



**CONNECTICUT
RESOURCES
RECOVERY
AUTHORITY**

**REQUEST FOR BIDS
("RFB")**

FOR

**INSPECTION AND MAINTENANCE OF
THE HARTFORD LANDFILL
ASH LEACHATE COLLECTION AND TREATMENT SYSTEM
(RFB Number 11-EN-003)**

**BID DUE DATE
April 28, 2011**

**Connecticut Resources Recovery Authority
100 Constitution Plaza, 6th Floor
Hartford, Connecticut 06103-1722**

March 28, 2011

REQUEST FOR BIDS
For
INSPECTION AND MAINTENANCE OF
THE HARTFORD LANDFILL
ASH LEACHATE COLLECTION AND TREATMENT SYSTEM
(RFB Number 11-EN-003)

Connecticut Resources Recovery Authority
100 Constitution Plaza, 6th Floor
Hartford, Connecticut 06103-1722

TABLE OF CONTENTS

1. Notice To Contractors – Invitation To Bid
2. Instructions To Bidders
3. Bid Bond Form
4. Bid Form
5. Bid Price And Payment Rate Schedule Form
6. References Form
7. Company Background And Experience Form
8. Personnel Background and Experience Form
9. Subcontractor Identification Form
10. Questionnaire Concerning Affirmative Action, Small Business Contractors And Occupational Health And Safety
11. Affidavit Concerning Nondiscrimination
12. Background Questionnaire
13. SEEC Form 11, Notice To Executive Branch State Contractors And Prospective State Contractors Of Campaign Contribution And Solicitation Ban
14. Notice Of Award
 - A. Contractor's Certification Concerning Gifts [To be executed by successful bidder]
 - B. Affidavit Concerning Consulting Fees [To be executed by successful bidder]
15. Agreement for Inspection And Maintenance Of The Hartford Landfill Ash Leachate Collection and Treatment System
 - A. Scope Of Services
 - B. Compensation Schedule
 - C. Bill Format Lump Sum Tasks
 - D. Bill Format Time And Materials Tasks
 - E. CRRA Travel and Expense Reporting Document
 - F. SEEC Form 11, Notice To Executive Branch State Contractors And Prospective State Contractors Of Campaign Contribution And Solicitation Ban
 - G. Affidavit Concerning Nondiscrimination
 - H. Affidavit Concerning Consulting Fees
 - I. Contractor's Certification Concerning Gifts
 - J. President's Certification Concerning Gifts

**REQUEST FOR BIDS
FOR
INSPECTION AND MAINTENANCE OF
THE HARTFORD LANDFILL
ASH LEACHATE COLLECTION AND TREATMENT SYSTEM**

SECTION 1

**NOTICE TO CONTRACTORS
INVITATION TO BID**

CONNECTICUT RESOURCES RECOVERY AUTHORITY

NOTICE TO CONTRACTORS – INVITATION TO BID

The Connecticut Resources Recovery Authority (“CRRA”) is a quasi-public entity of the State of Connecticut that is responsible for implementing the State Solid Waste Management Plan and is currently providing solid waste disposal and recycling services to more than 100 municipalities in the state. One of CRRA’s facilities is the Hartford Landfill located at 180 Leibert Road, Hartford, Connecticut 06120. Part of the landfill is a closed, 18 acre Lined Ash Area equipped with a Leachate Collection and Treatment System that requires ongoing inspection and maintenance.

CRRA is seeking bids from qualified contractors to furnish all tools, materials, labor, equipment and incidentals thereto for the inspection and maintenance of the Ash Leachate Collection and Treatment System at the Hartford Landfill for the three-year period from July 1, 2011 through June 30, 2014.

Request for Bid (“RFB”) package documents may be obtained beginning **Monday, March 28, 2011** on the World Wide Web at <http://www.crra.org> under the “Business Opportunities” page. Documents may also be picked up at CRRA headquarters located at 100 Constitution Plaza, 6th Floor, Hartford, CT 06103. Anyone intending to pick up the documents at CRRA’s offices must contact David Bodendorf by telephone (860-757-7721) or by e-mail (dbodendorf@crra.org) at least 24 hours in advance. There is a charge of \$100.00 for anyone picking up the documents at CRRA’s office. Payment should be made by check payable to “Connecticut Resources Recovery Authority.”

There will be a mandatory pre-bid conference and tour of the site for all prospective bidders. **The mandatory pre-bid conference and tour will be held at the Hartford Landfill at 10:00 a.m., Wednesday, April 6, 2011.** Any prospective bidder intending to participate in the tour must contact David Bodendorf, Senior Environmental Engineer, at (860) 757-7721, or by email at dbodendorf@crra.org by 10:00AM Tuesday, April 5, 2011.

Sealed bids must be received at the offices of CRRA, 100 Constitution Plaza, 6th Floor, Hartford, Connecticut 06103-1722 no later than 3:00 p.m., Thursday, April 28, 2011. Bids received after the time and date set forth above shall be rejected. All bids shall remain open for ninety (90) days after the bid due date.

Bids will be opened at CRRA’s convenience on or after the bid due date. Note that all information submitted by a firm responding to this RFB is subject to the Freedom of Information Act.

All questions regarding this RFB must be submitted **in writing** to David Bodendorf, Senior Environmental Engineer, by e-mail (dbodendorf@crra.org), or by correspondence (CRRA, 100 Constitution Plaza, 6th Floor, Hartford, Connecticut 06103) no later than 3:00 p.m., Thursday, April 14, 2011. Subject to the discretion of CRRA, CRRA may decide to provide written

responses to prospective bidders no later than Thursday, April 21, 2011. Any firm considering submitting a bid is prohibited from having any ex-parte communications with any CRRA staff member or CRRA Board member except Mr. Bodendorf.

**REQUEST FOR BIDS
FOR
INSPECTION AND MAINTENANCE OF
THE HARTFORD LANDFILL
ASH LEACHATE COLLECTION AND TREATMENT SYSTEM**

**SECTION 2
INSTRUCTIONS TO BIDDERS**

INSTRUCTIONS TO BIDDERS

INSPECTION AND MAINTENANCE OF THE HARTFORD LANDFILL ASH LEACHATE COLLECTION AND TREATMENT SYSTEM

CONTENTS

1. Introduction	1
2. RFB Projected Timeline	2
3. Definitions	2
4. Communications With CRRA Staff and Board Members	4
5. Reserved Rights	4
6. Scope Of Services	4
7. Availability of RFB Package Documents	5
8. Mandatory Pre-Bid Conference And Site Tour	5
9. Addenda And Interpretations	6
10. Bid Submittal Procedures	6
11. Period Bids Shall Remain Open	7
12. Non-Negotiability Of The Agreement	7
13. Modification/Withdrawal Of A Bid	7
14. Bid Security	7
15. Bid Contents	8
16. Bid Opening	9
17. Bid Evaluation	10
18. Contract Award	11
19. Contractor's Certification Concerning Gifts	11
20. Affidavit Concerning Consulting Fees	11
21. Bidder's Qualifications	11
22. Bid Preparation And Other Costs	11

1. Introduction

The Connecticut Resources Recovery Authority (“CRRA”) is a quasi-public entity of the State of Connecticut that is responsible for implementing the State Solid Waste Management Plan and is currently providing solid waste disposal and recycling services to more than 100 municipalities in the state. One of CRRA’s facilities is the Hartford Landfill located at 180 Leibert Road, Hartford, Connecticut 06120. One of the areas of the Hartford Landfill is the Lined Ash Area, which is equipped with a Leachate Collection and Treatment System. This system, which collects water from the Lined Ash Area and pumps it to an on-site pH adjustment system, requires regular inspection and maintenance services.

CRRA is seeking bids from qualified contractors to furnish all tools, materials, labor, equipment and incidentals thereto for the inspection and maintenance of the Ash Leachate

Collection and Treatment System at the Hartford Landfill for the three-year period from July 1, 2011 through June 30, 2014.

2. RFB Projected Timeline

The following is the projected timeline for the RFB process:

ITEM	DATE
RFB Documents Available	Monday March 28, 2011
Pre-Bid Conference and Site Tour	Wednesday, April 6, 2011
Deadline for Written Questions	Thursday, April 14, 2011
Response to Written Questions	No Later Than Thursday, April 21, 2011
Bids Due at CRRA	Thursday, April 28, 2011
Selection and Notice of Award Issued	May or June 2011

CRRA reserves the right at its sole and absolute discretion to extend any of the actual or proposed dates in the above Projected Timeline and further reserves the right to reject any and all bids and republish this RFB. CRRA also reserves the right at its sole and absolute discretion to terminate this RFB process at any time prior to the execution of any Agreement.

3. Definitions

As used in this Instructions To Bidders and in other Contract Documents (as defined herein), the following terms shall have the meanings as set forth below:

- (a) **Addenda:** Written or graphic documents issued prior to the bid due date that clarify, correct or change any or all of the Contract Documents.
- (b) **Contract Documents:**
 - (1) Inspection And Maintenance Of The Hartford Landfill Ash Leachate Collection And Treatment System Agreement (the "Agreement");
 - (2) RFB Package Documents (defined below)
 - (3) Addenda;
 - (4) Contractor's Bid (including all documentation attached to or accompanying such Bid, all other documentation submitted in connection with such Bid, and all post-bid documentation submitted prior to the Notice Of Award);

- (5) Notice Of Award, with Contractor Certification Concerning Gifts attached [to be executed by successful bidder]; and
 - (6) Any written amendments to the Agreement.
- (c) **Laws And Regulations:** Any and all applicable laws, rules, regulations, ordinances, codes, orders and permits of any and all federal, state and local governmental and quasi-governmental bodies, agencies, authorities and courts having jurisdiction.
- (d) **Notice Of Award:** Written notification from CRRA to the apparent successful bidder that states that CRRA has accepted such bidder's bid and sets forth the remaining conditions that must be fulfilled by such bidder before CRRA executes the Agreement.
- (e) **Project:** The provision by the successful bidder of the services required for inspecting and maintaining the ash leachate collection and treatment system at the Hartford Landfill, in accordance with the Contract Documents.
- (f) **Property:** The certain parcel of real property located at 180 Leibert Road, Hartford, Connecticut 06120, upon which property CRRA operates the Hartford Landfill.
- (g) **RFB Package Documents:**
- (1) Notice To Contractors – Invitation To Bid;
 - (2) Instructions To Bidders;
 - (3) Bid Bond Form;
 - (4) Bid Form;
 - (5) Bid Price And Payment Rate Schedule Form;
 - (6) References Form;
 - (7) Company Background And Experience Form;
 - (8) Personnel Background And Experience Form;
 - (9) Subcontractor Identification Form;
 - (10) Questionnaire Concerning Affirmative Action, Small Business Contractors And Occupational Health And Safety;
 - (11) Affidavit Concerning Nondiscrimination;
 - (12) Bidder's Background Questionnaire;
 - (13) SEEC Form 11, Notice To Executive Branch State Contractors And Prospective State Contractors Of Campaign Contribution And Solicitation Ban;
 - (14) Notice Of Award, with Contractor Certification Concerning Gifts attached [to be executed by successful bidder]; and Affidavit Concerning Consulting Fees [to be executed by successful bidder]; and
 - (15) Inspection And Maintenance Of The Hartford Landfill Ash Leachate Collection And Treatment System Agreement, including:
 - A. Scope Of Services;
 - B. Compensation Schedule;

- C. Monthly Bill Format Lump Sum Tasks;
- D. Monthly Bill Format Time And Materials Tasks;
- E. CRRA Travel And Expense Reporting Document;
- F. SEEC Form 11, Notice To Executive Branch State Contractors And Prospective State Contractors Of Campaign Contribution And Solicitation Ban;
- G. Affidavit Concerning Nondiscrimination;
- H. Affidavit Concerning Consulting Fees;
- I. Contractor's Certification Concerning Gifts; and
- J. President's Certification Concerning Gifts.

- (h) **Site:** Those areas of the Property upon which any of the Work is to be performed, furnished and completed by the successful bidder in accordance with the Contract Documents.

Terms used, but not defined, in this Instructions To Bidders shall have the same respective meanings assigned to such terms in the Agreement.

4. Communications With CRRA Staff and Board Members

Except as otherwise authorized by this Instructions To Bidders, during the period while the RFB process is active (i.e., from the date CRRA issues the RFB until the date the successful bidder accepts the Notice Of Award), contractors contemplating or preparing bids are prohibited from contacting CRRA staff or CRRA Board of Director members in an ex parte manner to discuss the RFB submission process. A contractor's RFB submission shall be rejected if any of the foregoing ex parte communications take place.

5. Reserved Rights

CRRA reserves the following rights at its sole and absolute discretion:

- (a) To reject any or all of the bids, or any part(s) thereof, and/or to waive any informality or informalities in any bid or the RFB process for this Project;
- (b) To republish this RFB after having rejected any or all of the bids; and
- (c) To terminate this RFB process at any time prior to the execution of any Agreement.

6. Scope Of Services

CRRA is seeking bids from qualified contractors to furnish all tools, materials, labor, equipment and incidentals thereto for the inspection and maintenance of the ash leachate collection and treatment system at the Hartford Landfill for the three-year period from July 1, 2011 through June 30, 2014 (the "Services"). The Services will include, but will not be limited to, the following:

- (a) Mobilization and demobilization;
- (b) Inspection and maintenance of all pumps, transducers, piping, valves, totalizers, lift stations, telemetry, storage tanks, PLC, chart recorders, relays, alarms, mixers and any other equipment that is part of the ash leachate collection and treatment system as outlined in the Scope of Services;
- (c) Written documentation of all inspection and maintenance activities;
- (d) Preparation and submission of quarterly, semi-annual, and annual inspection reports; and
- (e) Supply and maintenance of spare parts inventory.

The Services to be conducted under the Agreement are more particularly described in **Exhibit A** to the Agreement. Specific instructions about how the Services are to be performed are included in the Agreement.

If additional work is required during the term of the Agreement at the Hartford Landfill, such work shall be pre-approved in writing by CRRA.

7. Availability of RFB Package Documents

Complete sets of the RFB Package Documents may be obtained beginning Monday, March 28 through CRRA's website on the World Wide Web at www.crra.org through the "Business Opportunities" link and under "RFB: Inspection And Maintenance Of The Hartford Landfill Ash Leachate Collection And Treatment System" heading.

Documents may also be picked up at CRRA headquarters located at 100 Constitution Plaza, 6th Floor, Hartford, CT 06103. Anyone intending to pick up the documents at CRRA's offices must contact David Bodendorf by telephone (860-757-7721) or by e-mail (dbodendorf@crra.org) at least 24 hours in advance. There is a charge of \$100.00 for anyone picking up the documents at CRRA's office. Payment should be made by check payable to "Connecticut Resources Recovery Authority."

All of the forms included in the documents are available for downloading in Microsoft Word format at CRRA's web site. Prospective bidders can fill them out by typing the answers on their computer's keyboard. The forms can then be printed on submitted with the bid.

8. Mandatory Pre-Bid Conference And Site Tour

A mandatory pre-bid conference and tour of the Site for all prospective bidders will be conducted by CRRA staff at 10:00 a.m. Eastern Time on Wednesday, April 6, 2011. Bids submitted by a bidder who did not attend the mandatory pre-bid conference and site tour shall be rejected. Alternate times for visiting the Site will not be allowed.

Any prospective bidder intending to participate in the tour must contact David Bodendorf, Senior Environmental Engineer, at (860) 757-7721, or by email at dbodendorf@crra.org by 10:00AM Tuesday, April 5, 2011. Except as otherwise authorized by this Instructions To Bidders, bidders are expressly prohibited from contacting any CRRA personnel regarding this bid solicitation.

9. Addenda And Interpretations

CRRA may issue Addenda to this bid package that shall, upon issuance, become part of this package and binding upon all potential or actual bidders for the Work. Such Addenda may be issued in response to requests for interpretation or clarification received from potential bidders. Any request for interpretation or clarification of any documents included in this bid package must be **submitted in writing to David Bodendorf, Senior Environmental Engineer, by e-mail (dbodendorf@crra.org), or by correspondence (CRRA, 100 Constitution Plaza, 6th Floor, Hartford, Connecticut 06103-1722). To be given consideration, any such written request must be received by CRRA by 3:00 p.m., Thursday, April 14, 2011.** Subject to the discretion of CRRA, CRRA may decide to provide written responses to prospective bidders no later than Thursday, April 21, 2011.

Addenda, if any, will be mailed or e-mailed to all persons who attended the mandatory pre-bid conference and site tour. Such addenda will also be posted on CRRA's web site (<http://www.crca.org> on the "Business Opportunities" page under the "RFB: Inspection And Maintenance Of The Hartford Landfill Ash Leachate Collection And Treatment System" heading). Such addenda will be mailed/e-mailed and posted on the web site no later than three (3) days before the submittal deadline.

Failure of any bidder to receive any such Addenda shall not relieve such bidder from any conditions stipulated in such Addenda. Only questions answered or issues addressed by formal written Addenda will be binding. **All oral and other written responses, statements, interpretations or clarifications shall be without legal effect and shall not be binding upon CRRA.**

10. Bid Submittal Procedures

Sealed bids shall be submitted no later than 3:00 p.m., Eastern Time, Thursday, April 28, 2011 at the offices of CRRA, 100 Constitution Plaza, 6th Floor, Hartford, Connecticut 06103-1722, Attn: David Bodendorf. Bids received after the time and date set forth above shall be rejected.

Each bidder must submit one (1) original and one (1) copy of its bid. The original bid shall be stamped or otherwise marked as such. The bid shall be bound together by a binder clip.

Each bid (the original and copy) shall be enclosed in a sealed envelope that shall be clearly marked "Bid For Inspection And Maintenance Of The Hartford Landfill Ash Leachate Collection And Treatment System."

11. Period Bids Shall Remain Open

Bids shall remain open and subject to acceptance for ninety (90) days after the bid due date.

12. Non-Negotiability Of The Agreement

The terms and conditions of the Agreement (Section 15 of the RFB Package Documents), as attached, are non-negotiable. Any potential bidder that will be unable to execute the Agreement, as attached, should not submit a bid. This includes, but is not limited to, the insurance requirements (Section 6 of the Agreement).

13. Modification/Withdrawal Of A Bid

Bids may be modified or withdrawn by an appropriate document duly executed (in the manner that a bid must be executed) and delivered to CRRA's office, 100 Constitution Plaza, 6th Floor, Hartford, Connecticut 06103-1722, Attn: David Bodendorf, at any time prior to the bid due date.

14. Bid Security

Each bid shall be accompanied by a Bid Security. Any bid that does not contain a Bid Security or any bid that contains a Bid Security that does not comply with the following requirements shall be rejected as non-responsive.

14.1 Amount of Security

The Bid Security shall be in an amount equal to five percent (5%) of the amount of the bid.

14.2 Type of Security

The following are the acceptable forms of Bid Security:

- (a) A cashier's check;
- (b) A certified check; or
- (c) A bid bond in the form included in Section 3 of the RFB.

The Bid Security shall be made payable to CRRA.

Any bid bond submitted as Bid Security shall be in the form provided for such bid bond in Section 3 of the RFB and such bid bond shall be executed and issued by a surety company acceptable to CRRA. Any bid that does not contain the above requisite Bid Security or any bid that contains Bid Security that does not comply with the foregoing requirements shall be rejected as non-responsive.

14.3 Disposition of Bid Security

The Bid Security of the successful bidder will be retained until such bidder has executed the Agreement, furnished the required contract security and satisfied all other conditions of the Notice of Award, including execution and submission of the Contractor Certification Concerning Gifts, whereupon such Bid Security will be returned.

If the successful bidder fails to execute and deliver the Agreement, furnish the required contract security, or satisfy all other conditions of the Notice Of Award within ten (10) days after the issuance of such Notice Of Award, CRRA may annul the Notice Of Award and the Bid Security of that bidder shall be forfeited.

The Bid Security of other bidders whom CRRA believes to have a reasonable chance of receiving the award may be retained by CRRA until the earlier of the seventh (7th) day after the Effective Date of the Agreement or ninety (90) days after the bid due date, whereupon the Bid Security furnished by such bidders will be returned. Bid Security with bids that are not competitive will be returned within seven (7) days after the opening of such bids.

15. Bid Contents

Bids shall be submitted on forms provided by CRRA as part of this bid package, all of which forms must be completed with the appropriate information required and all blanks on such forms filled in.

A bid must consist of the following and must be in the following order:

- (d) Title page, including the title of the project, the name of the bidder and the date the bid is submitted;
- (e) Cover letter, signed by a person authorized to commit the bidder to the contractual arrangements with CRRA, which includes the following:
 - (1) The name of the bidder;
 - (2) The legal structure of the bidder (e.g., corporation, joint venture, etc.);
 - (3) A clear statement indicating that the attached bid constitutes a firm and binding offer by the bidder to CRRA considering the terms and conditions outlined in the RFB and noting any technical exceptions taken thereto; and
 - (4) The bidder's promise, if any, to set aside a portion of the contract for legitimate minority business enterprises (see Section 17.2 of this Instructions To Bidders);
- (f) Table of Contents;

- (g) Bid Security (cashier's check, certified check or bid bond) (see Section 10 of this Instructions To Bidders);
- (h) The Bid Form (Section 4 of this RFB), with Addenda, if any, listed in the appropriate place (Page 2), the name and address of the contact for Notices listed in the appropriate place (Page 7) and the completed agreement section (Page 7);
- (i) The completed Bid Price And Payment Rate Schedule Form (Section 5 of this RFB);
- (j) The completed References Form (Section 6 of this RFB);
- (k) The completed Company Background And Experience Form (Section 7 of this RFB);
- (l) The completed Personnel Background And Experience Form (Section 8 of this RFB);
- (m) The completed Subcontractor Identification Form (Section 9 of the RFB);
- (n) The completed Questionnaire Concerning Affirmative Action, Small Business Contractors And Occupational Health And Safety form (Section 10 of this RFB), with the Bidder's most recent EEO-1 data attached if the Bidder wishes such data to be considered in the evaluation of its Bid;
- (o) The completed Affidavit Concerning Nondiscrimination (subscribed and sworn before a Notary Public or Commissioner of the Superior Court); (Section 11 of this RFB);
- (p) The completed Bidder's Background Questionnaire (subscribed and sworn before a Notary Public or Commissioner of the Superior Court); (Section 12 of this RFB) and;
- (q) A copy of the bidder's up-to-date certificate of insurance showing coverage required in Article 6 of the Agreement.

Bidders should not include in their bids other portions of the Bid Package Documents (e.g., this Instructions To Bidders or the Agreement).

A bidder may include additional information as an addendum/appendix to its bid if the bidder thinks that it will assist CRRA in evaluating the bidder's bid. A bidder should not include information that is not directly related to the subject matter of this solicitation.

16. Bid Opening

All bids will be opened at CRRA's convenience on or after the bid due date.

17. Bid Evaluation

The award of the contract for the Work will be made, if at all, to the bidder(s) whose evaluation by CRRA results in CRRA determining that such award to such bidder(s) is in the best interests of CRRA. **However, the selection of a bidder(s) and the award of such contract, while anticipated, are not guaranteed.**

CRRA is an Equal Opportunity and Affirmative Action employer and does not discriminate in its hiring, employment, contracting, or business practices. CRRA is committed to complying with the Americans with Disability Act of 1990 (ADA) and does not discriminate on the basis of disability in admission to, access to, or operation of its programs, services, or activities.

17.1 Evaluation Criteria

CRRA will base its evaluation of the bids on price, qualifications, demonstrated skill, ability and integrity of each bidder to perform the Work required by the Contract Documents and any other factor or criterion that CRRA, in its sole discretion, deems or may deem relevant or pertinent for such evaluation.

17.2 Affirmative Action Evaluation Criteria

Bids will also be rated on the bidder's demonstrated commitment to affirmative action. Sections 46a-68-1 to 46a-68-17 of the *Regulations of Connecticut State Agencies* require CRRA to consider the following factors when awarding a contract that is subject to contract compliance requirements:

- (a) The bidder's success in implementing an affirmative action plan (See Question 4 of the Questionnaire Concerning Affirmative Action, Small Business Contractors And Occupational Health And Safety (Section 9 of this RFB));
- (b) The bidder's success in developing an apprenticeship program complying with Sections 46a-68-1 to 46a-68-17 of the *Regulations of Connecticut State Agencies*, inclusive (See Question 5 of the Questionnaire Concerning Affirmative Action, Small Business Contractors And Occupational Health And Safety (Section 9 of this RFB));
- (c) The bidder's promise to develop and implement a successful affirmative action plan (See Question 4B of the Questionnaire Concerning Affirmative Action, Small Business Contractors And Occupational Health And Safety (Section 9 of this RFB));
- (d) The bidder's submission of EEO-1 data indicating that the composition of its work force is at or near parity when compared to the racial and sexual composition of the work force in the relevant labor market area (See Section 11(i) of this Instructions To Bidders); and

- (e) The bidder's promise to set aside a portion of the contract for legitimate minority business enterprises (See Section 11(b) of this Instructions To Bidders).

18. Contract Award

If the contract is to be awarded, CRRA will issue to the successful bidder(s) a Notice Of Award within ninety (90) days after the bid due date.

CRRA reserves the right to correct inaccurate awards resulting from CRRA's clerical errors. This may include, in extreme circumstances, revoking a Notice Of Award already made to a bidder and subsequently awarding the Notice of Award to another bidder. Such action by CRRA shall not constitute a breach of this RFB by CRRA since the Notice Of Award to the initial bidder is deemed to be void ab initio and of no effect as if no Agreement ever existed between CRRA and the initial bidder.

19. Contractor's Certification Concerning Gifts

Pursuant to *Connecticut General Statutes* Section 4-252, the apparently successful bidder(s) must submit a document certifying that it has not given any gifts to certain individuals between the date CRRA started planning the RFB and the date the Agreement is executed. If the apparently successful Bidder does not execute the Certification, it will be disqualified for the Agreement. The dates between which the bidder may not give gifts and the identities of those to whom it may not give gifts are specified in the attachment to the Notice Of Award included in this RFB (see Attachment A to Section 14 of the RFB).

20. Affidavit Concerning Consulting Fees

Pursuant to *Connecticut General Statutes* Section 4a-81, the apparently successful bidder(s) must submit an affidavit stating that, except as specified in the affidavit, it has not entered into any contract with a consultant in connection with the RFB whereby any duties of the consultant pursuant to the contract require the consultant to pursue communications concerning the business of CRRA, whether or not direct contract with CRRA was expected or made. The affidavit is attached to the Notice Of Award included in the RFB Package Documents (see Attachment B to Section 14 of the RFB Package Documents).

21. Bidder's Qualifications

CRRA may make any investigation deemed necessary to determine the ability of any bidder to perform the Work required. Each bidder shall furnish CRRA with all such information as may be required for this purpose.

22. Bid Preparation And Other Costs

Each bidder shall be solely responsible for all costs and expenses associated with the preparation and/or submission of its bid, or incurred in connection with any interviews and ne-

gotiations with CRRA, and CRRA shall have no responsibility or liability whatsoever for any such costs and expenses.

**REQUEST FOR BIDS
FOR
INSPECTION AND MAINTENANCE OF
THE HARTFORD LANDFILL
ASH LEACHATE COLLECTION AND TREATMENT SYSTEM**

**SECTION 3
BID BOND FORM**



AIA[®] Document A310[™] – 2010

Bid Bond

CONTRACTOR:

(Name, legal status and address)

SURETY:

(Name, legal status and principal place of business)

OWNER:

(Name, legal status and address)

Connecticut Resources Recovery Authority
100 Constitution Plaza, 6th Floor
Hartford, Connecticut 06103

BOND AMOUNT: \$**PROJECT:**

(Name, location or address, and Project number, if any)

Inspection and Maintenance of the Hartford Landfill Ash Leachate Collection and Treatment System
Hartford Landfill
180 Leibert Road
Hartford, Connecticut 06120

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such

Init.

AIA Document A310[™] – 2010. Copyright © 1963, 1970 and 2010 by The American Institute of Architects. All rights reserved. WARNING: This AIA[®] Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA[®] Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. This document was produced by AIA software at 14:48:43 on 03/09/2011 under Order No.8003794840_1 which expires on 07/21/2011, and is not for resale.

User Notes:

(1970825082)

Additions and Deletions Report for AIA[®] Document A310[™] – 2010

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 14:48:43 on 03/09/2011.

PAGE 1

Connecticut Resources Recovery Authority
100 Constitution Plaza, 6th Floor
Hartford, Connecticut 06103

...

(Name, location or address, and Project number, if any)
Inspection and Maintenance of the Hartford Landfill Ash Leachate Collection and Treatment System
Hartford Landfill
180 Leibert Road
Hartford, Connecticut 06120

Certification of Document's Authenticity

AIA® Document D401™ – 2003

I, Ronald E. Gingerich, hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 14:48:43 on 03/09/2011 under Order No. 8003794840_1 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document A310™ – 2010, Bid Bond, as published by the AIA in its software, other than those additions and deletions shown in the associated Additions and Deletions Report.

(Signed)

(Title)

(Dated)

**REQUEST FOR BIDS
FOR
INSPECTION AND MAINTENANCE OF
THE HARTFORD LANDFILL
ASH LEACHATE COLLECTION AND TREATMENT SYSTEM**

**SECTION 4
BID FORM**



BID FORM

PROJECT: Mid-Connecticut

RFB NUMBER: 11-EN-003

CONTRACT FOR: Inspection And Maintenance Of The Hartford Landfill Ash Leachate Collection And Treatment System

BID SUBMITTED TO: Connecticut Resources Recovery Authority
100 Constitution Plaza, 6th Floor
Hartford, Connecticut 06103-1722

1. DEFINITIONS

Unless otherwise defined herein, all terms that are not defined and used in this Bid Form (a "Bid") shall have the same respective meanings assigned to such terms in the Contract Documents.

2. TERMS AND CONDITIONS

The undersigned (the "Bidder") accepts and agrees to all terms and conditions of the Request For Bids, Instructions To Bidders, the Agreement and any Addenda to any such documents. This Bid shall remain open and subject to acceptance for ninety (90) days after the bid due date.

If CRRA issues a Notice Of Award to Bidder, Bidder shall within ten (10) days after the date thereof:

- (a) Execute and deliver to CRRA the required number of counterparts of the non-negotiable Agreement;
- (b) Execute and deliver to CRRA the Affidavit Concerning Consulting Fees;
- (c) Execute and deliver to CRRA the Contractor's Certification Concerning Gifts;
- (d) Execute and deliver to CRRA all other Contract Documents attached to the Notice Of Award including a Certificate of Insurance showing the coverage

required in Article 6 of the Agreement along with any other documents required by the Contract Documents; and

- (e) Satisfy all other conditions of the Notice Of Award.

3. BIDDER'S OBLIGATIONS

Bidder proposes and agrees, if this Bid is accepted by CRRA and CRRA issues a Notice Of Award to Bidder, to the following:

- (a) To perform, furnish and complete all the Work as specified or indicated in the Contract Documents and Agreement for the Bid Price and within the Contract Time set forth in this Bid and in accordance with the terms and conditions of the Contract Documents and Agreement; and
- (b) At the request of CRRA and if the successful Bidder qualifies, to apply with the State of Connecticut Department Administrative Services, and do all that is necessary to make itself qualify, as a Small Contractor and/or Minority/Women/Disabled Person Business Enterprise in accordance with Section 4a-60g of the *Connecticut General Statutes*.

4. BIDDER'S REPRESENTATIONS CONCERNING NON-NEGOTIABILITY OF THE AGREEMENT

In submitting this Bid, Bidder acknowledges and agrees that the terms and conditions of the Agreement (including all Exhibits thereto), as included in the RFB, are non-negotiable, and Bidder is willing to and shall, if CRRA accepts its Bid for the Work and issues a Notice Of Award to Bidder, execute such Agreement. However, CRRA reserves the right to negotiate with Bidder over Bidder's price for the Work submitted on its Bid Price And Payment Rate Schedule Form.

5. BIDDER'S REPRESENTATIONS CONCERNING EXAMINATION OF CONTRACT DOCUMENTS

In submitting this Bid, Bidder represents that:

- (a) Bidder has thoroughly examined and carefully studied the RFB package documents and the following Addenda, receipt of which is hereby acknowledged (list Addenda by Addendum number and date):

Addendum Number	Date Issued

- (b) Without exception the Bid is premised upon performing, furnishing and completing the Work required by the Contract Documents and applying the specific means, methods, techniques, sequences or procedures (if any) that may be shown, indicated or expressly required by the Contract Documents;
- (c) Bidder is fully informed and is satisfied as to all Laws And Regulations that may affect cost, progress, performance, furnishing and/or completion of the Work;
- (d) Bidder has studied and carefully correlated Bidder's knowledge and observations with the Contract Documents and such other related data;
- (e) Bidder has given CRRA written notice of all conflicts, errors, ambiguities and discrepancies that Bidder has discovered in the Contract Documents and the written resolutions thereof by CRRA are acceptable to Bidder;
- (f) If Bidder has failed to promptly notify CRRA of all conflicts, errors, ambiguities and discrepancies that Bidder has discovered in the Contract Documents, such failure shall be deemed by both Bidder and CRRA to be a waiver to assert these issues and claims in the future;
- (g) Bidder is aware of the general nature of work to be performed by CRRA and others that relates to the Work for which this Bid is submitted; and
- (h) The Contract Documents are generally sufficient to indicate and convey understanding by Bidder of all terms and conditions for performing, furnishing and completing the Work for which this Bid is submitted.

6. BIDDER'S REPRESENTATIONS CONCERNING SITE CONDITIONS

In submitting this Bid, Bidder acknowledges and agrees that:

- (a) All information and data included in this RFB package relating to the surface, subsurface and other conditions of the Site are from presently available sources and are being provided only for the information and convenience of the bidders;

- (b) CRRA does not assume any responsibility for the accuracy or completeness of such information and data, if any, shown or indicated in the Contract Documents with respect to any surface, subsurface or other conditions of the Site(s);
- (c) Bidder is solely responsible for investigating and satisfying itself as to all actual and existing Site conditions, including surface conditions, subsurface conditions and underground facilities; and
- (d) Bidder has visited the Site and has become familiar with and is satisfied as to the general, local, and site conditions that may affect cost, progress, performance, furnishing and completion of the Work.

7. BIDDER'S REPRESENTATIONS CONCERNING INFORMATION MADE AVAILABLE

In submitting this Bid, Bidder acknowledges and agrees that Bidder shall not use any information made available to it or obtained in any examination made by it in connection with this RFB in any manner as a basis or grounds for a claim or demand of any nature against CRRA arising from or by reason of any variance which may exist between information offered or so obtained and the actual materials, conditions, or structures encountered during performance of any of the Work.

8. BIDDER'S REPRESENTATIONS CONCERNING STATE OF CONNECTICUT TAXES

In submitting this Bid, Bidder acknowledges and agrees that CRRA is exempt from all State of Connecticut taxes and assessments, including sales and use taxes. Accordingly, Bidder shall not charge CRRA any State of Connecticut taxes or assessments at any time in connection with Bidder's performance of this Agreement, nor shall Bidder include any State of Connecticut taxes or assessments in any rates, costs, prices or other charges to CRRA hereunder. Bidder represents and warrants that no State of Connecticut taxes or assessments were included in any rates, costs, prices or other charges presented to CRRA in any bid or other submittal to CRRA in connection with this RFB.

9. BIDDER'S REPRESENTATIONS CONCERNING DISCLOSURE OF INFORMATION

In submitting this Bid, Bidder:

- (a) Recognizes and agrees that CRRA is subject to the Freedom of Information provisions of the *Connecticut General Statutes* and, as such, any information contained in or submitted with or in connection with Bidder's Bid is subject to disclosure if required by law or otherwise; and
- (b) Expressly waives any claim(s) that Bidder or any of its successors and/or assigns has or may have against CRRA or any of its directors, officers, employees or authorized agents as a result of any such disclosure.

10. BIDDER'S REPRESENTATIONS CONCERNING NON-COLLUSION

By submission of this Bid, the Bidder, together with any affiliates or related persons, the guarantor, if any, and any joint ventures, hereby represents that, under risk of termination of the Agreement, if awarded, to the best of its knowledge and belief:

- (a) The prices in the Bid have been arrived at as the result of an independent business judgment without collusion, consultation, communication, agreement or otherwise for the purpose of restricting competition, as to any matter relating to such prices and any other person or company;
- (b) Unless otherwise required by law, the prices that have been quoted in this Bid have not, directly or indirectly, been knowingly disclosed by the Bidder prior to "opening" to any other person or company;
- (c) No attempt has been made or will be made by the Bidder to induce any other person, partnership or corporation to submit, or not to submit, a bid for the purpose of restricting competition;
- (d) Bidder has not directly or indirectly induced or solicited any other bidder to submit a false or sham bid; and
- (e) Bidder has not sought by collusion to obtain for itself any advantage for the Work over any other bidder for the Work or over CRRA.

11. BIDDER'S REPRESENTATIONS CONCERNING RFB FORMS

By submission of this Bid, the Bidder, together with any affiliates or related business entities or persons, the guarantor, if any, and any joint ventures, hereby represents that, under risk of termination of the Agreement, if awarded, all of the forms included in the RFB that are submitted to CRRA as part of its Bid are identical in form and content to the preprinted forms in the RFB except that information requested by the forms has been inserted in the spaces on the forms provided for the insertion of such requested information.

12. BID SECURITY

Bidder acknowledges and agrees that the amount of the Bid Security submitted with this Bid fairly and reasonably represents the amount of damages CRRA will suffer in the event that Bidder fails to fulfill any of its obligations set forth in the Contract Documents.

13. BIDDER'S WAIVER OF DAMAGES

Bidder and all its affiliates and subsidiaries understand that by submitting a Bid, Bidder is acting at its and their own risk and Bidder does for itself and all its affiliates, subsidiaries, successors and assigns hereby waive any rights any of them may have to receive any damages for any liability, claim, loss or injury resulting from:

- (a) Any action or inaction on the part of CRRA or any of its directors, officers, employees or authorized agents concerning the evaluation, selection, non-selection and/or rejection of any or all bids by CRRA or any of its directors, officers, employees or authorized agents;
- (b) Any agreement entered into for the Work (or any part thereof) described in the Contract Documents; and/or
- (c) Any award or non-award of a contract for the Work (or any part thereof) pursuant to the Contract Documents.

14. BIDDER'S REPRESENTATION REGARDING THE CONNECTICUT CAMPAIGN CONTRIBUTION AND SOLICITATION BAN

With regard to a State contract as defined in P.A. 07-1 having a value in a calendar year of \$50,000 or more or a combination or series of such agreement or contracts having a value of \$100,000 or more, the authorized signatory to this submission in response to CRRA's solicitation expressly acknowledges receipt of the State Elections Enforcement Commission's notice advising prospective state contractors of state campaign contribution and solicitation prohibitions, and will inform its principals of the contents of the notice. See Section 13 [SEEC Form 11] of the Contract Documents.

15. ATTACHMENTS

The following documents are attached hereto and made a part of this Bid:

- (a) The Bid Security;
- (b) The completed Bid Price And Payment Rate Schedule Form;
- (c) The completed References Form;
- (d) The completed Background And Experience Form;
- (e) The completed Subcontractor Identification Form;
- (f) Questionnaire Concerning Affirmative Action, Small Business Contractors And Occupational Health And Safety that has been completely filled out by the Bidder;
- (g) Affidavit Concerning Nondiscrimination that has been completely filled out and subscribed and sworn before a Notary Public or Commissioner of the Superior Court;
- (h) Background Questionnaire that has been completely filled out by the Bidder and subscribed and sworn before a Notary Public or Commissioner of the Superior Court;

- (i) Answers to the Issues And Questions To Be Addressed, with a written answer provided to each question and each answer beginning on a new page; and
- (j) A copy of the Bidder's up-to-date certificate of insurance showing all insurance coverages required by Article 6 of the Agreement.

16. NOTICES

Communications concerning this Bid should be addressed to Bidder at the address set forth below.

Bidder Name:	
Bidder Contact:	
Title:	
Address:	
Telephone Number:	
Fax Number:	
E-Mail Address:	

17. ADDITIONAL REPRESENTATION

Bidder hereby represents that the undersigned is duly authorized to submit this Bid on behalf of Bidder.

AGREED TO AND SUBMITTED ON _____, 2011

Name of Bidder (Firm):	
Signature of Bidder Representative:	
Name (Typed/Printed):	
Title (Typed/Printed):	

**REQUEST FOR BIDS
FOR
INSPECTION AND MAINTENANCE OF
THE HARTFORD LANDFILL
ASH LEACHATE COLLECTION AND TREATMENT SYSTEM**

**SECTION 5
BID PRICE AND PAYMENT RATE SCHEDULE
FORM**



BID PRICE AND PAYMENT RATE SCHEDULE FORM

Bidder will provide the Services as specified in the Contract Documents for the inspection and maintenance of the Hartford Landfill ash leachate collection and treatment system as specified below.

1. I&M BID PRICE – ROUTINE INSPECTION AND MAINTENANCE

In the following table, provide your lump sum bid price for routine inspection and maintenance of the Hartford Landfill Ash Leachate Collection and Treatment System as detailed in the “Scope of Services” and Attachment thereto for each of the years specified.

Period	Dollars	Cents
Year 1 (July 1, 2011 – June 30, 2012)		
Quarterly Inspection & Maintenance Services		
Semi Annual Inspection & Maintenance Services		
Annual Inspection & Maintenance Services		
Year 2 (July 1, 2012 – June 30, 2013)		
Quarterly Inspection & Maintenance Services		
Semi Annual Inspection & Maintenance Services		
Annual Inspection & Maintenance Services		
Year 3 (July 1, 2013 – June 30, 2014)		
Quarterly Inspection & Maintenance Services		
Semi Annual Inspection & Maintenance Services		
Annual Inspection & Maintenance Services		

2. TIME AND MATERIALS COMPENSATION SCHEDULE – NON-ROUTINE MAINTENANCE AND REPAIR SERVICES

In the tables below, provide your rates (unit price) for non-routine maintenance and repair services for the Ash Leachate Collection and Treatment System. (Use additional pages if necessary)

2.1 Personnel Charges

In the table below, provide the hourly rate for each of the staff levels listed. For each staff level, indicate whether or not the staff level is eligible for overtime pay by placing a check mark in the box for those staff levels that are eligible for overtime pay.

Staff Level	OT	Hourly Rate		
		Year 1 (7/1/11 – 6/30/12)	Year 2 (7/1/12 – 6/30/13)	Year 3 (7/1/13 – 6/30/14)
Senior Supervisory/Senior Managers	<input type="checkbox"/>			
Professional Engineer/Senior Level	<input type="checkbox"/>			
Staff Engineering	<input type="checkbox"/>			
Project Manager	<input type="checkbox"/>			
Site Supervisor/Foreman	<input type="checkbox"/>			
Field Technicians	<input type="checkbox"/>			
Laborer	<input type="checkbox"/>			
Drafting/AutoCAD Operators	<input type="checkbox"/>			
Administrative Personnel	<input type="checkbox"/>			
Word Processing	<input type="checkbox"/>			
Other (Specify):	<input type="checkbox"/>			
Other (Specify):	<input type="checkbox"/>			

2.2 Equipment Charges

In the table below, specify each type of equipment/service that you would bill for separately and provide the hourly rate for each of the equipment/service.

Equipment	Hourly Rate		
	Year 1 (7/1/11 – 6/30/12)	Year 2 (7/1/12 – 6/30/13)	Year 3 (7/1/13 – 6/30/14)
Service Trucks and Tools (List)			
Instrumentation and Monitoring Equipment (List)			
Standby, Replacement and Temporary/Backup Equipment (List)			
Subcontracted Services (List)			

3. MARK-UP RATES

3.1 Equipment and Materials

The proposed mark-up for overhead expenses associated with the purchase of equipment and materials is

% (fill in the percentage markup)

The successful Bidder will provide to CRRA copies of all applicable invoices in order to receive payment for equipment and materials purchased specifically for installation in association with the Project.

3.2 Sub-Contractors

The proposed mark-up for overhead expenses associated with sub-consultant work on the Project is

% (fill in the percentage markup)

The successful Bidder will provide to CRRA copies of all applicable invoices in order to receive payment for sub-consultant work performed on the Project.

4. OVERTIME RATES

For employees who are eligible for and are paid a higher hourly rate for overtime than the hourly rate listed on Page 2, the successful Bidder will be entitled to reimbursement for such employee overtime when such overtime is a result of more than 8 hours in one day and/or more than 40 hours in one week worked on this project by such an employee.

Below, specify the proposed rate for overtime (i.e., the percentage by which the hourly rates specified on the preceding page would be multiplied to arrive at the overtime rate).

% (fill in the percentage rate for overtime)

BIDDER'S REPRESENTATION

Bidder affirms that the bid price above represents the entire cost to complete the Inspection and Maintenance Services in accordance with the Contract Documents, and that no claim will be made on account of any increase in wage scales, material prices, delivery delays, taxes, insurance, cost indexes or any other rates affecting this Project, and that each and every such claim is hereby expressly waived by Bidder.

Name of Bidder (Firm):	
Signature of Bidder Representative:	
Name (Typed/Printed):	
Title (Typed/Printed):	
Date:	

**REQUEST FOR BIDS
FOR
INSPECTION AND MAINTENANCE OF
THE HARTFORD LANDFILL
ASH LEACHATE COLLECTION AND TREATMENT SYSTEM**

**SECTION 6
REFERENCES FORM**



REFERENCES FORM

In space below, provide the names of three (3) references who can attest to the quality of work performed/services provided by Bidder/Proposer. Include job title, affiliation, address, phone number and a brief description of the work performed/services provided for each reference.

REFERENCE 1

Name of Person:	
Title:	
Name of Firm:	
Address:	
Telephone Number:	
Description Of Work Performed:	

REFERENCE 2

Name of Person:	
Title:	
Name of Firm:	
Address:	
Telephone Number:	
Description Of Work Performed:	

REFERENCE 3

Name of Person:	
Title:	
Name of Firm:	
Address:	
Telephone Number:	
Description Of Work Performed:	

**REQUEST FOR BIDS
FOR
INSPECTION AND MAINTENANCE OF
THE HARTFORD LANDFILL
ASH LEACHATE COLLECTION AND TREATMENT SYSTEM**

SECTION 7

COMPANY

BACKGROUND AND EXPERIENCE FORM



COMPANY BACKGROUND AND EXPERIENCE FORM

In the space below, summarize work performed/services provided of a similar nature to that specified in the Contract Documents which has been performed by the bidder/proposer and which will enable CRRA to evaluate the experience and professional capabilities of the bidder/proposer.

[Attach Additional Pages If Necessary]

**REQUEST FOR BIDS
FOR
INSPECTION AND MAINTENANCE OF
THE HARTFORD LANDFILL
ASH LEACHATE COLLECTION AND TREATMENT SYSTEM**

SECTION 8

**PERSONNEL
BACKGROUND AND EXPERIENCE FORM**



<h2>PERSONNEL BACKGROUND AND EXPERIENCE FORM</h2>

In the space below provide the requested information on the professionals (project managers, scientists, chemists and field supervisors) who would be assigned to work with CRRA.

In completing the forms below, please note the following:

- In the "Staff Level" item, indicate the individual's staff level as specified on the Payment Rate Schedule portion of the Not-To-Exceed Bid Price And Payment Rate Schedule Form (Section 4 of the RFQ Package Documents).
- In the "% of Time" item, indicate the percentage of the total person hours that the bidder would spend on providing the Services that would be spent by the individual in providing the Services.

If more than 10 individuals would be assigned to work with CRRA, copy page 6 of this form and use it to provide the requested information for the additional individuals.

Provide a brief resume (i.e., no more than two pages) of each individual listed on this Form as Appendix A to the bid.

Of the professionals listed in items 1 through 10 on the following pages, indicate below the names of the professional who would be the bidder's key contacts in the following areas:

Key Contact Area	Name of Professional
Field Services Associated with Monitoring:	
Laboratory Analysis:	
Report Preparation:	

PROFESSIONAL 1

Name:		Staff Level:	
Title:		% of Time:	
Probable areas of responsibility:			
Background:			

PROFESSIONAL 2

Name:		Staff Level:	
Title:		% of Time:	
Probable areas of responsibility:			
Background:			

PROFESSIONAL 3

Name:		Staff Level:	
Title:		% of Time:	
Probable areas of responsibility:			
Background:			

PROFESSIONAL 4

Name:		Staff Level:	
Title:		% of Time:	
Probable areas of responsibility:			
Background:			

PROFESSIONAL 5

Name:		Staff Level:	
Title:		% of Time:	
Probable areas of responsibility:			
Background:			

PROFESSIONAL 6

Name:		Staff Level:	
Title:		% of Time:	
Probable areas of responsibility:			
Background:			

PROFESSIONAL 7

Name:		Staff Level:	
Title:		% of Time:	
Probable areas of responsibility:			
Background:			

PROFESSIONAL 8

Name:		Staff Level:	
Title:		% of Time:	
Probable areas of responsibility:			
Background:			

PROFESSIONAL 9

Name:		Staff Level:	
Title:		% of Time:	
Probable areas of responsibility:			
Background:			

PROFESSIONAL 10

Name:		Staff Level:	
Title:		% of Time:	
Probable areas of responsibility:			
Background:			

**REQUEST FOR BIDS
FOR
INSPECTION AND MAINTENANCE OF
THE HARTFORD LANDFILL
ASH LEACHATE COLLECTION AND TREATMENT SYSTEM**

**SECTION 9
SUBCONTRACTOR IDENTIFICATION FORM**



SUBCONTRACTOR IDENTIFICATION FORM

Bidder shall list below all subcontractor(s) Bidder intends to use in the performance of Services if Bidder is selected to perform the Services and awarded the Agreement. Bidder shall include a description of the Services to be provided by the subcontractor(s).

Subcontractor 1

Company Name	
Services To Be Provided	

Subcontractor 2

Company Name	
Services To Be Provided	

Subcontractor 3

Company Name	
Services To Be Provided	

Subcontractor 4

Company Name	
Services To Be Provided	