



**CONNECTICUT
RESOURCES
RECOVERY
AUTHORITY**

**REQUEST FOR BIDS
("RFB")**

FOR

**LANDSCAPE, MOWING AND SNOWPLOWING WORK
FOR
CONNECTICUT RESOURCES RECOVERY AUTHORITY
LANDFILLS
(RFB Number FY09-EN-003)**

BID DUE DATE – MAY 21, 2009

**Connecticut Resources Recovery Authority
100 Constitution Plaza, 6th Floor
Hartford, Connecticut 06103-1722**

April 22, 2009

REQUEST FOR BIDS
For
LANDSCAPE, MOWING AND SNOWPLOWING WORK
FOR
CONNECTICUT RESOURCES RECOVERY AUTHORITY
LANDFILLS
(RFB Number FY09-EN-003)

Connecticut Resources Recovery Authority
100 Constitution Plaza, 6th Floor
Hartford, Connecticut 06103-1722

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**REQUEST FOR BIDS
FOR
LANDSCAPE, MOWING AND SNOWPLOWING WORK
FOR
CONNECTICUT RESOURCES RECOVERY AUTHORITY
LANDFILLS**

SECTION 1

**NOTICE TO CONTRACTORS
REQUEST FOR BIDS**

CONNECTICUT RESOURCES RECOVERY AUTHORITY

NOTICE TO CONTRACTORS – REQUEST FOR BIDS

The Connecticut Resources Recovery Authority (“CRRA”) is a quasi-public agency of the State of Connecticut that is responsible for implementing the State Solid Waste Management Plan and is currently providing solid waste disposal and recycling services to more than 100 municipalities. CRRA is seeking bids from qualified contractors to furnish all materials, labor, equipment and incidentals to provide landscape, mowing and snowplowing work at CRRA’s landfills (the “Work”) for the three-year period from July 1, 2009 through June 30, 2012. The following are CRRA’s landfills (collectively, the “Landfills”):

- The Ellington Landfill, located at 217 Sadds Mill Road (Route 140) in Ellington, Connecticut 06029;
- The Hartford Landfill, located at 180 Leibert Road (in the North Meadows off of Exit 33 on I-91) in Hartford, Connecticut 06120;
- The Shelton Landfill, located at 866 River Road (Route 110) in Shelton, Connecticut 06484;
- The Wallingford Landfill, located on Pent Road (off of South Cherry Street) in Wallingford, Connecticut 06492; and
- The Waterbury Bulky Waste Landfill, located at the intersection of Highland Avenue and Highview Road in Waterbury, Connecticut 06708.

The Ellington, Shelton, Wallingford and Waterbury landfills have been closed. While the Hartford Landfill is no longer accepting shipments of waste, closure activities continue.

Bidders may submit bids to provide the Work at any or all of the Landfills. While one bid may cover multiple landfills, a separate Bid Price Form must be submitted for each landfill for which a bidder wishes to be considered.

Request For Bid (“RFB”) package documents may be obtained on the World Wide Web at <http://www.crra.org> under the “Business Opportunities” page beginning **Wednesday, April 22, 2009**. The documents will also be available Monday through Friday, from 8:30 a.m. to 5:00 p.m. at the offices of CRRA, 100 Constitution Plaza, 6th Floor, Hartford, Connecticut 06103-1722, beginning on the same date. Anyone intending to pick up the documents at CRRA’s offices must contact Ronald Gingerich [(860) 757-7703] at least 24 hours in advance.

There will be a **mandatory pre-bid conference** for prospective bidders at the Hartford Landfill at 9:00 a.m., Wednesday, April 29, 2009. There will also be mandatory tours of the Landfills at the following locations and times:

- Hartford Landfill – immediately following the pre-bid conference, Wednesday, April 29, 2009;
- Ellington Landfill – 11:00 a.m., Wednesday, April 29, 2009;

- Shelton Landfill – 9:00 am, Thursday, April 30, 2009;
- Wallingford Landfill – 10:30 am, Thursday, April 30, 2009; and
- Waterbury Landfill – 12:00 pm, Thursday, April 30, 2009.

All bidders must attend the mandatory pre-bid conference and the site tour for any of the Landfills for which they intend to submit a bid. Any prospective bidder intending to participate in the pre-bid conference and the site tours must contact Ronald Gingerich (rgingerich@crra.org) or (860) 757-7703) by 10:00 a.m., Tuesday, April 28, 2009.

Sealed bids will be received at the offices of CRRA, 100 Constitution Plaza, 6th Floor, Hartford, Connecticut 06103-1722 no later than **3:00 p.m., Eastern Time, on Thursday, May 21, 2009**. Bids received after the time and date set forth above shall be rejected. All bids shall remain open for ninety (90) days after the bid due date.

Bids will be opened at CRRA's convenience on or after the bid due date. CRRA reserves the right to waive any informality or informalities in any bid or the bidding process and to reject any or all of the bids, or any part(s) thereof. Note that all information submitted by bidder is subject to the Freedom of Information Act.

All questions regarding this RFB must be submitted **in writing** to Ronald Gingerich by e-mail (rgingerich@crra.org), by fax ((860) 757-7742), or by correspondence (CRRA, 100 Constitution Plaza, 6th Floor, Hartford, Connecticut 06103) no later than 3:00 p.m., Thursday, May 7, 2009. Any firm considering submitting a bid is prohibited from having any ex-parte communications with any CRRA staff member or CRRA Board member except Mr. Gingerich.

**REQUEST FOR BIDS
FOR
LANDSCAPE, MOWING AND SNOWPLOWING WORK
FOR
CONNECTICUT RESOURCES RECOVERY AUTHORITY
LANDFILLS**

**SECTION 2
INSTRUCTIONS TO BIDDERS**

INSTRUCTIONS TO BIDDERS

LANDSCAPE, MOWING AND SNOWPLOWING WORK AT CONNECTICUT RESOURCES RECOVERY AUTHORITY LANDFILLS (RFB Number FY09-EN-003)

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1. Introduction

The Connecticut Resources Recovery Authority (“CRRA”) is a quasi-public agency of the State of Connecticut that is responsible for implementing the State Solid Waste Management Plan and is currently providing solid waste disposal and recycling services to more than 100 municipalities. CRRA is seeking bids from qualified contractors to furnish all materials, labor, equipment and incidentals to provide landscape, mowing and snowplowing work at CRRA’s landfills (the “Work”) for the three-year period from July 1, 2009 through June 30, 2012. The following are CRRA’s landfills (collectively, the “Landfills”):

- The Ellington Landfill, located at 217 Sadds Mill Road (Route 140) in Ellington, Connecticut 06029;
- The Hartford Landfill, located at 180 Leibert Road (in the North Meadows off of Exit 33 on I-91) in Hartford, Connecticut 06120;

- The Shelton Landfill, located at 866 River Road (Route 110) in Shelton, Connecticut 06484;
- The Wallingford Landfill, located on Pent Road (off of South Cherry Street) in Wallingford, Connecticut 06492; and
- The Waterbury Bulky Waste Landfill, located at the intersection of Highland Avenue and Highview Road in Waterbury, Connecticut 06708.

The Ellington, Shelton, Wallingford and Waterbury landfills have been closed. While the Hartford Landfill is no longer accepting shipments of waste, closure activities continue.

Bidders may submit bids to provide the Work at any or all of the Landfills. CRRA will consider all bids and may award all of the Work at the five Landfills to one bidder or may divide up the Work at the Landfills among two or more bidders.

The Work will be reimbursed on a fixed unit price basis. Based on the prices provided by the successful bidder(s) and CRRA's own judgment, CRRA will establish a "not-to-exceed" contract price.

2. RFB Projected Timeline

The following is the projected timeline for the RFB process:

ITEM	DATE
RFB Documents Available	Wednesday, April 22, 2009
Mandatory Pre-Bid Conference	9:00 a.m., Wednesday, April 29, 2009
Mandatory Site Tours	Wednesday and Thursday, April 29 and 30, 2009
Deadline for Written Questions	3:00 p.m., Thursday, May 7, 2009
Response to Written Questions	No Later Than Friday, May 15, 2008
Bids Due at CRRA	3:00 p.m., Thursday, May 21, 2009
Selection and Notice of Award Issued	Friday, June 19, 2009

CRRA reserves the right at its sole and absolute discretion to extend any of the actual or proposed dates in the above Projected Timeline and further reserves the right to reject any and all bids and republish this RFB. CRRA also reserves the right at its sole and absolute discretion to terminate this RFB process at any time prior to the execution of any Agreement.

3. Definitions

As used in this Instructions To Bidders and in other Contract Documents (as defined herein), the following terms shall have the meanings as set forth below:

- (a) **Addenda:** Written or graphic documents issued prior to the bid due date that clarify, correct or change any or all of the Contract Documents.
- (b) **Contract Documents:**
 - (1) Agreement For Landscape, Mowing And Snowplowing Work At Connecticut Resources Recovery Authority [NAME OF LANDFILL(S) FOR WHICH CONTRACTOR SELECTED] Landfill(s) (the "Agreement");
 - (2) RFB Package Documents (defined below)
 - (3) Addenda;
 - (4) Contractor's Bid (including all documentation attached to or accompanying such Bid, all other documentation submitted in connection with such Bid, and all post-bid documentation submitted prior to the Notice Of Award);
 - (5) Notice Of Award, with Contractor Certification Concerning Gifts attached [to be executed by successful bidder]; and
 - (6) Any written amendments to the Agreement.
- (c) **Landfills:** Collectively, the Ellington Landfill, the Hartford Landfill, the Shelton Landfill, the Wallingford Landfill and the Waterbury Landfill.
- (d) **Laws And Regulations:** Any and all applicable laws, rules, regulations, ordinances, codes, orders and permits of any and all federal, state and local governmental and quasi-governmental bodies, agencies, authorities and courts having jurisdiction.
- (e) **Notice Of Award:** Written notification from CRRA to an apparent successful bidder that states that CRRA has accepted such bidder's bid and sets forth the remaining conditions that must be fulfilled by such bidder before CRRA executes the Agreement.
- (f) **Project:** The provision by the successful bidder(s) of landscape, mowing and snowplowing work at Connecticut Resources Recovery Authority Landfills during the three-year period from July 1, 2009 through June 30, 2012, in accordance with the Contract Documents.
- (g) **Properties:** Collectively, the certain parcel of real property owned by CRRA located at 217 Sadds Mill Road (Route 140) in Ellington, Connecticut, upon which property CRRA formerly operated and now provides post-closure monitoring and maintenance services for a certain sanitary landfill known as the Ellington Landfill (the "Ellington Landfill"); the certain parcel of real property leased by CRRA located at 180 Leibert Road in Hartford, Connecticut, upon which property CRRA formerly operated and is now in the process of closing a

certain sanitary landfill known as the Hartford Landfill (the “Hartford Landfill”); the certain parcel of real property owned by CRRA located at 866 River Road (Route 110) in Shelton Connecticut, upon which property CRRA formerly operated and now provides post-closure monitoring and maintenance services for a certain sanitary landfill known as the Shelton Landfill (the “Shelton Landfill”); the certain parcel of real property leased by CRRA located on Pent Road in Wallingford, Connecticut upon which Property CRRA formerly operated and now provides post-closure monitoring and maintenance services for a certain sanitary landfill known as the Wallingford Landfill (the “Wallingford Landfill”); and the certain parcel of real property owned by CRRA located at 109 Nichols Drive (the intersection of Highland Avenue and Highview Street) in Waterbury, Connecticut, upon which property CRRA formerly operated and now provides post-closure monitoring and maintenance series for operates a certain sanitary landfill known as the Waterbury Landfill (the “Waterbury Landfill”);

(h) **RFB Package Documents:**

- (1) Notice To Contractors – Request For Bids;
- (2) Instructions To Bidders;
- (3) Bid Form;
- (4) Bid Price Forms (separate Form for each Landfill);
- (5) References Form;
- (6) Background And Experience Form;
- (7) Subcontractor Identification Form;
- (8) Equipment Form;
- (9) Questionnaire Concerning Affirmative Action, Small Business Contractors And Occupational Health And Safety;
- (10) Certification Concerning Nondiscrimination;
- (11) Bidder’s Background Questionnaire;
- (12) SEEC Form 11, Notice To Executive Branch State Contractors And Prospective State Contractors Of Campaign Contribution And Solicitation Ban;
- (13) Notice Of Award, with Contractor Certification Concerning Gifts attached [to be executed by successful bidder]; and
- (14) Agreement For Landscape, Mowing And Snowplowing Work At Connecticut Resources Recovery Authority [NAME OF LANDFILL(S) FOR WHICH CONTRACTOR SELECTED] Landfill(s), including:
 - A. Scope Of Work;
 - B. Site Plan;
 - C. Compensation Schedule;
 - D. Monthly Bill Format;
 - E. SEEC Form 11, Notice To Executive Branch State Contractors And Prospective State Contractors Of Campaign Contribution And Solicitation Ban;
 - F. Certification Concerning Nondiscrimination;
 - G. Contractor’s Certification Concerning Gifts; and
 - H. President’s Certification Concerning Gifts.

- (i) **Sites:** Those areas of the Properties upon which any of the Work is to be performed, furnished and completed by the successful bidder in accordance with the Contract Documents.

Terms used, but not defined, in this Instructions To Bidders shall have the same respective meanings assigned to such terms in the Agreement.

4. Communications With CRRA Staff and Board Members

Except as otherwise authorized by this Instructions To Bidders, during the period while the RFB process is active (i.e., from the date CRRA issues the RFB until the date the successful bidder accepts the Notice Of Award), contractors contemplating or preparing bids are prohibited from contacting CRRA staff or CRRA Board of Director members in an ex parte manner to discuss the RFB submission process. A contractor's RFB submission shall be rejected if any of the foregoing ex parte communications take place.

5. Scope Of Work

CRRA is seeking bids from qualified contractors to furnish all tools, materials, labor, equipment and incidentals thereto to provide landscape, mowing and snowplowing work at CRRA's Landfills (the "Work") for the three-year period from July 1, 2009 through June 30, 2012.

Bidders may submit bids to provide the requested Work at any or all of the Landfills. CRRA may select a bidder to provide the requested Work at any or all of the Landfills for which bidder has requested consideration in its bid.

The Work for each of the Landfills is more particularly described in **Exhibit A** ("Scope Of Work") and **Exhibit B** ("Site Plan") of the Agreement attached hereto and made a part hereof. Only the portions of **Exhibit A** and **Exhibit B** pertaining to the Landfill(s) for which a bidder has been successful will be included in the Agreement between CRRA and a successful bidder. Specific instructions about how the Work is to be performed at each of the Landfills are included in the Agreement.

6. Availability of RFB Package Documents

Complete sets of the RFB Package Documents may be obtained on the World Wide Web beginning Wednesday, April 22, 2009 at:

<http://www.crra.org> under the "Business Opportunities" page; select the "RFB: Landscape, Mowing And Snowplowing Work For Connecticut Resources Recovery Authority Landfills" link.

The RFB Package Documents are in PDF format. All of the forms included in the documents are also available for downloading in Microsoft Word format at the same place on CRRA's web site where the PDF of the RFB is located. Prospective bidders can fill the forms out by typing the answers on their computer's keyboard. The forms can then be

printed and submitted with the bid. CRRA encourages firms to make use of the downloaded Word forms.

The RFB Package Documents are also available Monday through Friday, from 8:30 a.m. to 5:00 p.m. at CRRA's offices, 100 Constitution Plaza, 6th Floor, Hartford, Connecticut 06103-1722, beginning on the same date. Anyone intending to pick up the documents at CRRA's offices must contact Ronald Gingerich [(860) 757-7703] at least 24 hours in advance.

7. Mandatory Pre-Bid Conference And Site Tour

There will be a mandatory pre-bid conference for all prospective bidders. The mandatory pre-bid conference will be held at the Hartford Landfill, 180 Leibert Road, Hartford, Connecticut 06120 at 9:00 a.m., Wednesday, April 29, 2009.

There will also be site tours at each of the Landfills as follows:

- Hartford Landfill – immediately following the pre-bid conference, Wednesday, April 29, 2009;
- Ellington Landfill – 11:00 a.m., Wednesday, April 29, 2009;
- Shelton Landfill – 9:00 am, Thursday, April 30, 2009;
- Wallingford Landfill – 10:30 am, Thursday, April 30, 2009; and
- Waterbury Landfill – 12:00 pm, Thursday, April 30, 2009.

All bidders must attend the mandatory pre-bid conference and the site tour for any of the Landfills for which they intend to submit a bid.

Any prospective bidder intending to participate in the pre-bid conference and the site tour must contact Ronald Gingerich (rgingerich@crra.org or (860) 757-7703) by 10:00 a.m., Tuesday, April 28, 2009. Except as otherwise authorized by this Instructions To Bidders, bidders are expressly prohibited from contacting any CRRA personnel regarding this bid solicitation.

Bids submitted by a bidder who did not attend the mandatory pre-bid conference shall be rejected. Bids submitted by a bidder for a landfill who did not attend the mandatory site tour for that landfill shall be rejected. Alternate times for visiting the Landfills will not be allowed.

8. Addenda And Interpretations

CRRA may issue Addenda to the RFB Package Documents that shall, upon issuance, become part of this package and binding upon all potential or actual bidders for the Work. Such Addenda may be issued in response to requests for interpretation or clarification re-

ceived from potential bidders. Any request for interpretation or clarification of any documents included in the RFB Package Documents must be **submitted in writing to Ronald Gingerich, by e-mail (rgingerich@crra.org), by fax ((860) 757-7742), or by correspondence (CRRA, 100 Constitution Plaza, 6th Floor, Hartford, Connecticut 06103-1722).** To be given consideration, any such written request must be received by CRRA by 3:00 p.m., Thursday, May 7, 2009.

Addenda, if any, issued prior to the mandatory pre-bid conference and site tours will be mailed and/or e-mailed to all persons who picked up or requested a printed copy from CRRA of the RFB Package Documents or who otherwise notified CRRA of their interest in the RFB. Such addenda will also be posted on CRRA's web site (<http://www.crca.org> on the "Business Opportunities" page under the "RFB: Landscape, Mowing And Snowplowing Work At Connecticut Resources Recovery Authority Landfills" heading).

Addenda issued after the mandatory pre-bid conference and site tours will be mailed and/or e-mailed to all persons who attended the pre-bid conference and site tours and will be posted on CRRA's web site (<http://www.crca.org> on the "Business Opportunities" page under the "RFB: Landscape, Mowing And Snowplowing Work At Connecticut Resources Recovery Authority Landfills" heading). Such addenda will be mailed/e-mailed and posted on the web site no later than three (3) days before the submittal deadline.

Failure of any bidder to receive any such Addenda shall not relieve such bidder from any conditions stipulated in such Addenda. Only questions answered or issues addressed by formal written Addenda will be binding. **All oral and other written responses, statements, interpretations or clarifications shall be without legal effect and shall not be binding upon CRRA.**

9. Bid Submittal Procedures

Sealed bids shall be submitted no later than 3:00 p.m., Eastern Time, Thursday, May 21, 2009 at the offices of CRRA, 100 Constitution Plaza, 6th Floor, Hartford, Connecticut 06103-1722, Attn: Ronald Gingerich. Bids received after the time and date set forth above shall be rejected.

Each bidder must submit one (1) original and two (2) copies of its bid. The original bid shall be stamped or otherwise marked as such.

Each bid (the original and two copies) shall be enclosed in a sealed envelope that shall be clearly marked "Bid For Landscape, Mowing And Snowplowing Work At CRRA Landfills – [INSERT THE NAME(S) OF THE LANDFILL(S) FOR WHICH THE BID IS SUBMITTED]."

Bids shall remain open and subject to acceptance for ninety (90) days after the bid due date.

The terms and conditions of the Agreement (Section 14 of the RFB Package Documents), as attached, are non-negotiable. Any potential bidder that will be unable to execute the Agreement, as attached, should not submit a bid.

Bids may be modified or withdrawn by a letter requesting modification or withdrawal that is signed by the person who signed the cover letter for the bid or other person authorized to commit the bidder to contractual arrangements with CRRA. The letter must be delivered to the Ronald Gingerich, Connecticut Resources Recovery Authority, 100 Constitution Plaza, 6th Floor, Hartford, Connecticut 06103 at any time prior to the bid due date.

10. Bid Contents

Bids shall be submitted on forms provided by CRRA as part of the RFB Package Documents, all of which forms must be completed with the appropriate information required and all blanks on such forms filled in.

A bid must consist of the following and must be in the following order:

- (a) A title page for the bidder's bid, including the title of the project, the name of the bidder and the date the bid is submitted;
- (b) Cover letter, signed by a person authorized to commit the bidder to the contractual arrangements with CRRA, which includes the following:
 - (1) The name of the bidder;
 - (2) The legal structure of the bidder (e.g., corporation, joint venture, etc.) and the state in which the bidder is organized;
 - (3) A clear statement indicating that the attached bid constitutes a firm and binding offer by the bidder to CRRA considering the terms and conditions outlined in the RFB Package Documents and noting any technical exceptions taken thereto; and
 - (4) The bidder's promise, if any, to set aside a portion of the contract for legitimate minority business enterprises (see Section 122.2 of this Instructions To Bidders);
- (c) Table of Contents for the bidder's bid;
- (d) The Bid Form (Section 3 of the RFB Package Documents), with the landfill(s) for which the bid is submitted checked in the appropriate place (Page 1), Addenda, if any, listed in the appropriate place (Page 3), the name and address of the contact for Notices listed in the appropriate place (Page 7) and the completed agreement section (Page 7);
- (e) The completed Bid Price Form (Section 4 of the RFB Package Documents) for each Landfill for which the bidder wishes to be considered;
- (f) The completed References Form (Section 5 of the RFB Package Documents);

- (g) The completed Background And Experience Form (Section 6 of the RFB Package Documents);
- (h) The completed Subcontractor Identification Form (Section 7 of the RFB Package Documents);
- (i) The completed Equipment Form (Section 8 of the RFB Package Documents);
- (j) The completed Questionnaire Concerning Affirmative Action, Small Business Contractors And Occupational Health And Safety form (Section 9 of the RFB Package Documents), with the Bidder's most recent EEO-1 data attached if the Bidder wishes such data to be considered in the evaluation of its Bid;
- (k) The completed Certification Concerning Nondiscrimination (Section 10 of the RFB Package Documents), with the bidder's nondiscrimination policies and procedures attached;
- (l) The completed Bidder's Background Questionnaire (Section 11 of the RFB Package Documents); and
- (m) A copy of the bidder's up-to-date certificate of insurance showing all current insurance coverage.

Bidders should **not** include in their bids other portions of the RFB Package Documents (e.g., this Instructions To Bidders or the Agreement).

A bidder may include additional information as an addendum/appendix to its bid if the bidder thinks that it will assist CRRA in evaluating the bidder's bid. A bidder should not include information that is not directly related to the subject matter of this solicitation.

11. Bid Opening

All bids will be opened at CRRA's convenience on or after the bid due date.

CRRA reserves the right to reject any or all of the bids, or any part(s) thereof, and/or to waive any informality or informalities in any bid or the RFB process for this Project.

12. Bid Evaluation

The award of the contract for the Work will be made, if at all, to the bidder(s) whose evaluation by CRRA results in CRRA determining that such award to such bidder(s) is in the best interests of CRRA. **However, the selection of a bidder(s) and the award of such contract, while anticipated, are not guaranteed.**

CRRA is an Equal Opportunity and Affirmative Action employer and does not discriminate in its hiring, employment, contracting, or business practices. CRRA is committed to

complying with the Americans with Disability Act of 1990 (ADA) and does not discriminate on the basis of disability in admission to, access to, or operation of its programs, services, or activities.

12.1 Evaluation Criteria

CRRA will base its evaluation of the bids on price, qualifications, demonstrated skill, ability and integrity of each bidder to perform the Work required by the Contract Documents and any other factor or criterion that CRRA, in its sole discretion, deems or may deem relevant or pertinent for such evaluation.

12.2 Affirmative Action Evaluation Criteria

Bids will also be rated on the bidder's demonstrated commitment to affirmative action. Sections 46a-68-1 to 46a-68-17 of the *Regulations of Connecticut State Agencies* require CRRA to consider the following factors when awarding a contract that is subject to contract compliance requirements:

- (a) The bidder's success in implementing an affirmative action plan (See Question 4 of the Questionnaire Concerning Affirmative Action, Small Business Contractors And Occupational Health And Safety (Section 9 of the RFB Package Documents));
- (b) The bidder's success in developing an apprenticeship program complying with Sections 46a-68-1 to 46a-68-17 of the *Regulations of Connecticut State Agencies*, inclusive (See Question 5 of the Questionnaire Concerning Affirmative Action, Small Business Contractors And Occupational Health And Safety (Section 9 of the RFB Package Documents));
- (c) The bidder's promise to develop and implement a successful affirmative action plan (See Question 4B of the Questionnaire Concerning Affirmative Action, Small Business Contractors And Occupational Health And Safety (Section 9 of the RFB Package Documents));
- (d) The bidder's submission of EEO-1 data indicating that the composition of its work force is at or near parity when compared to the racial and sexual composition of the work force in the relevant labor market area (See Section 10(j) of this Instructions To Bidders); and
- (e) The bidder's promise to set aside a portion of the contract for legitimate minority business enterprises (See Section 10(b)(4) of this Instructions To Bidders).

13. Contract Award

If the contract is to be awarded, CRRA will issue to the successful bidder(s) a Notice Of Award within ninety (90) days after the bid due date.

CRRA reserves the right to correct inaccurate awards resulting from CRRA's errors. This may include, in extreme circumstances, revoking a Notice Of Award already made to a bidder and subsequently awarding the Notice of Award to another bidder. Such action by CRRA shall not constitute a breach of this RFB by CRRA since the Notice Of Award to the initial bidder is deemed to be void ab initio and of no effect as if no Agreement ever existed between CRRA and the initial bidder.

14. Contractor's Certification Concerning Gifts

Pursuant to *Connecticut General Statutes* Section 4-252, an apparently successful bidder must submit a document certifying that it has not given any gifts to certain individuals between the date CRRA started planning the RFB and the date the Agreement is executed. If an apparently successful bidder does not execute the Certification, it will be disqualified for the Agreement. The dates between which a bidder may not give gifts and the identities of those to whom it may not give gifts are specified in the attachment to the Notice Of Award included in the RFB Package Documents (see Attachment A to Section 13 of the RFB Package Documents).

15. Bidder's Qualifications

CRRA may make any investigation deemed necessary to determine the ability of any bidder to perform the Work required. Each bidder shall furnish CRRA with all such information as may be required for this purpose.

16. Bid Preparation And Other Costs

Each bidder shall be solely responsible for all costs and expenses associated with the preparation and/or submission of its bid, or incurred in connection with any interviews and negotiations with CRRA, and CRRA shall have no responsibility or liability whatsoever for any such costs and expenses.

**REQUEST FOR BIDS
FOR
LANDSCAPE, MOWING AND SNOWPLOWING WORK
FOR
CONNECTICUT RESOURCES RECOVERY AUTHORITY
LANDFILLS**

SECTION 3

BID FORM



BID FORM

PROJECT: Various

RFB NUMBER: FY09-EN-003

CONTRACT FOR: Landscape, Mowing and Snowplowing Work For Connecticut Resources Recovery Authority Landfills

BID SUBMITTED TO: Connecticut Resources Recovery Authority
100 Constitution Plaza, 6th Floor
Hartford, Connecticut 06103-1722

1. LANDFILL(S) FOR WHICH BID IS SUBMITTED

In the table below, place a check mark in the box for the landfill(s) for which the bidder wishes to be considered.

<input type="checkbox"/>	Ellington Landfill
<input type="checkbox"/>	Hartford Landfill
<input type="checkbox"/>	Shelton Landfill
<input type="checkbox"/>	Wallingford Landfill
<input type="checkbox"/>	Waterbury Landfill

2. DEFINITIONS

Unless otherwise defined herein, all terms that are not defined and used in this Bid Form (a "Bid") shall have the same respective meanings assigned to such terms in the Contract Documents.

3. TERMS AND CONDITIONS

The undersigned (the "Bidder") accepts and agrees to all terms and conditions of the Request For Bids, Instructions To Bidders, the Agreement and any Addenda to any such

documents. This Bid shall remain open and subject to acceptance for ninety (90) days after the bid due date.

If CRRA issues a Notice Of Award to Bidder, Bidder shall within ten (10) days after the date thereof:

- (a) Execute and deliver to CRRA the required number of counterparts of the non-negotiable Agreement;
- (b) Execute and deliver to CRRA the Contractor's Certification Concerning Gifts;
- (c) Deliver to CRRA the requisite certificates of insurance;
- (d) Execute and deliver to CRRA all other Contract Documents attached to the Notice Of Award, if any, along with any other documents required by the Contract Documents; and
- (e) Satisfy all other conditions of the Notice Of Award.

4. BIDDER'S OBLIGATIONS

Bidder proposes and agrees, if this Bid is accepted by CRRA and CRRA issues a Notice Of Award to Bidder, to the following:

- (a) To perform, furnish and complete all the Work as specified or indicated in the Contract Documents and Agreement for the prices specified in Bid Price Form set forth in this Bid, in accordance with the terms and conditions of the Contract Documents and Agreement; and
- (b) At the request of CRRA and if the successful Bidder qualifies, to apply with the State of Connecticut Department Administrative Services, and do all that is necessary to make itself qualify, as a Small Contractor and/or Minority/Women/Disabled Person Business Enterprise in accordance with Section 4a-60g of the *Connecticut General Statutes*.

5. BIDDER'S REPRESENTATIONS CONCERNING NON-NEGOTIABILITY OF THE AGREEMENT

In submitting this Bid, Bidder acknowledges and agrees that the terms and conditions of the Agreement (including all Exhibits thereto), as included in the RFB Package Documents, are non-negotiable, and Bidder is willing to and shall, if CRRA accepts its Bid for the Work and issues a Notice Of Award to Bidder, execute such Agreement. However, CRRA reserves the right to negotiate with Bidder over Bidder's prices for the Work submitted on its Bid Price Form.

6. BIDDER'S REPRESENTATIONS CONCERNING EXAMINATION OF CONTRACT DOCUMENTS

In submitting this Bid, Bidder represents that:

- (a) Bidder has thoroughly examined and carefully studied the RFB Package Documents and the following Addenda, receipt of which is hereby acknowledged (list Addenda by Addendum number and date):

Addendum Number	Date Issued

- (b) Without exception the Bid is premised upon performing, furnishing and completing the Work required by the Contract Documents and applying the specific means, methods, techniques, sequences or procedures (if any) that may be shown, indicated or expressly required by the Contract Documents;
- (c) Bidder is fully informed and is satisfied as to all Laws And Regulations that may affect cost, progress, performance, furnishing and/or completion of the Work;
- (d) Bidder has studied and carefully correlated Bidder's knowledge and observations with the Contract Documents and such other related data;
- (e) Bidder has given CRRA written notice of all conflicts, errors, ambiguities and discrepancies that Bidder has discovered in the Contract Documents and the written resolutions thereof by CRRA are acceptable to Bidder;
- (f) If Bidder has failed to promptly notify CRRA of all conflicts, errors, ambiguities and discrepancies that Bidder has discovered in the Contract Documents, such failure shall be deemed by both Bidder and CRRA to be a waiver to assert these issues and claims in the future;
- (g) Bidder is aware of the general nature of work to be performed by CRRA and others that relates to the Work for which this Bid is submitted; and
- (h) The Contract Documents are generally sufficient to indicate and convey understanding by Bidder of all terms and conditions for performing, furnishing and completing the Work for which this Bid is submitted.

7. BIDDER'S REPRESENTATIONS CONCERNING SITE CONDITIONS

In submitting this Bid, Bidder acknowledges and agrees that:

- (a) All information and data included in the RFB Package Documents relating to the surface, subsurface and other conditions of the Sites are from presently available sources and are being provided only for the information and convenience of the bidders;
- (b) CRRA does not assume any responsibility for the accuracy or completeness of such information and data, if any, shown or indicated in the Contract Documents with respect to any surface, subsurface or other conditions of the Sites;
- (c) Bidder is solely responsible for investigating and satisfying itself as to all actual and existing Site conditions, including surface conditions, subsurface conditions and underground facilities; and
- (d) Bidder has become familiar with and is satisfied as to the general, local, and site conditions that may affect cost, progress, performance, furnishing and completion of the Work.

8. BIDDER'S REPRESENTATIONS CONCERNING INFORMATION MADE AVAILABLE

In submitting this Bid, Bidder acknowledges and agrees that Bidder shall not use any information made available to it or obtained in any examination made by it in connection with this RFB in any manner as a basis or grounds for a claim or demand of any nature against CRRA arising from or by reason of any variance which may exist between information offered or so obtained and the actual materials, conditions, or structures encountered during performance of any of the Work.

9. BIDDER'S REPRESENTATIONS CONCERNING STATE OF CONNECTICUT TAXES

In submitting this Bid, Bidder acknowledges and agrees that CRRA is exempt from all State of Connecticut taxes and assessments, including sales and use taxes. Accordingly, Bidder shall not charge CRRA any State of Connecticut taxes or assessments at any time in connection with Bidder's performance of this Agreement, nor shall Bidder include any State of Connecticut taxes or assessments in any rates, costs, prices or other charges to CRRA hereunder. Bidder represents and warrants that no State of Connecticut taxes or assessments were included in any rates, costs, prices or other charges presented to CRRA in any bid or other submittal to CRRA in connection with this RFB.

10. BIDDER'S REPRESENTATIONS CONCERNING DISCLOSURE OF INFORMATION

In submitting this Bid, Bidder:

- (a) Recognizes and agrees that CRRA is subject to the Freedom of Information provisions of the *Connecticut General Statutes* and, as such, any information contained in or submitted with or in connection with Bidder's Bid is subject to disclosure if required by law or otherwise; and

- (b) Expressly waives any claim(s) that Bidder or any of its successors and/or assigns has or may have against CRRA or any of its directors, officers, employees or authorized agents as a result of any such disclosure.

11. BIDDER'S REPRESENTATIONS CONCERNING NON-COLLUSION

By submission of this Bid, the Bidder, together with any affiliates or related persons, the guarantor, if any, and any joint ventures, hereby represents that, under risk of termination of the Agreement, if awarded, to the best of its knowledge and belief:

- (a) The prices in the Bid have been arrived at as the result of an independent business judgment without collusion, consultation, communication, agreement or otherwise for the purpose of restricting competition, as to any matter relating to such prices and any other person or company;
- (b) Unless otherwise required by law, the prices that have been quoted in this Bid have not, directly or indirectly, been knowingly disclosed by the Bidder prior to "opening" to any other person or company;
- (c) No attempt has been made or will be made by the Bidder to induce any other person, partnership or corporation to submit, or not to submit, a bid for the purpose of restricting competition;
- (d) Bidder has not directly or indirectly induced or solicited any other bidder to submit a false or sham bid; and
- (e) Bidder has not sought by collusion to obtain for itself any advantage for the Work over any other bidder for the Work or over CRRA.

12. BIDDER'S REPRESENTATIONS CONCERNING RFB FORMS

By submission of this Bid, the Bidder, together with any affiliates or related business entities or persons, the guarantor, if any, and any joint ventures, hereby represents that, under risk of termination of the Agreement, if awarded, all of the forms included in the RFB that are submitted to CRRA as part of its Bid are identical in form and content to the preprinted forms in the RFB Package Documents except that information requested by the forms has been inserted in the spaces on the forms provided for the insertion of such requested information.

13. BIDDER'S WAIVER OF DAMAGES

Bidder and all its affiliates and subsidiaries understand that by submitting a Bid, Bidder is acting at its and their own risk and Bidder does for itself and all its affiliates, subsidiaries, successors and assigns hereby waive any rights any of them may have to receive any damages for any liability, claim, loss or injury resulting from:

- (a) Any action or inaction on the part of CRRA or any of its directors, officers, employees or authorized agents concerning the evaluation, selection, non-

selection and/or rejection of any or all bids by CRRA or any of its directors, officers, employees or authorized agents;

- (b) Any agreement entered into for the Work (or any part thereof) described in the Contract Documents; and/or
- (c) Any award or non-award of a contract for the Work (or any part thereof) pursuant to the Contract Documents.

14. BIDDER'S REPRESENTATION REGARDING THE CONNECTICUT CAMPAIGN CONTRIBUTION AND SOLICITATION BAN

With regard to a State contract as defined in P.A. 07-1 having a value in a calendar year of \$50,000 or more or a combination or series of such agreement or contracts having a value of \$100,000 or more, the authorized signatory to this submission in response to CRRA's solicitation expressly acknowledges receipt of the State Elections Enforcement Commission's notice advising prospective state contractors of state campaign contribution and solicitation prohibitions, and will inform its principals of the contents of the notice. See Section 12 [SEEC Form 11] of the Contract Documents.

15. ATTACHMENTS

The following documents are attached hereto and made a part of this Bid:

- (a) The completed Bid Price Form for each Landfill for which the bidder wishes to be considered;
- (b) The completed References Form;
- (c) The completed Background And Experience Form;
- (d) The completed Subcontractor Identification Form;
- (e) The completed Equipment Form;
- (f) Questionnaire Concerning Affirmative Action, Small Business Contractors And Occupational Health And Safety that has been completely filled out by the Bidder;
- (g) Certification Concerning Nondiscrimination that has been completely filled out and signed by Bidder, with the Bidder's nondiscrimination policies and procedures attached;
- (h) Background Questionnaire that has been completely filled out by the Bidder and signed before a Notary Public or Commissioner of the Superior Court; and
- (i) A copy of the Bidder's up-to-date certificate of insurance showing all current insurance coverage.

16. NOTICES

Communications concerning this Bid should be addressed to Bidder at the address set forth below.

Bidder Name:	
Bidder Contact:	
Title:	
Address 1:	
Address 2:	
City, State, Zip Code	
Telephone Number:	
Fax Number:	
E-Mail Address:	

17. ADDITIONAL REPRESENTATION

Bidder hereby represents that the undersigned is duly authorized to submit this Bid on behalf of Bidder.

AGREED TO AND SUBMITTED ON _____, 2009

Name of Bidder (Firm):	
Signature of Bidder Representative:	
Name (Typed/Printed):	
Title (Typed/Printed):	

**REQUEST FOR BIDS
FOR
LANDSCAPE, MOWING AND SNOWPLOWING WORK
FOR
CONNECTICUT RESOURCES RECOVERY AUTHORITY
LANDFILLS**

SECTION 4

BID PRICE FORM



**BID PRICE FORM
ELLINGTON LANDFILL**

**LANDSCAPE, MOWING AND SNOWPLOWING WORK
AT
CONNECTICUT RESOURCES RECOVERY AUTHORITY LANDFILLS
(RFB Number 09-EN-003)**

ELLINGTON LANDFILL

Bidder affirms that the bid prices below represent the entire cost to complete the Work in accordance with the Contract Documents, and that no claim will be made on account of any increase in wage scales, material prices, delivery delays, taxes, insurance, cost indexes or any other rates affecting the lawn care industry or this Project, and that each and every such claim is hereby expressly waived by Bidder.

Name of Bidder (Firm):	
Signature of Bidder Representative:	
Name (Type/Print):	
Title:	
Date:	

Task	# Per Year	Year 1 (07/01/09 – 06/30/10)		Year 2 (07/01/10 – 06/30/11)		Year 3 (07/01/11 – 06/30/12)		TOTAL FOR 3 YEARS
		Price for Each	Total Price ¹	Price for Each	Total Price ¹	Price for Each	Total Price ¹	
Bi-Weekly Mowing	11	\$	\$	\$	\$	\$	\$	\$
Landfill Mowing	1	\$	\$	\$	\$	\$	\$	\$
Gas System Vegetative Control	5	\$	\$	\$	\$	\$	\$	\$
Drainage System Vegetative Control	1	\$	\$	\$	\$	\$	\$	\$
Snowplowing – 3" to 6" snow fall	5	\$	\$	\$	\$	\$	\$	\$
Snowplowing – 6" to 12" snow fall	3	\$	\$	\$	\$	\$	\$	\$
Snowplowing – 12" to 18" snow fall	2	\$	\$	\$	\$	\$	\$	\$
Snowplowing – Greater than 18" snow fall	1	\$	\$	\$	\$	\$	\$	\$
TOTAL		\$	\$	\$	\$	\$	\$	\$

¹ Total Price equals the "Price For Each" multiplied by the "# Per Year."

NOTES:

Bi-Weekly Mowing (Section 1 of the Scope Of Work) consists of the following:

- (a) Mowing all lawn and landscaped areas, including the Landfill side of Route 140 (Sadd's Mill Road), both sides of the road between the transfer station and the thermal oxidizer station and around the thermal oxidizer station enclosure; and
- (b) Trimming around all planting and landscaped areas, trees, buildings, telephone poles, above-ground pipes, fencing, guardrails and other structures described in (a) and all areas described in (a) that are not accessible with push or ride-on mowing equipment.

Landfill Mowing (Section 2 of the Scope Of Work) consist of the following:

- (a) Mowing all slopes and flat areas on the Landfill (except areas of large trees and shrubbery) and the sides of all interior gravel access roads;
- (b) Mowing, using a power trimmer or similar equipment, all areas that are not accessible with mowing equipment; and
- (c) Trimming all vegetation from around all above-ground piping, gas wells, utilities and structures on the Landfill.

Gas System Vegetative Control (Section 3 of the Scope Of Work) consists of the following:

- (a) Clearing and maintaining walking paths to all gas extraction wells;
- (b) Clearing and maintaining vegetation around all gas extraction wells; and
- (c) Clearing overhead vegetation within 15 feet of the oxidizer station fence line.

Drainage System Vegetative Control (Section 4 of the Scope Of Work) consists of clearing brush and excessive vegetation from all drainage channels, ditches, berms, rock-lined downchutes and other drainage features.

Snowplowing (Section 5 of the Scope Of Work) consists of plowing the following areas whenever 3 or more inches of frozen precipitation falls:

- (a) The paved road from the transfer station exit road to the thermal oxidizer station, including the turnaround at the station;
 - (b) The paved access road encircling a portion of the perimeter of the Landfill from just inside the Landfill entrance; and
 - (c) The paved access road to the top of the Landfill that begins from the transfer station access road.
- Snowplowing Services shall be paid based on the depth of snow plowed. Provide prices for the various depths specified on the Bid Price Form



**BID PRICE FORM
HARTFORD LANDFILL**

**LANDSCAPE, MOWING AND SNOWPLOWING WORK
AT
CONNECTICUT RESOURCES RECOVERY AUTHORITY LANDFILLS
(RFB Number 09-EN-003)**

HARTFORD LANDFILL

Bidder affirms that the bid prices below represent the entire cost to complete the Work in accordance with the Contract Documents, and that no claim will be made on account of any increase in wage scales, material prices, delivery delays, taxes, insurance, cost indexes or any other rates affecting the lawn care industry or this Project, and that each and every such claim is hereby expressly waived by Bidder.

Name of Bidder (Firm):	
Signature of Bidder Representative:	
Name (Type/Print):	
Title:	
Date:	

Task	# Per Year	Year 1 (07/01/09 – 06/30/10)		Year 2 (07/01/10 – 06/30/11)		Year 3 (07/01/11 – 06/30/12)		TOTAL FOR 3 YEARS
		Price for Each	Total Price ¹	Price for Each	Total Price ¹	Price for Each	Total Price ¹	
Bi-Weekly Mowing	11	\$	\$	\$	\$	\$	\$	\$
Landfill Mowing "Flat" ²	1	\$	\$	\$	\$	\$	\$	\$
Landfill Mowing "Steep" ²	1	\$	\$	\$	\$	\$	\$	\$
Trimming and Pruning	1	\$	\$	\$	\$	\$	\$	\$
Weeding and Mulching	1	\$	\$	\$	\$	\$	\$	\$
Gas and Groundwater Well System Vegetative Control	1	\$	\$	\$	\$	\$	\$	\$
Drainage System Vegetative Control	1	\$	\$	\$	\$	\$	\$	\$
TOTAL		\$	\$	\$	\$	\$	\$	\$

¹ Total Price equals the "Price For Each" multiplied by the "# Per Year."

² In the "Price for Each" column, indicate the price per acre; in the "Total Price" column, indicate the cost to mow the entire +/-42 acre "Flat" area and the entire +/-54 acre "Steep" area one time per year using the per acre price indicated in the previous column.

NOTES:

Bi-Weekly Mowing (Section 1 of the Scope Of Work) consists of the following:

- (a) Mowing all lawn and landscaped areas including the sides of Leibert Road to the Landfill entrance (including the cul-de-sac), the Landfill Entrance (including all paved parking areas and side roads), both sides of the main entrance road from the main gate to the leachate storage tank and around all building and structures; and
- (b) Trimming around all planting and landscaped areas, trees, buildings, telephone poles, above-ground pipes, fencing, guardrails and other structures described in (a) and all areas described in (a) that are not accessible with push or ride-on mowing equipment.

Landfill Mowing (Section 2 of the Scope Of Work) consist of the following:

- (a) Mowing the Bulky Waste/Interim Ash Area and the Phase 1 Ash Area;

(b) Mowing, using a power trimmer or similar equipment, all areas that are not accessible with mowing equipment; and

(c) Trimming all vegetation from around all above-ground piping, gas wells, utilities and structures on the Landfill disposal area.

Due to ongoing filling and closure operations at the Landfill, vegetation is often being removed and replanted in various areas of the Landfill. For this reason, bidders are asked to give a price for landfill mowing on a per acre basis. The actual price paid by CRRRA will be calculated based on the actual number of acres mowed (as measured in the field and agreed upon by CRRRA and Contractor) multiplied by the per acre price.

Trimming And Pruning (Section 3 of the Scope Of Work) consist of trimming and pruning all landscape plantings including evergreens, shrubbery, bushes and ornamental trees in areas covered by the Bi-Weekly Mowing Services.

Weeding And Mulching Services (Section 4 of the Scope Of Work) consist of the following:

- (a) Weeding landscape beds and removing unwanted vegetation from around the planting areas; and
- (b) Providing a 3 inch depth of bark mulch (not wood mulch) around all plantings in the landscape beds.

Gas and Groundwater Well Access (Section 5 of the Scope Of Work) consists of the following:

- (a) Clearing and maintaining walking paths free of brush and vegetation to all above-ground piping and gas extraction wells within the Bulky Waste/Interim Ash Area and the four groundwater flow control wells;
- (b) Clearing and maintaining vegetation around all gas extraction wells and the four groundwater flow control wells.

Drainage System Vegetative Control (Section 6 of the Scope Of Work) consists of clearing brush and excessive vegetation from all drainage channels, ditches, berms, rock-lined downchutes and other drainage features.



**BID PRICE FORM
SHELTON LANDFILL**

**LANDSCAPE, MOWING AND SNOWPLOWING WORK
AT
CONNECTICUT RESOURCES RECOVERY AUTHORITY LANDFILLS
(RFB Number 09-EN-003)**

SHELTON LANDFILL

Bidder affirms that the bid prices below represent the entire cost to complete the Work in accordance with the Contract Documents, and that no claim will be made on account of any increase in wage scales, material prices, delivery delays, taxes, insurance, cost indexes or any other rates affecting the lawn care industry or this Project, and that each and every such claim is hereby expressly waived by Bidder.

Name of Bidder (Firm):	
Signature of Bidder Representative:	
Name (Type/Print):	
Title:	
Date:	

Task	# Per Year	Year 1 (07/01/09 – 06/30/10)		Year 2 (07/01/10 – 06/30/11)		Year 3 (07/01/11 – 06/30/12)		TOTAL FOR 3 YEARS
		Price for Each	Total Price ¹	Price for Each	Total Price ¹	Price for Each	Total Price ¹	
Bi-Weekly Mowing	11	\$	\$	\$	\$	\$	\$	\$
Landfill Mowing	1	\$	\$	\$	\$	\$	\$	\$
Trimming and Pruning	1	\$	\$	\$	\$	\$	\$	\$
Gas System Vegetative Control	5	\$	\$	\$	\$	\$	\$	\$
Drainage System Vegetative Control	1	\$	\$	\$	\$	\$	\$	\$
Monthly Metal Hydroxide Cell Mowing	5	\$	\$	\$	\$	\$	\$	\$
Snowplowing – 3" to 6" snow fall	5	\$	\$	\$	\$	\$	\$	\$
Snowplowing – 6" to 12" snow fall	3	\$	\$	\$	\$	\$	\$	\$
Snowplowing – 12" to 18" snow fall	2	\$	\$	\$	\$	\$	\$	\$
Snowplowing – Greater than 18" snow fall	1	\$	\$	\$	\$	\$	\$	\$
Sanding	1	\$	\$	\$	\$	\$	\$	\$
TOTAL		\$	\$	\$	\$	\$	\$	\$

¹ Total Price equals the "Price For Each" multiplied by the "# Per Year."

NOTES:

Bi-Weekly Mowing (Section 1 of the Scope Of Work) consists of the following:

- (a) Mowing all lawn and landscaped areas, including the Landfill side of Route 110 (River Road), the Landfill entrance, paved parking areas and side roads, the main entrance roadway and around all buildings and structures; and
- (b) Trimming around all planting and landscaped areas, trees, buildings, telephone poles, above-ground pipes, fencing, guardrails and other structures described in (a) and all areas described in (a) that are not accessible with push or ride-on mowing equipment.

Landfill Mowing (Section 2 of the Scope Of Work) consist of the following:

- (a) Mowing all areas within the Landfill disposal area (primary landfill and the Northeast and Southeast Ash areas);
- (b) Mowing, using a power trimmer or similar equipment, all areas that are not accessible with mowing equipment; and
- (c) Trimming all vegetation from around all above-ground piping, gas wells, utilities and structures on the Landfill disposal area.

Trimming And Pruning (Section 3 of the Scope Of Work) consist of trimming and pruning all landscape plantings including evergreens, shrubbery, bushes and ornamental trees in areas covered by the Bi-Weekly Mowing Services.

Gas System Vegetative Control (Section 4 of the Scope Of Work) consists of the following:

- (a) Clearing and maintaining of continuous walking paths for access to all gas extraction and monitoring wells. All vegetation shall be cleared to a maximum ground height of 6 inches and a minimum width of 5 feet and all overhead vegetation within 8 feet of the ground shall be cleared;
- (b) Clearing and maintaining of vegetation around all gas extraction wells. All vegetation shall be cleared to a maximum ground height of 6 inches and a minimum radius of 5 feet and all overhead vegetation within 8 feet of the ground shall be cleared;
- (c) Clearing and maintaining of overhead vegetation outside the thermal oxidizer station enclosure and the generator enclosure. All overhead vegetation within 15 feet of the fence line shall be cleared;
- (d) Removal of all vegetation inside the thermal oxidizer enclosure and mowing of all vegetation inside the generator enclosure, without damaging any of the conduits, electrical wires, or other components of the facility; and
- (e) Removal of all vegetation around the Northeast and Southeast vaults and lift stations, and the main lift station.

Drainage System Vegetative Control (Section 5 of the Scope Of Work) consists of clearing brush and excessive vegetation from all drainage channels, ditches, berms, rock-lined downchutes and other drainage features.

Metal Hydroxide Cell Mowing (Section 6 of the Scope Of Work) consists of the following:

- (a) Mowing the vegetative grass cover on the Metal Hydroxide cell; and
- (b) Trimming all grass around signs, fencing and posts.

Snowplowing (Section 7 of the Scope Of Work) consists of plowing the following areas whenever 3 or more inches of frozen precipitation falls:

- (a) All paved areas from the north gate at the southern entrance to the site, past the old scale, and down to the flare station;

- (b) The paved and gravel access road to the top of the Primary Landfill;
- (c) The gravel access road to the metal hydroxide area; and
- (d) The gravel perimeter access road around the Primary Landfill, the Northeast Ash Area and the Southeast Ash Area, including all connecting roads.
- (e) Contractor shall clear snow from in front of all swinging gates including the north gate of the southern entrance to the site, the gate near the old truck wash, the gates at the flare and generator enclosure, and the gate at the north end of the landfill.

Snowplowing Services shall be paid based on the depth of snow plowed. Provide prices for the various depths specified on the Bid Price Form

Sanding (Section 8 of the Scope of Work) consists of sanding per event in areas directed by CRRRA.



**BID PRICE FORM
WALLINGFORD LANDFILL**

**LANDSCAPE, MOWING AND SNOWPLOWING WORK
AT
CONNECTICUT RESOURCES RECOVERY AUTHORITY LANDFILLS
(RFB Number 09-EN-003)**

WALLINGFORD LANDFILL

Bidder affirms that the bid prices below represent the entire cost to complete the Work in accordance with the Contract Documents, and that no claim will be made on account of any increase in wage scales, material prices, delivery delays, taxes, insurance, cost indexes or any other rates affecting the lawn care industry or this Project, and that each and every such claim is hereby expressly waived by Bidder.

Name of Bidder (Firm):	
Signature of Bidder Representative:	
Name (Type/Print):	
Title:	
Date:	

Task	# Per Year	Year 1 (07/01/09 – 06/30/10)		Year 2 (07/01/10 – 06/30/11)		Year 3 (07/01/11 – 06/30/12)		TOTAL FOR 3 YEARS
		Price for Each	Total Price ¹	Price for Each	Total Price ¹	Price for Each	Total Price ¹	
Bi-Weekly Mowing	11	\$	\$	\$	\$	\$	\$	\$
Landfill Mowing	1	\$	\$	\$	\$	\$	\$	\$
Drainage System Vegetative Control	1	\$	\$	\$	\$	\$	\$	\$
Metal Hydroxide Cell Mowing	5	\$	\$	\$	\$	\$	\$	\$
TOTAL		\$	\$	\$	\$	\$	\$	\$

¹ Total Price equals the "Price For Each" multiplied by the "# Per Year."

NOTES:

Bi-Weekly Mowing (Section 1 of the Scope Of Work) consists of the following:

- (a) Mowing all lawn and landscaped areas, including the Landfill entrance, from the entrance to and around the scale house, along the Landfill site of Pent Road, Ball Road and South Cherry Street, inside the perimeter fence along Ball Road and South Cherry Street and the areas along the interior east side of the Landfill; and
- (b) Trimming around all planting and landscaped areas, trees, buildings, telephone poles, above-ground pipes, fencing, guardrails and other structures described in (a) and all areas described in (a) that are not accessible with push or ride-on mowing equipment.

Landfill Mowing (Section 2 of the Scope Of Work) consist of the following:

- (a) Mowing all slopes and flat areas on the Landfill (except areas of large trees and shrubbery) and the sides of all interior gravel access roads;
- (b) Mowing, using a power trimmer or similar equipment, all areas that are not accessible with mowing equipment; and
- (c) Trimming all vegetation from around all above-ground piping, gas wells, utilities and structures on the Landfill disposal area.

Drainage System Vegetative Control (Section 3 of the Scope Of Work) consists of clearing brush and excessive vegetation from all drainage channels, ditches, berms, rock-lined downchutes and other drainage features.

Metal Hydroxide Cell Mowing (Section 4 of the Scope Of Work) consists of the following:

- (a) Mowing the vegetative grass cover on the Metal Hydroxide cell; and
- (b) Trimming all grass around signs, fencing and posts.



**BID PRICE FORM
WATERBURY LANDFILL**

**LANDSCAPE, MOWING AND SNOWPLOWING WORK
AT
CONNECTICUT RESOURCES RECOVERY AUTHORITY LANDFILLS
(RFB Number 09-EN-003)**

WATERBURY LANDFILL

Bidder affirms that the bid prices below represent the entire cost to complete the Work in accordance with the Contract Documents, and that no claim will be made on account of any increase in wage scales, material prices, delivery delays, taxes, insurance, cost indexes or any other rates affecting the lawn care industry or this Project, and that each and every such claim is hereby expressly waived by Bidder.

Name of Bidder (Firm):	
Signature of Bidder Representative:	
Name (Type/Print):	
Title:	
Date:	

Task	# Per Year	Year 1 (07/01/09 – 06/30/10)		Year 2 (07/01/10 – 06/30/11)		Year 3 (07/01/11 – 06/30/12)		TOTAL FOR 3 YEARS
		Price for Each	Total Price ¹	Price for Each	Total Price ¹	Price for Each	Total Price ¹	
Landfill Mowing	1	\$	\$	\$	\$	\$	\$	\$
TOTAL		\$	\$	\$	\$	\$	\$	\$

¹ Total Price equals the "Price For Each" multiplied by the "# Per Year."

NOTES:

Landfill Mowing (Section 1 of the Scope Of Work) consist of the following:

- (a) Mowing all slopes and flat areas on the Landfill (except areas of large trees and shrubbery) and the sides of all interior gravel access roads;
- (b) Mowing, using a power trimmer or similar equipment, all areas that are not accessible with mowing equipment;
- (c) Trimming all vegetation from around all above-ground piping, gas wells, utilities and structures on the Landfill disposal area; and
- (d) Clearing brush and excessive vegetation from all drainage channels, ditches, berms, rock-lined downchutes and other drainage features.

**REQUEST FOR BIDS
FOR
LANDSCAPE, MOWING AND SNOWPLOWING WORK
FOR
CONNECTICUT RESOURCES RECOVERY AUTHORITY
LANDFILLS**

SECTION 5

REFERENCES FORM



REFERENCES FORM

In space below, provide the names of three (3) references who can attest to the quality of work performed/services provided by Bidder/Proposer. Include job title, affiliation, address, phone number and a brief description of the work performed/services provided for each reference.

REFERENCE 1

Name of Person:	
Title:	
Name of Firm:	
Address:	
Telephone Number:	
Description Of Work Performed:	

REFERENCE 2

Name of Person:	
Title:	
Name of Firm:	
Address:	
Telephone Number:	
Description Of Work Performed:	

REFERENCE 3

Name of Person:	
Title:	
Name of Firm:	
Address:	
Telephone Number:	
Description Of Work Performed:	

**REQUEST FOR BIDS
FOR
LANDSCAPE, MOWING AND SNOWPLOWING WORK
FOR
CONNECTICUT RESOURCES RECOVERY AUTHORITY
LANDFILLS**

SECTION 6

BACKGROUND AND EXPERIENCE FORM



BACKGROUND AND EXPERIENCE FORM

In the space below, summarize work performed/services provided of a similar nature to that specified in the Contract Documents which has been performed by the bidder/proposer and which will enable CRRA to evaluate the experience and professional capabilities of the bidder/proposer.

[Attach Additional Pages If Necessary]

A large, empty rectangular box with a thin black border, intended for the bidder/proposer to provide a summary of their work and services.

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SECTION 7

SUBCONTRACTOR IDENTIFICATION FORM



SUBCONTRACTOR IDENTIFICATION FORM
--

Bidder shall list below all subcontractor(s) Bidder intends to use in the performance of Services if Bidder is selected to perform the Services and awarded the Agreement. Bidder shall include a description of the Services to be provided by the subcontractor(s).

Subcontractor 1

Company Name	
Services To Be Provided	

Subcontractor 2

Company Name	
Services To Be Provided	

Subcontractor 3

Company Name	
Services To Be Provided	

Subcontractor 4

Company Name	
Services To Be Provided	

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**SECTION 8
EQUIPMENT FORM**