal

Also present were: Mr. David Arruda of MDC, Wendi Kemp, Esq. Of McCarter & English, Mr. Frank Marci of USA Hauling & Recycling, Mr. Jerry Tyminski of SCRRA and Ms. Joyce Tentor of HEJN.

Chairman Pace called the meeting to order at 9:39 a.m. and stated that a quorum was present.

**PLEDGE OF ALLEGIANCE**

Chairman Pace requested that everyone stand for the Pledge of Allegiance, whereupon, the Pledge of Allegiance was recited.

**PUBLIC PORTION**

Chairman Pace said that the agenda allowed for a public portion in which the Board would accept written testimony and allow individuals to speak for a limit of three minutes.

Chairman Pace noted that there were no comments from the public and that the regular meeting would commence.

**APPROVAL OF THE MINUTES OF THE MARCH 24, 2005 REGULAR BOARD MEETING**

Chairman Pace requested a motion to approve the minutes of the March 24, 2005 Regular Board Meeting. The motion was made by Director O'Brien and seconded by Director Cooper.

The minutes were approved as presented. Directors Cohn and Francis abstained as they were not present at the meeting.

<b>Eligible Voters</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Michael Pace, Chairman	X		
Benson Cohn			X
Mark Cooper	X		
James Francis			X
Edna Karanian	X		
Mark Laretti	X		
Theodore Martland	X		
Raymond O'Brien	X		
<b>Non Eligible Voters</b>			
Timothy Griswold, Ad Hoc, Mid-Connecticut			
Sherwood Lovejoy, Ad Hoc, Bridgeport			

**FINANCE**

**RESOLUTION REGARDING THE ESTABLISHMENT OF THE SOUTH MEADOWS SITE REMEDIATION RESERVE**

Chairman Pace requested a motion regarding the referenced item. Director O'Brien made the following motion:

**RESOLVED:** That a reserve be established to cover costs not included in the original scope of the South Meadows property remediation project for the Jets/Energy Generating Facility.

The motion was seconded by Director Cohn.

Mr. Bolduc stated that this reserve was being established for future change orders that may be necessary at the South Meadows Remediation site that were not part of the original scope of work. Mr. Bolduc explained that the initial funding of \$245,000 was returned to CRRA by AIG from a negative change order for work that CRRA originally thought would be required, but turned out not to be necessary. Mr. Bolduc stated that it was possible that there could be other issues that need to be resolved as remediation continues and the Board-designated restricted reserve would be available for that use.

Chairman Pace noted that the funds for this reserve were not coming out of the operating budget, but were a credit to CRRA for work that the contractor did not have to perform. Chairman Pace stated that there was a \$26 million policy purchased from AIG when CRRA acquired the South Meadows property. The funds were part of the policy purchased for the clean up of the site.

Director O'Brien pointed out that the Finance Committee discussed that the initial funding of the reserve was only one percent of the total cost of remediation. Director O'Brien stated that any expenditures would be reported to the Board or brought to the Board for approval if they were over \$50,000.

The motion previously made and seconded was approved unanimously.

<b>Eligible Voters</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Michael Pace, Chairman	X		
Benson Cohn	X		
Mark Cooper	X		
James Francis	X		
Edna Karanian	X		
Mark Laretti	X		
Theodore Martland	X		
Raymond O'Brien	X		
Timothy Griswold, Ad Hoc, Mid-Connecticut	X		
<b>Non Eligible Voters</b>			
Sherwood Lovejoy, Ad Hoc, Bridgeport			

**RESOLUTION REGARDING THE ESTABLISHMENT OF THE WATERBURY LANDFILL POSTCLOSURE RESERVE**

Chairman Pace requested a motion regarding the referenced item. Director O'Brien made the following motion:

**RESOLVED:** That a reserve be established to cover postclosure costs for the Waterbury Landfill for the Bridgeport Project.

The motion was seconded by Director Cohn.

Mr. Bolduc explained that the reserves being established today would be reviewed by the Finance Committee and Board at the annual review of the reserves in October. Mr. Bolduc stated that funds would be needed for the operation and maintenance of the Waterbury Landfill once it was certified closed and added that CRRA needed Board approval to set up a Board-designated reserve and segregate funds on the balance sheet.

Chairman Pace asked if Director Lovejoy had any comments as a representative of the Bridgeport Project. Director Lovejoy stated that Project was looking forward to the establishment of the reserve and getting it funded.

Chairman Pace noted that CRRA’s goal was to have this reserve fully funded by the end of the Project.

The motion previously made and seconded was approved unanimously.

<b>Eligible Voters</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Michael Pace, Chairman	X		
Benson Cohn	X		
Mark Cooper	X		
James Francis	X		
Edna Karanian	X		
Mark Lauretti	X		
Theodore Martland	X		
Raymond O'Brien	X		
Sherwood Lovejoy, Ad Hoc, Bridgeport	X		
<b>Non Eligible Voters</b>			
Timothy Griswold, Ad Hoc, Mid-Connecticut			

**RESOLUTION REGARDING THE ESTABLISHMENT OF THE FUTURE USE/PLANNING RESERVE**

Chairman Pace requested a motion regarding the referenced item. Director O’Brien made the following motion:

**RESOLVED:** That a Future Use/Planning Reserve be established for the Wallingford Project for the purpose of funding termination costs associated with the existing project, funding extension costs associated with the existing project or funding costs associated

with developing a new strategy for the member towns upon termination of the existing project.

The motion was seconded by Director Cohn.

Director O'Brien noted that the Wallingford Policy Board had previously approved this resolution.

Chairman Pace emphasized that the reserve would be established and funded for costs associated with developing a future strategy.

Mr. Bolduc stated that the CRRA Board set up a stabilization reserve for the Wallingford Project last year. Mr. Bolduc explained that the CRRA Board had authority over that reserve because it would stabilize tip fees when the Project's electric purchase agreement reverted from \$0.24/kw to market rate and satisfy CRRA's obligation of ensuring there were sufficient funds to pay off debt. Mr. Bolduc said that this reserve was unique because it was in the purview of the Wallingford Policy Board because it deals with post-Project funding. Mr. Bolduc explained that CRRA had to adopt the reserve since the Project's accounting was reported under CRRA's financials. The money would be set aside for re-entering the market place after the expiration of the Project in 2010.

The motion previously made and seconded was approved unanimously.

<b>Eligible Voters</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Michael Pace, Chairman	X		
Benson Cohn	X		
Mark Cooper	X		
James Francis	X		
Edna Karanian	X		
Mark Lauretti	X		
Theodore Martland	X		
Raymond O'Brien	X		
<b>Non Eligible Voters</b>			
Timothy Griswold, Ad Hoc, Mid-Connecticut			
Sherwood Lovejoy, Ad Hoc, Bridgeport			

**PROJECT ISSUES**

**MID-CONNECTICUT PROJECT**

**RESOLUTION REGARDING THE SALE OF NOX EMISSION REDUCTION CREDITS TO SELECT ENERGY, INC.**

Chairman Pace requested a motion regarding the referenced item. Director O'Brien made the following motion:

**RESOLVED:** That the President is hereby authorized to enter into a contract with Select Energy, Inc. for the sale of fifty (50) tons of Ozone Season NOx Discrete Emission Reduction Credits, substantially as discussed and presented at this meeting.

The motion was seconded by Director Cohn.

Mr. Gent explained that the resolution was for an agreement between the Mid-Connecticut Project and Select Energy. Mr. Gent stated that Select Energy, who buys power from the Mid-Connecticut Project jet turbines, was responsible for providing for NOx credits. Since the Mid-Connecticut facility is over-generating NOx credits, Mr. Gent explained that those credits could be sold to Select Energy at market rates.

Chairman Pace asked for an explanation of what it meant to over-generate NOx credits. Mr. Gent responded that CRRA was taking measures to control NOx and the air emissions are cleaner than required by permit limits. The over-control resulted in credits which could be sold in the marketplace. Mr. Gent stated that CRRA did not typically sell NOx credits to third parties, but decided to make an exception since CRRA was the beneficiary of Select Energy's purchase of power from the jet turbines. Mr. Gent noted that NOx credits had previously been sold to the Southeast and Bridgeport Projects.

Director O'Brien noted that this transaction would benefit Connecticut air quality because of the reduction in NOx. Mr. Egan added that the credits were approved by the Department of Environmental Protection prior to sale. During the approval process, 15% of the reduction in nitrogen oxides was removed for the benefit of the environment. Mr. Egan explained that if CRRA generated one unit of credit, only 85% of that unit could be sold. Mr. Egan also noted that CRRA staff manages the sale of the credits internally as opposed to hiring a broker because CRRA was capable of capturing a favorable market price while forgoing broker fees, which could be up to 15% of the sale price.

Director O'Brien asked if this revenue was budgeted. Mr. Kirk responded that there was an estimation for the sale of NOx credits and this revenue was near the historical amount.

Chairman Pace asked for confirmation that the other Projects did not need the credits. Mr. Gent responded that the Southeast Project did not need the credits because a new NOx system was installed and Mr. Egan added that the Bridgeport Project did not need the credits.

The motion previously made and seconded was approved unanimously.

<b>Eligible Voters</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Michael Pace, Chairman	X		
Benson Cohn	X		
Mark Cooper	X		
James Francis	X		
Edna Karanian	X		
Mark Lauretti	X		
Theodore Martland	X		
Raymond O'Brien	X		
Timothy Griswold, Ad Hoc, Mid-Connecticut	X		
<b>Non Eligible Voters</b>			
Sherwood Lovejoy, Ad Hoc, Bridgeport			

**RESOLUTION TO EMPLOY R. L. ROGERS & SONS, INC. TO UNDERTAKE LAND SURFACE IMPROVEMENTS AND STORMWATER CONVEYANCE IMPROVEMENTS AT THE HARTFORD LANDFILL**

Chairman Pace requested a motion regarding the referenced item. Director O'Brien made the following motion:

**RESOLVED:** That the President is hereby authorized to enter into a contract with R. L. Rogers & Sons, Inc. to undertake landsurface improvements and to construct stormwater conveyance structures at the Hartford Landfill, substantially as discussed and presented at this meeting.

The motion was seconded by Director Cohn.

Mr. Egan stated that the purpose of this resolution was to undertake landsurface improvements and upgrades to stormwater conveyance structures on the west slope of the Hartford Landfill, which faces Interstate 91. Mr. Egan said that the section of the landfill on the west slope was filled to capacity and CRRA will not seek to expand the landfill, but noted that CRRA was approximately a year and half from being able to initiate final closure. Mr. Egan said that during the interim, it was important to maintain the slope to prevent erosion, improve the visual appearance and to manage stormwater. Mr. Egan stated that the improvements would include grading, application of top soil, planting of vegetative cover and installation of stormwater conveyance structures over a 10-11 acre area.

Mr. Egan noted that CRRA has four on-call contractors that were solicited publicly and CRRA decided to utilize the on-call list for this project. Of those four contractors, Mr. Egan said that two were approached to give pricing for this project. Mr. Egan explained that one of the other contractors was too small and CRRA was not comfortable that they would be able to handle the project successfully and the other contractor's expertise was not in the realm of what

CRRA was trying to accomplish with this project. Mr. Egan stated that management was comfortable with the pricing and he said that the successful bidder was a contractor that did a significant amount of satisfactory landsurfacing work during closure activities at the Waterbury [sic – intended to say Wallingford] Landfill. Mr. Egan noted that there was a significant difference in the two prices and stated that there were two reasons for the difference. First, R.L. Rogers was able to find a top soil source that meets DOT specifications at approximately half the cost of the other bidder and R.L. Rogers has a lower per area price to grade and spread the top soil. Mr. Egan stated that management was comfortable with the lower price because they had seen the quality of similar work performed by the bidder.

Chairman Pace asked if the purpose of the required guarantee for establishment and growth of vegetative cover was aesthetic value. Mr. Egan responded in the affirmative and added that, even though it was not discussed in the Executive Summary, CRRA would also be removing the screen fence that runs approximately 1200 feet along the length of the landfill. Mr. Egan said that the removal of the fence would begin this month and be completed by the end of the summer. Chairman Pace reminded the Board that this matter was discussed several months ago and noted that it was good to see progress being made.

Director O'Brien asked if Mr. Egan intended to say that R.L. Rogers had a source for top soil that met DEP specifications, rather than DOT. Mr. Egan responded that the Department of Transportation has specific requirements for soil used to grow vegetative cover. Director O'Brien asked if the soil also had to be approved by DEP. Mr. Egan responded in the negative and noted that the RFP had a requirement that the top soil meet the DOT's minimum specs to ensure there was appropriate organic content to establish vegetative cover.

Director O'Brien stated that he understands that management is comfortable with the low bidder's related experience, but said that he was concerned that CRRA only got two bids and one bid was 75% higher than the other. Director O'Brien suggested that the Policies & Procurement Committee look into how to handle such situations. Chairman Pace noted that the prices of the top soil and the per area services account for a significant amount of the price difference.

Mr. Egan explained that CRRA requires unit costs for equipment and workers in the three year On-Call Equipment Services Agreements. Mr. Egan said that CRRA developed a scope that requires the contractor to propose unit costs based on the T&M rates in the contract. Mr. Egan stated that doing so allowed CRRA to compare "apples to apples." Mr. Egan said that the difference in per unit costs could be because the other contractor did not bid as aggressively because it is springtime and perhaps they have other work. Mr. Egan noted again that management is very comfortable that R.L. Rogers will do a satisfactory job for the price they bid.

Director Lauretti pointed out that it was not uncommon for there to be a wide range in the bidding process, but said that it was how the contract was structured that was important. Director O'Brien stated that, while he understands why the contractor was chosen, he was concerned because CRRA did not go through a public bidding process and because there was such a significant difference between the two bidders. Director Lauretti said that there could be

many explanations for the price difference.

Chairman Pace referred the Board to the second page of the Executive Summary and pointed out that there was a \$3,600 difference in the prices for the construction of the stormwater down chute. Chairman Pace continued to review the differences noting that the significant difference was in the topsoil, grading, stormwater diversion berm construction and vegetative cover.

Director Cohn asked if CRRA solicited more than two bids and only two bidders responded or if CRRA only solicited two contractors for bids. Mr. Kirk responded that CRRA requested bids from two contractors on the on-call panel. Mr. Egan said that the first determination CRRA made when seeking proposals was whether to start with the on-call list or to cast the net wider. Mr. Egan stated that if CRRA always cast the net wider, the organization ran the risk of losing bidders for the on-call list. Director Cohn said that it would have been better if there were three bids, but added that the reasons why there were not seem valid. Director Cohn stated that it was sufficient that the unit costs were publicly bid when the contractors were chosen for the panel.

Director Griswold asked what the vegetative cover would consist of. Mr. Egan responded that it would be primarily grass. Director Griswold asked if the twelve month guarantee was long enough to ensure the cover would establish itself well enough that it does not die after that time period. Mr. Egan stated that CRRA was comfortable that a twelve month guarantee was sufficient.

Mr. Egan informed the Board that this project should be initiated immediately so the contractor could establish growth by mid-June.

Director Lauretti asked if there was a bond in place. Mr. Egan stated that there was not a bond, but that CRRA would pay the contractor for the work and the contractor would guarantee the work. Mr. Kirk responded that CRRA did not feel a bond was necessary because CRRA had good experiences working with the contractor in the past. Mr. Egan gave an example of situations where the contractor satisfactorily met its contractual obligations.

Director O'Brien stated that he was not uncomfortable with the selection, just the process. Vice-Chairman Cassano stated that the record would reflect why CRRA only requested two bids and those reasons would be explained.

Mr. Kirk pointed out that if CRRA went to public bid for every substantial job, it would eliminate contractors' incentive to do the work to become member of CRRA's panel. Chairman Pace noted that a wide net was cast originally for contractors to bid to get on a panel. Director Griswold asked what sort of work is available for smaller contractors who are on the panel. Mr. Kirk responded that there was a good amount of work that did not need Board approval because it was under \$50,000. Mr. Egan gave several examples of work that was appropriate for smaller contractors on the panel.

The motion previously made and seconded was approved unanimously.

<b>Eligible Voters</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Michael Pace, Chairman	X		
Stephen Cassano	X		
Benson Cohn	X		
Mark Cooper	X		
James Francis	X		
Michael Jarjura	X		
Edna Karanian	X		
Mark Lauretti	X		
Theodore Martland	X		
Raymond O'Brien	X		
Timothy Griswold, Ad Hoc, Mid-Connecticut	X		
<b>Non Eligible Voters</b>			
Sherwood Lovejoy, Ad Hoc, Bridgeport			

**RESOLUTION REGARDING EXPENDITURE OF ADDITIONAL FUNDS FOR THE OPERATION AND MAINTENANCE OF THE ELLINGTON LANDFILL GAS COLLECTION AND CONTROL SYSTEM**

Chairman Pace requested a motion regarding the referenced item. Director O'Brien made the following motion:

**RESOLVED:** That the President is hereby authorized to expend funds for the operation and maintenance of the gas collection and control system at the Ellington Landfill during Fiscal Year 2005, substantially as discussed and presented at this meeting.

The motion was seconded by Director Cohn.

Mr. Egan stated that the Board approved a three-year contract to employ SCS Field Services for the operation and maintenance of the gas collection control system at the Ellington Landfill. Mr. Egan said that, at that time, two prices were approved: one for routine services, which was a very precise scope of work and one for non-routine emergency services. Mr. Egan explained that the routine services were paid on a monthly basis and the non-routine services were paid as non-routine issues occur. Mr. Egan noted that a budget was estimated for non-routine emergency services based on historical knowledge and experience.

Mr. Egan added that there were three significant non-routine events during this fiscal year. Mr. Egan referred the Board to the Executive Summary and reviewed the above-referenced events, including an issue with the originally installed electrical components not being in compliance with the current electrical code. Mr. Egan explained that he expected the non-

routine services to exceed the approved amount by approximately \$30,000 because of those events. Mr. Egan noted that the additional \$30,000 was not budgeted for the Ellington Landfill, but noted that there would be excess funds in the Mid-Connecticut budget to cover the expenses.

Director O'Brien asked if the electrical components had been brought to code. Mr. Egan explained that the Building Inspector visited the landfill around late February and raised several issues with the 10-year old electrical system. Mr. Egan said that at the time the system was installed, there was not a code that governed this particular situation so CRRA's contractor installed what it believed was an acceptable arrangement. Mr. Egan stated that the Building Inspector was uncomfortable with the arrangement and wants CRRA to upgrade the system. Mr. Egan explained that that CRRA was employing an electrical engineer to review the system and CRRA would follow the recommendations provided.

Chairman Pace added that CRRA would be performing the upgrade to ensure the system was consistent with the changes in the code since the system had been installed. Mr. Egan noted that the code was ambiguous with regard to this equipment ten years ago when it was installed and said that CRRA intends to upgrade the system to meet the Building Inspector's requirements.

Director O'Brien asked what the timetable was for completing the upgrade and asked how much it was costing per month while the upgrade was being completed. Mr. Egan responded that he did not have an exact figure, but explained that without the actuator, the flare has an automatic shut-off that is triggered by temperature variations. Mr. Egan stated that a contractor had to be employed when there was a shut-off due to those variations and said that as soon as the actuator was replaced, the increasingly frequent shut-offs would be eliminated.

Director O'Brien asked if there were any environmental risks to having the unit off-line. Mr. Egan responded in the negative because where there are shut-offs, the unit is brought back on-line in a timely manner.

Director Martland stated that as a quasi-public agency, it was prudent to make certain the facility meets the current building code.

The motion previously made and seconded was approved unanimously.

<b>Eligible Voters</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Michael Pace, Chairman	X		
Stephen Cassano	X		
Benson Cohn	X		
Mark Cooper	X		
James Francis	X		
Michael Jarjura	X		
Edna Karanian	X		
Mark Lauretti	X		
Theodore Martland	X		

Raymond O'Brien	X		
Timothy Griswold, Ad Hoc, Mid-Connecticut	X		
<b>Non Eligible Voters</b>			
Sherwood Lovejoy, Ad Hoc, Bridgeport			

**RESOLUTION REGARDING THE AGREEMENT FOR WASTE COMPACTION AND DOZER SERVICES FOR THE MID-CONNECTICUT PROJECT**

Chairman Pace requested a motion regarding the referenced item. Director O'Brien made the following motion:

**RESOLVED:** That the President is hereby authorized to enter into an agreement with Stoneyridge Construction Corp. to perform dozer compaction services for municipal solid waste and refuse derived fuel at the Mid-Connecticut Project.

The motion was seconded by Vice-Chairman Cassano.

Mr. Gent informed the Committee that a Request for Proposals was issued for compaction dozer services. Mr. Gent explained that a dozer was utilized to maximize the storage in the MSW Receiving Hall and the RDF Storage Hall during periods of high waste deliveries or outages. Mr. Gent added that the increased storage space of approximately 25% – 40% reduced the need to divert waste during those periods.

Mr. Gent stated that these services had previously been subcontracted out by the operator, but CRRA decided to contract the out work directly. Mr. Gent explained that these on-call services would be paid on an hourly basis. Mr. Gent stated that CRRA anticipated an annual cost of \$212,000 based on historical usage, which amount was budgeted in the FY06 budget.

Director Lauretti asked how often the services were utilized. Mr. Gent responded that the services were performed approximately 1,000 – 1,500 hours per year.

Chairman Pace asked, regarding the company who submitted the low bid, who the principals were. Chairman Pace stated that he would like the names of principals of companies that are being awarded contracts in the Summary presented to the Board. Mr. Kirk stated that, while he did not have the names of Stoneyridge's principals on hand, CRRA was now requesting the names of principal owners of companies in bid documents and said that it was a good idea for CRRA to do its due diligence to find who is behind the companies that CRRA is employing.

Director Martland asked if CRRA specified the size and weight of the dozer. Mr. Gent responded that there was a specification in the bid documents.

Director Lauretti noted that, based on 1,500 hours, the operation represented a full work

week. Mr. Gent stated that even though receiving hours were from 5:00 a.m. to 5:00 p.m., the facility was a 24-hour, 7 day a week operation. Mr. Gent said that the facility could potentially be operating 8,000 hours per year, but the dozer compaction services were only needed a percentage of the time. Director Griswold asked if, given the hours, it would make sense for CRRA to own a dozer. Director Lauretti stated that CRRA should evaluate the cost of a dozer and an employee to run the dozer, keeping in mind CRRA's statutory limit on the number of employees. Chairman Pace added that it would likely require 2 or 3 employees. Mr. Gent stated that he would expect that CRRA would likely break even if the organization performed the work in house.

The motion previously made and seconded was approved unanimously.

<b>Eligible Voters</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Michael Pace, Chairman	X		
Stephen Cassano	X		
Benson Cohn	X		
Mark Cooper	X		
James Francis	X		
Michael Jarjura	X		
Edna Karanian	X		
Mark Lauretti	X		
Theodore Martland	X		
Raymond O'Brien	X		
Timothy Griswold, Ad Hoc, Mid-Connecticut	X		
<b>Non Eligible Voters</b>			
Sherwood Lovejoy, Ad Hoc, Bridgeport			

**RESOLUTION REGARDING THE EMPLOYMENT OF CAMP DRESSER McKEE, INC. TO PROVIDE ENGINEERING CONSULTING SERVICES TO PERFORM A FEASIBILITY STUDY ON EXPANDING THE MID-CONNECTICUT WASTE-TO-ENERGY FACILITY**

Chairman Pace requested a motion regarding the referenced item. Director O'Brien made the following motion:

**RESOLVED:** That the President is hereby authorized to enter into a Request for Services pursuant to the three-year engineering service agreement with Camp Dresser McKee, Inc. for services to perform a feasibility study on expanding the Mid-Connecticut Waste-to-Energy facility.

The motion was seconded by Director Cooper.

Mr. Gent explained that the purpose of the Request for Services was to perform a feasibility study on expanding the Mid-Connecticut facility. Mr. Gent said that currently, CRRA has to divert approximately 90,000 tons and other towns have expressed a desire to deliver waste to the Mid-Connecticut facility. Mr. Gent informed the Board that part of the study would concentrate on how to best make use of the existing infrastructure because the facility had oversized steam turbines that could accommodate additional steam from an expansion. Mr. Gent said the study would determine the optimum size of an expansion and the price of capital and operating and maintenance costs of such an expansion. Mr. Gent said a 20-year pro-forma model would take into consideration the total cost of financing, owning and operating the facility so tipping fees could be projected. Mr. Gent stated that if the projected tipping fees were at or below market, management would pursue further investigation to determine if the project should be developed.

Mr. Gent stated that CRRA had, through the Request for Qualifications process, identified two engineering firms who are capable of providing this type of service: R.W. Beck and Camp Dresser McKee. Mr. Gent stated that CRRA approached the two firms with a proposed Request for Services and asked for a price for time and materials. Mr. Gent pointed out the R.W. Beck's price was in the \$90,000 range and Camp Dresser McKee offered a price of \$63,500. Mr. Gent stated that Camp Dresser McKee's price was lower because they were doing similar work for another customer and they had already contacted major manufacturers for pricing. Mr. Gent informed the Committee that there is not a significant amount of work in building waste incinerators so it was fortunate that Camp Dresser McKee was already doing this type of work for another client.

Director O'Brien asked what the time frame was expected to be for the completion of the study. Mr. Gent responded that the contractor has indicated that they will be able to complete the study in 8 – 10 weeks. Chairman Pace noted that a business plan meeting was scheduled with the Executive Committee and management and said that he looks at this study as one of the first steps of the new business plan to provide services to the municipalities in the State.

Vice-Chairman Cassano asked if there had been any thought of developing one plant statewide as other states have done. Mr. Kirk responded in the negative, but added that the Solid Waste Management Plan which is currently being considered by the DEP will point out the need for new capacity. Mr. Kirk said that from CRRA's standpoint, achieving new capacity would be most effective with the expansion of existing facilities. Mr. Kirk said that siting a new Greenfield plant would be extremely difficult.

Chairman Pace gave a brief overview of the future of the various CRRA Projects and stated that the discussions regarding CRRA's role in the future were important to protect the State from falling into a monopoly situation. Mr. Kirk stated that CRRA was very comfortable with its working relationship with the DEP and said that the DEP recognizes the rather severe issues facing the State.

The motion previously made and seconded was approved unanimously.

<b>Eligible Voters</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Michael Pace, Chairman	X		
Stephen Cassano	X		
Benson Cohn	X		
Mark Cooper	X		
James Francis	X		
Michael Jarjura	X		
Edna Karanian	X		
Mark Lauretti	X		
Theodore Martland	X		
Raymond O'Brien	X		
Timothy Griswold, Ad Hoc, Mid-Connecticut	X		
<b>Non Eligible Voters</b>			
Sherwood Lovejoy, Ad Hoc, Bridgeport			

**WALLINGFORD PROJECT**

**RESOLUTION REGARDING MODIFICATIONS TO THE WALLINGFORD RESOURCES RECOVERY FACILITY FLY ASH SYSTEM**

Chairman Pace requested a motion regarding the referenced item. Director O'Brien made the following motion:

**RESOLVED:** That the President is authorized to amend the Amended and restated Waste Disposal Services Agreement dated February 1, 1990, between the Connecticut Resources Recovery Authority and Wallingford Resource Recovery Associates, L.P. (Covanta of Wallingford) for the installation, operation, and maintenance of the Fly Ash Modification System substantially in the form discussed at this meeting.

The motion was seconded by Vice-Chairman Cassano.

Mr. Gent informed the Board that this capital project was included in the FY05 Wallingford Project budget. Mr. Gent stated that any capital projects had to go through Covanta, the operator of the facility. Mr. Gent thoroughly described how the fly ash system currently worked and explained some difficulties with the system. Mr. Gent explained that some of the difficulties sometimes resulted in an interruption of the flow of municipal solid waste and caused 3,000 – 4,000 tons of excess water to be brought to the landfill. Mr. Gent said that the new program would condition the dry ash instead of dumping it. The fly ash would then be conveyed on the incline conveyer before the ash gets dumped into a dump trailer for shipment to the Putnam landfill.

Chairman Pace pointed out that this is a shared cost. Mr. Gent stated that the Wallingford Project would reap about 75% of the benefit of the modifications and noted that Covanta would be contributing 25% of the capital cost of the project. Mr. Gent said that the cost to the Wallingford Project would be \$288,000 with the remainder being funded by Covanta. Mr. Gent informed the Board that those figures had already been negotiated with Covanta. Mr. Gent added that there would be some additional costs for operation and maintenance, which was a “not to exceed” price of \$50,000.

The motion previously made and seconded was approved unanimously.

<b>Eligible Voters</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Michael Pace, Chairman	X		
Stephen Cassano	X		
Benson Cohn	X		
Mark Cooper	X		
James Francis	X		
Michael Jarjura	X		
Edna Karanian	X		
Mark Lauretti	X		
Theodore Martland	X		
Raymond O'Brien	X		
<b>Non Eligible Voters</b>			
Timothy Griswold, Ad Hoc, Mid-Connecticut			
Sherwood Lovejoy, Ad Hoc, Bridgeport			

**BRIDGEPORT PROJECT**

**RESOLUTION REGARDING EXPENDITURE OF ADDITIONAL FUNDS FOR THE OPERATION AND MAINTENANCE OF THE SHELTON LANDFILL GAS COLLECTION AND CONTROL SYSTEM**

Chairman Pace requested a motion regarding the referenced item. Director O'Brien made the following motion:

**RESOLVED:** That the President is hereby authorized to expend funds for the operation and maintenance of the gas collection and control system at the Shelton Landfill during Fiscal Year 2005, substantially as discussed and presented at this meeting.

The motion was seconded by Vice-Chairman Cassano.

Mr. Egan explained that the purpose of the resolution was to request an additional

\$10,000 for non-routine services at the Shelton Landfill. Mr. Egan said that the issue is similar to the issue just discussed regarding the Ellington Landfill in terms of exceeding a Board-approved figure for non-routine costs. Mr. Egan stated that, in this case, CRRA would have exceeded the approved figure by \$10,000 during this fiscal year unless the Board approves an additional amount. Mr. Egan noted that excess funds were projected in the budget because the budget was set prior to receiving bids.

Mr. Egan stated that the reason for the overage was that regular monitoring identified several areas that were emitting elevated levels of methane gas. That required some landsurface improvements and a more rigorous monitoring schedule for the next year, which accounted for the \$10,000.

The motion previously made and seconded was approved unanimously.

<b>Eligible Voters</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Michael Pace, Chairman	X		
Stephen Cassano	X		
Benson Cohn	X		
Mark Cooper	X		
James Francis	X		
Michael Jarjura	X		
Edna Karanian	X		
Mark Lauretti	X		
Theodore Martland	X		
Raymond O'Brien	X		
Sherwood Lovejoy, Ad Hoc, Bridgeport	X		
<b>Non Eligible Voters</b>			
Timothy Griswold, Ad Hoc, Mid-Connecticut			

**LEGAL**

**RESOLUTION REGARDING ADDITIONAL LEGAL EXPENDITURES**

Chairman Pace requested a motion on the referenced topic. Director O'Brien made the following motion:

**WHEREAS**, CRRA has incurred unanticipated legal expenses in connection with the settlement of claims by and against RTC;

**NOW THEREFORE, it is RESOLVED:** That \$40,000 is hereby authorized for payment of McGuireWoods LLP legal fees to be incurred through June 30, 2005.

Vice-Chairman Cassano seconded the motion.

Attorney Hunt stated that this resolution was regarding a dispute with RTC over their operation of the gas collection system at the Shelton Landfill during the methane migration in 1999. Attorney Hunt explained that the Board-approved settlement agreement with RTC had been filed with the bankruptcy court and is scheduled for an initial hearing on May 3<sup>rd</sup>. Attorney Hunt said that part of the settlement agreement allowed RTC to either take certain equipment from the property within a specified period of time or to sell the equipment to CRRA for \$1,000. Attorney Hunt noted that once the bankruptcy court approved the settlement, that would move forward.

Attorney Hunt stated that she has not had to get Board approval for payment of legal fees during this fiscal year because after CRRA paid certain expenses, AIG duplicated payment for some of the expenses. CRRA's legal counsel had been using the excess funds, with CRRA's permission, as a retainer and charging current expenses against those funds. Attorney Hunt informed the Board that those funds had been expended.

Attorney Hunt stated that if the settlement was approved by the bankruptcy court, the matter would be nearing completion, but added that until the settlement was approved, there was a risk that there could be objections to the settlement agreement.

Mr. Kirk asked if it was certain that CRRA would spend the \$40,000. Attorney Hunt stated that it was not certain, but it was possible.

The motion previously made and seconded was approved unanimously.

<b>Eligible Voters</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Michael Pace, Chairman	X		
Stephen Cassano	X		
Benson Cohn	X		
Mark Cooper	X		
James Francis	X		
Michael Jarjura	X		
Edna Karanian	X		
Mark Lauretti	X		
Theodore Martland	X		
Raymond O'Brien	X		
Sherwood Lovejoy, Ad Hoc, Bridgeport	X		
<b>Non Eligible Voters</b>			
Timothy Griswold, Ad Hoc, Mid-Connecticut			

## **RESOLUTION APPROVING THE SELECTION OF NEW COUNSEL**

Chairman Pace requested a motion on the referenced topic. Director O'Brien made the following motion:

**RESOLVED:** That the Board hereby approves the Attorney General's recommendation regarding selection of Pepe & Hazard to represent CRRA on the New Hartford matter.

Vice-Chairman Cassano seconded the motion.

Mr. Kirk stated that the Attorney General has been very gracious and generous in providing legal assistance in managing the New Hartford case. As the case progresses into the discovery and trial phase, the Attorney General is not able to continue to donate resources and has recommended that Pepe & Hazard be utilized as outside counsel. Mr. Kirk stated that the Attorney General has management authority over this case, but wanted to give CRRA a chance to approve his recommendation.

Mr. Kirk stated that there were some questions raised by Directors with Pepe & Hazard in the past from a billing standpoint and also from a performance standpoint regarding negotiation of a settlement with CRRA's former bond counsel. Based on those issues, CRRA met with Pepe & Hazard to make certain Pepe & Hazard was the right firm to continue this work for the Attorney General. Mr. Kirk stated that after the discussion, he and Attorney Hunt were convinced that Pepe & Hazard was well-suited to perform the work. Mr. Kirk noted that Pepe & Hazard is currently handling CRRA's Enron litigation.

Mr. Kirk stated that Pepe & Hazard is currently on CRRA's environmental panel and CRRA has a negotiated and approved hourly rate in place. Mr. Kirk stated that management was recommending that the Board approve the Attorney General's request to use Pepe & Hazard.

Director Lauretti asked what the status was on the Motion to Dismiss. Mr. Kirk responded that the motion would be heard on May 16<sup>th</sup> and noted that the motion was written by Assistant Attorney General Doolittle, who would stay heavily involved in managing the case. Mr. Kirk said if the Motion to Dismiss was successful, he would expect New Hartford's counsel to appeal. Chairman Pace pointed out that if the towns win this lawsuit, their money and as well as other municipalities' money will be used to pay damages and pay the attorneys.

Director Cohn stated that, with regard to the Attorney General's recommendation, he agreed that this litigation is related to the litigation that Pepe & Hazard is already handling. CRRA would have the expense of a learning curve if the case were brought to any other firm. Director Lauretti stated that, because there would not be a learning curve, there should be some sort of payment structure. Attorney Hunt noted that, because CRRA has reached its deductible on this matter, the contract would be between Pepe & Hazard and AIG and AIG had discussed rates with Pepe & Hazard.

Director Martland stated that CRRA had problems with Pepe & Hazard in the past and said that he felt there were a lot of attorneys who were capable of handling this work. Director Martland said that the recommendation of the Attorney General was significant, but said he did not see that as mandatory. Director Martland said he would have liked to have seen CRRA offer the opportunity to more than one attorney for this kind of work. Director Martland said that he intended to vote against the resolution.

The motion previously made and seconded was approved.

<b>Eligible Voters</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Michael Pace, Chairman	X		
Stephen Cassano	X		
Benson Cohn	X		
Mark Cooper	X		
James Francis	X		
Michael Jarjura	X		
Edna Karanian	X		
Mark Lauretti	X		
Theodore Martland		X	
Raymond O'Brien	X		
Timothy Griswold, Ad Hoc, Mid-Connecticut	X		
<b>Non Eligible Voters</b>			
Sherwood Lovejoy, Ad Hoc, Bridgeport			

## **COMMITTEE REPORTS**

### **POLICIES AND PROCUREMENT COMMITTEE**

Director Cohn stated that interviews for legal services would take place on May 12<sup>th</sup> and 13<sup>th</sup>, with Bond Counsel interviews being held in conjunction with the Finance Committee on May 19<sup>th</sup>.

### **ORGANIZATIONAL SYNERGY & HUMAN RESOURCES COMMITTEE**

Director Francis reported that the Committee reviewed proposed changes to the Employee Handbook and gave the Board a brief overview of the status of the Governor's quasi-public task force meetings.

## **CHAIRMAN'S REPORT**

Chairman Pace stated that CRRA's biggest initiative going forward is the business plan. Director Lauretti agreed and stated that as CRRA embarked upon the feasibility study for the Mid-Connecticut Project, a dialogue should be initiated with the DEP. Mr. Kirk said that management had been working with the DEP on both the Solid Waste Management Plan and landfill development, which was a significant piece of CRRA's strategic plan. Mr. Kirk noted that the business plan was not a DEP impacted document, but it would determine how CRRA would structure itself to ensure that the towns and citizens of Connecticut will be properly served, particularly in a post-Project era. Mr. Kirk added that the DEP's contribution was significant in helping direct the State's need for a Solid Waste Management Plan. Director Lauretti agreed with Mr. Kirk but said that if CRRA is going to serve the interests of the State, it is imperative that people in decision-making positions be in the equation because their approval is critical to CRRA's success. Chairman Pace stated that the business plan would be shared with all of the necessary people when it was fully developed.

Director Karanian suggested that the report from the feasibility study be put on the agenda when it was available. Director Karanian stated that the report would get the ball rolling and would allow the Board to become more familiar with the options and technologies. Mr. Kirk responded that a presentation to the Board would be complete by late summer or early fall, and a draft was being presented to the Steering Committee on May 9. Mr. Kirk stated that the business plan would determine what kind of organization CRRA would be moving forward and noted that it would be a long process.

Chairman Pace stated that, in his mind, the new model may provide other types of services so CRRA is a means of competition for others while safeguarding the public's interest.

Vice-Chairman Cassano stated that CRRA needs a new strategic plan with the Legislature to make sure the business plan moves forward. Vice-Chairman Cassano said that if CRRA has a business plan, it would make great sense to meet with the Environment Committee to talk about the plan, the challenges and moving forward. Vice-Chairman Cassano stated that CRRA needs support from the Legislature to proceed. Mr. Kirk agreed and stated that it was his hope that the Solid Waste Management Plan, as created by the DEP, would highlight the importance of the success of CRRA for the Legislators. Mr. Kirk said that he would like to incorporate the business plan into the Solid Waste Management Plan and have the Legislature, especially the Environment Committee confirm CRRA as the implementer of the Solid Waste Management Plan.

Director Lauretti stated that a plan could be approved, but then it could be modified and re-approved and added that time is not on CRRA's side with regard to the Bridgeport Project. Director Lauretti said that CRRA needs to incorporate the Environment Committee, the Legislature, and the DEP to get the plan done right the first time, rather than going the traditional route of going from agency to agency and Committee to Committee. Director Lauretti stated that dialogue with the Bridgeport Project needed to be more aggressively sought because there will be an uneasiness over the coming year about future plans. Mr. Gent stated that CRRA met with

the SWAB Board and the CEOs of representative towns of the Bridgeport Project and laid out CRRA's vision of the future of the Project and reviewed the rights and obligations under the contract with Bridgeport RESCO. Mr. Gent said that CRRA started the initiative of meeting with individual towns to get feedback on their desires for future planning. Director Lauretti stated that decision makers needed to be included in the planning at the beginning stages. Mr. Kirk said that the intent of the meeting was to get CRRA's message to the Public Works Directors as well as the Chief Elected Officials, who would have to sell the plan to their towns' legislative bodies.

Director Martland asked what the status was of the legislative initiatives. Mr. Kirk handed out an update to the Board members and explained that there were 3 bills that continued to work their way through the Legislature. Mr. Kirk said that he was concerned about S.B. 94 because CRRA had been assured by leadership that the bill would not move forward because the Comptroller was not interested in micro-managing the CRRA's finances. Mr. Kirk said that the movement was not to drop the bill, but to transfer the management from the Comptroller to the Treasurer. Chairman Pace stated that the bill is a political play to upset the efforts made by the Board. Chairman Pace said that the Board has worked too hard to put a company that everyone thought could not survive back together to be derailed by a political play.

Mr. Nonnenmacher explained that the provision in S.B. 94 started out as its own bill and was later lumped into the omnibus ethics bill. Mr. Nonnenmacher informed the Board that the concept was raised by a freshman State Representative. Without wanting to ascribe any particular motives to why he raised the bill, Mr. Nonnenmacher stated that he did not think the Representative was fully aware of the reform that had taken place in CRRA and added that CRRA management had spent hours meeting with the Representative explaining the reform and the ramifications of the action if it continues to go forward. Mr. Nonnenmacher stated that management was now talking with the leadership of the Government Administrations and Elections Committee, which would have oversight over the bill. Mr. Nonnenmacher said that CRRA was trying to ascertain from the Treasurer's Office if they want the responsibility being delegated to them in this bill.

Director Jarjura stated that this matter was brought up at his appointment hearing. Director Jarjura informed that Board that he told the Executive and Legislative Nominations Committee that CRRA could not operate under such constraints. Mr. Kirk stated that, in addition to the unworkability of having all expenditures over \$25,000 approved by the Treasurer, the Treasurer would be giving an "after the fact" approval. A contractor could perform services for CRRA and then be denied payment because the Treasurer's Office did not agree that the work should be done.

Chairman Pace noted that CRRA collects newspaper articles to keep current with what is being printed about CRRA and said that while some newspapers are delivered to Hartford, the Connecticut Post does not get delivered to Hartford. Chairman Pace stated that the paper could be delivered to Mr. Kirk's house because he lives in the delivery area. Chairman Pace stated that CRRA got an opinion from the Ethics Commission on whether CRRA can pay for the delivery of that newspaper to Mr. Kirk's house and Mr. Kirk would transport the paper to Hartford.

Chairman Pace stated that Attorney Hunt would ensure the paper was transported to Hartford. Chairman Pace said that the matter seems silly and insignificant, but added that those were the lengths that CRRA was willing to go to ensure CRRA was a model of an ethical Agency. After further discussion, no action was taken.

Mr. Bolduc reminded the Board that the next meeting would be held in Southbury and informed the Board that directions would be included in the Board package.

Mr. Bolduc also reminded the Board that Statements of Financial Interests were due to the Ethics Commission no later than Monday, May 2<sup>nd</sup>.

Mr. Kirk informed the Board that CRRA had received an opinion from legal counsel that CRRA's attendance at Executive Sessions was not completely in compliance with the Freedom of Information Act. Mr. Kirk stated that, according to the Freedom of Information Act, Ad-Hocs are to be treated as part of the public for Executive Sessions, with the exception of when a particular item on the Executive Session agenda was a matter that the Ad-Hoc was eligible to vote on. Mr. Kirk stated that it was CRRA's past practice to invite Ad-Hocs to all Executive Sessions but noted that doing so is in conflict with the statute. Additionally, Mr. Kirk said that staff members could only be present in Executive Session to the extent that they are providing testimony to the item under consideration and added that it was legal counsel's opinion that the CFO and General Counsel would always be part of the Executive Session because they are regularly called upon to provide testimony regarding any matter.

## **ADJOURNMENT**

Chairman Pace requested a motion to adjourn the meeting. The motion to adjourn made by Director Lauretti and seconded by Director Cooper was approved unanimously.

There being no other business to discuss, the meeting was adjourned at 11:30 a.m.

Respectfully submitted,



Kristen B. Greig  
Secretary to the Board/Paralegal

**TAB 2**

**RESOLUTION IN APPRECIATION OF VERONICA AIREY WILSON'S  
SERVICE TO THE CONNECTICUT RESOURCES RECOVERY AUTHORITY  
AND THE CITIZENS OF THE STATE OF CONNECTICUT**

**WHEREAS,** VERONICA AIREY-WILSON served as an Ad-Hoc Director of the Connecticut Resources Recovery Authority as a representative of the Mid-Connecticut Project; and

**WHEREAS,** Ms. Airey-Wilson's efforts as an Ad-Hoc Director were instrumental in the furtherance of the goals of the Connecticut Resources Recovery Authority of providing environmentally sound solutions and best practices for solid waste disposal and recycling management on behalf of municipalities.

**THEREFORE, BE IT RESOLVED:** That the Board of Directors hereby expresses its gratitude to VERONICA AIREY-WILSON for her service to the Connecticut Resources Recovery Authority and the citizens of the State of Connecticut

**TAB 3**

**RESOLUTION REGARDING THE ACKNOWLEDGEMENT OF THE  
FISCAL YEAR 2006 METROPOLITAN DISTRICT COMMISSION  
MID-CONNECTICUT PROJECT ANNUAL OPERATING BUDGET**

**RESOLVED:** The fiscal year 2006 Metropolitan District Commission Mid-Connecticut Project Annual Operating Budget be acknowledged substantially in the form as presented and discussed at this meeting. In its acknowledgement of this MDC Annual Operating Budget, CRRA does not validate or approve the terms of the foregoing MDC Annual Operating Budget and CRRA reserves its rights to dispute and/or challenge any of the terms of the foregoing MDC Annual Operating Budget, in particular, and without limitation, MDC's statement of Indirect Costs, and in no way waives CRRA's legal or equitable rights. The acknowledgement of this MDC Annual Operating Budget does not preclude CRRA from effectuating the April 19, 2000 Arbitration decision in CRRA versus the MDC including, without limitation, (1) CRRA's unilateral right to hire replacement workers to replace MDC on one or more programs, (2) CRRA's right to a new Indirect Costing Methodology, and (3) CRRA's right to seek recovery of funds previously paid to MDC as Indirect Costs.

# Fiscal Year 2005-2006

## Metropolitan District Commission

### Mid-Connecticut Project Annual Budget

*May 26, 2005*

The following budget has been presented to the Finance Committee for their review. The resolution has been amended as advised by the Finance Committee.

The last column on the attached document shows the proposed FY06 Mid-Connecticut Project annual operating budget, after revisions, as submitted by the MDC. CRRA met with the MDC to review their budget line by line.

The following table summarizes the proposed MDC budget by function.

<b>Operation</b>	<b>FY05 Adopted Budget</b>	<b>FY06 Proposed Budget</b>	<b>Percent Change</b>
Administration (1)	\$517,250	\$425,550	-17.7%
Waste Processing Facility (2)	13,468,750	13,141,800	-2.4%
Waste Transfer and Transportation Administration (3)	142,375	0	-100.0%
Waste Transportation (4)	1,372,065	264,700	-80.7%
Ellington Transfer Station (5)	394,000	0	-100.0%
Hartford Landfill (6)	1,448,450	1,454,450	0.4%
<b>Total (7)</b>	<b>\$17,342,890</b>	<b>\$15,286,500</b>	<b>-11.9%</b>

- 1) Lower costs are due to the elimination of one administrative position.
- 2) The proposed budget includes a reduction in authorized positions by five positions due to the elimination of scale house operations and reorganization resulting from improved employee utilization. In addition, Treatment Equipment (maintenance) costs are anticipated to be less as a result of recent equipment modifications.
- 3) As a result of replacing the MDC at the transfers stations and transportation services the remaining administration position function was reassigned to a non Mid-Connecticut Project position.
- 4) Although CRRA has replaced the MDC for the transportation services, costs still remain for ash loading services and maintenance activities associated with the vehicles located at the waste processing facility and CRRA enforcement vehicles. The budget assumes one authorized position.
- 5) Reflects the replacement of the MDC for the transfer station services.
- 6) The FY06 budget includes a reduction of one authorized position and lower maintenance costs due to major repair work being completed on the dozers during

the current fiscal year. These savings however, are more than offset by an increase in overtime (adjusted to reflect historical levels) and anticipated increases in diesel fuel costs.

7) Includes indirect costs of \$2,417,250.

Indirect costs are 18.8% of the direct proposed budget. A ruling from the Arbitration Panel for the indirect methodology is expected by early July 2005. The budget will be adjusted, if necessary, to comply with the ruling.

CRRA's management recommends that the budget be acknowledged. Even though the acknowledgement of this resolution is in conformance with the agreement, the project pays actual costs incurred by the MDC.

**2005-2006****BUDGET SUMMARY**

EXPENDITURE CLASSIFICATION	2003-2004	2004-2005		2005-2006	2005-2006
	ACTUAL	ADOPTED	PROJECTED	PROPOSED	REVISED PROPOSED
<b><u>SUMMARY BY ACTIVITY</u></b>					
Administration	493,855	517,250	488,900	439,800	425,550
Waste Processing Facility	12,703,391	13,468,750	12,893,293	13,146,800	13,141,800
<b><u>WASTE TRANSFER AND TRANSPORTATION</u></b>					
Administration	236,745	142,375	-	-	-
<b><u>WASTE TRANSFER</u></b>					
Ellington	443,843	394,000	36,955	-	-
Essex	547,192	-	-	-	-
<b>Total</b>	<b>991,035</b>	<b>394,000</b>	<b>36,955</b>	<b>-</b>	<b>-</b>
<b><u>WASTE TRANSPORTATION</u></b>					
<b>Total</b>	<b>2,857,519</b>	<b>1,372,065</b>	<b>1,420,886</b>	<b>1,281,350</b>	<b>264,700</b>
<b><u>LANDFILL</u></b>					
Hartford	1,353,567	1,448,450	1,464,275	1,454,450	1,454,450
<b>Total</b>	<b>18,636,112</b> *	<b>17,342,890</b>	<b>16,304,309</b> **	<b>16,322,400</b>	<b>15,286,500</b>
<b><u>RECAP BY MAJOR OBJECTS OF EXPENDITURE</u></b>					
<b>PAYROLL AND BENEFITS</b>					
Regular Pay	5,545,832	5,462,170	4,806,500	5,006,700	4,723,200
Overtime	2,008,865	1,400,880	1,701,508	1,540,400	1,461,500
Standby and Premium Pay	126,443	137,700	125,500	131,200	130,500
Longevity Pay	6,650	6,500	5,500	5,400	5,000
Other Employee Benefits	2,590,680	2,417,205	2,283,200	2,185,700	2,066,200
<b>Total</b>	<b>10,278,470</b>	<b>9,424,455</b>	<b>8,922,208</b>	<b>8,869,400</b>	<b>8,386,400</b>

\*-2003-2004 additional work totalled \$398,155.

\*\* -2004-2005 additional work totalled \$153,774.

**2004-2005****BUDGET SUMMARY**

EXPENDITURE CLASSIFICATION (Cont.)	2003-2004	2004-2005		2005-2006	2005-2006
	ACTUAL	ADOPTED	PROJECTED	PROPOSED	REVISED PROPOSED
OPERATIONS	1,459,506	1,407,810	1,392,695	1,500,800	1,461,150
MAINTENANCE	3,898,618	3,730,347	3,401,406	3,264,200	2,901,700
INDIRECT COSTS	2,999,519	2,577,463	2,588,000	2,558,000	2,417,250
CONTINGENCIES	-	202,815	-	130,000	120,000
<b>TOTAL</b>	<b><u>18,636,112</u></b> *	<b><u>17,342,890</u></b>	<b><u>16,304,309</u></b> **	<b><u>16,322,400</u></b>	<b><u>15,286,500</u></b>
<b><u>AUTHORIZED POSITIONS</u></b>					
<b><u>ADMINISTRATION</u></b>	4	4	4	3	3
<b><u>WASTE PROCESSING FACILITY</u></b>	77	77	77	72	72
<b><u>WASTE TRANSFER AND TRANSPORTATION</u></b>					
Administration	2	1	-	-	-
<b><u>WASTE TRANSFER</u></b>					
Ellington	3	3	3	-	-
Essex	4	-	-	-	-
<b>Total</b>	<b>7</b>	<b>3</b>	<b>3</b>	<b>-</b>	<b>-</b>
<b><u>WASTE TRANSPORTATION</u></b>	<b>16</b>	<b>8</b>	<b>6</b>	<b>6</b>	<b>1</b>
<b>Total Waste Transfer and Transportation</b>	<b>25</b>	<b>12</b>	<b>9</b>	<b>6</b>	<b>1</b>
<b><u>LANDFILL</u></b>					
Hartford	10	10	10	9	9
<b>Total</b>	<b><u>116</u></b>	<b><u>103</u></b>	<b><u>100</u></b>	<b><u>90</u></b>	<b><u>85</u></b>

\*-2003-2004 additional work totalled \$398,155.

\*\* -2004-2005 additional work totalled \$153,774.

**MID-CONNECTICUT  
ADMINISTRATION**

**9010090**

COMMITMENT ITEM	EXPENDITURE CLASSIFICATION	2003-2004 ACTUAL	2004-2005 ADOPTED	2004-2005 PROJECTED	2005-2006 PROPOSED	2005-2006 REVISED PROPOSED
<b><u>PAYROLL AND BENEFITS</u></b>						
501101	Regular Pay	283,312	286,500	274,600	252,300	239,300
501201	Overtime	1,839	2,400	700	1,600	1,600
502239	Workers Compensation	910	1,200	1,800	1,600	1,600
502500	Blue Cross	31,942	25,000	25,000	21,000	21,000
502501	Blue Shield	7,495	8,000	8,000	8,800	8,800
502502	Major Medical	437	600	5,400	700	700
502503	Group Life	558	600	600	600	600
502505	Pension Regular	21,250	27,250	20,200	16,000	16,000
502508	Social Security	20,408	22,300	21,200	18,500	18,500
501601	Longevity Pay	1,600	1,600	1,200	800	800
	<b>Total</b>	<b>369,750</b>	<b>375,450</b>	<b>358,700</b>	<b>321,900</b>	<b>308,900</b>
<b><u>OPERATIONS</u></b>						
502026	Clothing and Apparel	250	300	100	100	100
502107	Office Supplies and Expenses	12,917	15,000	11,000	12,000	12,000
502214	Gasoline	561	800	700	700	700
502251	Printed Forms	1,118	3,500	3,500	3,000	3,000
502270	Seminars and Conventions	-	1,000	1,000	1,000	1,000
502278	Business Travel	-	2,000	1,500	2,000	2,000
502319	Equipment Rental	3,240	1,000	700	-	-
502353	Telephone	11,193	14,000	13,000	14,000	12,750
502416	Computer Equipment and Supplies	1,352	5,000	2,300	2,000	2,000
	<b>Total</b>	<b>30,632</b>	<b>42,600</b>	<b>33,800</b>	<b>34,800</b>	<b>33,550</b>
<b><u>MAINTENANCE</u></b>						
503201	Communication Equipment	2,335	2,400	2,600	2,700	2,700
503203	Office Furniture and Equipment	2,510	3,700	3,500	3,200	3,200
503208	Transportation Equipment	1,327	800	1,500	900	900
	<b>Total</b>	<b>6,172</b>	<b>6,900</b>	<b>7,600</b>	<b>6,800</b>	<b>6,800</b>

**MID-CONNECTICUT  
ADMINISTRATION**

**9010090**

COMMITMENT ITEM	EXPENDITURE CLASSIFICATION	2003-2004 ACTUAL	2004-2005 ADOPTED	2005-2006 PROJECTED	2005-2006 PROPOSED	2005-2006 REVISED PROPOSED
	<b><u>INDIRECT COSTS</u></b>					
502041	MDC	87,300	87,300	88,800	71,300	71,300
	<b><u>CONTINGENCIES</u></b>					
509901	Contingency	-	5,000	-	5,000	5,000
	<b><i>Total</i></b>	<b><u>493,855</u></b>	<b><u>517,250</u></b>	<b><u>488,900</u></b>	<b><u>439,800</u></b>	<b><u>425,550</u></b>
	<b><u>AUTHORIZED POSITIONS</u></b>					
	Manager of Solid Waste	1	1	1	1	1
	Management Analyst	1	1	1	1	1
	Administrative Clerk	1	1	1	-	1
	Senior Clerk Typist	1	1	1	1	-
	<b><i>Total</i></b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>3</b>	<b>3</b>

**MID-CONNECTICUT**

**9020090**

**WASTE PROCESSING FACILITY**

COMMITMENT ITEM	EXPENDITURE CLASSIFICATION	2003-2004	2004-2005		2005-2006	2005-2006
		ACTUAL	ADOPTED	PROJECTED	PROPOSED	REVISED PROPOSED
<b><u>PAYROLL AND BENEFITS</u></b>						
501101	Regular Pay	3,618,517	4,149,100	3,682,000	3,919,100	3,919,100
501201	Overtime	1,519,159	1,172,600	1,428,500	1,298,500	1,298,500
502239	Workers Compensation	309,507	384,200	437,800	353,500	353,500
501401	Standby and Premium Pay	120,372	134,500	123,100	128,400	128,400
502500	Blue Cross	415,366	388,500	270,000	368,500	368,500
502501	Blue Shield	183,894	165,200	140,000	160,200	160,200
502502	Major Medical	101,480	100,400	170,000	100,500	100,500
502503	Group Life	7,409	8,600	7,400	8,600	8,600
502505	Pension Regular	284,800	365,350	369,900	377,300	377,300
502508	Social Security	388,421	417,700	400,600	409,300	409,300
502509	Unemployment Compensation	-	7,500	7,500	2,000	2,000
501601	Longevity Pay	3,100	3,300	3,300	3,300	3,300
	<b>Total</b>	<b>6,952,025</b>	<b>7,296,950</b>	<b>7,040,100</b>	<b>7,129,200</b>	<b>7,129,200</b>
<b><u>OPERATIONS</u></b>						
502011	Meal Allowances	2,549	2,500	2,500	2,500	2,500
502026	Clothing and Apparel	42,367	45,700	39,000	38,500	38,500
502046	Equipment Replacement	4,197	-	-	-	-
502103	Electrical Supplies	33,712	30,000	30,000	30,000	30,000
502104	Janitorial Supplies	9,601	6,500	9,200	7,000	7,000
502111	Small Tools	25,288	32,200	29,200	25,000	25,000
502112	Communication Equipment and Supplies	5,711	6,000	6,000	6,000	6,000
502136	Safety and First Aid Supplies	21,222	24,500	24,500	26,200	26,200
502137	Fire Equipment	10,707	10,600	10,600	10,600	10,600
502188	Refuse Collection	7,895	15,000	15,000	12,500	12,500
502195	Agency Hire	437,443	455,000	450,800	485,000	485,000
502203	Care of Grounds	10,870	14,000	14,000	14,000	14,000
502210	Propane Gas	9,432	8,800	11,800	11,000	11,000
502213	Fuel for Heating	116,064	85,000	100,000	120,000	120,000
502214	Gasoline	1,692	1,900	1,800	2,500	2,500

**MID-CONNECTICUT**

9020090

**WASTE PROCESSING FACILITY**

COMMITMENT		2003-2004	2004-2005		2005-2006	2005-2006
ITEM	EXPENDITURE CLASSIFICATION (Cont.)	ACTUAL	ADOPTED	PROJECTED	PROPOSED	REVISED PROPOSED
502215	Oil and Lubricants	53,146	46,000	58,644	59,700	59,700
502216	Diesel Fuel	164,786	157,900	237,300	241,800	241,800
502251	Printed Forms	-	-	-	-	-
502273	Employees Education Program	3,616	8,000	6,000	4,000	4,000
502295	Outside Testing and Lab Services	8,634	3,000	3,000	3,000	3,000
502304	Pest Control Services	6,336	6,400	7,000	7,400	7,400
502319	Equipment Rental	14,394	30,000	15,000	28,500	28,500
502354	Water	12,390	8,200	8,700	9,100	9,100
502355	Sewer User Fees	10,468	7,000	7,000	7,400	7,400
	<b>Total</b>	<b>1,012,519</b>	<b>1,004,200</b>	<b>1,087,044</b>	<b>1,151,700</b>	<b>1,151,700</b>
	<b><u>MAINTENANCE</u></b>					
503201	Communication Equipment	300	1,500	1,200	1,500	1,500
503204	Power Operated Equipment	786,124	754,200	775,000	785,400	785,400
503207	Tool and Work Equipment	50,353	59,900	59,900	51,000	51,000
503208	Transportation Equipment	49,708	38,600	51,500	65,400	65,400
503209	Treatment Equipment	1,673,210	1,994,885	1,652,244	1,611,900	1,611,900
503210	Other Equipment	5,112	3,000	6,900	5,000	5,000
503301	Buildings	159,643	168,000	185,805	152,000	152,000
503313	Service Roads	13,698	35,000	12,500	25,000	20,000
	<b>Total</b>	<b>2,738,147</b>	<b>3,055,085</b>	<b>2,745,049</b>	<b>2,697,200</b>	<b>2,692,200</b>
	<b><u>INDIRECT COSTS</u></b>					
502041	MDC	2,000,700	2,002,200	2,021,100	2,058,700	2,058,700
	<b><u>CONTINGENCIES</u></b>					
509901	Contingency	-	110,315	-	110,000	110,000
	<b>Total</b>	<b>12,703,391</b>	<b>13,468,750</b>	<b>12,893,293</b>	<b>13,146,800</b>	<b>13,141,800</b>

**WASTE TRANSFER AND TRANSPORTATION  
WASTE TRANSPORTATION**

COMMITMENT ITEM	EXPENDITURE CLASSIFICATION	2003-2004	2004-2005		2005-2006	2005-2006
		ACTUAL	ADOPTED	PROJECTED	PROPOSED	REVISED PROPOSED
<b><u>PAYROLL AND BENEFITS</u></b>						
501101	Regular Pay	780,196	291,420	373,000	363,500	93,000
501201	Overtime	192,485	90,730	117,008	92,400	13,500
502239	Workers Compensation	139,742	90,770	97,600	34,500	13,700
501401	Standby and Premium Pay	3,278	2,000	600	700	-
502500	Blue Cross	108,573	32,690	20,000	29,000	5,000
502501	Blue Shield	36,479	15,350	13,000	15,000	2,500
502502	Major Medical	29,111	13,810	9,000	12,000	2,000
502503	Group Life	1,335	680	600	500	500
502505	Pension Regular	99,100	36,830	32,000	31,900	6,000
502508	Social Security	77,176	30,470	37,900	33,500	7,200
502509	Unemployment Compensation	-	530	1,000	-	-
501601	Longevity Pay	-	-	400	400	-
	<b>Total</b>	<b>1,467,475</b>	<b>605,280</b>	<b>702,108</b>	<b>613,400</b>	<b>143,400</b>
<b><u>OPERATIONS</u></b>						
502011	Meal Allowances	60	50	50	50	50
502026	Clothing and Apparel	6,414	3,570	4,300	2,600	600
502111	Small Tools	10	200	100	200	-
502136	Safety and First Aid Supplies	557	500	200	300	-
502214	Gasoline	6,196	4,000	5,500	5,900	5,900
502216	Diesel Fuel	118,204	71,870	34,696	39,100	3,500
502273	Employees Education Program	-	320	-	300	-
502350	Electricity	263	250	300	300	300
	<b>Total</b>	<b>131,704</b>	<b>80,760</b>	<b>45,146</b>	<b>48,750</b>	<b>10,350</b>
<b><u>MAINTENANCE</u></b>						
503201	Communication Equipment	-	-	9,300	10,000	-
503204	Power Operated Equipment	35,134	18,300	11,603	34,500	34,500
503207	Tool and Work Equipment	56	1,200	2,000	2,000	2,000
503208	Transportation Equipment	776,389	408,162	440,430	384,800	37,300
503301	Buildings	14,812	1,800	12,100	9,000	9,000
	<b>Total</b>	<b>826,390</b>	<b>429,462</b>	<b>475,433</b>	<b>440,300</b>	<b>82,800</b>

## WASTE TRANSFER AND TRANSPORTATION

## WASTE TRANSPORTATION

COMMITMENT ITEM	EXPENDITURE CLASSIFICATION	2003-2004 ACTUAL	2004-2005 ADOPTED	2004-2005 PROJECTED	2005-2006 PROPOSED	2005-2006 REVISED PROPOSED
	<u>INDIRECT COSTS</u>					
502041	MDC	431,950	181,563	198,200	168,900	28,150
	<u>CONTINGENCIES</u>					
509901	Contingency	-	75,000	-	10,000	-
	<i>Total</i>	<u>2,857,519</u>	<u>1,372,065</u>	<u>1,420,886</u>	<u>1,281,350</u>	<u>264,700</u>
	<u>AUTHORIZED POSITIONS</u>					
	Assistant SW Transfer Superintendent	-	-	1	1	-
	Transfer Truck Driver	16	8	5	5	1
	<i>Total</i>	16	8	6	6	1

## MID-CONNECTICUT

9041090

LANDFILL  
HARTFORD

COMMITMENT		2003-2004	2004-2005		2005-2006	2005-2006
ITEM	EXPENDITURE CLASSIFICATION	ACTUAL	ADOPTED	PROJECTED	PROPOSED	REVISED
<b><u>PAYROLL AND BENEFITS</u></b>						
501101	Regular Pay	420,222	504,700	464,700	471,800	471,800
501201	Overtime	131,480	93,600	151,000	147,900	147,900
502239	Workers Compensation	36,391	45,000	46,100	35,400	35,400
501401	Standby and Premium Pay	1,716	1,200	1,800	2,100	2,100
502500	Blue Cross	31,397	47,300	20,000	35,000	35,000
502501	Blue Shield	14,310	10,500	9,000	11,600	11,600
502502	Major Medical	1,118	3,000	8,000	3,300	3,300
502503	Group Life	943	1,200	1,300	1,400	1,400
502505	Pension Regular	35,500	45,600	50,900	47,800	47,800
502508	Social Security	41,617	46,000	47,300	47,700	47,700
501601	Longevity Pay	600	800	600	900	900
	<b>Total</b>	<b>715,294</b>	<b>798,900</b>	<b>800,700</b>	<b>804,900</b>	<b>804,900</b>
<b><u>OPERATIONS</u></b>						
502011	Meal Allowances	10	50	50	50	50
502026	Clothing and Apparel	3,952	3,900	3,000	3,800	3,800
502103	Electrical Supplies	-	200	100	200	200
502104	Janitorial Supplies	2,385	2,300	2,100	2,400	2,400
502111	Small Tools	73	700	500	500	500
502112	Communication Equip & Supplies	-	600	300	300	300
502120	Landfill Cover	13,537	58,600	24,100	60,500	60,500
502136	Safety and First Aid Supplies	-	500	300	500	500
502137	Fire Equipment	225	1,000	500	1,000	1,000
502139	Ash Cell Stone	1,600	-	-	-	-
502203	Care of Grounds	6,707	9,000	9,000	7,000	7,000
502213	Fuel for Heating	2,739	2,700	5,000	5,400	5,400
502214	Gasoline	1,120	1,300	1,300	1,500	1,500
502216	Diesel Fuel	49,288	46,400	64,300	68,200	68,200
502295	Outside Lab Testing Services	-	200	200	-	-
502304	Pest Control Services	2,520	2,600	2,800	3,000	3,000

**MID-CONNECTICUT****9041090****LANDFILL  
HARTFORD**

COMMITMENT ITEM	EXPENDITURE CLASSIFICATION	2003-2004	2004-2005		2005-2006	2005-2006
		ACTUAL	ADOPTED	PROJECTED	PROPOSED	REVISED PROPOSED
<b><u>OPERATIONS (Cont.)</u></b>						
502319	Equipment Rental	110,120	100,000	99,100	100,000	100,000
502350	Electricity	6,663	6,700	7,000	7,000	7,000
502353	Telephone	2,966	3,400	3,400	3,400	3,400
502354	Water	333	600	500	500	500
502355	Sewer User Fees	113	300	200	300	300
	<b>Total</b>	<b>204,350</b>	<b>241,050</b>	<b>223,750</b>	<b>265,550</b>	<b>265,550</b>
<b><u>MAINTENANCE</u></b>						
503204	Power Operated Equipment	141,722	106,800	120,425	76,500	76,500
503207	Tool and Work Equipment	3,307	2,000	1,000	2,000	2,000
503208	Transportation Equipment	17,562	13,800	24,000	15,100	15,100
503210	Other Equipment	136	1,500	3,300	2,800	2,800
503301	Buildings	16,223	19,300	14,300	16,000	16,000
503313	Service Roads	4,072	9,000	7,000	7,500	7,500
	<b>Total</b>	<b>183,022</b>	<b>152,400</b>	<b>170,025</b>	<b>119,900</b>	<b>119,900</b>
<b><u>INDIRECT COSTS</u></b>						
502041	MDC	250,900	251,100	269,800	259,100	259,100
<b><u>CONTINGENCIES</u></b>						
509901	Contingencies	-	5,000	-	5,000	5,000
	<b>Total</b>	<b>1,353,567</b>	<b>1,448,450</b>	<b>1,464,275</b>	<b>1,454,450</b>	<b>1,454,450</b>
<b><u>AUTHORIZED POSITIONS</u></b>						
	Landfill Supervisor	1	1	1	1	1
	Landfill Weighmaster	1	1	1	1	1
	Landfill Equipment Operator 2	7	7	6	6	6
	Landfill Equipment Operator 1	1	1	2	1	1
	<b>Total</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>9</b>	<b>9</b>

**TAB 4**

## **RESOLUTION REGARDING ACKNOWLEDGEMENT OF FISCAL YEAR 2005 MDC BUDGET TRANSFERS**

**RESOLVED:** That the following transfers, as requested by the MDC, are acknowledged per the agreement and as substantially presented and discussed at this meeting:

- Transfer \$31,835 from the Waste Transfer and Transportation Administration function to the Transportation function
- Transfer \$142,650 from Waste Processing Facility function to the Landfill function

**FURTHER RESOLVED:** That CRRA does not acknowledge the request to transfer \$15,800 from the Waste Processing Facility function to the Landfill function to cover additional costs associated with overtime.

**FURTHER RESOLVED:** In its acknowledgment of these MDC Budget Transfers, CRRA does not validate or approve the terms of the foregoing MDC Budget Transfers and CRRA reserves its rights to dispute and/or challenge any of the terms of the foregoing MDC Budget Transfers, in particular, and without limitation, MDC's statement of Indirect Costs, and in no way waives CRRA's legal or equitable rights. The acknowledgment of these MDC Budget Transfers does not preclude CRRA from effectuating the April 19, 2000 Arbitration decision in CRRA versus the MDC including, without limitation, (1) CRRA's unilateral right to hire replacement workers to replace MDC on one or more programs, (2) CRRA's right to a new Indirect Costing Methodology, and (3) CRRA's right to seek recovery of funds previously paid to the MDC as Indirect Costs.

# Fiscal Year 2005

## MDC Budget Transfers

*May 26, 2005*

The Metropolitan District Commission (the "MDC") submits an annual budget to the CRRA by February 1 of each year prior to the commencement of our fiscal year. Their budget is comprised of five functions: Processing Plant, Transfer Stations, Transportation, Landfill and Contingency Account. The actual function names in listed in the budget vary slightly from the names per the contract described above.

Pursuant to the agreement between the CRRA and the MDC, the MDC can not transfer funds between these functions without CRRA Board approval. The MDC has requested to transfer funds between the functions pursuant to the agreement.

Exhibit A is the third quarter review for fiscal year 2005 as provided by the MDC. As shown in column 7 of the Exhibit, the MDC is currently projecting budget overruns in the Transportation and Landfill functions. Exhibit B and Exhibit C are the detailed line item budgets for the Transportation and Landfill functions, respectively.

The following summarizes the budget transfers as requested by the MDC for the fiscal year 2005 Mid-Connecticut Project annual operating budget:

1. Request: transfer \$31,835 from the Administration function to the Waste Transportation function within the program Waste Transfer and Transportation.

Reason: the MDC consolidated the administration supervisor's position within the Waste Transportation function after the CRRA replaced the MDC at the four transfer stations and associated transportation. This resulted in a budget overrun in the Transportation function due to the addition of another position.

2. Request: transfer \$158,450 from the Waste Processing Facility function to the Landfill function.

Reason: the MDC is projecting that the landfill expenses will be over budget by the end of fiscal year 2005. The increase in expense is derived from the following four areas:

First, overtime is currently running above budget. Additional information is being requested from the MDC's regarding their explanation for the overtime.

Second, Operations is over budget due to increased costs related to diesel fuel.

Third, expenses for Power Operated Equipment are running above budget due to unplanned maintenance items. These expenses include two unbudgeted items, agreed upon by CRRA, to refurbish the undercarriage of the bull dozer #4003 (\$32,375) and rebuilding bull dozer blade #4002 (\$14,300). Also included was work to the final drive of bull dozer #4002 (\$30,406) and the final drive on compactor #4011 (\$15,987).

Fourth, the MDC has reallocated more indirect costs to the landfill. Additional information is being requested from the MDC's regarding their explanation for the reallocation of indirect costs. The Arbitration Panel draft ruling on the indirect cost dispute is expected by early July 2005.

The resolution incorporates changes as recommended by the Finance Committee. Even though the acknowledgement of this resolution is in conformance with the agreement, the project pays actual costs incurred by the MDC.

FUNCT. MID-CONNECTICUT PROJECT  
 ACT. SUMMARY  
 SUB-ACT. PROGRAM

9000090

EXHIBIT A

OBJ. CODE	ACCOUNT NAME	<1> 2003-2004 ACTUAL LESS UNBUDGETED EXPENSES	<2> 2004-2005 ADOPTED APPROP.	<3> 2004-2005 AMENDED APPROP.	<4> 7/04-3/05 ACT.EXP. & ENC.	<5> 4/05-6/05 ACT.EXP. & ENC.	<6> 2004-2005 REVISED	<7> 2004-2005 COL. 3 - COL. 6	<8> UNBUDGETED EXPENSES AS OF 3/31/05	<9> 2004-2005 REVISED LESS UNBUDGETED EXPENSES	<10> 2004-2005 COL. 3 - COL. 8
	<u>ADMINISTRATION</u>	493,855	517,250	517,250	377,042	126,383	503,425	13,825	0	503,425	13,825
	<u>WASTE PROCESSING FACILITY</u>	12,703,391	13,468,750	13,468,750	10,113,782	3,136,568	13,250,350	218,400	465,295	12,785,055	683,695
	<u>WASTE TRANSFER &amp; TRANSPORTATION</u>										
	Waste Transfer & Transportation Administration	236,745	142,375	142,375	0	0	0	142,375	0	0	142,375
	Ellington Transfer	443,843	394,000	394,000	36,523	432	36,955	357,045	0	36,955	357,045
	Essex Transfer	547,192	0	0	0	0	0	0	0	0	0
	SUB-ACTIVITY TOTAL	991,035	394,000	394,000	36,523	432	36,955	357,045	0	36,955	357,045
	Waste Transportation	2,857,519	1,372,065	1,372,065	1,046,549	357,351	1,403,900	(31,835)	41,957	1,361,943	10,122
	ACTIVITY TOTAL	4,085,300	1,908,440	1,908,440	1,083,072	357,783	1,440,855	467,585	41,957	1,398,898	509,542
	<u>LANDFILL</u>										
	Hartford	1,353,567	1,448,450	1,448,450	1,143,152	463,748	1,606,900	(158,450)	46,675	1,560,225	(111,775)
	FUNCTION TOTAL	18,636,112	17,342,890	17,342,890	12,717,048	4,084,482	16,801,530	541,360	553,927	16,247,603	1,095,287

FUNCT. MID-CONNECTICUT PROJECT  
 ACT. WASTE TRANSF. & TRANSP.  
 SUB-ACT. WASTE TRANSPORTATION  
 PROGRAM

EXHIBIT B

9033090

OBI. CODE	ACCOUNT NAME	<1> 2003-2004 ACTUAL LESS UNBUDGETED EXPENSES	<2> 2004-2005 ADOPTED APPROP.	<3> 2004-2005 AMENDED APPROP.	<4> 7/04-3/05 ACT.EXP. & ENC.	<5> 4/05-6/05 ACT.EXP. & ENC.	<6> 2004-2005 REVISED	<7> 2004-2005 COL. 3 - COL. 6	<8> UNBUDGETED EXPENSES AS OF 3/31/05	<9> 2004-2005 REVISED LESS UNBUDGETED EXPENSES	<10> 2004-2005 COL. 3 - COL. 8
PAYROLL AND BENEFITS											
501101	Regular Pay	780,196	291,420	291,420	275,387	53,413	328,800 6.23 W.Y.	(37,380)	0	328,800	(37,380)
501201	Overtime	192,485	90,730	121,830	105,665	19,935	125,600 1.58 W.Y.	(3,770)	4,792	120,808	1,022
502239	Workers Compensation	139,742	90,770	97,670	88,259	89,541	177,800	(80,130)	0	177,800	(80,130)
501401	Standby and Premium Pay	3,278	2,000	2,000	375	125	500	1,500	0	500	1,500
502500	Blue Cross	108,573	32,690	32,690	10,273	2,727	13,000	19,690	0	13,000	19,690
502501	Blue Shield	36,479	15,350	15,350	8,140	1,860	10,000	5,350	0	10,000	5,350
502502	Major Medical	29,111	13,810	13,810	5,582	2,418	8,000	5,810	0	8,000	5,810
502503	Group Life	1,335	680	680	388	112	500	180	0	500	180
502505	Pension Regular	99,100	36,830	36,830	(222)	37,272	37,050	(220)	0	37,050	(220)
502508	Social Security	77,176	30,470	30,470	26,414	8,336	34,750	(4,280)	0	34,750	(4,280)
502509	Unemployment Comp.	0	530	530	0	0	0	530	0	0	530
501601	Longevity	0	0	400	188	13	200	200	0	200	200
TOTAL PAYROLL AND BENEFITS		1,467,475	605,280	643,680	520,448	215,752	736,200	(92,520)	4,792	731,408	(87,728)

FUNCT. MID-CONNECTICUT PROJECT  
 ACT. WASTE TRANSF. & TRANSP.  
 SUB-ACT. WASTE TRANSPORTATION  
 PROGRAM

EXHIBIT B (Cont'd)

9033030

OBJ. CODE	ACCOUNT NAME	<1> 2003-2004 ACTUAL LESS UNBUDGETED EXPENSES	<2> 2004-2005 ADOPTED APPROP.	<3> 2004-2005 AMENDED APPROP.	<4> 7/04-3/05 ACT.EXP. & ENC.	<5> 4/05-6/05 ACT.EXP. & ENC.	<6> 2004-2005 REVISED	<7> 2004-2005 COL. 3 - COL. 6	<8> UNBUDGETED EXPENSES AS OF 3/31/05	<9> 2004-2005 REVISED LESS UNBUDGETED EXPENSES	<10> 2004-2005 COL. 3 - COL. 8
	OPERATIONS										
502011	Meal Allowances	60	50	50	10	40	50	0	50	0	
502026	Clothing and Apparel	6,414	3,570	3,570	3,238	162	3,400	170	3,400	170	
502111	Small Tools	10	200	200	30	70	100	100	100	100	
502136	Safety & First Aid Supp.	557	500	500	46	54	100	400	100	400	
502214	Gasoline	6,196	4,000	4,000	3,728	2,272	6,000	(2,000)	6,000	(2,000)	
502216	Diesel Fuel	118,204	71,870	44,970	24,991	8,009	33,000	11,970	32,696	12,274	
502273	Employees Education Program	0	320	320	0	0	0	320	0	320	
502350	Electricity	263	250	250	191	59	250	0	250	0	
	TOTAL OPERATIONS	131,704	80,760	53,860	32,234	10,666	42,900	10,960	42,596	11,264	
	MAINTENANCE										
503201	Communication Equipment	0	0	11,000	7,971	(771)	7,200	3,800	7,200	3,800	
503204	Power Operated Equipment	35,134	18,300	47,600	35,749	4,251	40,000	7,600	11,892	35,708	
503207	Tool and Work Equipment	56	1,200	1,200	1,001	399	1,400	(200)	1,400	(200)	
503208	Transportation Equipment	776,389	408,162	408,162	290,151	104,549	394,700	13,462	393,847	14,315	
503301	Buildings	14,812	1,800	14,700	14,339	3,061	17,400	(2,700)	9,500	5,200	
	TOTAL MAINTENANCE	826,390	429,462	482,662	349,212	111,488	460,700	21,962	423,839	58,823	
	INDIRECT COST										
502041	MDC	431,950	181,563	181,563	144,656	19,444	164,100	17,463	164,100	17,463	
	TOTAL INDIRECT COST	431,950	181,563	181,563	144,656	19,444	164,100	17,463	164,100	17,463	
	CONTINGENCIES										
509901	Contingency	0	75,000	10,300	0	0	0	10,300	0	10,300	
	TOTAL CONTINGENCIES	0	75,000	10,300	0	0	0	10,300	0	10,300	
	SUB-ACTIVITY TOTAL	2,857,519	1,372,065	1,372,065	1,046,549	357,351	1,403,900	(31,835)	1,361,943	10,122	
	ACTIVITY TOTAL	4,085,300	1,908,440	1,908,440	1,083,072	357,783	1,440,855	467,585	1,398,898	509,542	



FUNCT. MID-CONNECTICUT PROJECT  
 ACT. LANDELL  
 SUB-ACT. HARTFORD  
 PROGRAM

9041090

EXHIBIT C (Cont'd)

OBJ. CODE	ACCOUNT NAME	<1> 2003-2004 ACTUAL LESS UNBUDGETED EXPENSES	<2> 2004-2005 ADOPTED APPROP.	<3> 2004-2005 AMENDED APPROP.	<4> 7/04-3/05 ACT.EXP. & ENC.	<5> 4/05-6/05 ACT.EXP. & ENC.	<6> 2004-2005 REVISED	<7> 2004-2005 COL. 3 - COL. 6	<8> UNBUDGETED EXPENSES AS OF 3/31/05	<9> 2004-2005 REVISED LESS UNBUDGETED EXPENSES	<10> 2004-2005 COL. 3 - COL. 8
502188	Refuse Collection	0	0	200	104	96	200	0	0	200	0
502203	Care of Grounds	6,707	9,000	9,000	5,812	3,188	9,000	0	0	9,000	0
502213	Fuel Heating	2,739	2,700	4,700	4,210	(210)	4,000	700	0	4,000	700
502214	Gasoline	1,120	1,300	1,300	937	663	1,600	(300)	0	1,600	(300)
502216	Diesel Fuel	49,288	46,400	64,300	63,150	7,650	70,800	(6,500)	0	70,800	(6,500)
502295	Outside Lab Testing Services	0	200	200	0	0	0	200	0	0	200
502304	Pest Control Services	2,520	2,600	2,800	2,772	28	2,800	0	0	2,800	0
502319	Equipment Rental	110,120	100,000	100,000	79,538	20,463	100,000	0	0	100,000	0
502350	Electricity	6,663	6,700	6,700	5,371	3,029	8,400	(1,700)	0	8,400	(1,700)
502353	Telephone	2,966	3,400	3,400	2,047	1,353	3,400	0	0	3,400	0
502354	Water	333	600	600	320	180	500	100	0	500	100
502355	Sewer User Fees	113	300	300	116	84	200	100	0	200	100
	TOTAL OPERATIONS	204,350	241,050	222,850	189,059	38,891	227,950	(5,100)	0	227,950	(5,100)
	MAINTENANCE										
503204	Power Operated Equipment	141,722	106,800	136,100	132,065	98,435	230,500	(94,400)	46,675	183,825	(47,725)
503207	Tool and Work Equipment	3,307	2,000	2,000	852	648	1,500	500	0	1,500	500
503208	Transportation Equipment	17,562	13,800	16,800	15,678	2,822	18,500	(1,700)	0	18,500	(1,700)
503210	Other Equipment	136	1,500	5,300	4,840	660	5,500	(200)	0	5,500	(200)
503301	Buildings	16,223	19,300	12,300	4,165	2,335	6,500	5,800	0	6,500	5,800
503313	Service Roads	4,072	9,000	7,500	4,106	2,894	7,000	500	0	7,000	500
	TOTAL MAINTENANCE	183,022	152,400	180,000	161,707	107,793	269,500	(89,500)	46,675	222,825	(42,825)
	INDIRECT COST										
502041	MDC	250,900	251,100	251,100	233,301	52,599	285,900	(34,800)	0	285,900	(34,800)
	TOTAL INDIRECT COST	250,900	251,100	251,100	233,301	52,599	285,900	(34,800)	0	285,900	(34,800)
	CONTINGENCIES										
509901	Contingency	0	5,000	0	0	0	0	0	0	0	0
	TOTAL CONTINGENCIES	0	5,000	0	0	0	0	0	0	0	0
	SUB-ACTIVITY TOTAL	1,353,567	1,448,450	1,448,450	1,143,152	463,748	1,606,900	(158,450)	46,675	1,560,225	(111,775)
	FUNCTION TOTAL	18,636,112	17,342,890	17,342,890	12,717,048	4,084,482	16,801,530	541,360	553,927	16,247,603	1,095,287

**TAB 5**

**RESOLUTION REGARDING THE TRANSPORTATION OF PROCESS  
RESIDUE TO THE WINDSOR LANDFILL**

**RESOLVED:** That the President is authorized to enter into Amendment No. 7 to the Agreement for Waste Transportation and Transfer Station and Rolling Stock Operation and Maintenance Services between CRRA and CWPM, LLC for the transportation of Process Residue from the Mid-Connecticut Waste Processing Facility to the Windsor Landfill.

**CONNECTICUT RESOURCES RECOVERY AUTHORITY**  
**Amendment Summary**  
**Agreement for Waste Transportation and Transfer Station and Rolling Stock**  
**Operation and Maintenance Services**

Presented to the CRRRA Board on: May 26, 2005

Vendor/Contractor(s): CWPM, LLC

Effective Date: May 30, 2005

Contract Type/Subject Matter: Amendment No. 7 to the Agreement for Waste Transportation and Transfer Station and Rolling Stock Operation and Maintenance Services for the transportation of Process Residue to the Windsor Landfill.

Facility (ies): Mid-Connecticut Waste Processing Facility

Term: June 30, 2006

Fee: \$8.00 per ton.

Dollar Value: Approximately \$90,000 through June 30, 2006.

Term Extensions: None.

Scope of Services: CWPM, LLC at CRRRA's direction will transport Process Residue from the WPF to the Windsor Landfill.

Fiscal Note: The FY06 budget approved by the Board at its February 2005 meeting incorporates money for the transportation of up to 10,000 tons of Process Residue to the Windsor Landfill.

Discussion: In July, 2004 CRRRA entered into an agreement with the Town of Windsor for Landfill disposal services. The Agreement provides CRRRA's Mid-Connecticut and Wallingford Projects with an additional, cost competitive, in-state disposal alternative to exporting MSW to out-of-state disposal sites. In addition to the MSW diversions, the Agreement provides CRRRA the ability to divert away from the Hartford Landfill to the Windsor Landfill up to

10,000 tons of Process Residue generated through the processing of waste at the Mid-Connecticut WPF.

On June 11, 2001 CRRA entered into an Agreement with CWPM, LLC for the management of the four transfer stations supporting the Mid-Connecticut resources recovery facility and, among other services, the transportation of Process Residue and Non-Processible waste from the WPF to the Hartford Landfill. The original agreement included the per ton rates to be charged for these transportation services to the Hartford Landfill but not to the Windsor Landfill. Therefore, the agreement must be amended to provide for the transportation of Process Residue to the Windsor Landfill.

**AMENDMENT NO. 7 TO AGREEMENT FOR WASTE TRANSPORTATION  
AND TRANSFER STATION AND ROLLING STOCK OPERATION  
AND MAINTENANCE SERVICES**

This Amendment No. 7 To Agreement For Waste Transportation And Transfer Station And Rolling Stock Operation And Maintenance Services (the "Amendment No. 7") is made and entered into as of this 30th day of May, 2005 (the "Effective Date"), by and between the **CONNECTICUT RESOURCES RECOVERY AUTHORITY**, a body politic and corporate, constituting a public instrumentality and political subdivision of the State of Connecticut, and having a principal place of business at 100 Constitution Plaza, 6<sup>th</sup> Floor, Hartford, Connecticut 06103 (hereinafter "CRRA") and **CWPM LLC**, a Connecticut limited liability company, having a principal place of business at 25 Norton Place, P.O. Box 415, Plainville, Connecticut 06062 (hereinafter the "Contractor").

**Preliminary Statement**

Pursuant to a certain Agreement For Waste Transportation And Transfer Station And Rolling Stock Operation And Maintenance Services between CRRA and Contractor, dated June 11, 2001, Contractor has been performing certain transportation services and operation and maintenance services (the "Initial Agreement"). The Initial Agreement was amended pursuant to an Amendment No. 1 between CRRA and Contractor, dated September 20, 2001 (the "Amendment No. 1"), pursuant to an Amendment No. 2 between CRRA and Contractor, dated December 9, 2001 (the "Amendment No. 2"), pursuant to a Third Amendment between CRRA and Contractor, dated January 22, 2003 (the "Third Amendment"), pursuant to an Amendment No. 3 (sic) between CRRA and Contractor, dated June 1, 2003 (the "Amendment No. 4"), pursuant to a Fifth Amendment between CRRA and Contractor, dated June 1, 2004 (the "Amendment No. 5"), pursuant to a Sixth Amendment between CRRA and Contractor, dated August 1, 2004 (the "Amendment No. 6"), and the Initial Agreement together with Amendment No. 1, Amendment No. 2, Third Amendment, Amendment No. 4, Amendment No. 5, and Amendment No. 6 are hereinafter collectively referred to as the "Agreement". CRRA and Contractor now desire to amend the Agreement in accordance with the terms and conditions set forth below.

NOW, THEREFORE, in consideration of the mutual covenants, promises and representations herein contained, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and pursuant to Section 9.14 of the Initial Agreement, CRRA and Contractor hereby agree to amend the Agreement as follows.

**Terms and Conditions**

1. **Exhibit 2.** Exhibit 2 of the Agreement is amended to add the following additional new terms and prices:

At its sole and absolute discretion, CRRA has the right to divert Process Residue, as hereafter defined, from its Mid-Connecticut Waste Processing Facility located 300 Maxim Road, Hartford, Connecticut (the "Facility") to the Windsor-Bloomfield Landfill located at 500 Huckleberry Road, Windsor, Connecticut (the "Windsor-Bloomfield Landfill") for the period from the Effective Date of this Amendment No. 7 through June 30, 2006. For each ton of Process Residue that is diverted pursuant to this Amendment No. 7, CRRA shall pay Contractor EIGHT DOLLARS (\$8.00) AND NO/100. For the purposes of this Amendment No. 7, the term Process Residue shall be defined as follows: one (1") inch nominal size or smaller material generated out of the processing of Acceptable Waste in the Mid-Connecticut Waste Processing Facility's primary and secondary trommels and consisting primarily of dirt, glass, grit and putrescible.

2. **Ratification.** Except as specifically amended by this Amendment No. 7, all of the terms, covenants and provisions of the Agreement are hereby ratified, confirmed and declared to be and remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals as of the day and year first written above.

CONNECTICUT RESOURCES  
RECOVERY AUTHORITY

By: \_\_\_\_\_  
Thomas D. Kirk  
Its President  
Duly authorized

CWPM LLC

By: \_\_\_\_\_  
Its  
Duly authorized

**TAB 6**

**Resolution Regarding Spot Waste Delivery Letter Agreements Between the BRRFOC and the CRRA**

**RESOLVED:** That the President is authorized to execute reciprocal Letter Agreements between the BRRFOC and CRRA for the delivery of spot waste substantially as presented and discussed at this meeting.

**Connecticut Resources Recovery Authority  
Letter Agreement Summaries**

Presented to Board: May 26, 2005

Parties: CRRA and the Bristol Resources Recovery Facility Operating Committee (BRRFOC).

Agreement Type: Letter Agreements for Spot Waste Deliveries

Facility: Mid-Connecticut Project

Dollar Value: Approximately \$100,000. Money to cover the costs of waste diversions and exports is contained in both the FY06 budget.

Terms: July 1, 2005 – June 30, 2006

Service Fees: CRRA shall pay BRRFOC \$52.00/ton for the delivery of spot waste to the Bristol RRF.  
The BRRFOC shall pay CRRA \$52.00/ton for spot waste delivered directly to the Mid-Connecticut Waste Processing Facility in Hartford or \$65.00/ton if the waste is delivered to the Torrington Transfer Station.

Discussion: For a number of years now the CRRA has had reciprocal spot waste delivery agreements with the BRRFOC. These agreements:

- provide the CRRA and the BRRFOC an additional in-state waste diversion option during periods of high waste deliveries;
- provides CRRA a lower per ton diversion rate than that offered by its out-of-state waste export contractors (current export rates range from a low of \$71.50/ton to a high of \$90.00/ton;
- provides CRRA per ton transportation savings of approximately \$3.00/ton (the difference between what CRRA is charged by its contract hauler to transport waste to Bristol instead of the Waste Processing Facility in Hartford).

May 26, 2005

Mr. Jonathan Bilmes  
Executive Director  
Bristol Resource Recovery Facility Operating Committee  
43 Enterprise Drive  
Bristol, CT 06010

Connecticut Resources Recovery Authority  
100 Constitution Plaza, 17<sup>th</sup> Floor  
Hartford, CT 06103

RE: Spot Waste Delivery Agreement – CRRA to BRRFOC

Gentlemen:

The Bristol Resource Recovery Facility Operating Committee (“BRRFOC”) and Connecticut Resources Recovery Authority (“CRRA”) desire to enter into this letter agreement (the “Agreement”) to memorialize the terms under which CRRA will deliver Spot Waste to BRRFOC.

1. BRRFOC has entered into an agreement with Covanta Bristol, Inc. for the operation of a municipal solid waste facility located at 170 Enterprise Drive in Bristol, Connecticut (the “Bristol Facility”). The Bristol Facility accepts Acceptable Waste, as defined in the service agreement, on a spot basis (the “Spot Waste”).
2. By mutual agreement, CRRA has sent and desires to continue to send Spot Waste from its Mid-Connecticut Project to the Bristol Facility. BRRFOC reserves the right to refuse Spot Waste. CRRA’s haulers agree to abide by the Bristol Facility’s Hauler Rules and Regulations.
3. BRRFOC has agreed to accept Spot Waste from CRRA for the per ton price of FIFTY TWO AND 00/100 (\$52.00) DOLLARS (the “Tip Fee”).
4. This Agreement is effective as of July 1, 2005, and shall terminate on June 30, 2006.
5. This Agreement shall be contingent upon CRRA obtaining approval from its Board of Directors.

May 26, 2005

Please indicate your acceptance of the above terms and conditions by signing below.

Very truly yours,

Paul R. Doyle  
Its Counsel

Agreed to and accepted by:

BRISTOL RESOURCE RECOVERY  
FACILITY OPERATING COMMITTEE

CONNECTICUT RESOURCES  
RECOVERY AUTHORITY

By: \_\_\_\_\_  
Jonathan Bilmes  
Its Executive Director  
Duly Authorized

By: \_\_\_\_\_  
Thomas D. Kirk  
Its President  
Duly Authorized

May 26, 2005

Mr. Thomas D. Kirk  
President  
Connecticut Resources Recovery Authority  
100 Constitution Plaza; 17<sup>th</sup> Floor  
Hartford Connecticut 06103

Bristol Resource Recovery Facility Operating Committee  
43 Enterprise Drive  
Bristol, Connecticut 06103

RE: Spot Waste Delivery Agreement – BRRFOC to CRRA

Gentlemen:

The Bristol Resource Recovery Facility Operating Committee (“BRRFOC”) and the Connecticut Resources Recovery Authority (“CRRA”) desire to enter into this letter agreement (the “Agreement”) to memorialize the terms under which the BRRFOC delivers Spot Waste to the CRRA.

1. CRRA owns a resource recovery facility located at 300 Maxim Road in Hartford, Connecticut (the “CRRA Mid-CT Facility”). CRRA owns a certain transfer station located at Old Dump Road, Torrington, Connecticut (the “CRRA Torrington Transfer Station”). The CRRA Mid-CT Facility and the CRRA Torrington Transfer Station are part of a solid waste disposal system known as the CRRA Mid-Connecticut Project (the “Project”). The CRRA Mid-CT Facility and the CRRA Torrington Transfer Station from time to time accept Acceptable Waste on a spot basis (the “Spot Waste”).
2. The BRRFOC has entered into an agreement with Covanta Bristol, Inc. for the operation of a municipal solid waste facility located at 170 Enterprise Drive in Bristol, Connecticut (the “Bristol Facility”). From time to time the Bristol Facility desires to divert Acceptable Waste away from the Bristol Facility to the CRRA Mid-CT Facility and/or the CRRA Torrington Transfer Station in the form of Spot Waste.
3. CRRA reserves the right to refuse Spot Waste from BRRFOC at any time for any reason. BRRFOC’s haulers agree to abide by the **Mid-Connecticut Project Permitting, Disposal and Billing Procedures** (the “Procedures”), as amended from time to time, which

May 26, 2005

Procedures are hereby incorporated by reference herein and made a part hereof as if such Procedures had been attached in their entirety to this Agreement.

4. Prior to delivering any Spot Waste to the CRRA Mid-CT Facility or the CRRA Torrington Transfer Station, the BRRFOC, its agents, or its Member Towns, shall obtain all permits that are required by the Procedures, and shall comply with all other pre-delivery requirements, including CRRA's insurance requirements. The BRRFOC shall have all of its Member Towns delivering Acceptable Waste under this Agreement be covered under the forgoing CRRA insurance requirements or require each Member Town to procure and maintain the insurance required by the Procedures.
5. At CRRA's sole discretion, CRRA agrees to accept Spot Waste from the BRRFOC for the following per ton prices: (i) For each ton of Spot Waste delivered to the CRRA Mid-CT Facility - FIFTY TWO AND 00/100 (\$52.00) DOLLARS; and (ii) For each ton of Spot Waste delivered to the Torrington Transfer Station – SIXTY-FIVE AND 00/100 (\$65.00) DOLLARS (the "Tip Fees").
6. This Agreement is effective as of July 1, 2005 and shall terminate on June 30, 2006. This Agreement shall be contingent upon CRRA obtaining approval from its Board of Directors.

Please indicate your acceptance of the above terms and conditions by signing below.

Very truly yours,

Paul R. Doyle  
Its Counsel

Agreed to and accepted by:

BRISTOL RESOURCE RECOVERY  
FACILITY OPERATING COMMITTEE

CONNECTICUT RESOURCES  
RECOVERY AUTHORITY

By: \_\_\_\_\_  
Jonathan Bilmes  
Its Executive Director  
Duly Authorized

By: \_\_\_\_\_  
Thomas D. Kirk  
Its President  
Duly Authorized

**TAB 7**

**RESOLUTION REGARDING COOPERATIVE SERVICES  
AGREEMENT BETWEEN CONNECTICUT RESOURCES  
RECOVERY AUTHORITY AND UNITED STATES DEPARTMENT  
OF AGRICULTURE ANIMAL AND PLANT HEALTH INSPECTION  
SERVICE WILDLIFE SERVICES**

**RESOLVED:** That the President is hereby authorized to execute an agreement with the United States Department of Agriculture Animal and Plant Health Inspection Service Wildlife Services, for the control of nuisance birds at the Hartford Landfill and Mid-Connecticut Project Waste Processing Facility, substantially as presented and discussed at this meeting.

**Connecticut Resources Recovery Authority  
Contract Summary for Contract  
Entitled**

**COOPERATIVE SERVICES AGREEMENT BETWEEN CONNECTICUT RESOURCES  
RECOVERY AUTHORITY AND UNITED STATES DEPARTMENT OF AGRICULTURE  
ANIMAL AND PLANT HEALTH INSPECTION SERVICE WILDLIFE SERVICES**

Presented to the CRRRA Board on: May 26, 2005

Vendor/ Contractor: United States Department of Agriculture  
Animal and Plant Health Inspection Service  
Wildlife Services

Effective date: July 1, 2005

Contract Type/Subject matter: Service agreement for bird control at Hartford LF.

Facility (ies) Affected: Hartford Landfill, South Meadows Waste  
Processing Facility.

Original Contract: Pilot agreement from April 1, 2004 through June  
30, 2004.

Term: July 1, 2005 through June 30, 2006

Contract Dollar Value: \$60,000

Amendment(s): NA

Term Extensions: N/A

Scope of Services: Provide integrated bird control services at the  
Hartford Landfill and Waste Processing Facility to  
reduce conflicts with nuisance birds.

Other Pertinent Provisions: None

**Connecticut Resources Recovery Authority  
Mid-Connecticut Project - Hartford Landfill**

**Cooperative Service Agreement with United States  
Department of Agriculture for the Control of Birds**

*May 26, 2005*

**Executive Summary**

This is to request approval of the CRRA Board of Directors for the President to enter into an agreement with the United States Department of Agriculture (USDA) Animal and Plant Health Inspection Service (APHIS) Wildlife Services (WS) to perform work at the Hartford Landfill and Mid Connecticut Project Maxim Road Facilities to control nuisance birds.

**Discussion**

As the permittee of the Hartford Landfill, CRRA has a regulatory obligation to control vectors, including birds. Historically, the Hartford Landfill has from time-to-time experienced excessive bird activity. Despite attempts in past years by CRRA's landfill operator to control bird activity using various means, including pyrotechnics, nuisance bird activity has been a recurring issue.

In the spring of 2004, CRRA's Environmental Services Division made inquiries to solid waste management facility operators in other states and to regulatory agencies with the intent of identifying additional options for controlling birds at its solid waste facilities. CRRA's search revealed that the USDA is equipped to provide support in management of nuisance birds. Consequently, CRRA entered into a Pilot Agreement with the USDA from April 1 through June 30, 2004 to provide services for the control of nuisance birds. Based on the success of that Pilot Program, CRRA staff requested and received approval from CRRA's Board of Directors to contract with USDA to provide bird control services for fiscal year 2005. The primary approach used in controlling birds involved the use of firearms, but the contract also included provisions for the use of various forms of pyrotechnics, visual deterrents, and toxicants.

Based on reports provided by USDA and observations made by USDA and CRRA personnel, the work performed by USDA has been very successful in reducing the number of nuisance birds at the landfill. In order to continue to operate the landfill with the minimum impact from nuisance birds, CRRA management recommends contracting with the USDA to continue its services through the end of Fiscal Year 2006.

CRRA will continue to measure the performance of the contractor both quantitatively and qualitatively. USDA will provide periodic reports providing estimated bird population at the facility and the number of birds taken (removed). CRRA staff will regularly conduct visual inspections of the landfill to qualitatively measure general bird activity. Inspection of the daily cover to determine the degree of disruption by birds (scratching through in search of organic matter) also provides a measure of bird activity at the landfill.

Although most of the activities conducted by USDA personnel under this contract are undertaken at the Hartford Landfill, there is occasion during the year to employ USDA expertise at CRRA's Waste Processing Facility. This contract also allows CRRA to employ USDA in this regard.

### **Financial Summary**

The term of the proposed contract is July 1, 2005 through June 30, 2006. The total not-to-exceed cost of the contract is \$60,000, which includes the cost of personnel, vehicles, supplies and administration. The not-to-exceed amount contemplates that bird control services will be conducted on a full time basis between October 1, 2005 and March 31, 2006, when bird activity is expected to be the highest, and on a two day per week basis during the remainder of the contract, when bird activity is expected to be the lowest. CRRA will direct USDA to reduce activities whenever possible and appropriate during the term of the contract to ensure that costs of the program are minimized. There are sufficient funds in the fiscal year 2006 Hartford Landfill and Maxim Road facility budgets for this expense.

**TAB 8**

**RESOLUTION REGARDING  
SELECTION OF A CONTRACTOR TO PROVIDE  
INSPECTION AND MAINTENANCE SERVICES FOR THE  
ASH LEACHATE COLLECTION AND TREATMENT  
SYSTEM AT THE HARTFORD LANDFILL**

**RESOLVED:** That the President is hereby authorized to enter into a contract with Knapp Engineering, PC to provide inspection and maintenance services for the ash leachate collection and treatment system at the Hartford Landfill, substantially as discussed and presented at this meeting.

# Connecticut Resources Recovery Authority

## Contract Summary for Contract entitled

### Inspection and Maintenance of an Ash Leachate Collection and Treatment System Hartford Landfill

Presented to the CRRA Board on: May 26, 2005

Vendor/ Contractor(s): Knapp Engineering, PC

Effective date: July 1, 2005

Contract Type/Subject matter: Three-Year Inspection and Maintenance Agreement

Facility (ies) Affected: Hartford Landfill

Original Contract: This is original contract

Term: July 1, 2005 through June 30, 2008

Contract Dollar Value: \$ 66,000 for Routine Services

Non-Routine Services are to be paid on a time and material basis. Board of Directors approval of this contract includes an estimated amount for non-routine services. See attached discussion for estimated cost.

Amendment(s): Not applicable

Term Extensions: Not applicable

Scope of Services: To provide three years inspection and maintenance services for the ash leachate collection and treatment system at the Hartford Landfill.

Other Pertinent Provisions: None

**Connecticut Resources Recovery Authority  
Mid Connecticut Project**

**Inspection and Maintenance of an Ash Leachate Collection  
and Treatment System  
Hartford Landfill**

*May 26, 2005*

**Executive Summary**

In order to fulfill obligations of the solid waste permit for the Phase 1 Lined Ash Area of the Hartford Landfill, and to properly operate and maintain the ash leachate collection and treatment system in accordance with the Operation and Maintenance Manual, CRRA utilizes a qualified contractor. A fair and open bidding procedure has been undertaken and Knapp Engineering, PC has been selected as the party that submitted the best bid.

This is to request Board of Directors approval to employ Knapp Engineering, PC to inspect and maintain the ash leachate collection and treatment system at the Hartford Landfill for the three-year term of this contract.

**Discussion**

***Request for Bid Process***

CRRA solicited bids from qualified firms through an advertisement in the Hartford Courant. Six firms responded to the ad and attended the mandatory, on-site pre-bid meeting.

Those firms were:

- Botticello, Inc.
- Chapman, Inc.
- HRP Associates, Inc.
- Knapp Engineering, PC
- Loureiro Engineering Associates, Inc.
- Severn Trent Services, Inc.

At the pre-bid meeting, CRRA provided the prospective bidders with details of the project requirements, guidelines for acceptable bids as well as a tour of the landfill and the leachate collection and treatment system components.

Of the six firms who attended the pre-bid meeting, three submitted bids. Those firms were:

- HRP Associates, Inc.
- Knapp Engineering, PC
- Loureiro Engineering Associates, Inc.

The prospective bidders were asked to provide a lump sum bid for Routine Services, for each of the three years of the contract term. The prospective bidders were also asked to provide “time and material” billing rates to be used for non-routine activities (e.g., emergency call, out-of-scope).

The technical content of each bid was evaluated on the following criteria:

- Knowledge, capability and experience of the firm
- Experience in performing work for CRRA
- Experience in performing work for others at CRRA landfills
- How services will be implemented
- Staffing and management plans
- I&M approach and plan for the ash leachate collection and treatment system
- Knowledge and experience of staff
- Distribution of staff time
- Types and number of vehicles and equipment
- Adequacy of existing insurance
- Completeness of Bid
- Affirmative Action, Small Business Contractors and Occupational H&S

Each of the bids was found to be administratively complete. Knapp Engineering, PC’s bid was rated highest from a technical standpoint. Knapp Engineering, PC has previously provided similar services to CRRA at its facilities, CRRA staff have found the service to be satisfactory.

Based on completeness of bid, high technical evaluation score, price, and a satisfactory past performance of services, CRRA staff recommends that CRRA employ Knapp Engineering, PC to perform this work.

## **Scope of Work**

This project will involve the following scope of work:

### **General Tasks**

- Inspect and maintain the ash leachate collection and treatment system in compliance with all applicable environmental and operational requirements.
- Maintain a qualified Project Manager who has primary responsibility to act on behalf of the contractor.
- Maintain adequate staff to conduct all required activities and keep the site in an orderly condition.
- Conduct all non-emergency activities during normal business hours and without unauthorized overtime.
- Keep the property free from accumulations of waste materials, rubbish and other debris.

### **Specific Tasks**

- Routine inspection and maintenance of cell pumps, transducers, cables, panel heaters, dessicant dryers, vent tubes, piping, valves, fittings, electrical wiring, alarms, vaults, flow meters, and check valves.
- Routine inspection and maintenance of lift station vaults, lift station pumps, cables, guide rails, valves, piping, fittings, electrical wiring, float switches, alarms, and check valves.
- Routine inspection and maintenance of the wheel wash system including piping, valves, fittings, nozzles, and the wash pump.
- Routine inspection of the leachate storage tank.
- Routine inspection and maintenance of the leachate transfer pumps
- Routine inspection and maintenance of the leachate pH adjustment equipment.
- Confirmation of the leachate collection and treatment system controls, set points, alarms, etc.
- Non-routine and emergency inspection and maintenance services.

## **Financial Summary**

The funds for this project will be allocated for each of the next three fiscal years to the Hartford Landfill budget, part of the Mid Connecticut Project.

The Fiscal Year 2006 Hartford Landfill budget, which has already been approved by the Board of Directors, contemplated \$19,000 for routine activities, and \$36,000 for non-

routine activities for inspection and maintenance of the ash leachate collection and treatment system.

This is to request approval for the following amounts for routine and non-routine services for this contract for the next three fiscal years. The non-routine cost estimates presented below are projected estimated costs based on past expenditures and experience, and are included for approval with this resolution. Pursuant to Section 3.2 of CRRA's Procurement Policies & Procedures, because the non-routine expenditures may result in exceeding \$50,000 per fiscal year under this contract, this contract is presented to CRRA's Board of Directors for approval.

July 1, 2005 – June 30, 2006

Routine Services:		\$ 21,000
Non-Routine Services:	Estimate	\$ 34,000

July 1, 2006 – June 30, 2007

Routine Services:		\$ 22,000
Non-Routine Services:	Estimate	\$ 40,000

July 1, 2007 – June 30, 2008

Routine Services:		\$ 23,000
Non-Routine Services:	Estimate	\$ 46,000

**TAB 9**

**RESOLUTION TO PROVIDE EDUCATION AND CERTAIN ADMINISTRATIVE SERVICES TO THE SOUTHWEST CONNECTICUT REGIONAL OPERATING COMMITTEE**

**RESOLVED:** That the President is hereby authorized to enter into an agreement with the Southwest Connecticut Regional Recycling Operating Committee to provide recycling education services, museum operating services and certain administrative services to the Southwest Connecticut Regional Recycling Operating Committee substantially in accordance with the terms and conditions as presented and discussed at this meeting.

# **Connecticut Resources Recovery Authority**

## **Contract Summary for Agreement Entitled**

### **Museum Education & Certain Administrative Duties Services Agreement**

Presented to the CRRA Board on: May 26, 2005

Vendor/ Contractor(s): Southwest Connecticut Regional Recycling Operating Committee ("SWEROC")

Effective Date: July 1, 2005

Contract Type/Subject Matter: Museum Education & Certain Administrative Services

Facility (ies): Stratford Museum / SWEROC Offices

Term: July 1, 2005 – December 31, 2008. Either party can terminate the agreement if written notice is given not less than 180 days prior to the commencement of the fiscal year.

Fees: SWEROC pays CRRA \$210,000 for services received during fiscal year 2006. The fee is escalated annually based upon change in a specific Consumer Price Index.

Contract Dollar Value: Approximately \$210,000 escalating annually

Amendment(s): Not applicable

Term Extensions: Not applicable

Scope of Services: See Exhibit A of the agreement.

Benefits/Discussion: SWEROC does not have to hire its own staff to perform these services. CRRA has a proven track record with SWEROC regarding this matters and SWEROC voted to renew and extend these contract.

# **Connecticut Resources Recovery Authority SWEROC Educational Facility Operating Agreement**

***May 26, 2005***

## **Executive Summary**

Since 1999, CRRA has operated the Children's Garbage Museum in Stratford under an agreement with the Southwest Connecticut Regional Recycling Operating Committee (SWEROC). Under this agreement, which was extended in 2002, CRRA has also performed certain administrative functions for SWEROC.

The education center is managed by Sotoria Montanari, who also oversees the Mid-Connecticut Project Visitors Center & Trash Museum, and staffed by two part-time educators and a part-time temporary. Other CRRA employees, most notably from Operations, Finance & Accounting and Public Affairs, provide support to SWEROC and the education center.

The proposed three-year agreement, ratified by the SWEROC Board on May 11, will pay CRRA \$210,000 the first year with cost-of-living escalators in the succeeding years. The dollar-value increase reflects a staffing change requested by the SWEROC board, replacing the temporary administrative worker with a permanent full-time educator. This will enable the education center to expand its outreach efforts and increase the number of students served through school groups to 20,000 annually from the current level of 15,000.

The education center provides great public relations value to CRRA. Including those not part of organized tour groups, Garbage Museum educators helped more than 20,000 people learn about recycling, the environment and the waste-to-energy process, while the center and its staff were featured in positive newspaper and magazine stories and television segments, as well as a school text book, enhancing CRRA's image.

The agreement expired January 31, 2005, but in January the SWEROC and CRRA Boards ratified an amendment to the agreement extending the agreement through June 30, 2005. The short-term extension was proposed to provide time to draft a longer-term extension that will accurately reflect the services provided to SWEROC, as functions provided originally provided by some CRRA divisions are now provided by other divisions.

The three-year agreement before the Board today will ensure that SWEROC will cover all CRRA's costs associated with the education center and SWEROC administration.

Please see the attached term sheet for specifics of the contract.



100 CONSTITUTION PLAZA • 6th FLOOR • HARTFORD • CONNECTICUT • 06103-1722 • TELEPHONE (860) 757-7700  
FAX (860) 757-7745

May 26, 2005

Mr. Sherwood Lovejoy  
President  
Southwest Connecticut Regional Recycling  
Operating Committee  
1410 Honeyspot Road Extension  
Stratford, CT 06497

RE: Amendment To Amended And Restated Agreement Dated June 27, 1991

Dear Mr. Lovejoy:

Reference is hereby made to a certain Amended and Restated Agreement by and among the Southwest Connecticut Regional Recycling Operating Committee ("SWEROC") and the Connecticut Resources Recovery Authority ("CRRA"), dated June 27, 1991 (the "Agreement"). Said Agreement was supplemented by a certain letter agreement entitled Supplement To Amended And Restated Agreement by and between SWEROC and CRRA dated January 22, 1999 (the "Supplement Letter Agreement No. 1"), said Agreement was supplemented by a certain letter agreement entitled Supplement To Amended And Restated Agreement by and between SWEROC and CRRA dated December 18, 2002 (the "Supplement Letter Agreement No. 2"); and said Agreement was supplemented by a certain letter agreement entitled Supplement To Amended And Restated Agreement by and between SWEROC and CRRA dated February 25, 2005 (the "Supplement Letter Agreement No. 3"). The Agreement, Supplement Letter Agreement No. 1, Supplement Letter Agreement No. 2, and Supplement Letter Agreement No. 3 are hereinafter collectively known as the Agreement. According to Section 1 of the Agreement and in order to fulfill its obligations thereunder, SWEROC has the right and authority to utilize the services of CRRA. At SWEROC's May 11, 2005 meeting, SWEROC by resolution voted to accept CRRA's proposal to perform certain educational and administrative functions. Therefore, SWEROC and CRRA now desire to amend the Agreement in accordance with the terms and conditions set forth herein.

In consideration of the mutual covenants, promises and representations contained herein, and pursuant to Sections 1 and 5(F) of the Agreement, the parties hereto hereby agree to amend the Agreement as follows:

1. Except as otherwise set forth herein, all terms bearing initial capital letters that are used but not otherwise defined herein shall have the same respective meanings assigned to such terms in the Agreement.
2. Effective as of February 1, 1999, Section 2. (B) (4) of the Agreement is hereby deleted in its entirety.
3. Beginning on July 1, 2005, and continuing until December 31, 2008, and subject to the terms and conditions of this paragraph 3, CRRA shall be responsible for the performance of the services described in Exhibit A attached hereto and made a part hereof (the "Services").

During the period of time CRRA is performing the Services described in Exhibit A, CRRA shall identify a CRRA employee who shall devote his/her full time to the duties associated therewith (the "Manager"). Such Manager shall be selected based upon executive and administrative qualifications, character, education, training and experience. CRRA shall identify its proposed Manager to SWEROC for its approval, which approval shall not be unreasonably withheld and such approval shall constitute appointment of a Manager as called for in the SWEROC agreement. The Manager, or his designees, shall be responsible for the management and administration of all activities performed by CRRA on behalf of SWEROC, including the preparation of draft annual budgets. The Manager, or his designees, shall keep the President of SWEROC (the "President") informed of all significant matters and, in the President's absence, shall keep the Vice President of SWEROC informed. The Manager, or his designees, shall attend all meetings of SWEROC but shall not have a vote. The Manager, or his designees, with the approval of the President, shall prepare the agenda for the SWEROC meetings. The Manager, or his designees, shall be responsible for timely mailing of all notices for such meetings. SWEROC agrees that the President shall maintain close contact with the Manager, or his designees, and advise and direct him/her/them as is appropriate.

4. For the 2006 Fiscal Year, (commencing on July 1, 2005 and ending on June 30, 2006), the service fee payable by SWEROC to CRRA for such Services shall be TWO HUNDRED TEN and 00/100 (\$210,000.00) DOLLARS. Commencing on July 1, 2006 and on each subsequent anniversary thereof, the service fee for such Services (“SF”) shall be adjusted in accordance with the following formula:

$$SF = SF_{n-1} \times \left[ 1 + \frac{(CPI_n - CPI_{n-1})}{CPI_{n-1}} \right]$$

where  $SF_{n-1}$  is the service fee for the immediately preceding Contract Year;  $CPI_n$  is, for any Contract Year, CPI for the month of June immediately preceding such Contract Year; and “ $CPI_{n-1}$ ” is, for any Contract Year, CPI for the month of June immediately preceding the Contract Year that immediately precedes such Contract Year. For purposes of this Agreement, the term “Contract Year” shall mean the twelve (12) month period commencing on July 1<sup>st</sup> and ending on the following June 30<sup>th</sup>, and the term “CPI” shall mean the Consumer Price Index for All Urban Consumers (Cross Classification of Region and Population Size Class, Northeast Urban Size B/C Index, All Items) (1996 = 100) as published by the U.S. Department of Labor, Bureau of Labor Statistics (the “Index”). In the event that the United States Department of Labor changes the base reference period for determining the Index, the adjustments as set forth above shall continue to be calculated with 1996 as the base reference period using figures or conversion formulas that the United States Department of Labor may publish at the time such base reference period is changed. In the event the Index is modified by the U.S. Congress or the U.S. Department of Labor or is no longer published or applicable, any appropriate conversion formulas published by the United States Department of Labor shall be used by the parties hereto in order to translate calculations hereunder from the Index to a mutually agreeable substitute index. The service fee payable shall be prorated for any Contract Year which is less than a twelve month period

For each Contract Year commencing on July 1, 2006 and each Contract Year thereafter, CRRA shall have no obligation to perform the Services hereunder unless SWEROC adopts a budget that provides the funds necessary to compensate CRRA in accordance with this letter agreement for performing such Services during such Contract Year and SWEROC shall have no obligation to do so. Subject to the terms in the preceding sentence and for each Contract Year

commencing on and after July 1, 2006, CRRA shall continue to provide the Services provided for in this paragraph unless not less than 180 days prior to the commencement of such Contract Year either Party shall have given written notice to the other Party that the provision of such Services under this paragraph shall be terminated. The Parties may agree from time to time to amend Exhibit A provided appropriate adjustment is made to the service fee.

5. Except as specifically amended by this letter agreement, all of the terms, covenants and provisions of the Agreement are hereby ratified and confirmed in all respects, and are declared to be and shall remain in full force and effect.

If the foregoing terms and conditions are acceptable, please indicate your party's acceptance of such terms and conditions by signing below.

Very truly yours,

CONNECTICUT RESOURCES  
RECOVERY AUTHORITY

\_\_\_\_\_  
Thomas D. Kirk  
Its President  
Duly Authorized

Agreed To And Accepted by:

SOUTHWEST REGIONAL RECYCLING  
OPERATING COMMITTEE

By: \_\_\_\_\_  
Sherwood Lovejoy  
Its President  
Duly Authorized

## Exhibit A

### **Operation of SWEROC Education & Other Programs**

1. CRRA will operate the Children's Garbage Museum and associated educational program in a manner which would serve the demand presented by the SWEROC area school systems. Additionally, CRRA will continue the implementation of the B.E.S.S.T. program, and related on-going activities of the project as disclosed to the CRRA as of 4-30-98.
2. Classes/tours will be given at least three to four days a week, Tuesday through Friday, or as otherwise required to meet demand. In order to accommodate the school day schedule, it is expected that classes will be typically given in A.M. and P.M. sessions, from 9 a.m. to 2 p.m., with some flexibility of the scheduled hours to meet the individual school's needs. One or more staff will stay until 4:30 one day a week to give coverage for after-school scout and community group tours, when needed, (on a floating basis). CRRA shall not be required to operate the Children's Garbage Museum to accommodate more than 20,000 visitors per year or in excess of such numbers of visitors as it deems reasonably necessary to maintain the quality experience now afforded by the museum to its visitors. Except under unusual circumstances or to accommodate short term re-schedulings, CRRA shall not generally cause groups visiting the museum to exceed 90 visitors at any one time, or more than 30 visitors per staff member, subject to applicable laws and regulations.
3. In order to allow for special programming, the Stratford Museum will be open at least three Saturdays a year from 10 a.m. 4 p.m. Typically, these are run as "Family Fun Days", similar to CRRA's existing program in Hartford. An example would be Youth Group Day, which would be a day for Scouts and community groups not able to come during the week, and where the activities would be geared toward fulfilling appropriate patch or badge requirements.
4. A CRRA employee will be available five days per week (holidays excepted) during business hours to respond to telephone inquiries and to schedule visits.
5. During periods when the demand for on-site tours allows sufficient availability of staff, education outreach will be conducted by sending an educator into area classrooms.
6. The educational program will be developed for, and the associated advertising and promotion for the Stratford facility may be operated by CRRA in conjunction with the Mid-Connecticut program. Activities to be conducted in common are expected to include:

- a. Class lesson plans, tours and educational programs would be consolidated so that a single, basic program would be conducted at both facilities. However, the details of such a program will be tailored to reflect the local Bridgeport project features (SWEROC structure, town listing, the mass burn trash-to-energy facility, variations in the recycling processing facilities, etc.)
  - b. Museum educators' lesson plans and class training would include both facilities.
  - c. Teacher workshops will be standardized and offered at both facilities. Staff will be trained jointly to offer these workshops.
  - d. Educational programs will adhere to state science educational requirements.
  - e. Loan kits will be prepared and made available to classroom teachers for in-school educational programs.
7. As CRRA's exhibits are replaced, both due to the wear and tear they are exposed to and to reflect changing needs and to provide variety in the student experience, future exhibits would be made transportable so that they can be exchanged between the two facilities. The "SWEROC dinosaur" would not be transported to the Hartford facility. Instead, the "shared exhibit" program would be associated with future exhibits. Such a shared program is possible because the basic topics are the same: reduce; reuse; recycle; waste to energy; composting, etc.
8. CRRA will report on educational activities to the SWEROC board.
9. CRRA will perform administrative functions for the Children's Garbage Museum and SWEROC offices, including answering of telephones, ordering of supplies, ordering of recycling bins and maintenance of office equipment, including postage machine, computer equipment, copiers, fax machines and other equipment.
10. CRRA will promote the Children's Garbage Museum and its programs and activities with paid advertising, preparation and distribution of news releases, participation in press interviews and preparation and distribution of flyers and other printed promotional materials.
11. CRRA will provide additional administrative and financial services as follows:
- a. Preparation and scheduling of SWEROC meetings, including preparation and distribution of agendas and minutes.
  - b. Assistance with preparation of SWEROC budget.
  - c. Support for household hazardous waste collections, including interaction with municipal officials and vendors, and reviewing and approving of invoices.
  - d. Interaction with municipal officials and vendors for purchasing of curbside

recycling bins, including solicitation of bids, surveying municipal officials to determine quantity of bins to be purchased, coordination of distribution of bins with municipal officials and review and approving of invoices.

- e. Interaction with president of SWEROC for planning and scheduling of SWEROC meetings and other related administrative activities.
- f. Interaction with municipal officials and vendors for electronics recycling collections.
- g. Financial services necessary for operation of SWEROC, including but not limited to deposits; billing; preparation of checks; reporting of cash receipts and disbursements, receivables, cash and treasury; cash reconciliation; investment; fixed assets inventory; preparation of annual financial statements; coordination of annual audit; and other services as deemed necessary and appropriate.

12. CRRA will attend meetings of SWEROC to report on tonnages, processing results, educational program success, and related issues. CRRA will also inform SWEROC on important legislative efforts related to recycling and seek their support where appropriate in affecting the outcome of such legislation.

13. CRRA will administer grants received by SWEROC. In the event that new grants become available through other programs and CRRA determines that such grants are appropriate for SWEROC or any of its programs, CRRA shall use reasonable efforts to procure such grants for SWEROC.

**TAB 10**

**RESOLUTION REGARDING THREE-YEAR LEGAL SERVICES  
AGREEMENTS**

**RESOLVED:** That the President is hereby authorized to execute, deliver, and perform on behalf of this Authority, Legal Services Agreements as were substantially set forth in the Request for Qualifications dated February 22, 2005 for a period of three years commencing on July 1, 2005 and terminating on June 30, 2008, with the law firms listed below provided that these firms meet the fee structures and other conditions, if any, requested by CRRA. Except for the General Counsel position, all other counsel positions will be "on call".

**GENERAL COUNSEL**

Halloran & Sage - Primary  
Heneghan, Kennedy & Doyle

**ENERGY/DPUC**

Halloran & Sage  
Brown Rudnick Berlack Israels

**BANKRUPTCY**

Halloran & Sage  
Cohn, Birnbaum & Shea

**ENVIRONMENTAL**

Halloran & Sage  
Brown Rudnick Berlack Israels  
Cohn, Birnbaum & Shea

**BOND COUNSEL**

Pullman & Comley  
Sidley Austin Brown & Wood

**LITIGATION**

Halloran & Sage  
Brown Rudnick Berlack Israels  
Cohen & Wolf  
Cohn, Birnbaum & Shea  
McCarter & English  
Pepe & Hazard  
Perakos & Zitser

**CONSTRUCTION**

Halloran & Sage  
McCarter & English  
Pepe & Hazard

**EMPLOYMENT**

Halloran & Sage  
Kainen, Escalera & McHale (Primary)

**REAL ESTATE**

Halloran & Sage  
Brown Rudnick Berlack Israels  
Cohen & Wolf  
Cohn, Birnbaum & Shea

**TAB 11**

**RESOLUTION REGARDING HUMAN RESOURCES COMMITTEE  
RECOMMENDATION to the BOARD of DIRECTORS REGARDING  
HIRING of an ADDITIONAL SCALE/ENFORCEMENT  
SPECIALIST for a DEDICATED PRESENCE at the WALLINGFORD  
PROJECT**

**RESOLVED:** That the Board of Directors authorizes hiring an additional Scale/Enforcement Specialist for a dedicated presence at the Wallingford Project as approved by the Organizational Synergy & Human Resources Committee.

**Connecticut Resources Recovery Authority  
Hiring for a Dedicated Scale/Enforcement Specialist Presence  
at the Wallingford Project**

***May 26, 2005***

**Executive Summary**

The Operations department presented a proposal to increase the number of Scale/Enforcement Specialists to the Human Resources Committee at its June 19, 2003 meeting. The proposal included a section that stated that the Wallingford Project Advisory Board approved \$75,000 for the hiring of a dedicated enforcement officer. It was discussed at the June 19, 2003 HR Committee Meeting but no action was taken at the June 19, 2003 Board meeting. The Board approved hiring additional employees for the Mid-Connecticut Project, not Wallingford.

The following excerpt is from the proposal presented to the HR Committee at its June 19, 2003 meeting.

“Please note that the Wallingford Project Advisory Board approved \$75,000 for the hiring of a dedicated enforcement officer. The money for this position was not placed in the project’s FY 04 budget, but the Advisory Board’s Resource Recovery Project Coordinator has indicated that if CRRA wished to fill this position the funds needed for FY04 could come out of the Project’s reserve. CRRA regularly has enforcement staff at the Wallingford plant. The addition of a dedicated enforcement officer, paid for by the Wallingford Project, would at the plant free-up existing personnel to perform enforcement activities at other CRRA sites.”

The current activity at the Wallingford Project prompted the Wallingford Policy Board to revisit and request the addition of a dedicated Wallingford Enforcement Officer presence.

### **Recommendation**

**In consultation with the Enforcement/Recycling Director and the President, Management recommends that the Board of Directors approve the hiring of an additional Scale/Enforcement Specialist for a dedicated presence at the Wallingford Project as recommended by the Organizational Synergy & Human Resources Committee. Wallingford Policy Board members have specifically requested this level of coverage and agreed to have the position funded from their Project's budget. FY 06 Budget for entry-level Scale/Enforcement Specialist is \$45,337.00. With benefits markup of 35% the total burden to Wallingford would be \$61,205.00. The funds to cover these costs would be paid for by the five Wallingford Project member towns. Since the project is expected to generate surpluses at their current tip fees for the remaining life of the project there is no issue in funding the costs associated with this position.**

## **Memorandum**

To: Chris Hyfield, Human Resources Manager

From: Tom Gaffey, Director of Recycling & Enforcement

cc: Floyd Gent, Director of Operations, Organizational Synergy & Human Resources Committee

RE: Wallingford Enforcement Position

### **Background**

Since CRRA's reorganization reconstituted the enforcement unit in December 2003, personnel was assigned to the Wallingford Project at the request of the members of the local Policy Board. Policy Board members, who are the chief elected or chief administrative officers of the member towns, were most concerned with non-member waste deliveries and recycling violations. The former concern is of great importance to all member towns but particularly to member towns that pay for tipping fees through their municipal budgets such as Hamden. This concern is heightened by the fact that Wallingford has the lowest tipping fee in Connecticut. Hence, policy board members have requested full time enforcement from CRRA which necessitates one additional employee.

While CRRA has been able to schedule enforcement at Wallingford on a three to four-day per week basis, increasing demands at Mid-CT and Bridgeport combined with scale operation duties have limited our ability to continue and certainly have precluded a full-time assignment there. The recent request for enforcement assistance from the Southeast Project will further limit our ability to provide the current level of enforcement in Wallingford.

### **Increased enforcement results**

For the one year and five month period that the enforcement unit has increased visits and inspections (310 visits/5823 inspections), fines amounting to \$63,750.00 have been issued. These fines are for violations related to non-member waste, non-processible waste, misrepresentation of origin and excessive recyclables in the loads. A substantial amount of non-member waste has been turned away from the plant saving member towns from significant costs. Export costs have concomitantly been reduced.

CRRA enforcement personnel have worked with customers when ordering reloads of unacceptable material which, in turn, reduces the amount of non-processible material from entering the facility. This material consists of items that can harm plant equipment and cause significant down time.

Enforcement activities during the same period during the year prior to CRRA's reorganization (1yr. & 5 months) were far less prevalent and far less productive. There were only 97 visits and 1875 inspections resulting in \$8,700.00 in fines. Non-processible waste was significantly higher and non-member waste was flooding into the facility.

CRRA's enforcement has aided compliance with recycling laws and prevented member towns from being billed for waste that originates outside their town boundaries. Wallingford Mayor Bill Dickinson has commended CRRA enforcement that has resulted in separating recyclable items such as cardboard from the municipal solid waste that is incinerated. Hamden Mayor Carl Amenta has commended our strict enforcement of allowing only member waste and verifying origin.

### **Recommendation**

I recommend that the Personnel Committee approve an additional enforcement position to provide full-time enforcement at the Wallingford Project. This will establish a staffing level that enables CRRA to meet our enforcement/scale operation obligations at the other Projects. It should also be noted that the original plan to reconstitute the enforcement unit identified an employee dedicated to enforcement activities at Wallingford. Moreover, Wallingford Policy Board members have specifically requested this level of coverage and agreed to have the position funded from their Project's budget. FY 06 Budget for entry-level Scale/Enforcement Specialist is \$45,337.00. With benefits markup of 35% the total burden to Wallingford would be \$61,205.00.

**TAB 12**

**RESOLUTION REGARDING HUMAN RESOURCES COMMITTEE  
RECOMMENDATION to the BOARD of DIRECTORS REGARDING  
REPLACEMENT OF THE TEMPORARY EMPLOYEE AND  
HIRING of a FULL-TIME EDUCATOR for the STRATFORD  
GARBAGE MUSEUM**

**RESOLVED:** That the Board of Directors authorizes hiring a full-time Educator to replace the current temporary employee at the Stratford Garbage Museum as approved by the CRRA Organizational Synergy & Human Resource Committee.

**Connecticut Resources Recovery Authority  
Hiring Full-time Educator for Stratford Garbage Museum**

*May 26, 2005*

**Executive Summary**

SWEROC voted to enter into an agreement with CRRA to perform education and certain administrative services, which SWEROC would perform regardless. However, in recent past they elected to contract these services instead of maintaining their own staff. The Stratford Garbage Museum historically employed a temporary employee to handle the scheduling and administrative duties for the past five years. The replacement of the temporary employee would enable the museum to conduct additional classes, reduce scheduling errors, and distribute the administrative duties of the museum among the three Educators.

**Recommendation**

**In consultation with the Public Affairs/Government Relations Manager, the President, Management, and the Human Resources Committee recommend that the Board approve the hiring of a full-time Educator to replace the temporary employee for the Stratford Garbage Museum. SWEROC will fund the cost of this contract through their tip fees. Most of the towns in SWEROC subsidize their recycling costs, including the cost of this contract through their solid waste tip fee. The FY06 budget assumed costs for the prior contract escalated, but did not include the increase in the new contract of \$29K for full time staffing.**

# Interoffice Memo

**Date:** 5/11/05  
**To:** Chris Hyfield, Human Resource Manager  
**From:** Sotoria Montanari, Education Supervisor  
**CC:** Organizational Synergy & Human Resources Committee  
**RE:** Staffing – Stratford office

---

The SWEROC Board approved a full-time educator position at the board meeting on May 11, 2005.

Having a full time educator instead of a temporary administrative position will increase the parameters of the position and also provide additional flexibility to help us accomplish company goals. Currently, the educational facility is turning down school groups for 2004-05, and groups are scheduled through the 2006 school year.

Jean Lane was a full-time staff person dividing her duties between SWEROC and the museum. She left five years ago. The museum has had a temporary employee since Jean left five years ago. The temporary employee handles only scheduling and administrative duties. Additionally, there were 3 part-time educators up until 3 years ago (in addition to Jean and then the temporary employee). The last person (educator) that left was never replaced.

The following lists some of the major benefits of approving this change.

*Increasing parameters of position:*

- Increase number of students by 5,200\*
- Better meet the needs of our schools/public/customers.
- Scheduling and teaching three classes at a time instead of two.
- More schools will be able to participate in programs every year rather than every other year.
- Accommodate the waiting list.
- Clerical duties may be administered by this position during non-teaching hours.
- Having the experience and knowledge of teaching will better enable that person in scheduling programs.
- Educators have better knowledge of member town requirements – better able to answer questions about recycling and solid waste issues when teaching and dealing with the public.
- More vested in educational facility.

*Provide additional flexibility:*

- Scheduling/administrative can be split among three educators – full-time staff can “catch-up” on Mondays, be available to answer telephones, prep for classes and any special events/outreach programs.
- Schedule three classes during morning hours, two or three in afternoon (depending on time of year).
- Employee to cover classes in the event of illness, vacation, and emergencies.
- Open to public on Tuesdays.
- Provide additional outreach programs.

\*(Outreach twice a month on Mondays – 9 months x 25 students x 2 = 450 additional students  
3 educators conducting classes (40 weeks) – 40 weeks x 4 days x 25 = 4,000 additional students  
1 educator conducting class Tuesday afternoon (or additional outreach program 1 time a week)- 30 weeks x 1 day x 25 = 750 )

**CONNECTICUT RESOURCES RECOVERY AUTHORITY  
SWEROC EDUCATION PAYROLL EXPENSES**

**HEADCOUNT**

<b>Employees</b>	<b>Current Scenario</b>	<b>Scenario I</b>	<b>Scenario II</b>	<b>Scenario III</b>
Part-Time	2	3	2	3
Full Time	0	0	1	1
Temporary	1	0	0	0
<b>Total</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>4</b>

**EXPENSES**

<b>Accounts</b>	<b>Current Scenario</b>	<b>Scenario I</b>	<b>***Scenario II</b>	<b>Scenario III</b>
<b>Part-Time Employees</b>				
Salaries	\$54,080	\$81,120	\$54,080	\$81,120
Benefits	\$8,820	\$13,240	\$8,820	\$13,240
Overhead Allocation	\$31,200	\$46,790	\$31,200	\$46,790
Subtotal	\$94,100	\$154,390	\$102,920	\$154,390
<b>Full-Time Employees</b>				
Salaries	\$0	\$0	\$32,240	\$32,240
Benefit	\$0	\$0	\$19,870	\$19,870
Overhead Allocation	\$0	\$0	\$3,990	\$3,990
Subtotal	\$0	\$0	\$56,100	\$56,100
<b>Temporary Employees</b>				
Service Charges	\$35,700	\$0	\$0	\$0
Subtotal	\$35,700	\$0	\$0	\$0
<b>Total</b>	<b>\$129,800</b>	<b>\$154,390</b>	<b>\$159,020</b>	<b>\$210,490</b>
<b>Annual Variance From Current</b>		\$24,590	\$29,220	\$80,690

**\*\*\* Scenario II: This is the scenario approved by SWEROC at their meeting held May 11, 2005.**

**SOUTHWEST CONNECTICUT REGIONAL RECYCLING OPERATING  
COMMITTEE**

The Operating Committee held its one hundred and thirty seventh meeting on May 11, 2005 in its offices in Stratford.

**PARTICIPATING**

<b><u>MUNICIPALITY</u></b>	<b><u>ATTENDEES</u></b>	<b><u>GENERAL AUDIENCE</u></b>
BETHANY BRIDGEPORT	Hugo Kranz John Cottell Mark Anastasi*	CRRA Robert Constable Christian Stumpf Floyd Gent
DARIEN EAST HAVEN EASTON	Mario Ricozzi Ed Nagy* John Neary	Tom Gaffey Tom Kirk Sotoria Montanari Paul Nonnenmacher
FAIRFIELD	Ed Boman Michael Zembruski (9:50)*	FDH Ernie Lorimer
GREENWICH MILFORD MONROE NEW CANAAN NORWALK ORANGE SHELTON STAMFORD STRATFORD TRUMBULL WESTON WESTPORT WILTON WOODBIDGE	Bob Kalm*  Sherwood Lovejoy*  Tom Hamilton* Edwin Lieberman* M.J. Gannon* Morton Klein*  Paul Kallmeyer*  Steve Edwards* Tom Thurkettle*	ENVIRO Anthony Cappello

• **VOTING MEMBER**

The meeting was called to order at 9:15 a.m. by Mr. Lovejoy.

**APPROVAL OF MINUTES OF MARCH 30, 2005**

There was no quorum at this time, so the minutes were tabled to the next meeting.

## **CRRA REPORT**

Ms. Montanari reviewed her written report.

## **TONNAGE REPORT**

Mr. Gaffey said tonnage is down slightly year to date. They are missing tonnage in some of the member towns. They will go town by town and work with all of the new haulers.

Mr. Edwards asked for monthly printouts of when containers arrive here by town. Mr. Gaffey said they could obtain that information from FCR.

## **STATUS UPDATE RE RECOVERY OF RECYCLABLES – VARIOUS COMMUNITIES**

Mr. Gaffey said they just received discovery on East Haven. Regarding Greenwich, they went to court the other day. There is a hearing scheduled on June 23<sup>rd</sup> for a temporary injunction hearing.

Mr. Anastasi asked how they would get prepared as witnesses. Mr. Gaffey said their attorney and Mr. Lorimer would contact them. Mr. Anastasi said they need to know if there is a need for additional material as soon as possible. It might be better to have a group meeting. Mr. Gaffey will follow up. Mr. Edwards said that advance notice would be appreciated as this is a vacation period.

## **TREASURY REPORT**

Mr. Constable distributed and reviewed the unaudited financial report. The fund balance as of March 31<sup>st</sup> is \$145,903.

## **RESOLUTION TO AMEND THE AMENDED AND RESTATED AGREEMENT (SWEROC MUSEUM AND OPERATIONS AGREEMENT WITH CRRA)**

Mr. Nonnenmacher reviewed the resolution. There is one change regarding staffing changes on the education side in the museum to accommodate more school groups. There would be two part time educators and one full time. Currently there are two part time and one temporary clerical person. The temp would be replaced with a full time educator. The other educators would take on the responsibilities of the clerical person. The additional cost will be \$31,000. This would allow them to add at least 5,000 more visitors.

Mr. Constable said that this contract goes through December 31, 2008. Mr. Anastasi asked the percentage increase on the salary line. There would be a 1/3<sup>rd</sup> increase in coverage. Mr. Constable said there would be an increase in salary and overhead. None of these employees are union members.

Mr. Boman asked if there was an unmet demand. Ms. Montanari said they had to turn down 150 students yesterday.

**\*\* MR. ANASTASI MOVED:**

**RESOLVED: THAT THE PRESIDENT IS HEREBY AUTHORIZED TO ENTER INTO AN AGREEMENT WITH THE CONNECTICUT RESOURCES RECOVERY AUTHORITY TO PROVIDE RECYCLING EDUCATION SERVICES, MUSEUM OPERATING SERVICES AND CERTAIN ADMINISTRATIVE SERVICES TO THE SOUTHWESTERN CONNECTICUT REGIONAL RECYCLING OPERATING COMMITTEE SUBSTANTIALLY IN ACCORDANCE WITH THE TERMS OF CONDITIONS DISCUSSED AT THIS MEETING.**

**\*\* MR. KALLMEYER SECONDED.**

**\*\* MR. KALLMEYER MOVED TO AMEND THE MOTION TO ADD \$31,000 TO CHANGE STAFFING IN ACCORDANCE WITH THE HANDOUT DISTRIBUTED AT THIS MEETING.**

**\*\* MR. ANASTASI SECONDED.**

**\*\* AMENDMENT PASSED UNANIMOUSLY.**

**\*\* THE MAIN MOTION, AS AMENDED, PASSED UNANIMOUSLY.**

**ESTABLISHMENT OF A RECYCLING RESERVE BASED ON THE STAMFORD SETTLEMENT**

Mr. Constable said their recommendation is to take the funds from the Stamford settlement and set up a reserve for the Stratford IPC. Mr. Gent said the funds would be commingled with the funds for the Bridgeport facility if not separated.

Mr. Anastasi said when they do meet with legal counsel on the Greenwich litigation, there should be a conference on where this is going to take place.

At 9:50 a.m., Mr. Zembruski arrived at the meeting.

Mr. Gent said it is prudent to set up a reserve now.

Mr. Thurkettle asked if the funds would be for capital expenditures only. Mr. Kirk said it is up to this body. Mr. Anastasi asked if the resolution limited what these funds could be used for.

**\*\* MR. LIEBERMAN MOVED:**

**RESOLVED: THAT A RESERVE BE ESTABLISHED FOR THE PURPOSE OF RESERVING FUNDS FOR POTENTIAL CAPITAL**

**REPAIRS AND/OR REPLACEMENTS FOR THE STRATFORD  
INTERMEDIARY PROCESSING CENTER.**

**\*\* MR. KALLMEYER SECONDED.**

**\*\* MR. ANASTASI MOVED TO AMEND TO ADD "OR SUCH OTHER  
OPERATING CONCERNS AS THE OPERATING COMMITTEE MIGHT  
AUTHORIZE".**

**\*\* MR. LIEBERMAN SECONDED.**

**\*\* MOTION PASSED UNANIMOUSLY.**

**OTHER BUSINESS**

Mr. Constable distributed the letter sent by CRRA to Easton and Weston.

Ms. Montanari distributed information on estimates for Museum projects. Mr. Anastasi said they are all great ideas but he would have preferred that they be put into priority order. Ms. Montanari said they are in priority order. The facility projects are the "wish list".

Mr. Edwards asked how these items would normally be funded. Mr. Constable said they would be funded through "exhibit upgrades" or through funds related to capital projects in the SWEROC budget. Mr. Edwards said capital should be regular maintenance and should be built into each budget every year.

Mr. Hamilton asked if they use exhibit design consultants, stating that they could benefit from someone with this expertise. Since they have approximately \$100,000, it makes sense to spend a small amount on a consultant. Mr. Boman said that the people who did this the first time are in-house.

Mr. Anastasi suggested that staff take out the items on the list that are regular maintenance.

Ms. Montanari said they had contacted professionals. They were able to tie in with Housatonic Community College and use their expertise.

**\*\* MR. BOMAN MOVED TO AUTHORIZE CRRA TO GO AHEAD WITH  
THE EXHIBIT PROJECTS AS LISTED, AT A COST OF \$12,175, TO BE  
PAID OUT OF THE RESERVE FUND.**

**\*\* MR. KALLMEYER SECONDED.**

**\*\* MOTION PASSED UNANIMOUSLY.**

Mr. Stumpf said they have put out the recycling practice survey. Ten of 18 towns have responded, and he requested that the others respond as well.

Mr. Stumpf, on behalf of Mr. Bzdyra, said that an e-mail had been sent out yesterday on curbside recycling bins. Anyone with extra bins should contact Sue Clark. They will get them back at the end of June. Mr. Gent said they really need everyone's participation.

**\*\* MR. EDWARDS MOVED TO ADJOURN.**

**\*\* MR. KALLMEYER SECONDED.**

**\*\* MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 10:15 a.m.

Respectfully submitted,

Cheryl Telesco  
Telesco Secretarial Services