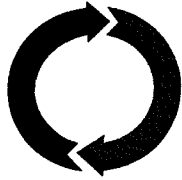


**CRRA  
BOARD MEETING  
DECEMBER 15, 2005**



**CONNECTICUT  
RESOURCES  
RECOVERY  
AUTHORITY**

100 Constitution Plaza • Hartford • Connecticut • 06103 • Telephone (860)757-7700  
Fax (860)757-7745

## **MEMORANDUM**

**TO:** CRRA Board of Directors  
**FROM:** Kristen Greig, Secretary to the Board/Paralegal  
**DATE:** December 9, 2005  
**RE:** Notice of Meeting

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There will be a regular meeting of the Connecticut Resources Recovery Authority Board of Directors held on Thursday, December 15, 2005 at 9:30 a.m. The meeting will be held in the Board Room of 100 Constitution Plaza, 6<sup>th</sup> Floor, Hartford, Connecticut.

Please notify this office of your attendance at (860) 757-7787 at your earliest convenience.

Connecticut Resources Recovery Authority  
Board of Directors' Meeting  
Agenda  
December 15, 2005  
9:30 AM

- I. Pledge of Allegiance
- II. Introduction of CT Department of Environmental Protection Commissioner McCarthy
- III. Recognition of Certificate of Achievement for Excellence in Financial Reporting (Attachment 1).
- IV. Public Portion

A ½ hour public portion will be held and the Board will accept written testimony and allow individuals to speak for a limit of three minutes. The regular meeting will commence if there is no public input.

- V. Minutes
  - 1. Board Action will be sought for the approval of the November 17, 2005 Regular Board Meeting Minutes (Attachment 2).

- VI. Project Issues

- A. Mid-Connecticut

- 1. Board Action will be sought regarding the Preparation of a Revised Closure Plan for the CRRA Hartford Landfill (Attachment 3).
    - 2. Board Action will be sought regarding Mid Connecticut Project Waste Processing Facility MSW Floor Repairs (Attachment 4).
    - 3. Board Action will be sought regarding a Propane Tank Easement at the South Meadows Property (Attachment 5).

- B. Wallingford

- 1. Board Action will be sought regarding Establishing a Special Committee to Study Options for Municipal Solid Waste Disposal Following the Expiration of the Wallingford Solid Waste Disposal Services Contract (Attachment 6).

C. General

1. Board Action will be sought regarding Waste Export and Diversion Hauling and Disposal Services for Mid-Connecticut and Wallingford Projects (Attachment 7).
2. Board Action will be sought regarding Three-Year Public Relations Services Agreements (Attachment 8).

VII. Chairman's and Committee Reports

A. Policies & Procurement Committee

1. The Policy and Procurement Committee will report on its December 1, 2005 meeting.
  - a. Board Action will be sought regarding Approval of the Connecticut Resources Recovery Authority Telephonic Meeting Policy & Procedure (Attachment 9).

B. Organizational Synergy & Human Resources Committee

1. The Organizational Synergy & Human Resources Committee will report on its November 28, 2005 meeting.
  - a. Board Action regarding Renewal of Health and Dental Insurance Programs and Continuation of the Vision, Life and Disability Programs (Attachment 10).
  - b. Board Action will be sought regarding Adoption of the Revised Compensatory Time Policy (Attachment 11).

VIII. Executive Session

An Executive Session will be held to discuss pending litigation, contract negotiations, and personnel matters with appropriate staff.

# **TAB 1**



Government Finance Officers Association  
203 N. LaSalle Street - Suite 2700  
Chicago, IL 60601

Phone (312) 977-9700 Fax (312) 977-4806

06/09/2005

NEWS RELEASE

For Information contact:  
Stephen Gauthier (312) 977-9700

(Chicago)--The Certificate of Achievement for Excellence in Financial Reporting has been awarded to **Connecticut Resources Recovery Authority** by the Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

An Award of Financial Reporting Achievement has been awarded to the individual(s), department or agency designated by the government as primarily responsible for preparing the award-winning CAFR. This has been presented to:

**Nhan Vo-Le, Director of Accounting**

The CAFR has been judged by an impartial panel to meet the high standards of the program including demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

The GFOA is a nonprofit professional association serving approximately 16,000 government finance professionals with offices in Chicago, IL, and Washington, D.C.

# Certificate of Achievement for Excellence in Financial Reporting

Presented to

## Connecticut Resources Recovery Authority

For its Comprehensive Annual  
Financial Report  
for the Fiscal Year Ended  
June 30, 2004

A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.



*Nancy L. Zielke*

President

*Jeffrey R. Emer*

Executive Director



Government Finance Officers Association  
203 N. LaSalle Street - Suite 2700  
Chicago, IL 60601

Phone (312) 977-9700 Fax (312) 977-4806

June 9, 2005

Nhan Vo-Le  
Director of Accounting  
Connecticut Resources Recovery Authority  
100 Constitution Plaza, 6th Floor  
Hartford CT 06103-1722

Dear Ms. Vo-Le:

We are pleased to notify you that your comprehensive annual financial report (CAFR) for the fiscal year ended June 30, 2004, qualifies for a Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

Each entity submitting a report to the Certificate of Achievement review process is provided with a "Summary of Grading" form and a confidential list of comments and suggestions for possible improvements in its financial reporting techniques. Your list has been enclosed. You are strongly encouraged to implement the recommended improvements into the next report and submit it to the program. If it is unclear what must be done to implement a comment or if there appears to be a discrepancy between the comment and the information in the CAFR, please contact the Technical Services Center (312) 977-9700 and ask to speak with a Certificate of Achievement Program in-house reviewer.

Certificate of Achievement program policy requires that written responses to the comments and suggestions for improvement accompany the next fiscal year's submission. Your written responses should provide detail about how you choose to address each item that is contained within this report. These responses will be provided to those Special Review Committee members participating in the review.

When a Certificate of Achievement is awarded to a government, an Award of Financial Reporting Achievement (AFRA) is also presented to the individual(s) or department designated by the government as primarily responsible for its having earned the Certificate. As the designated individual we have enclosed your AFRA.

Your Certificate of Achievement plaque will be shipped to you under separate cover in about eight weeks. We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and that appropriate publicity will be given to this notable achievement. A sample news release has been enclosed. We suggest that you provide copies of it to local newspapers, radio stations and television stations. In addition, enclosed is the Certificate Program "Results" for reports with fiscal years ended during 2003 representing the most recent statistics available.

A current holder of a Certificate of Achievement may include a reproduction of the award in its immediately subsequent CAFR. A camera ready copy of your Certificate is enclosed for that purpose. If you reproduce your Certificate in your next report, please refer to the enclosed instructions. A Certificate of Achievement is valid for a period of one year. To continue to participate in the Certificate of Achievement Program it will be necessary for you to submit your next CAFR to our review process.

In order to expedite your submission we have enclosed a Certificate of Achievement Program application form to facilitate a timely submission of your next report. This form should be completed and sent (postmarked) with three copies of your report, three copies of your application, three copies of your written responses to the program's comments and suggestions for improvement from the prior year, and any other pertinent material with the appropriate fee by December 31, 2005.

Your continued interest in and support of the Certificate of Achievement Program is most appreciated. If we may be of any further assistance, please contact Delores Smith ([dsmith@gfoa.org](mailto:dsmith@gfoa.org) or (312) 578-5454).

Sincerely,  
Government Finance Officers Association

A handwritten signature in cursive script that reads "Stephen J. Gauthier". The signature is written in black ink and is positioned above the printed name and title.

Stephen J. Gauthier, Director  
Technical Services Center

SJG/ds

## **TAB 2**

**CONNECTICUT RESOURCES RECOVERY AUTHORITY**

**THREE HUNDRED NINETY-SEVENTH MEETING**

**NOVEMBER 17, 2005**

A Regular meeting of the Connecticut Resources Recovery Authority Board of Directors was held on Thursday, November 17, 2005 at 211 Murphy Road, Hartford, Connecticut. Those present were:

Chairman Michael Pace

Directors:     Stephen Cassano  
                  Benson Cohn  
                  Mark Cooper  
                  James Francis  
                  Edna Karanian  
                  Raymond O'Brien  
                  Andrew Sullivan (Present until 10:30 a.m.)  
                  Elizabeth Horton Sheff – Ad-Hoc, Mid-Connecticut Project (Present  
                  beginning at 9:33 a.m.)  
                  Sherwood Lovejoy – Ad-Hoc, Bridgeport Project

Present from the CRRA staff:

Tom Kirk, President  
Jim Bolduc, Chief Financial Officer  
Rob Constable, Controller  
Peter Egan, Director of Environmental Affairs and Development  
Floyd Gent, Director of Operations  
Laurie Hunt, Director of Legal Services  
Michael Byzdra, Senior Analyst  
Michael Tracey, Operations Manager, Construction Management  
Donna Tracy, Executive Assistant  
Kristen Greig, Secretary to the Board/Paralegal

Also present were: Mr. Dave Arruda of MDC, Mr. Jonathan Bilmes of BRRFOC, Mr. Frank Marci of U.S.A. Hauling & Recycling, Mr. Bob Patterson of RAA, Ms. Lynn St. James of Covanta, Ms. Joyce Tentor of HEJN, Ms. Cheryl Thibeault of Covanta, Mr. Jerry Tyminski of SCRRA.

Chairman Pace called the meeting to order at 9:15 a.m. and stated that a quorum was present.

**PLEDGE OF ALLEGIANCE**

Chairman Pace requested that everyone stand for the Pledge of Allegiance, whereupon, the Pledge of Allegiance was recited.

**PUBLIC PORTION**

Chairman Pace said that the agenda allowed for a public portion in which the Board would accept written testimony and allow individuals to speak for a limit of three minutes.

Chairman Pace noted that there were no comments from the public and that the Regular meeting would commence.

**APPROVAL OF THE MINUTES OF THE OCTOBER 27, 2005 REGULAR BOARD MEETING**

Chairman Pace requested a motion to approve the minutes of the October 27, 2005 Regular Board Meeting. The motion was made by Director O'Brien and seconded by Director Cooper.

The minutes as presented were approved. Directors Cassano and Francis abstained as they were not present at the meeting.

<b>Eligible Voters</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Michael Pace, Chairman	X		
Stephen Cassano, Vice-Chairman	X		
Benson Cohn	X		
Mark Cooper	X		
James Francis	X		
Edna Karanian	X		
Raymond O'Brien	X		
Andrew Sullivan	X		
<b>Non Eligible Voters</b>			
Sherwood Lovejoy, Ad Hoc, Bridgeport Project			

**RESOLUTION IN APPRECIATION OF STEPHEN T. CASSANO'S OUTSTANDING SERVICE TO THE CONNECTICUT RESOURCES RECOVERY AUTHORITY AND THE CITIZENS OF THE STATE OF CONNECTICUT**

Chairman Pace requested a motion regarding the referenced item. Director O'Brien made the following motion:

**WHEREAS**, in 2002 the Connecticut General Assembly reconstituted the Connecticut Resources Recovery Authority; and

**WHEREAS**, the new Connecticut Resources Recovery Authority was to be governed by a new Board of Directors consisting of municipal leaders and experts from private

industry who would use their expertise to restore and enhance the financial and operational stability of the Authority; and

**WHEREAS**, STEPHEN T. CASSANO, in his capacity as Mayor of the Town of Manchester, served on the Board of Directors of the Connecticut Resources Recovery Authority from 2002 to 2005; and

**WHEREAS**, Mr. Cassano's efforts as Vice-Chairman of the Board of Directors and as Chairman of the Organizational Synergy & Human Resources Committee were instrumental in the furtherance of the goals of the Connecticut Resources Recovery Authority of providing environmentally sound solutions and best practices for solid waste disposal and recycling management on behalf of municipalities; and

**WHEREAS**, Mr. Cassano's impeccable reputation, earned through his decades of public service, brought immediate credibility to the Connecticut Resources Recovery Authority

**THEREFORE, BE IT RESOLVED:** That the Board of Directors of the Connecticut Resources Recovery Authority hereby extends to STEPHEN T. CASSANO thanks and affection for all of his dedication and time-consuming service to the Connecticut Resources Recovery Authority and the citizens of the State of Connecticut; and, furthermore, we, the members of the Board of Directors, extend our sincere best wishes for fulfillment and happiness in his future endeavors.

The motion was seconded by Director Sullivan.

Chairman Pace said that the statement made about Vice-Chairman Cassano's service is truly deserved. Chairman Pace stated that Vice-Chairman Cassano's contributions as chair of the Organizational Synergy & Human Resources Committee were instrumental in creating a different culture for CRRA. Chairman Pace added that Vice-Chairman Cassano and the members of that Committee have done a superb job. Chairman Pace said that, in looking at the accomplishments of the new Board with Steve Cassano as Vice-Chairman, it is with extreme gratitude and appreciation that he thanks Vice-Chairman Cassano for his service to CRRA and the State of Connecticut.

Vice-Chairman Cassano thanked Chairman Pace and said that he is glad that the members of the Organizational Synergy & Human Resources Committee were acknowledged. Vice-Chairman Cassano stated that it has been a pleasure working with the Committee. Vice-Chairman Cassano said that he enjoyed the challenge of being on the Board and said that the new Board has done a lot to improve the reputation of CRRA and the organization itself. Vice-Chairman Cassano thanked the Board and management and noted that it has been a team effort.

Chairman Pace requested that a copy of the resolution be sent to legislative leaders and the Governor's office.

Director O'Brien stated that Vice-Chairman Cassano would be missed.

The motion previously made and seconded was approved unanimously.

Eligible Voters	Aye	Nay	Abstain
Michael Pace, Chairman	X		
Stephen Cassano, Vice-Chairman	X		
Benson Cohn	X		
Mark Cooper	X		
James Francis	X		
Edna Karanian	X		
Raymond O'Brien	X		
Andrew Sullivan	X		
<b>Non Eligible Voters</b>			
Sherwood Lovejoy, Ad Hoc, Bridgeport Project			

**RESOLUTION REGARDING THE ADOPTION OF THE FISCAL YEAR 2007  
GENERAL FUND OPERATING AND CAPITAL BUDGET**

Chairman Pace requested a motion regarding the referenced item. Director Sullivan made the following motion:

**RESOLVED:** That the fiscal year 2007 General Fund Operating and Capital Budget be adopted substantially in the form as presented and discussed at this meeting.

The motion was seconded by Director O'Brien.

Director Sullivan noted that the budget was thoroughly reviewed at the Finance Committee meeting. Based on some recommendations for clarification from that meeting, Director Sullivan stated that the Finance Committee was unanimous in its support for this budget.

Director Cohn stated that the word "substantially" in the resolution was not appropriate in this case. Director Cohn said that the budget is adopted as presented, not substantially as presented. Chairman Pace accepted the recommended change as a friendly amendment to the motion.

The motion previously made and seconded was approved unanimously.

Eligible Voters	Aye	Nay	Abstain
Michael Pace, Chairman	X		
Stephen Cassano, Vice-Chairman	X		
Benson Cohn	X		
Mark Cooper	X		
James Francis	X		
Edna Karanian	X		
Raymond O'Brien	X		
Andrew Sullivan	X		

<b>Non Eligible Voters</b>			
Sherwood Lovejoy, Ad Hoc, Bridgeport Project			

**RESOLUTION REGARDING THE ADOPTION OF THE FISCAL YEAR 2007  
CONNECTICUT RESOURCES RECOVERY AUTHORITY SOUTHEAST PROJECT  
OPERATING AND CAPITAL BUDGETS**

Chairman Pace requested a motion regarding the referenced item. Director Sullivan made the following motion:

**RESOLVED:** That the fiscal year 2007 Connecticut Resources Recovery Authority Southeast Project Operating and Capital Budgets be adopted substantially in the form as presented and discussed at this meeting.

The motion was seconded by Director O'Brien.

Director Cohn made the same suggestion regarding the word "substantially" in the resolution and it was decided the word would be omitted.

Director Sullivan said that the Finance Committee also reviewed this budget at its last meeting. Director Sullivan asked Mr. Constable to give an overview of the process associated with the Southeast Project budget.

Mr. Constable explained that the Southeast Project is comprised of both CRRA and the Southeastern Connecticut Regional Resources Recovery Authority (SCRRA). Mr. Constable stated that CRRA has a portion of the overall budget that it must adopt. Once the CRRA Board adopts its portion, SCRRA adds its line items and the overall budget goes to the SCRRA Board in December for adoption. SCRRA sets the tip fee for that Project based on the overall budget.

Mr. Constable noted that CRRA has met with the SCRRA Executive Board and Full SCRRA Board to review both the CRRA Board and the overall budget. Mr. Constable pointed out that the Project is becoming more financially stable and will begin realizing surpluses because of the electricity revenues.

Mr. Tyminski stated that the SCRRA Board finds acceptable the CRRA portion of the budget. Mr. Tyminski said that SCRRA intends on maintaining the \$60.00 tip fee while replacing funds in reserves that had been tapped into over the last few years.

Director Sullivan stated that the mission to strengthen the overall financial well-being of all CRRA Projects continues.

The motion previously made and seconded was approved unanimously.

<b>Eligible Voters</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Michael Pace, Chairman	X		
Stephen Cassano, Vice-Chairman	X		
Benson Cohn	X		
Mark Cooper	X		
James Francis	X		
Edna Karanian	X		
Raymond O'Brien	X		
Andrew Sullivan	X		
<b>Non Eligible Voters</b>			
Sherwood Lovejoy, Ad Hoc, Bridgeport Project			

**RESOLUTION REGARDING INSURANCE CONSULTING AND BROKER SERVICES AGREEMENT**

Chairman Pace requested a motion regarding the referenced item. Director Cooper made the following motion:

**RESOLVED:** That the Chairman or President of CRRA is hereby authorized to execute the Insurance Consulting and Broker Services Agreement with Aon Risk Services for the period January 1, 2006 through December 31, 2008 for a total fixed fee as presented and discussed at this meeting.

The motion was seconded by Director Sullivan.

Director Sullivan informed the Board that this resolution is being recommended by the Finance Committee. Director Sullivan stated that the procurement process was in compliance with all CRRA procedures.

Director Sullivan stated that management's recommendation, which has the support of the Finance Committee, is to enter into an agreement with Aon. Director Sullivan referred the Board to Exhibit B behind Tab 5 of the package. Director Sullivan noted the prices and informed the Board that even though H. D. Segur had the lowest price, the evaluation committee did not feel that H. D. Segur has the depth and experience to best meet CRRA's needs.

Director Sullivan pointed out that Marsh, CRRA's current broker, priced themselves out of the running because it appears the organization has made a decision to concentrate their business in other markets.

Director Sullivan stated that CRRA budgeted \$350,000 for these services and Aon's services would be approximately \$100,000 more than that over the three-year period. Director Sullivan stated that, after a thorough review of the evaluation process, the Finance Committee did not have any reservations in recommending Aon.

Chairman Pace asked for an explanation of why there was such a wide spread in the prices. Mr. Bolduc responded that CRRA had a conversation with Marsh regarding why their price was so high. Mr. Bolduc said that, as a result of Attorney General investigations into commission structures, Marsh's parent company decided to refocus their business on large companies as stand alone profit centers.

Chairman Pace pointed out that the market clout ratings in the analysis demonstrates one area where the choice is being made in CRRA's best interest. Mr. Bolduc agreed and added that the broker must be in a position to get the attention of underwriters and other key people who write the policies. Mr. Bolduc stated that Aon also has a very strong environmental group and a national network of experts that could be utilized to CRRA's benefit.

Director O'Brien requested confirmation that the agreement was not a commissions-based contract. Mr. Bolduc stated that when the Request for Proposals was issued, it clearly stated that CRRA's broker would work on a fixed fee basis only. Mr. Bolduc emphasized an audit confirmed that CRRA was not affected by the issues surrounding Marsh's recent publicity.

Chairman Pace summarized that, based on a technical review, the low bidder does not meet CRRA's best interests so CRRA is choosing the next lowest bidder.

The motion previously made and seconded was approved unanimously.

<b>Eligible Voters</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Michael Pace, Chairman	X		
Stephen Cassano, Vice-Chairman	X		
Benson Cohn	X		
Mark Cooper	X		
James Francis	X		
Edna Karanian	X		
Raymond O'Brien	X		
Andrew Sullivan	X		
<b>Non Eligible Voters</b>			
Elizabeth Horton Sheff, Ad Hoc, Mid-Connecticut Project			
Sherwood Lovejoy, Ad Hoc, Bridgeport Project			

**RESOLUTION REGARDING ANNUAL STACK TESTING AT THE MID-CONNECTICUT RESOURCE RECOVERY FACILITY FOR CALENDAR YEARS 2006, 2007 AND 2008**

Chairman Pace requested a motion regarding the referenced item. Vice-Chairman Cassano made the following motion:

**RESOLVED:** That the President is hereby authorized to enter into a contract with CK Environmental, Inc. for performance of the annual air emissions testing at the Mid-Connecticut Resource Recovery Facility for calendar years 2006, 2007, and 2008, substantially as discussed and presented at this meeting.

The motion was seconded by Director Cooper.

Mr. Kirk explained that this is a three-year contract for annual stack testing and stated that management is recommending CK Environmental, who is the lowest bidder. Mr. Kirk noted that the funds expended on the testing would be reimbursed by the Department of Environmental Protection as part of the dioxin tax.

Chairman Pace asked why CRRA performs stack testing and what the importance was to the environment. Mr. Egan explained that CRRA is obligated to test air emissions from the municipal waste combustion facility on an annual basis. Mr. Egan listed the parameters that are required to be tested. Mr. Egan noted that, of those parameters, sulfur dioxide, nitrogen oxide, carbon monoxide, and opacity are tested routinely and incorporated into the annual stack testing report.

Mr. Egan pointed out that the waste-to-energy facility historically has emissions well below established limits and said that the dioxin/furan emissions are so low that CRRA qualifies for a reduced testing schedule. Mr. Egan stated that the contract value is greater than CRRA expects to spend because only one boiler is required to be tested per year as long as certain requirements are met. Mr. Egan explained that CRRA requested the bidders to include testing of all three boilers, but said that it was highly unlikely that would have to be done.

Chairman Pace asked how long it typically takes to be reimbursed by the DEP. Mr. Egan responded that it took approximately six months.

The motion previously made and seconded was approved unanimously.

Eligible Voters	Aye	Nay	Abstain
Michael Pace, Chairman	X		
Stephen Cassano, Vice-Chairman	X		
Benson Cohn	X		
Mark Cooper	X		
James Francis	X		
Michael Jarjura	X		
Theodore Martland	X		
Raymond O'Brien	X		
Elizabeth Horton Sheff, Ad Hoc, Mid-Connecticut Project	X		
<b>Non Eligible Voters</b>			
Sherwood Lovejoy, Ad Hoc, Bridgeport Project			

**RESOLUTION REGARDING CLEAN WATER ACT SECTION 316(B) COMPLIANCE SERVICES AT THE CRRA MID-CT RESOURCE RECOVERY FACILITY FOR FISCAL YEARS 2006, 2007, 2008, 2009, 2010**

Chairman Pace requested a motion regarding the referenced item. Director Cohn made the following motion:

**RESOLVED:** That the President is hereby authorized to into a contract with Kleinschmidt Associates for performance of Clean Water Act (“CWA”) Section 316(b) compliance services at the Mid-Connecticut Resource Recovery Facility for fiscal years 2006, 2007, 2008, 2009, and 2010 substantially as discussed and presented at this meeting.

The motion was seconded by Director O’Brien.

Mr. Kirk explained that the Mid-Connecticut Resource Recovery Facility is cooled with approximately 100,000,000 gallons of water from the Connecticut River per day, which is brought into the plant and goes through a non-contact heat exchange. Mr. Kirk said that the environmental concern associated with this type of system is that aquatic life could be pulled through the system. Mr. Kirk stated that this study will assure that CRRA is not violating any best-available technology criteria so the impact to the marine environment can be minimized.

Mr. Kirk stated the lowest bidder was not selected to perform this study and said that the presentation in the package explains the reasons quite well. Mr. Kirk informed the Board that management asked Director O’Brien, the Board’s environmental expert, and the Policies & Procurement Committee to weigh in on management’s recommendation because there is such a dramatic difference in pricing between the lowest cost bidder and the recommended bidder. Mr. Kirk explained that Kleinschmidt Associates is the best choice from a quality standpoint and CRRA will get the best value with that particular contractor.

Director O’Brien stated that Mr. Egan and his staff did an excellent job presenting the material and justifying why the preferred vendor should be chosen. Director O’Brien added that the Policies & Procurement Committee’s recommendation of the resolution was unanimous.

Chairman Pace asked where this study fits within the budget. Mr. Egan responded that \$100,000 was budgeted for this fiscal year and additional funds will be budgeted over the five-year term of the agreement.

Chairman Pace noted that CRRA is interested in doing what is best for the environment, even if it is sometimes at greater cost to CRRA.

The motion previously made and seconded was approved unanimously.

Eligible Voters	Aye	Nay	Abstain
Michael Pace, Chairman	X		
Stephen Cassano, Vice-Chairman	X		
Benson Cohn	X		

Mark Cooper	X		
James Francis	X		
Michael Jarjura	X		
Theodore Martland	X		
Raymond O'Brien	X		
Elizabeth Horton Sheff, Ad Hoc, Mid-Connecticut Project	X		
<b>Non Eligible Voters</b>			
Sherwood Lovejoy, Ad Hoc, Bridgeport Project			

**RESOLUTION REGARDING AGREEMENT FOR PUSH WALL AND MASONRY WALL REPAIRS AT THE WATERTOWN TRANSFER STATION**

Chairman Pace requested a motion regarding the referenced item. Vice-Chairman Cassano made the following motion:

**RESOLVED:** That the President is hereby authorized to execute an agreement with O & G Industries Inc. to perform push wall and masonry wall repairs at the Watertown Transfer Station, substantially as presented and discussed at this meeting.

The motion was seconded by Director O'Brien.

Mr. Kirk explained that this resolution is for push wall and masonry repairs at the Watertown Transfer Station. Mr. Kirk stated that this is routine maintenance because the concrete walls take a significant amount of wear-and-tear from the loaders.

Chairman Pace noted that the recommended vendor was the low bidder on the project.

The motion previously made and seconded was approved unanimously.

<b>Eligible Voters</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Michael Pace, Chairman	X		
Stephen Cassano, Vice-Chairman	X		
Benson Cohn	X		
Mark Cooper	X		
James Francis	X		
Michael Jarjura	X		
Theodore Martland	X		
Raymond O'Brien	X		
Elizabeth Horton Sheff, Ad Hoc, Mid-Connecticut Project	X		
<b>Non Eligible Voters</b>			
Sherwood Lovejoy, Ad Hoc, Bridgeport Project			

**RESOLUTION REGARDING AGREEMENT FOR THE REPLACEMENT OF OVERHEAD DOORS AT THE GREENWICH, NORWALK AND MILFORD TRANSFER STATIONS**

Chairman Pace requested a motion regarding the referenced item. Director O'Brien made the following motion:

**RESOLVED:** That the President is hereby authorized to execute an agreement with Overhead Door Co. of Hartford, Inc. to replace overhead doors at the Greenwich, Norwalk and Milford Transfer Stations, substantially as presented and discussed at this meeting.

The motion was seconded by Director Sullivan.

Mr. Kirk explained that this resolution did not pass at the last meeting and it was not until after the meeting and Director Martland's nay vote was confirmed, that it was determined that the resolution did not meet the minimum eight affirmative vote requirement. Mr. Kirk stated that management contacted Director Martland to address his concerns. Mr. Kirk said that, moving forward, CRRA can proactively address Director Martland's specific concerns. Mr. Kirk said that administrative changes will likely need to be made to the procurement process to ensure potential vendors are reached.

Mr. Kirk said that because CRRA requires a lot of bidders, when business is good, as it is in the overhead door business, it is possible that many vendors choose not to work with CRRA when there are other customers available.

Mr. Kirk said that management is requesting that the Board reconsider this resolution because the work needs to be done and noted that CRRA did not opt to re-bid this work because it is possible that CRRA will receive higher prices.

Chairman Pace said that he appreciated that management is addressing Director Martland concerns.

Director Lovejoy stated that he supports the resolution and noted that because these doors are specialty items, there is not a large number of contractors willing to install this type of door.

The motion previously made and seconded was approved unanimously.

<b>Eligible Voters</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Michael Pace, Chairman	X		
Stephen Cassano, Vice-Chairman	X		
Benson Cohn	X		
Mark Cooper	X		
James Francis	X		
Edna Karanian	X		
Raymond O'Brien	X		
Andrew Sullivan	X		
Sherwood Lovejoy, Ad Hoc, Bridgeport Project	X		

<b>Non Eligible Voters</b>			
Elizabeth Horton Sheff, Ad Hoc, Mid-Connecticut Project			

**RESOLUTION REGARDING APPROVAL OF A TOWN OF KILLINGLY SOLID WASTE DISPOSAL AGREEMENT**

Chairman Pace requested a motion regarding the referenced item. Director O'Brien made the following motion:

**RESOLVED:** The President is authorized to enter into an agreement with the Town of Killingly for disposal of the town of Killingly's acceptable waste, substantially in the form as presented and discussed at this meeting.

The motion was seconded by Director Sullivan.

Mr. Kirk explained that this is essentially a renewal of a preexisting contract that terminated in June. Mr. Kirk stated that this agreement would establish delivery of municipal solid waste to the Southeast resource recovery facility at \$71 per ton.

Director O'Brien asked why CRRA action is required if SCRRA has already approved the contract. Mr. Kirk responded that the contract is actually between Killingly and CRRA. Mr. Tyminski added that SCRRA could contract directly with Killingly, but as a CRRA member town, if Killingly waste ever had to be diverted, it could be diverted to another CRRA Project.

The motion previously made and seconded was approved unanimously.

<b>Eligible Voters</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Michael Pace, Chairman	X		
Stephen Cassano, Vice-Chairman	X		
Benson Cohn	X		
Mark Cooper	X		
James Francis	X		
Edna Karanian	X		
Raymond O'Brien	X		
Andrew Sullivan	X		
<b>Non Eligible Voters</b>			
Elizabeth Horton Sheff, Ad Hoc, Mid-Connecticut Project			
Sherwood Lovejoy, Ad Hoc, Bridgeport Project			

**RESOLUTION REGARDING THREE-YEAR PUBLIC RELATIONS SERVICES AGREEMENTS**

Chairman Pace requested a motion regarding the referenced item. Director O'Brien made the following motion:

**RESOLVED:** That the President is hereby authorized to execute, deliver, and perform on behalf of this Authority, Public Relations Services Agreements as were substantially set forth in the Request for Qualifications dated September 7, 2005, for a period of three years commencing on January 1, 2006, and terminating on December 31, 2008, with the public relations firms listed below. All firms will provide services "on call."

Cubitt Jacobs & Prosek Communications

Cashman + Katz Integrated Communications

Pita Communications LLC

The motion was seconded by Vice-Chairman Cassano.

Mr. Kirk explained that this resolution would create a panel of public relations consultants. Mr. Kirk said that CRRA interviewed all of the listed firms and found them to provide a difference mix of skills and abilities. Mr. Kirk stated that CRRA was particularly interested in firms that had Hartford capabilities and contacts because of the anticipated Hartford Landfill closure issues and the development of a new landfill.

Mr. Kirk stated that these firms, if added to the panel, would be used on an as needed basis. Director Karanian asked if management anticipated less use of public relations firms because the creation of the new government relations liaison position will allow Mr. Nonnenmacher to spend more time on public relations. Mr. Kirk responded that he would actually anticipate more use because Mr. Nonnenmacher will be able to concentrate his efforts on public outreach and community development, which would allow Mr. Nonnenmacher more opportunity to utilize firms like this.

Director Horton Sheff asked why three firms were needed. Mr. Kirk responded that CRRA typically chooses a variety of qualified organizations that provide different skills and abilities. Mr. Kirk added that inclusion on a panel basically ratified the firm's ability to do work for CRRA and then management chooses which of the previously approved firms is best suited to handle a particular matter at a previously determined rate. By having three firms, CRRA is comfortable that there are firms that will be well-suited to handle all of the different facets of public relations and communications.

Director Horton Sheff asked if the rates had already been determined or if rates were still being negotiated. Mr. Kirk said that he believed the rates were already established, but more information could be provided.

Chairman Pace requested a motion to table the resolution. The motion made by Vice-Chairman Cassano was seconded by Director O'Brien.

The motion to table previously made and seconded was approved unanimously.

<b>Eligible Voters</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Michael Pace, Chairman	X		
Stephen Cassano, Vice-Chairman	X		
Benson Cohn	X		
Mark Cooper	X		
James Francis	X		
Edna Karanian	X		
Raymond O'Brien	X		
Andrew Sullivan	X		
<b>Non Eligible Voters</b>			
Elizabeth Horton Sheff, Ad Hoc, Mid-Connecticut Project			
Sherwood Lovejoy, Ad Hoc, Bridgeport Project			

## **CHAIRMAN'S AND COMMITTEE REPORTS**

### **Policies & Procurement Committee**

Director Cohn reported that the Policies & Procurement Committee is working on revisions to the CRRA Ethics Policy. Director Cohn said that the revisions fall into two categories: revisions necessitated by the change in the Ethics legislation and changes to more adequately reflect that municipal representation on the CRRA Board, which might be considered a conflict of interests in other contexts, is actually required by statute.

Director Cohn stated that the Committee is also working on a telephonic meeting policy so if the issue is brought up in the legislature again, CRRA can point to specific rules and the lack of abuse of telephonic meetings.

Chairman Pace stated that the Organizational Synergy & Human Resources Committee has addressed all of the Governor's concerns from a human resources perspective, but requested that the Policies & Procurement Committee review the progress.

### **Organizational Synergy & Human Resources Committee**

Vice-Chairman Cassano informed the Board that Director Cooper would be the new Chairman of the Committee. Vice-Chairman Cassano stated that management and members of the Committee are in the process of filling the Government Relations Liaison position.

### **Chairman's Report**

Chairman Pace stated that moving into next year, CRRA would be working on the budgets and reviewing CRRA's progress on the business plan.

**EXECUTIVE SESSION**

Chairman Pace requested a motion to enter into Executive Session to discuss pending litigation with appropriate staff. The motion made by Director O'Brien and seconded by Vice-Chairman Cassano was approved unanimously. Chairman Pace requested that the following people be invited to the Executive Session:

Tom Kirk  
Jim Bolduc  
Laurie Hunt, Esq.

The Executive Session began at 10:07 a.m. and concluded at 10:30 a.m. Chairman Pace noted that no votes were taken.

The meeting was reconvened at 10:30 a.m.

Director O'Brien made a motion to suspend the rules to add an item to the agenda. The motion was seconded by Director Sullivan and approved unanimously.

**RESOLUTION REGARDING ADDITIONAL PROJECTED LEGAL EXPENDITURES**

Chairman Pace requested a motion regarding the referenced item. Director O'Brien made the following motion:

**WHEREAS**, the Board of Directors, on June 23, 2005, authorized certain amounts for payment of fiscal year 2006 projected legal expenses; and

**WHEREAS**, CRRA has incurred greater than anticipated legal expenses in connection with its Enron-related litigation;

**NOW THEREFORE, it is RESOLVED:** That the Board hereby authorizes the additional amount of \$500,000 for payment of Pepe and Hazard's projected legal fees, costs, and expenses incurred through June 30, 2006.

The motion was seconded by Vice-Chairman Cassano.

Vice-Chairman Cassano explained that these funds would be used to pay the balance on existing invoices and will allow an additional \$400,000 through the end of the fiscal year. Vice-Chairman Cassano stated that Pepe & Hazard was providing Enron-related legal services.

The motion previously made and seconded was approved unanimously.

<b>Eligible Voters</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Michael Pace, Chairman	X		
Stephen Cassano, Vice-Chairman	X		
Benson Cohn	X		

Mark Cooper	X		
James Francis	X		
Michael Jarjura	X		
Theodore Martland	X		
Raymond O'Brien	X		
Elizabeth Horton Sheff, Ad Hoc, Mid-Connecticut Project	X		
<b>Non Eligible Voters</b>			
Sherwood Lovejoy, Ad Hoc, Bridgeport Project			

Director O'Brien made a motion to suspend the rules to add an item to the agenda. The motion was seconded by Vice-Chairman Cassano and approved unanimously.

Mr. Kirk explained that a letter was sent by a Meriden Selectman inquiring about the award of an electronics recycling contract. The question revolved around the choice of a Pennsylvania-based company over a company based in Meriden. Mr. Kirk gave a brief background on the contract award and noted that, although the contract dollar amount did not call for Board approval, in an abundance of caution it was brought to the Board and the low bidder was approved.

After the low bidder was unable to meet the bond requirements, CRRA had to choose another vendor to perform the electronics recycling services. Mr. Kirk said that We Recycle, of Meriden, was priced approximately 10% higher than Envirocycle. In addition, Mr. Kirk stated that an objective evaluation brought out some performance concerns with We Recycle. Based on the financial and performance evaluations, the contract was awarded to Envirocycle.

Mr. Gent stated that the evaluations considered the vendors' operating experience, environmental compliance and financial factors. Mr. Gent informed the Board that Envirocycle was the preferred bidder in all three areas. In the area of environmental compliance, Mr. Gent added Envirocycle was the preferred vendor because We Recycle received a Notice of Violation from the Department of Environmental Protection that included seven citations.

Mr. Kirk said he would have liked to choose We Recycle because using a vendor from Meriden is in the best interest of the State. Mr. Kirk said that CRRA should consider if there is a way to objectively evaluate companies based on their location.

Mr. Kirk stated that, in this case, the choice of Envirocycle over We Recycle is justifiable. Mr. Kirk said that CRRA recognizes the need to support Connecticut-based firms.

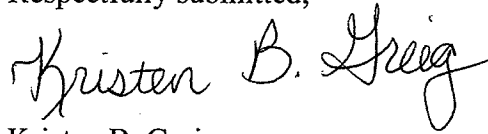
The discussion continued for a brief period and Chairman Pace suggested exploring the option of offering some sort of credit differential for Connecticut-based companies. It was decided that Vice-Chairman Cassano would respond to the communication.

**ADJOURNMENT**

Chairman Pace requested a motion to adjourn the meeting. The motion to adjourn made by Director O'Brien and seconded by Director Francis was approved unanimously.

There being no other business to discuss, the meeting was adjourned at 10:48 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Kristen B. Greig". The signature is written in black ink and is positioned above the printed name and title.

Kristen B. Greig  
Secretary to the Board/Paralegal

**TAB 3**

**RESOLUTION REGARDING THE PREPARATION OF A  
REVISED CLOSURE PLAN FOR THE CRRA HARTFORD  
LANDFILL**

**RESOLVED:** That the President is hereby authorized to enter into a contract with Fuss & O'Neill Inc. to perform engineering services associated with the preparation of a revised closure plan for the CRRA Hartford Landfill substantially as discussed and presented at this meeting.

# Connecticut Resources Recovery Authority

## Contract Summary for Contract entitled

### CRRA Hartford Landfill Closure Plan

Presented to the CRRA Board on: December 15, 2005

Vendor/ Contractor(s): Fuss & O'Neill, Inc.

Effective date: Upon Execution

Contract Type/Subject matter: Request for Services (RFS), pursuant to a 3 year engineering services agreement

For the preparation of a revised Closure Plan for the CRRA Hartford Landfill mixed waste area

Facility (ies) Affected: Mid-Connecticut – CRRA Hartford Landfill; mixed waste area

Original Contract: N/A

Term: Upon completion of services, currently estimated to be 9 months from the date of execution

Contract Dollar Value: \$146,100

Amendment(s): Not applicable

Term Extensions: Not applicable

Scope of Services: Fuss & O'Neill will revise the Closure Plan for the CRRA Hartford Landfill mixed waste area to incorporate an updated final grading plan, an enhanced capping technology, and consideration of post-closure uses at the site. The Closure Plan will include Engineering Drawings, Technical Specifications, a Construction Quality Assurance Plan, an Engineers Cost Estimate, and other documents incidental to the public bid and award of the work to close and cap the Landfill.

Other Pertinent Provisions: N/A

# **Connecticut Resources Recovery Authority**

## **Hartford Landfill**

### **Closure Plan**

*December 15, 2005*

#### **Executive Summary**

CRRA is required by the Regulations of Connecticut State Agencies (RCSA) Section 22a-209-13 to prepare a written closure plan with sufficient detail to describe all necessary steps to close a Municipal Solid Waste Landfill unit to the satisfaction of the Connecticut Department of Environmental Protection (CTDEP) Commissioner. In order to satisfy this requirement, CRRA must update its existing Closure Plan for the Hartford landfill. CRRA's Environmental Division staff issued a Request for Proposals for this work, received and evaluated the proposals, and selected the bid of Fuss & O'Neill, Inc. as the most responsive qualified bid.

This is to request that the CRRA Board of Directors authorize the President to enter into a contract with Fuss & O'Neill, Inc. to prepare a revised Closure Plan for the CRRA Hartford Landfill that meets the requirements of RCSA Section 22a-209-13.

#### **Discussion**

In 1996, CRRA submitted, as part of a revised Operations and Management Plan (O&M Plan), a closure plan for the +/-80 acre mixed waste area of the Hartford Landfill. This closure plan, which consists of only two paragraphs within the O&M Plan, calls for the CTDEP minimum cap technology, and provides very little detail. CRRA Environmental staff have held numerous discussions with CTDEP personnel where CTDEP personnel have indicated that CTDEP would not approve closure of the CRRA Hartford Landfill using CTDEP minimum cap technology. CTDEP has also advised CRRA in writing of CTDEP's position on several occasions.

It is projected that the Mixed Waste Area of the landfill will reach capacity within as little as 9 months, or at most 34 months, depending on fill rates and the configuration of

final contours. Accordingly, it is appropriate at this time to revise the Closure Plan for the Hartford Landfill to include a cap technology that is acceptable to CTDEP.

Engineering work associated with the Closure Plan includes:

- Consideration of an alternative final cover system. This will include an analysis of the pros and cons of the use of alternative materials for the various system components. The purpose of this analysis is to identify a final cover system matrix and associated materials and construction methods that protect public health and the environment to the satisfaction of the CTDEP, minimize water infiltration through the waste mass, and minimize construction costs. It is expected the CONSULTANT will communicate with the CTDEP (with CRRA involved in the discussions) in developing a final cover system to ensure approval of the system when the Closure Plan is submitted to CTDEP.
- Development of adequate stormwater management facilities, including diversion benches and downchutes, and adequate drainage off of the infiltration layer of the final cover system.
- An evaluation of vegetation and erosion control measures to minimize erosion, protect the infiltration layer, and minimize maintenance costs.
- An evaluation of the potential post closure uses for the site that would and would not be precluded by each of the considered final cover systems. This evaluation will consider input from Hartford community groups, Hartford residents, and other interested stakeholders. Such input will be solicited at a public meeting anticipated to occur in January or February 2006.
- Consideration as to the phasing of the closure work. CRRA currently anticipates that closure work may be completed in two phases. Phase 1 would occur first and consist of closure activities predominantly on the western half of the Mixed Waste Area. Phase 2 would occur sometime after Phase 1 and consist of closure activities on the remainder of the Mixed Waste Area.
- Consideration of the use of existing on-site materials in the landfill final cover system (interim cover materials, low permeability materials, topsoil, etc.)

CRRA requested proposals from five of its consultants under the 3-year Engineering Services Agreements with these firms. The Request for Proposals was mailed to the following consultants on October 3, 2005: Fuss & O'Neill, Inc. (F&O), GZA Geoenvironmental, Inc. (GZA), Malcolm Pirnie, Inc. (MPI), SCS Engineers, PC (SCS), and TRC Environmental Corporation (TRC). Pertinent documents were made available for the consultant's review at CRRA headquarters.

Four of the consultants submitted bids with combined pricing for labor and expenses as shown below:

<b>Bidder</b>	<b>Proposal Price</b>	<b>Estimated Total Contractor-Hours</b>
Fuss & O'Neill, Inc.	\$146,100	1,306
GZA Geoenvironmental, Inc.	\$248,026	Unknown
SCS Engineers, PC	\$104,602	980
TRC Environmental Corporation	\$146,850	1,380

Of the four proposals received, only F&O included a contingency in its price. Without the contingency, the price submitted by F&O is \$132,860. Except for GZA, each consultant submitted a detailed man-hour breakdown of its price.

CRRA Environmental Division staff reviewed the proposals and graded each proposal on the following criteria:

- 1) Qualifications of Firm
- 2) Past experience on any/all other CRRA projects
- 3) Past experience with landfill closure plans/landfill closure construction
- 4) Past experience working with CTDEP on similar projects
- 5) Consideration of Post Closure Uses for Site
- 6) Conformance of Proposal with Required Scope of Work
- 7) Quality and Detail of Proposal
- 8) Ability to meet schedule
- 9) Focus on innovative design to minimize construction and long term maintenance cost while effectively managing stormwater

The consensus reached by CRRA Environmental staff was that F&O provided the best proposal because it included in its scope of work all of the items outlined in the RFP as well as some other pertinent work items not specifically identified in the RFP. Environmental staff agreed that SCS provided the second best proposal because it included in its scope of work all of the items outlined in the RFP (with the exception of a specific schedule for the work) and discussed some pertinent work items not specifically identified in the RFP. Environmental staff agreed that TRC submitted the third best proposal because, although it included in its scope of work all of the items identified in the RFP, the proposal provided only minimal detail and discussion on its approach to the project and did not include any additional work items it deemed appropriate for the project. In fact, it appeared to staff that TRC simply scanned the RFP scope-of-work into a word document and inserted its name in appropriate locations. Environmental staff also agreed that GZA submitted the worst proposal. It was found to be minimally responsive, poorly written, and overly expensive. A one page summary scoresheet of CRRA's technical evaluation of the bidders follows this discussion.

In order to further evaluate the top two firms and their respective proposals, CRRA Environmental staff conducted interviews with each firm on Tuesday, November 29, 2005. The information provided by each of the firms at the interviews supported CRRA Environmental staff's initial assessment that F&O would provide CRRA with the highest quality Closure Plan. The primary reasons that Environmental staff reached this conclusion are:

- 1) F&O is a Connecticut corporation with *extensive* landfill closure experience in the State, including closure plan projects at the municipal landfills listed below.
  - a. Bristol
  - b. Meriden
  - c. Norwich
  - d. Windsor
  - e. Waterbury
  - f. New Britain
  - g. Enfield
  - h. Hamden
  - i. Suffield
  - j. Branford
  - k. Marlborough
  - l. Mansfield
  - m. Coventry

F&O's landfill engineering project group has established credibility with both the CTDEP solid waste bureau and water bureau.

- 2) SCS has no landfill closure experience in the state of Connecticut.
- 3) F&O, as described in its proposal, will be utilizing a substantially higher percentage of highly experienced engineering and management staff than would SCS.
- 4) F&O's proposal demonstrates a more considered and thorough analysis of the issues that CRRA's scope of work required be evaluated and discussed than did the other proposals. The level of detail provided in F&O's proposal is excellent.
- 5) F&O, as described in its proposal, has experience in post-closure use planning at four of the sites listed above.
- 6) During the interview process, CRRA Environmental staff clarified the scope of work with each firm, and learned that although SCS provided a brief discussion in its proposal, it did not include in its proposal price three required work items

that were included in the F&O proposal price. These items are; preparation of a Stormwater Pollution Prevention Plan, the design of a new permanent access road, and an evaluation of downstream drainage systems to which the landfill stormwater discharges.

- 7) SCS provided a verbal estimate for the items not included in its proposal price of approximately \$30,000. When added to its original proposal, this increases the price of the SCS proposal to approximately \$134,000, which is higher than the price submitted by F&O of \$132,860 when its contingency is taken out. This effectively places F&O in the position of lowest bidder.
- 8) SCS did not include an estimated schedule for the project.

### **Financial Summary**

CRRA would pay F&O on a time-and-materials basis not to exceed a total project cost of \$146,100, which includes approximately \$13,300 as a contingency to cover potentially unforeseen circumstances associated with development of the closure plan, examples of which could include protracted discussions with CTDEP and/or the community.

The estimated payment schedule by CRRA fiscal year would be as follows:

<b>Fiscal Year</b>	<b>Estimated Payment</b>
2006	\$ 100,000
2007	\$ 46,100

CRRA has sufficient funds in the FY06 Hartford Landfill operating budget to cover the cost of this project and will budget sufficient funds in its FY07 budget to cover the cost of the remaining work.

**RFP EVALUATION SHEET  
CRRA HARTFORD LANDFILL CLOSURE PLAN**

RFP EVALUATION CRITERIA	WEIGHTED VALUE		F&O		GZA		SCS		TRC	
	NUMERIC RATING	EVALUATION SCORE	NUMERIC RATING	EVALUATION SCORE	NUMERIC RATING	EVALUATION SCORE	NUMERIC RATING	EVALUATION SCORE	NUMERIC RATING	EVALUATION SCORE
1. Qualifications of Firm	9.3	0.47	6.3	0.32	9.0	0.45	8.7	0.43		
2. Qualifications of Key Personnel to be used on Project	9.7	0.97	5.0	0.50	8.0	0.80	8.7	0.87		
3. Past experience on any/all other CRRA projects	7.3	0.37	5.0	0.25	8.0	0.40	8.3	0.42		
4. Past experience with landfill closure plans/landfill closure construction	9.3	1.40	5.7	0.85	7.7	1.15	8.0	1.20		
5. Past experience working with CTDEP on similar projects	9.7	0.97	5.0	0.50	7.7	0.77	8.7	0.87		
6. Consideration of Post Closure Uses for Site	9.3	0.93	4.3	0.43	8.7	0.87	5.0	0.50		
7. Conformance of Proposal with Required Scope of Work	9.3	1.40	7.3	1.10	7.0	1.05	7.3	1.10		
8. Quality and Detail of Proposal	10.0	1.00	3.7	0.37	8.0	0.80	4.3	0.43		
9. Ability to meet schedule	8.0	0.40	7.3	0.37	3.7	0.18	8.0	0.40		
10. Focus on innovative design to minimize construction and long term maintenance cost while effectively managing stormwater	9.0	1.35	5.3	0.80	9.0	1.35	5.0	0.75		
<b>TOTAL (Maximum of 10)</b>		<b>1.00</b>		<b>5.48</b>		<b>7.82</b>		<b>6.97</b>		

NUMERIC RATING SCALE	
10	Excellent
8	Very Good
6	Good
4	Acceptable
2	Poor
0	Unacceptable

Evaluator:  Peter Egan  
 David Bodendorf  
 Ronald Gingerich

Note: Evaluators graded each proposal independently. Scores indicate the average of those grades.

**TAB 4**

**RESOLUTION REGARDING AN MSW FLOOR REPAIRS  
AGREEMENT AT THE WASTE PROCESSING FACILITY**

**RESOLVED:** That the President is hereby authorized to execute an agreement with Merritt Contractors, Inc. to implement repairs to the MSW floor located at the Mid-Connecticut Waste Processing Facility, substantially as presented and discussed at this meeting.

**Connecticut Resources Recovery Authority  
Contract Summary for Contract  
Entitled**

**MSW Floors Repair Agreement**

Presented to the CRRA Board on:	December 15, 2005
Vendor/ Contractor(s):	Merritt Contractors, Inc.
Effective date:	Upon Execution
Contract Type/Subject matter:	Public Bid/Construction
Facility (ies) Affected:	Mid-CT Waste Processing Facility
Original Contract:	NA
Term:	75 days from Notice to Proceed
Contract Dollar Value:	\$597,000.00
Amendment(s):	NA
Term Extensions:	N/A
Scope of Services:	Implement repairs to MSW floor located at the Waste Processing Facility.
Bid Security	Bid Bond
Contract Security	Construction Performance Bond, Construction Payment Bond – Amount of Contract
Other Pertinent Provisions:	None

**Connecticut Resources Recovery Authority**  
**Mid-Connecticut Project – Waste Processing Facility**  
**MSW Floor Repairs**

*December 15, 2005*

**Executive Summary**

This is to request approval of the CRRRA Board of Directors for the President to enter into an agreement with Merritt Contractors, Inc. to implement repairs to the MSW floor at the Mid-Connecticut Waste Processing Facility.

**Discussion**

The Municipal Solid Waste (MSW) storage area at the Waste Processing Facility (WPF) receives waste from the Mid-Connecticut Transfer stations. The waste is then processed to Refuse Derived Fuel (RDF) and transferred to the Power Block Facility (PBF). The implementation of this project is required due to the severe wear of the floor caused by MSW vehicle off-loading operations and by front-end loader traffic. Areas of the floor have been repaired twice this past year on an emergency basis. As the MSW floor is a structural slab, the repair is necessary to preserve its structural integrity and maintain the required level of safety for the loader operator and the truck drivers using the facility. Based upon the 2006 outage schedule for the Power Block Facility the project is scheduled to be implemented commencing in January, 2006.

The scope of the work for the project is as follows:

Furnish all materials, labor, equipment and incidentals thereto for the repair of a damaged section of the existing concrete floor located at the MSW storage area of the Waste Processing Facility. The work to be performed includes, but is not limited to, the repair of approximately 15,500 square feet of concrete floor area and miscellaneous work including the removal of five (5) trench drains and frames, the removal of damaged metal siding and frame channels from six (6) overhead doors, and the installation of seven concrete protective barriers.

**Financial Summary**

The project was solicited through a public procurement process. Sealed public bids were received on October 27, 2005. The project was advertised in the Hartford Courant and the New Haven Register. Additionally the project was solicited through 4 construction trade journals. Bids were received from 4 bidders, and are tabulated as follows:

Bidder	Bid Price
O & G Industries, Inc.	\$515,160.00
Merritt Contractors, Inc.	\$597,000.00
All State Boiler & Construction, Inc.	\$854,212.00
J.H. Lynch & Sons, Inc.	\$1,420,699.00

The bid submitted by O & G Industries, Inc. was disqualified as the bid was determined to be nonconforming. O & G Industries did not submit all of the pricing information required in the bid documents and stated that they would not be able to complete the project within the required contract times.

We have met with the lowest qualified bidder on the project, Merritt Contractors, Inc. and examined their references. The references we contacted are as follows:

1. C&R Development Co.
2. Gilbane Building Co.
3. City of Bridgeport

All of the references were extremely positive on Merritt Contractor's performance and their ability to complete projects on time and within budget. In addition, CRRA has previously worked with Merritt Contractors to implement a similar floor repair project. In 2002 Merritt provided construction services in the amount of \$480,000 to repair approximately 10,200 square feet of damaged concrete floor at the Waste Processing Facility. They completed the project on time and within budget.

Per discussions with Merritt Contractor's Inc. and our previous positive experience with them, CRRA management is satisfied that this contractor is fully qualified to undertake this type and size of project.

This project will be funded from the Facility Modification Reserve Account. The FY06 Capital Improvement Plan included \$200,000 for this work. Upon performing a detailed inspection of the MSW floor during the development of this project it was realized that the area of the floor to be repaired was larger than originally anticipated.

**TAB 5**

**RESOLUTION REGARDING A PROPANE TANK  
EASEMENT AT THE SOUTH MEADOWS PROPERTY**

**RESOLVED:** That the President is hereby authorized to execute a Propane Tank Easement in favor of the Connecticut Light & Power Company on CRRA's real property located on Maxim & Reserve Road in Hartford, Connecticut, substantially as presented and discussed at this meeting.

**Connecticut Resources Recovery Authority  
Summary for Propane Tank Easement**

**Propane Tank Easement From CRRA to Connecticut Light & Power Company**

Presented to the CRRA Board on:	December 15, 2005
Grantee:	Connecticut Light & Power Company
Effective date:	Upon Execution
Subject matter:	Propane Tank Easement
Facility Affected:	Mid-CT Project's South Meadows Property
Original Contract:	N/A
Term:	30 Years
Contract Dollar Value:	\$0.00
Amendment(s):	N/A
Term Extensions:	N/A
Scope of Services:	CRRA grants Connecticut Light & Power a Propane Tank Easement to construct a propane tank on CRRA's real property located at the South Meadows site.
Bid Security	N/A
Contract Security	N/A
Other Pertinent Provisions:	None

**Connecticut Resources Recovery Authority**  
**Mid-Connecticut Project – Power Block Facility**  
**CRRA Propane Tank Easement to Connecticut Light &**  
**Power Company**  
*December 15, 2005*

**Executive Summary**

This is to request approval of the CRRA Board of Directors for the President to execute a Propane Tank Easement in favor of the Connecticut Light & Power Company (“CL&P”) on CRRA’s real property located on Maxim and Reserve Roads in Hartford, Connecticut on the site of the Mid-Connecticut Power Block Facility.

**Discussion**

In the South Meadows property, CL&P currently operates an electrical switchyard on one of its parcels of real property that abuts CRRA’s Power Block Facility. In order to provide a source of fuel for its emergency operation of the switchyards, CL&P approached CRRA and asked if CRRA would permit it to permanently install an approximately 1,000 gallon propane tank (the “Tank”) on CRRA’s real property that abuts the switchyards. As part of the 2001 real estate transaction under which CRRA acquired the South Meadows real property from CL&P, CL&P obtained a reserved easement from CRRA on the parcel of real property that CL&P desires to locate its proposed Tank herein. The reserved CL&P easement is for purposes of transmission and distribution of electricity. The new easement which CL&P has requested grants CL&P the right to install and maintain a propane tank as an additional usage within the boundaries of the existing reserved easement.

CRRA legal staff recommended that CRRA provide CL&P an easement for said Tank with a limited term and other terms beneficial to CRRA. A copy of the draft Propane Tank Easement is attached hereto.

The important terms of the draft Propane Tank Easement are as follows:

- \*The easement area consists of approximately 300 square feet.
- \*The maximum term of the easement is thirty (30) years.
- \*At the termination of the easement, CL&P must remove the tank, test the easement area to determine if any propane contamination occurred, and pay for any restoration and/or cleanup costs.
- \*CL&P shall provide CRRA with an indemnity for all damages, environmental or otherwise, incurred by CRRA in connection with this easement.

\*CL&P shall reimburse CRRA for its legal costs incurred by its outside legal counsel in connection with the preparation and negotiation of this easement.

**TAB 6**

**RESOLUTION ESTABLISHING A SPECIAL COMMITTEE TO STUDY  
OPTIONS FOR MUNICIPAL SOLID WASTE DISPOSAL FOLLOWING THE  
EXPIRATION OF THE WALLINGFORD WASTE DISPOSAL SERVICES  
CONTRACT**

RESOLVED: That a Special Committee is hereby formed and charged to study options for the disposal of solid waste from the Wallingford Project municipalities post Project, and report thereon to this Board; and

FURTHER RESOLVED: That the Special Committee consist of not more than five representatives of the Wallingford Project contracting municipalities, to be jointly designated by the said municipalities, and that three employees and two Board members of the Authority represent the Authority on the said Special Committee, as presented and discussed at this Board meeting.

# **Connecticut Resources Recovery Authority Special Committee**

December 15, 2005

## **Executive Summary**

This is to request that the CRRA Board of Directors form a special committee to study post-project disposal options for the Wallingford Project municipalities.

## **Discussion**

Section 22a-268f of the Connecticut General Statutes (copy appended) mandates that the CRRA Board establish a special committee three years prior to the last maturity date of any outstanding bond issuance of any waste management project, to consist of five representatives of the Authority and not more than five representatives of the contracting municipalities. The committee is directed to study and present post-Project options for the disposal of solid waste from the Project municipalities to the CRRA Board.

The Wallingford Policy Board has nominated the five members of the Policy Board to represent the towns in this matter:

We are now requesting that the Board form the subject Special Committee in accordance with statute, and recommending the appointment of three Authority employees and two Board members to represent the Authority.

**Sec. 22a-268f. Special committees to study options for municipal solid waste disposal.** Not later than three years before the last maturity date of any outstanding bond issuance for a waste management project, as defined in section 22a-260, administered by the Connecticut Resources Recovery Authority, the board of directors of the authority shall establish a special committee for such project consisting of five representatives of the authority and not more than five representatives jointly designated by the municipalities having a contract with the authority for such project. At least two years before such last maturity date, such special committee shall study and present to said board of directors options for disposing of solid waste from such municipalities after the expiration of such contract. Such options shall include, but shall not be limited to, private sector management of such solid waste disposal.

(P.A. 03-133, S. 1.)

History: P.A. 03-133 effective July 1, 2003.