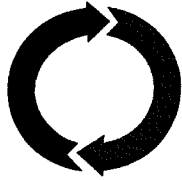


**CRRA
BOARD MEETING
DECEMBER 15, 2005**



**CONNECTICUT
RESOURCES
RECOVERY
AUTHORITY**

**100 Constitution Plaza • Hartford • Connecticut • 06103 • Telephone (860)757-7700
Fax (860)757-7745**

MEMORANDUM

TO: CRRA Board of Directors
FROM: Kristen Greig, Secretary to the Board/Paralegal
DATE: December 9, 2005
RE: Notice of Meeting

There will be a regular meeting of the Connecticut Resources Recovery Authority Board of Directors held on Thursday, December 15, 2005 at 9:30 a.m. The meeting will be held in the Board Room of 100 Constitution Plaza, 6th Floor, Hartford, Connecticut.

Please notify this office of your attendance at (860) 757-7787 at your earliest convenience.

Connecticut Resources Recovery Authority
Board of Directors' Meeting
Agenda
December 15, 2005
9:30 AM

- I. Pledge of Allegiance
- II. Introduction of CT Department of Environmental Protection Commissioner McCarthy
- III. Recognition of Certificate of Achievement for Excellence in Financial Reporting (Attachment 1).
- IV. Public Portion

A ½ hour public portion will be held and the Board will accept written testimony and allow individuals to speak for a limit of three minutes. The regular meeting will commence if there is no public input.

- V. Minutes
 - 1. Board Action will be sought for the approval of the November 17, 2005 Regular Board Meeting Minutes (Attachment 2).

- VI. Project Issues

- A. Mid-Connecticut

- 1. Board Action will be sought regarding the Preparation of a Revised Closure Plan for the CRRA Hartford Landfill (Attachment 3).
 - 2. Board Action will be sought regarding Mid Connecticut Project Waste Processing Facility MSW Floor Repairs (Attachment 4).
 - 3. Board Action will be sought regarding a Propane Tank Easement at the South Meadows Property (Attachment 5).

- B. Wallingford

- 1. Board Action will be sought regarding Establishing a Special Committee to Study Options for Municipal Solid Waste Disposal Following the Expiration of the Wallingford Solid Waste Disposal Services Contract (Attachment 6).

C. General

1. Board Action will be sought regarding Waste Export and Diversion Hauling and Disposal Services for Mid-Connecticut and Wallingford Projects (Attachment 7).
2. Board Action will be sought regarding Three-Year Public Relations Services Agreements (Attachment 8).

VII. Chairman's and Committee Reports

A. Policies & Procurement Committee

1. The Policy and Procurement Committee will report on its December 1, 2005 meeting.
 - a. Board Action will be sought regarding Approval of the Connecticut Resources Recovery Authority Telephonic Meeting Policy & Procedure (Attachment 9).

B. Organizational Synergy & Human Resources Committee

1. The Organizational Synergy & Human Resources Committee will report on its November 28, 2005 meeting.
 - a. Board Action regarding Renewal of Health and Dental Insurance Programs and Continuation of the Vision, Life and Disability Programs (Attachment 10).
 - b. Board Action will be sought regarding Adoption of the Revised Compensatory Time Policy (Attachment 11).

VIII. Executive Session

An Executive Session will be held to discuss pending litigation, contract negotiations, and personnel matters with appropriate staff.

TAB 1



Government Finance Officers Association
203 N. LaSalle Street - Suite 2700
Chicago, IL 60601

Phone (312) 977-9700 Fax (312) 977-4806

06/09/2005

NEWS RELEASE

For Information contact:
Stephen Gauthier (312) 977-9700

(Chicago)--The Certificate of Achievement for Excellence in Financial Reporting has been awarded to **Connecticut Resources Recovery Authority** by the Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

An Award of Financial Reporting Achievement has been awarded to the individual(s), department or agency designated by the government as primarily responsible for preparing the award-winning CAFR. This has been presented to:

Nhan Vo-Le, Director of Accounting

The CAFR has been judged by an impartial panel to meet the high standards of the program including demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

The GFOA is a nonprofit professional association serving approximately 16,000 government finance professionals with offices in Chicago, IL, and Washington, D.C.

Certificate of Achievement for Excellence in Financial Reporting

Presented to

Connecticut Resources Recovery Authority

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended
June 30, 2004

A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.



Nancy L. Zielke

President

Jeffrey R. Emer

Executive Director



Government Finance Officers Association
203 N. LaSalle Street - Suite 2700
Chicago, IL 60601

Phone (312) 977-9700 Fax (312) 977-4806

June 9, 2005

Nhan Vo-Le
Director of Accounting
Connecticut Resources Recovery Authority
100 Constitution Plaza, 6th Floor
Hartford CT 06103-1722

Dear Ms. Vo-Le:

We are pleased to notify you that your comprehensive annual financial report (CAFR) for the fiscal year ended June 30, 2004, qualifies for a Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

Each entity submitting a report to the Certificate of Achievement review process is provided with a "Summary of Grading" form and a confidential list of comments and suggestions for possible improvements in its financial reporting techniques. Your list has been enclosed. You are strongly encouraged to implement the recommended improvements into the next report and submit it to the program. If it is unclear what must be done to implement a comment or if there appears to be a discrepancy between the comment and the information in the CAFR, please contact the Technical Services Center (312) 977-9700 and ask to speak with a Certificate of Achievement Program in-house reviewer.

Certificate of Achievement program policy requires that written responses to the comments and suggestions for improvement accompany the next fiscal year's submission. Your written responses should provide detail about how you choose to address each item that is contained within this report. These responses will be provided to those Special Review Committee members participating in the review.

When a Certificate of Achievement is awarded to a government, an Award of Financial Reporting Achievement (AFRA) is also presented to the individual(s) or department designated by the government as primarily responsible for its having earned the Certificate. As the designated individual we have enclosed your AFRA.

Your Certificate of Achievement plaque will be shipped to you under separate cover in about eight weeks. We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and that appropriate publicity will be given to this notable achievement. A sample news release has been enclosed. We suggest that you provide copies of it to local newspapers, radio stations and television stations. In addition, enclosed is the Certificate Program "Results" for reports with fiscal years ended during 2003 representing the most recent statistics available.

A current holder of a Certificate of Achievement may include a reproduction of the award in its immediately subsequent CAFR. A camera ready copy of your Certificate is enclosed for that purpose. If you reproduce your Certificate in your next report, please refer to the enclosed instructions. A Certificate of Achievement is valid for a period of one year. To continue to participate in the Certificate of Achievement Program it will be necessary for you to submit your next CAFR to our review process.

In order to expedite your submission we have enclosed a Certificate of Achievement Program application form to facilitate a timely submission of your next report. This form should be completed and sent (postmarked) with three copies of your report, three copies of your application, three copies of your written responses to the program's comments and suggestions for improvement from the prior year, and any other pertinent material with the appropriate fee by December 31, 2005.

Your continued interest in and support of the Certificate of Achievement Program is most appreciated. If we may be of any further assistance, please contact Delores Smith (dsmith@gfoa.org or (312) 578-5454).

Sincerely,
Government Finance Officers Association

A handwritten signature in cursive script that reads "Stephen J. Gauthier". The signature is written in dark ink and is positioned above the typed name.

Stephen J. Gauthier, Director
Technical Services Center

SJG/ds

TAB 2

CONNECTICUT RESOURCES RECOVERY AUTHORITY

THREE HUNDRED NINETY-SEVENTH MEETING

NOVEMBER 17, 2005

A Regular meeting of the Connecticut Resources Recovery Authority Board of Directors was held on Thursday, November 17, 2005 at 211 Murphy Road, Hartford, Connecticut. Those present were:

Chairman Michael Pace

Directors: Stephen Cassano
 Benson Cohn
 Mark Cooper
 James Francis
 Edna Karanian
 Raymond O'Brien
 Andrew Sullivan (Present until 10:30 a.m.)
 Elizabeth Horton Sheff – Ad-Hoc, Mid-Connecticut Project (Present
 beginning at 9:33 a.m.)
 Sherwood Lovejoy – Ad-Hoc, Bridgeport Project

Present from the CRRA staff:

Tom Kirk, President
Jim Bolduc, Chief Financial Officer
Rob Constable, Controller
Peter Egan, Director of Environmental Affairs and Development
Floyd Gent, Director of Operations
Laurie Hunt, Director of Legal Services
Michael Byzdra, Senior Analyst
Michael Tracey, Operations Manager, Construction Management
Donna Tracy, Executive Assistant
Kristen Greig, Secretary to the Board/Paralegal

Also present were: Mr. Dave Arruda of MDC, Mr. Jonathan Bilmes of BRRFOC, Mr. Frank Marci of U.S.A. Hauling & Recycling, Mr. Bob Patterson of RAA, Ms. Lynn St. James of Covanta, Ms. Joyce Tentor of HEJN, Ms. Cheryl Thibeault of Covanta, Mr. Jerry Tyminski of SCRRA.

Chairman Pace called the meeting to order at 9:15 a.m. and stated that a quorum was present.

PLEDGE OF ALLEGIANCE

Chairman Pace requested that everyone stand for the Pledge of Allegiance, whereupon, the Pledge of Allegiance was recited.

PUBLIC PORTION

Chairman Pace said that the agenda allowed for a public portion in which the Board would accept written testimony and allow individuals to speak for a limit of three minutes.

Chairman Pace noted that there were no comments from the public and that the Regular meeting would commence.

APPROVAL OF THE MINUTES OF THE OCTOBER 27, 2005 REGULAR BOARD MEETING

Chairman Pace requested a motion to approve the minutes of the October 27, 2005 Regular Board Meeting. The motion was made by Director O'Brien and seconded by Director Cooper.

The minutes as presented were approved. Directors Cassano and Francis abstained as they were not present at the meeting.

Eligible Voters	Aye	Nay	Abstain
Michael Pace, Chairman	X		
Stephen Cassano, Vice-Chairman	X		
Benson Cohn	X		
Mark Cooper	X		
James Francis	X		
Edna Karanian	X		
Raymond O'Brien	X		
Andrew Sullivan	X		
Non Eligible Voters			
Sherwood Lovejoy, Ad Hoc, Bridgeport Project			

RESOLUTION IN APPRECIATION OF STEPHEN T. CASSANO'S OUTSTANDING SERVICE TO THE CONNECTICUT RESOURCES RECOVERY AUTHORITY AND THE CITIZENS OF THE STATE OF CONNECTICUT

Chairman Pace requested a motion regarding the referenced item. Director O'Brien made the following motion:

WHEREAS, in 2002 the Connecticut General Assembly reconstituted the Connecticut Resources Recovery Authority; and

WHEREAS, the new Connecticut Resources Recovery Authority was to be governed by a new Board of Directors consisting of municipal leaders and experts from private

industry who would use their expertise to restore and enhance the financial and operational stability of the Authority; and

WHEREAS, STEPHEN T. CASSANO, in his capacity as Mayor of the Town of Manchester, served on the Board of Directors of the Connecticut Resources Recovery Authority from 2002 to 2005; and

WHEREAS, Mr. Cassano's efforts as Vice-Chairman of the Board of Directors and as Chairman of the Organizational Synergy & Human Resources Committee were instrumental in the furtherance of the goals of the Connecticut Resources Recovery Authority of providing environmentally sound solutions and best practices for solid waste disposal and recycling management on behalf of municipalities; and

WHEREAS, Mr. Cassano's impeccable reputation, earned through his decades of public service, brought immediate credibility to the Connecticut Resources Recovery Authority

THEREFORE, BE IT RESOLVED: That the Board of Directors of the Connecticut Resources Recovery Authority hereby extends to STEPHEN T. CASSANO thanks and affection for all of his dedication and time-consuming service to the Connecticut Resources Recovery Authority and the citizens of the State of Connecticut; and, furthermore, we, the members of the Board of Directors, extend our sincere best wishes for fulfillment and happiness in his future endeavors.

The motion was seconded by Director Sullivan.

Chairman Pace said that the statement made about Vice-Chairman Cassano's service is truly deserved. Chairman Pace stated that Vice-Chairman Cassano's contributions as chair of the Organizational Synergy & Human Resources Committee were instrumental in creating a different culture for CRRA. Chairman Pace added that Vice-Chairman Cassano and the members of that Committee have done a superb job. Chairman Pace said that, in looking at the accomplishments of the new Board with Steve Cassano as Vice-Chairman, it is with extreme gratitude and appreciation that he thanks Vice-Chairman Cassano for his service to CRRA and the State of Connecticut.

Vice-Chairman Cassano thanked Chairman Pace and said that he is glad that the members of the Organizational Synergy & Human Resources Committee were acknowledged. Vice-Chairman Cassano stated that it has been a pleasure working with the Committee. Vice-Chairman Cassano said that he enjoyed the challenge of being on the Board and said that the new Board has done a lot to improve the reputation of CRRA and the organization itself. Vice-Chairman Cassano thanked the Board and management and noted that it has been a team effort.

Chairman Pace requested that a copy of the resolution be sent to legislative leaders and the Governor's office.

Director O'Brien stated that Vice-Chairman Cassano would be missed.

The motion previously made and seconded was approved unanimously.

Eligible Voters	Aye	Nay	Abstain
Michael Pace, Chairman	X		
Stephen Cassano, Vice-Chairman	X		
Benson Cohn	X		
Mark Cooper	X		
James Francis	X		
Edna Karanian	X		
Raymond O'Brien	X		
Andrew Sullivan	X		
Non Eligible Voters			
Sherwood Lovejoy, Ad Hoc, Bridgeport Project			

**RESOLUTION REGARDING THE ADOPTION OF THE FISCAL YEAR 2007
GENERAL FUND OPERATING AND CAPITAL BUDGET**

Chairman Pace requested a motion regarding the referenced item. Director Sullivan made the following motion:

RESOLVED: That the fiscal year 2007 General Fund Operating and Capital Budget be adopted substantially in the form as presented and discussed at this meeting.

The motion was seconded by Director O'Brien.

Director Sullivan noted that the budget was thoroughly reviewed at the Finance Committee meeting. Based on some recommendations for clarification from that meeting, Director Sullivan stated that the Finance Committee was unanimous in its support for this budget.

Director Cohn stated that the word "substantially" in the resolution was not appropriate in this case. Director Cohn said that the budget is adopted as presented, not substantially as presented. Chairman Pace accepted the recommended change as a friendly amendment to the motion.

The motion previously made and seconded was approved unanimously.

Eligible Voters	Aye	Nay	Abstain
Michael Pace, Chairman	X		
Stephen Cassano, Vice-Chairman	X		
Benson Cohn	X		
Mark Cooper	X		
James Francis	X		
Edna Karanian	X		
Raymond O'Brien	X		
Andrew Sullivan	X		

Non Eligible Voters			
Sherwood Lovejoy, Ad Hoc, Bridgeport Project			

**RESOLUTION REGARDING THE ADOPTION OF THE FISCAL YEAR 2007
CONNECTICUT RESOURCES RECOVERY AUTHORITY SOUTHEAST PROJECT
OPERATING AND CAPITAL BUDGETS**

Chairman Pace requested a motion regarding the referenced item. Director Sullivan made the following motion:

RESOLVED: That the fiscal year 2007 Connecticut Resources Recovery Authority Southeast Project Operating and Capital Budgets be adopted substantially in the form as presented and discussed at this meeting.

The motion was seconded by Director O'Brien.

Director Cohn made the same suggestion regarding the word "substantially" in the resolution and it was decided the word would be omitted.

Director Sullivan said that the Finance Committee also reviewed this budget at its last meeting. Director Sullivan asked Mr. Constable to give an overview of the process associated with the Southeast Project budget.

Mr. Constable explained that the Southeast Project is comprised of both CRRRA and the Southeastern Connecticut Regional Resources Recovery Authority (SCRARRA). Mr. Constable stated that CRRRA has a portion of the overall budget that it must adopt. Once the CRRRA Board adopts its portion, SCRARRA adds its line items and the overall budget goes to the SCRARRA Board in December for adoption. SCRARRA sets the tip fee for that Project based on the overall budget.

Mr. Constable noted that CRRRA has met with the SCRARRA Executive Board and Full SCRARRA Board to review both the CRRRA Board and the overall budget. Mr. Constable pointed out that the Project is becoming more financially stable and will begin realizing surpluses because of the electricity revenues.

Mr. Tyminski stated that the SCRARRA Board finds acceptable the CRRRA portion of the budget. Mr. Tyminski said that SCRARRA intends on maintaining the \$60.00 tip fee while replacing funds in reserves that had been tapped into over the last few years.

Director Sullivan stated that the mission to strengthen the overall financial well-being of all CRRRA Projects continues.

The motion previously made and seconded was approved unanimously.

Eligible Voters	Aye	Nay	Abstain
Michael Pace, Chairman	X		
Stephen Cassano, Vice-Chairman	X		
Benson Cohn	X		
Mark Cooper	X		
James Francis	X		
Edna Karanian	X		
Raymond O'Brien	X		
Andrew Sullivan	X		
Non Eligible Voters			
Sherwood Lovejoy, Ad Hoc, Bridgeport Project			

RESOLUTION REGARDING INSURANCE CONSULTING AND BROKER SERVICES AGREEMENT

Chairman Pace requested a motion regarding the referenced item. Director Cooper made the following motion:

RESOLVED: That the Chairman or President of CRRA is hereby authorized to execute the Insurance Consulting and Broker Services Agreement with Aon Risk Services for the period January 1, 2006 through December 31, 2008 for a total fixed fee as presented and discussed at this meeting.

The motion was seconded by Director Sullivan.

Director Sullivan informed the Board that this resolution is being recommended by the Finance Committee. Director Sullivan stated that the procurement process was in compliance with all CRRA procedures.

Director Sullivan stated that management's recommendation, which has the support of the Finance Committee, is to enter into an agreement with Aon. Director Sullivan referred the Board to Exhibit B behind Tab 5 of the package. Director Sullivan noted the prices and informed the Board that even though H. D. Segur had the lowest price, the evaluation committee did not feel that H. D. Segur has the depth and experience to best meet CRRA's needs.

Director Sullivan pointed out that Marsh, CRRA's current broker, priced themselves out of the running because it appears the organization has made a decision to concentrate their business in other markets.

Director Sullivan stated that CRRA budgeted \$350,000 for these services and Aon's services would be approximately \$100,000 more than that over the three-year period. Director Sullivan stated that, after a thorough review of the evaluation process, the Finance Committee did not have any reservations in recommending Aon.

Chairman Pace asked for an explanation of why there was such a wide spread in the prices. Mr. Bolduc responded that CRRA had a conversation with Marsh regarding why their price was so high. Mr. Bolduc said that, as a result of Attorney General investigations into commission structures, Marsh's parent company decided to refocus their business on large companies as stand alone profit centers.

Chairman Pace pointed out that the market clout ratings in the analysis demonstrates one area where the choice is being made in CRRA's best interest. Mr. Bolduc agreed and added that the broker must be in a position to get the attention of underwriters and other key people who write the policies. Mr. Bolduc stated that Aon also has a very strong environmental group and a national network of experts that could be utilized to CRRA's benefit.

Director O'Brien requested confirmation that the agreement was not a commissions-based contract. Mr. Bolduc stated that when the Request for Proposals was issued, it clearly stated that CRRA's broker would work on a fixed fee basis only. Mr. Bolduc emphasized an audit confirmed that CRRA was not affected by the issues surrounding Marsh's recent publicity.

Chairman Pace summarized that, based on a technical review, the low bidder does not meet CRRA's best interests so CRRA is choosing the next lowest bidder.

The motion previously made and seconded was approved unanimously.

Eligible Voters	Aye	Nay	Abstain
Michael Pace, Chairman	X		
Stephen Cassano, Vice-Chairman	X		
Benson Cohn	X		
Mark Cooper	X		
James Francis	X		
Edna Karanian	X		
Raymond O'Brien	X		
Andrew Sullivan	X		
Non Eligible Voters			
Elizabeth Horton Sheff, Ad Hoc, Mid-Connecticut Project			
Sherwood Lovejoy, Ad Hoc, Bridgeport Project			

RESOLUTION REGARDING ANNUAL STACK TESTING AT THE MID-CONNECTICUT RESOURCE RECOVERY FACILITY FOR CALENDAR YEARS 2006, 2007 AND 2008

Chairman Pace requested a motion regarding the referenced item. Vice-Chairman Cassano made the following motion:

RESOLVED: That the President is hereby authorized to into a contract with CK Environmental, Inc. for performance of the annual air emissions testing at the Mid-Connecticut Resource Recovery Facility for calendar years 2006, 2007, and 2008, substantially as discussed and presented at this meeting.

The motion was seconded by Director Cooper.

Mr. Kirk explained that this is a three-year contract for annual stack testing and stated that management is recommending CK Environmental, who is the lowest bidder. Mr. Kirk noted that the funds expended on the testing would be reimbursed by the Department of Environmental Protection as part of the dioxin tax.

Chairman Pace asked why CRRA performs stack testing and what the importance was to the environment. Mr. Egan explained that CRRA is obligated to test air emissions from the municipal waste combustion facility on an annual basis. Mr. Egan listed the parameters that are required to be tested. Mr. Egan noted that, of those parameters, sulfur dioxide, nitrogen oxide, carbon monoxide, and opacity are tested routinely and incorporated into the annual stack testing report.

Mr. Egan pointed out that the waste-to-energy facility historically has emissions well below established limits and said that the dioxin/furan emissions are so low that CRRA qualifies for a reduced testing schedule. Mr. Egan stated that the contract value is greater than CRRA expects to spend because only one boiler is required to be tested per year as long as certain requirements are met. Mr. Egan explained that CRRA requested the bidders to include testing of all three boilers, but said that it was highly unlikely that would have to be done.

Chairman Pace asked how long it typically takes to be reimbursed by the DEP. Mr. Egan responded that it took approximately six months.

The motion previously made and seconded was approved unanimously.

Eligible Voters	Aye	Nay	Abstain
Michael Pace, Chairman	X		
Stephen Cassano, Vice-Chairman	X		
Benson Cohn	X		
Mark Cooper	X		
James Francis	X		
Michael Jarjura	X		
Theodore Martland	X		
Raymond O'Brien	X		
Elizabeth Horton Sheff, Ad Hoc, Mid-Connecticut Project	X		
Non Eligible Voters			
Sherwood Lovejoy, Ad Hoc, Bridgeport Project			

RESOLUTION REGARDING CLEAN WATER ACT SECTION 316(B) COMPLIANCE SERVICES AT THE CRRA MID-CT RESOURCE RECOVERY FACILITY FOR FISCAL YEARS 2006, 2007, 2008, 2009, 2010

Chairman Pace requested a motion regarding the referenced item. Director Cohn made the following motion:

RESOLVED: That the President is hereby authorized to into a contract with Kleinschmidt Associates for performance of Clean Water Act (“CWA”) Section 316(b) compliance services at the Mid-Connecticut Resource Recovery Facility for fiscal years 2006, 2007, 2008, 2009, and 2010 substantially as discussed and presented at this meeting.

The motion was seconded by Director O’Brien.

Mr. Kirk explained that the Mid-Connecticut Resource Recovery Facility is cooled with approximately 100,000,000 gallons of water from the Connecticut River per day, which is brought into the plant and goes through a non-contact heat exchange. Mr. Kirk said that the environmental concern associated with this type of system is that aquatic life could be pulled through the system. Mr. Kirk stated that this study will assure that CRRA is not violating any best-available technology criteria so the impact to the marine environment can be minimized.

Mr. Kirk stated the lowest bidder was not selected to perform this study and said that the presentation in the package explains the reasons quite well. Mr. Kirk informed the Board that management asked Director O’Brien, the Board’s environmental expert, and the Policies & Procurement Committee to weigh in on management’s recommendation because there is such a dramatic difference in pricing between the lowest cost bidder and the recommended bidder. Mr. Kirk explained that Kleinschmidt Associates is the best choice from a quality standpoint and CRRA will get the best value with that particular contractor.

Director O’Brien stated that Mr. Egan and his staff did an excellent job presenting the material and justifying why the preferred vendor should be chosen. Director O’Brien added that the Policies & Procurement Committee’s recommendation of the resolution was unanimous.

Chairman Pace asked where this study fits within the budget. Mr. Egan responded that \$100,000 was budgeted for this fiscal year and additional funds will be budgeted over the five-year term of the agreement.

Chairman Pace noted that CRRA is interested in doing what is best for the environment, even if it is sometimes at greater cost to CRRA.

The motion previously made and seconded was approved unanimously.

Eligible Voters	Aye	Nay	Abstain
Michael Pace, Chairman	X		
Stephen Cassano, Vice-Chairman	X		
Benson Cohn	X		

Mark Cooper	X		
James Francis	X		
Michael Jarjura	X		
Theodore Martland	X		
Raymond O'Brien	X		
Elizabeth Horton Sheff, Ad Hoc, Mid-Connecticut Project	X		
Non Eligible Voters			
Sherwood Lovejoy, Ad Hoc, Bridgeport Project			

RESOLUTION REGARDING AGREEMENT FOR PUSH WALL AND MASONRY WALL REPAIRS AT THE WATERTOWN TRANSFER STATION

Chairman Pace requested a motion regarding the referenced item. Vice-Chairman Cassano made the following motion:

RESOLVED: That the President is hereby authorized to execute an agreement with O & G Industries Inc. to perform push wall and masonry wall repairs at the Watertown Transfer Station, substantially as presented and discussed at this meeting.

The motion was seconded by Director O'Brien.

Mr. Kirk explained that this resolution is for push wall and masonry repairs at the Watertown Transfer Station. Mr. Kirk stated that this is routine maintenance because the concrete walls take a significant amount of wear-and-tear from the loaders.

Chairman Pace noted that the recommended vendor was the low bidder on the project.

The motion previously made and seconded was approved unanimously.

Eligible Voters	Aye	Nay	Abstain
Michael Pace, Chairman	X		
Stephen Cassano, Vice-Chairman	X		
Benson Cohn	X		
Mark Cooper	X		
James Francis	X		
Michael Jarjura	X		
Theodore Martland	X		
Raymond O'Brien	X		
Elizabeth Horton Sheff, Ad Hoc, Mid-Connecticut Project	X		
Non Eligible Voters			
Sherwood Lovejoy, Ad Hoc, Bridgeport Project			

RESOLUTION REGARDING AGREEMENT FOR THE REPLACEMENT OF OVERHEAD DOORS AT THE GREENWICH, NORWALK AND MILFORD TRANSFER STATIONS

Chairman Pace requested a motion regarding the referenced item. Director O'Brien made the following motion:

RESOLVED: That the President is hereby authorized to execute an agreement with Overhead Door Co. of Hartford, Inc. to replace overhead doors at the Greenwich, Norwalk and Milford Transfer Stations, substantially as presented and discussed at this meeting.

The motion was seconded by Director Sullivan.

Mr. Kirk explained that this resolution did not pass at the last meeting and it was not until after the meeting and Director Martland's nay vote was confirmed, that it was determined that the resolution did not meet the minimum eight affirmative vote requirement. Mr. Kirk stated that management contacted Director Martland to address his concerns. Mr. Kirk said that, moving forward, CRRA can proactively address Director Martland's specific concerns. Mr. Kirk said that administrative changes will likely need to be made to the procurement process to ensure potential vendors are reached.

Mr. Kirk said that because CRRA requires a lot of bidders, when business is good, as it is in the overhead door business, it is possible that many vendors choose not to work with CRRA when there are other customers available.

Mr. Kirk said that management is requesting that the Board reconsider this resolution because the work needs to be done and noted that CRRA did not opt to re-bid this work because it is possible that CRRA will receive higher prices.

Chairman Pace said that he appreciated that management is addressing Director Martland concerns.

Director Lovejoy stated that he supports the resolution and noted that because these doors are specialty items, there is not a large number of contractors willing to install this type of door.

The motion previously made and seconded was approved unanimously.

Eligible Voters	Aye	Nay	Abstain
Michael Pace, Chairman	X		
Stephen Cassano, Vice-Chairman	X		
Benson Cohn	X		
Mark Cooper	X		
James Francis	X		
Edna Karanian	X		
Raymond O'Brien	X		
Andrew Sullivan	X		
Sherwood Lovejoy, Ad Hoc, Bridgeport Project	X		

Non Eligible Voters			
Elizabeth Horton Sheff, Ad Hoc, Mid-Connecticut Project			

RESOLUTION REGARDING APPROVAL OF A TOWN OF KILLINGLY SOLID WASTE DISPOSAL AGREEMENT

Chairman Pace requested a motion regarding the referenced item. Director O'Brien made the following motion:

RESOLVED: The President is authorized to enter into an agreement with the Town of Killingly for disposal of the town of Killingly's acceptable waste, substantially in the form as presented and discussed at this meeting.

The motion was seconded by Director Sullivan.

Mr. Kirk explained that this is essentially a renewal of a preexisting contract that terminated in June. Mr. Kirk stated that this agreement would establish delivery of municipal solid waste to the Southeast resource recovery facility at \$71 per ton.

Director O'Brien asked why CRRA action is required if SCRRA has already approved the contract. Mr. Kirk responded that the contract is actually between Killingly and CRRA. Mr. Tyminski added that SCRRA could contract directly with Killingly, but as a CRRA member town, if Killingly waste ever had to be diverted, it could be diverted to another CRRA Project.

The motion previously made and seconded was approved unanimously.

Eligible Voters	Aye	Nay	Abstain
Michael Pace, Chairman	X		
Stephen Cassano, Vice-Chairman	X		
Benson Cohn	X		
Mark Cooper	X		
James Francis	X		
Edna Karanian	X		
Raymond O'Brien	X		
Andrew Sullivan	X		
Non Eligible Voters			
Elizabeth Horton Sheff, Ad Hoc, Mid-Connecticut Project			
Sherwood Lovejoy, Ad Hoc, Bridgeport Project			

RESOLUTION REGARDING THREE-YEAR PUBLIC RELATIONS SERVICES AGREEMENTS

Chairman Pace requested a motion regarding the referenced item. Director O'Brien made the following motion:

RESOLVED: That the President is hereby authorized to execute, deliver, and perform on behalf of this Authority, Public Relations Services Agreements as were substantially set forth in the Request for Qualifications dated September 7, 2005, for a period of three years commencing on January 1, 2006, and terminating on December 31, 2008, with the public relations firms listed below. All firms will provide services "on call."

Cubitt Jacobs & Prosek Communications

Cashman + Katz Integrated Communications

Pita Communications LLC

The motion was seconded by Vice-Chairman Cassano.

Mr. Kirk explained that this resolution would create a panel of public relations consultants. Mr. Kirk said that CRRA interviewed all of the listed firms and found them to provide a difference mix of skills and abilities. Mr. Kirk stated that CRRA was particularly interested in firms that had Hartford capabilities and contacts because of the anticipated Hartford Landfill closure issues and the development of a new landfill.

Mr. Kirk stated that these firms, if added to the panel, would be used on an as needed basis. Director Karanian asked if management anticipated less use of public relations firms because the creation of the new government relations liaison position will allow Mr. Nonnenmacher to spend more time on public relations. Mr. Kirk responded that he would actually anticipate more use because Mr. Nonnenmacher will be able to concentrate his efforts on public outreach and community development, which would allow Mr. Nonnenmacher more opportunity to utilize firms like this.

Director Horton Sheff asked why three firms were needed. Mr. Kirk responded that CRRA typically chooses a variety of qualified organizations that provide different skills and abilities. Mr. Kirk added that inclusion on a panel basically ratified the firm's ability to do work for CRRA and then management chooses which of the previously approved firms is best suited to handle a particular matter at a previously determined rate. By having three firms, CRRA is comfortable that there are firms that will be well-suited to handle all of the different facets of public relations and communications.

Director Horton Sheff asked if the rates had already been determined or if rates were still being negotiated. Mr. Kirk said that he believed the rates were already established, but more information could be provided.

Chairman Pace requested a motion to table the resolution. The motion made by Vice-Chairman Cassano was seconded by Director O'Brien.

The motion to table previously made and seconded was approved unanimously.

Eligible Voters	Aye	Nay	Abstain
Michael Pace, Chairman	X		
Stephen Cassano, Vice-Chairman	X		
Benson Cohn	X		
Mark Cooper	X		
James Francis	X		
Edna Karanian	X		
Raymond O'Brien	X		
Andrew Sullivan	X		
Non Eligible Voters			
Elizabeth Horton Sheff, Ad Hoc, Mid-Connecticut Project			
Sherwood Lovejoy, Ad Hoc, Bridgeport Project			

CHAIRMAN'S AND COMMITTEE REPORTS

Policies & Procurement Committee

Director Cohn reported that the Policies & Procurement Committee is working on revisions to the CRRA Ethics Policy. Director Cohn said that the revisions fall into two categories: revisions necessitated by the change in the Ethics legislation and changes to more adequately reflect that municipal representation on the CRRA Board, which might be considered a conflict of interests in other contexts, is actually required by statute.

Director Cohn stated that the Committee is also working on a telephonic meeting policy so if the issue is brought up in the legislature again, CRRA can point to specific rules and the lack of abuse of telephonic meetings.

Chairman Pace stated that the Organizational Synergy & Human Resources Committee has addressed all of the Governor's concerns from a human resources perspective, but requested that the Policies & Procurement Committee review the progress.

Organizational Synergy & Human Resources Committee

Vice-Chairman Cassano informed the Board that Director Cooper would be the new Chairman of the Committee. Vice-Chairman Cassano stated that management and members of the Committee are in the process of filling the Government Relations Liaison position.

Chairman's Report

Chairman Pace stated that moving into next year, CRRA would be working on the budgets and reviewing CRRA's progress on the business plan.

EXECUTIVE SESSION

Chairman Pace requested a motion to enter into Executive Session to discuss pending litigation with appropriate staff. The motion made by Director O'Brien and seconded by Vice-Chairman Cassano was approved unanimously. Chairman Pace requested that the following people be invited to the Executive Session:

Tom Kirk
Jim Bolduc
Laurie Hunt, Esq.

The Executive Session began at 10:07 a.m. and concluded at 10:30 a.m. Chairman Pace noted that no votes were taken.

The meeting was reconvened at 10:30 a.m.

Director O'Brien made a motion to suspend the rules to add an item to the agenda. The motion was seconded by Director Sullivan and approved unanimously.

RESOLUTION REGARDING ADDITIONAL PROJECTED LEGAL EXPENDITURES

Chairman Pace requested a motion regarding the referenced item. Director O'Brien made the following motion:

WHEREAS, the Board of Directors, on June 23, 2005, authorized certain amounts for payment of fiscal year 2006 projected legal expenses; and

WHEREAS, CRRA has incurred greater than anticipated legal expenses in connection with its Enron-related litigation;

NOW THEREFORE, it is RESOLVED: That the Board hereby authorizes the additional amount of \$500,000 for payment of Pepe and Hazard's projected legal fees, costs, and expenses incurred through June 30, 2006.

The motion was seconded by Vice-Chairman Cassano.

Vice-Chairman Cassano explained that these funds would be used to pay the balance on existing invoices and will allow an additional \$400,000 through the end of the fiscal year. Vice-Chairman Cassano stated that Pepe & Hazard was providing Enron-related legal services.

The motion previously made and seconded was approved unanimously.

Eligible Voters	Aye	Nay	Abstain
Michael Pace, Chairman	X		
Stephen Cassano, Vice-Chairman	X		
Benson Cohn	X		

Mark Cooper	X		
James Francis	X		
Michael Jarjura	X		
Theodore Martland	X		
Raymond O'Brien	X		
Elizabeth Horton Sheff, Ad Hoc, Mid-Connecticut Project	X		
Non Eligible Voters			
Sherwood Lovejoy, Ad Hoc, Bridgeport Project			

Director O'Brien made a motion to suspend the rules to add an item to the agenda. The motion was seconded by Vice-Chairman Cassano and approved unanimously.

Mr. Kirk explained that a letter was sent by a Meriden Selectman inquiring about the award of an electronics recycling contract. The question revolved around the choice of a Pennsylvania-based company over a company based in Meriden. Mr. Kirk gave a brief background on the contract award and noted that, although the contract dollar amount did not call for Board approval, in an abundance of caution it was brought to the Board and the low bidder was approved.

After the low bidder was unable to meet the bond requirements, CRRA had to choose another vendor to perform the electronics recycling services. Mr. Kirk said that We Recycle, of Meriden, was priced approximately 10% higher than Envirocycle. In addition, Mr. Kirk stated that an objective evaluation brought out some performance concerns with We Recycle. Based on the financial and performance evaluations, the contract was awarded to Envirocycle.

Mr. Gent stated that the evaluations considered the vendors' operating experience, environmental compliance and financial factors. Mr. Gent informed the Board that Envirocycle was the preferred bidder in all three areas. In the area of environmental compliance, Mr. Gent added Envirocycle was the preferred vendor because We Recycle received a Notice of Violation from the Department of Environmental Protection that included seven citations.

Mr. Kirk said he would have liked to choose We Recycle because using a vendor from Meriden is in the best interest of the State. Mr. Kirk said that CRRA should consider if there is a way to objectively evaluate companies based on their location.

Mr. Kirk stated that, in this case, the choice of Envirocycle over We Recycle is justifiable. Mr. Kirk said that CRRA recognizes the need to support Connecticut-based firms.

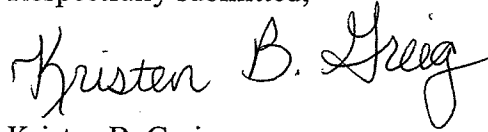
The discussion continued for a brief period and Chairman Pace suggested exploring the option of offering some sort of credit differential for Connecticut-based companies. It was decided that Vice-Chairman Cassano would respond to the communication.

ADJOURNMENT

Chairman Pace requested a motion to adjourn the meeting. The motion to adjourn made by Director O'Brien and seconded by Director Francis was approved unanimously.

There being no other business to discuss, the meeting was adjourned at 10:48 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Kristen B. Greig". The signature is written in black ink and is positioned above the printed name and title.

Kristen B. Greig
Secretary to the Board/Paralegal

TAB 3

**RESOLUTION REGARDING THE PREPARATION OF A
REVISED CLOSURE PLAN FOR THE CRRA HARTFORD
LANDFILL**

RESOLVED: That the President is hereby authorized to enter into a contract with Fuss & O'Neill Inc. to perform engineering services associated with the preparation of a revised closure plan for the CRRA Hartford Landfill substantially as discussed and presented at this meeting.

Connecticut Resources Recovery Authority

Contract Summary for Contract entitled

CRRA Hartford Landfill Closure Plan

Presented to the CRRA Board on: December 15, 2005

Vendor/ Contractor(s): Fuss & O'Neill, Inc.

Effective date: Upon Execution

Contract Type/Subject matter: Request for Services (RFS), pursuant to a 3 year engineering services agreement

For the preparation of a revised Closure Plan for the CRRA Hartford Landfill mixed waste area

Facility (ies) Affected: Mid-Connecticut – CRRA Hartford Landfill; mixed waste area

Original Contract: N/A

Term: Upon completion of services, currently estimated to be 9 months from the date of execution

Contract Dollar Value: \$146,100

Amendment(s): Not applicable

Term Extensions: Not applicable

Scope of Services: Fuss & O'Neill will revise the Closure Plan for the CRRA Hartford Landfill mixed waste area to incorporate an updated final grading plan, an enhanced capping technology, and consideration of post-closure uses at the site. The Closure Plan will include Engineering Drawings, Technical Specifications, a Construction Quality Assurance Plan, an Engineers Cost Estimate, and other documents incidental to the public bid and award of the work to close and cap the Landfill.

Other Pertinent Provisions: N/A

Connecticut Resources Recovery Authority

Hartford Landfill

Closure Plan

December 15, 2005

Executive Summary

CRRA is required by the Regulations of Connecticut State Agencies (RCSA) Section 22a-209-13 to prepare a written closure plan with sufficient detail to describe all necessary steps to close a Municipal Solid Waste Landfill unit to the satisfaction of the Connecticut Department of Environmental Protection (CTDEP) Commissioner. In order to satisfy this requirement, CRRA must update its existing Closure Plan for the Hartford landfill. CRRA's Environmental Division staff issued a Request for Proposals for this work, received and evaluated the proposals, and selected the bid of Fuss & O'Neill, Inc. as the most responsive qualified bid.

This is to request that the CRRA Board of Directors authorize the President to enter into a contract with Fuss & O'Neill, Inc. to prepare a revised Closure Plan for the CRRA Hartford Landfill that meets the requirements of RCSA Section 22a-209-13.

Discussion

In 1996, CRRA submitted, as part of a revised Operations and Management Plan (O&M Plan), a closure plan for the +/-80 acre mixed waste area of the Hartford Landfill. This closure plan, which consists of only two paragraphs within the O&M Plan, calls for the CTDEP minimum cap technology, and provides very little detail. CRRA Environmental staff have held numerous discussions with CTDEP personnel where CTDEP personnel have indicated that CTDEP would not approve closure of the CRRA Hartford Landfill using CTDEP minimum cap technology. CTDEP has also advised CRRA in writing of CTDEP's position on several occasions.

It is projected that the Mixed Waste Area of the landfill will reach capacity within as little as 9 months, or at most 34 months, depending on fill rates and the configuration of

final contours. Accordingly, it is appropriate at this time to revise the Closure Plan for the Hartford Landfill to include a cap technology that is acceptable to CTDEP.

Engineering work associated with the Closure Plan includes:

- Consideration of an alternative final cover system. This will include an analysis of the pros and cons of the use of alternative materials for the various system components. The purpose of this analysis is to identify a final cover system matrix and associated materials and construction methods that protect public health and the environment to the satisfaction of the CTDEP, minimize water infiltration through the waste mass, and minimize construction costs. It is expected the CONSULTANT will communicate with the CTDEP (with CRRA involved in the discussions) in developing a final cover system to ensure approval of the system when the Closure Plan is submitted to CTDEP.
- Development of adequate stormwater management facilities, including diversion benches and downchutes, and adequate drainage off of the infiltration layer of the final cover system.
- An evaluation of vegetation and erosion control measures to minimize erosion, protect the infiltration layer, and minimize maintenance costs.
- An evaluation of the potential post closure uses for the site that would and would not be precluded by each of the considered final cover systems. This evaluation will consider input from Hartford community groups, Hartford residents, and other interested stakeholders. Such input will be solicited at a public meeting anticipated to occur in January or February 2006.
- Consideration as to the phasing of the closure work. CRRA currently anticipates that closure work may be completed in two phases. Phase 1 would occur first and consist of closure activities predominantly on the western half of the Mixed Waste Area. Phase 2 would occur sometime after Phase 1 and consist of closure activities on the remainder of the Mixed Waste Area.
- Consideration of the use of existing on-site materials in the landfill final cover system (interim cover materials, low permeability materials, topsoil, etc.)

CRRA requested proposals from five of its consultants under the 3-year Engineering Services Agreements with these firms. The Request for Proposals was mailed to the following consultants on October 3, 2005: Fuss & O'Neill, Inc. (F&O), GZA Geoenvironmental, Inc. (GZA), Malcolm Pirnie, Inc. (MPI), SCS Engineers, PC (SCS), and TRC Environmental Corporation (TRC). Pertinent documents were made available for the consultant's review at CRRA headquarters.

Four of the consultants submitted bids with combined pricing for labor and expenses as shown below:

Bidder	Proposal Price	Estimated Total Contractor-Hours
Fuss & O'Neill, Inc.	\$146,100	1,306
GZA Geoenvironmental, Inc.	\$248,026	Unknown
SCS Engineers, PC	\$104,602	980
TRC Environmental Corporation	\$146,850	1,380

Of the four proposals received, only F&O included a contingency in its price. Without the contingency, the price submitted by F&O is \$132,860. Except for GZA, each consultant submitted a detailed man-hour breakdown of its price.

CRRA Environmental Division staff reviewed the proposals and graded each proposal on the following criteria:

- 1) Qualifications of Firm
- 2) Past experience on any/all other CRRA projects
- 3) Past experience with landfill closure plans/landfill closure construction
- 4) Past experience working with CTDEP on similar projects
- 5) Consideration of Post Closure Uses for Site
- 6) Conformance of Proposal with Required Scope of Work
- 7) Quality and Detail of Proposal
- 8) Ability to meet schedule
- 9) Focus on innovative design to minimize construction and long term maintenance cost while effectively managing stormwater

The consensus reached by CRRA Environmental staff was that F&O provided the best proposal because it included in its scope of work all of the items outlined in the RFP as well as some other pertinent work items not specifically identified in the RFP. Environmental staff agreed that SCS provided the second best proposal because it included in its scope of work all of the items outlined in the RFP (with the exception of a specific schedule for the work) and discussed some pertinent work items not specifically identified in the RFP. Environmental staff agreed that TRC submitted the third best proposal because, although it included in its scope of work all of the items identified in the RFP, the proposal provided only minimal detail and discussion on its approach to the project and did not include any additional work items it deemed appropriate for the project. In fact, it appeared to staff that TRC simply scanned the RFP scope-of-work into a word document and inserted its name in appropriate locations. Environmental staff also agreed that GZA submitted the worst proposal. It was found to be minimally responsive, poorly written, and overly expensive. A one page summary scoresheet of CRRA's technical evaluation of the bidders follows this discussion.

In order to further evaluate the top two firms and their respective proposals, CRRA Environmental staff conducted interviews with each firm on Tuesday, November 29, 2005. The information provided by each of the firms at the interviews supported CRRA Environmental staff's initial assessment that F&O would provide CRRA with the highest quality Closure Plan. The primary reasons that Environmental staff reached this conclusion are:

- 1) F&O is a Connecticut corporation with *extensive* landfill closure experience in the State, including closure plan projects at the municipal landfills listed below.
 - a. Bristol
 - b. Meriden
 - c. Norwich
 - d. Windsor
 - e. Waterbury
 - f. New Britain
 - g. Enfield
 - h. Hamden
 - i. Suffield
 - j. Branford
 - k. Marlborough
 - l. Mansfield
 - m. Coventry

F&O's landfill engineering project group has established credibility with both the CTDEP solid waste bureau and water bureau.

- 2) SCS has no landfill closure experience in the state of Connecticut.
- 3) F&O, as described in its proposal, will be utilizing a substantially higher percentage of highly experienced engineering and management staff than would SCS.
- 4) F&O's proposal demonstrates a more considered and thorough analysis of the issues that CRRA's scope of work required be evaluated and discussed than did the other proposals. The level of detail provided in F&O's proposal is excellent.
- 5) F&O, as described in its proposal, has experience in post-closure use planning at four of the sites listed above.
- 6) During the interview process, CRRA Environmental staff clarified the scope of work with each firm, and learned that although SCS provided a brief discussion in its proposal, it did not include in its proposal price three required work items

that were included in the F&O proposal price. These items are; preparation of a Stormwater Pollution Prevention Plan, the design of a new permanent access road, and an evaluation of downstream drainage systems to which the landfill stormwater discharges.

- 7) SCS provided a verbal estimate for the items not included in its proposal price of approximately \$30,000. When added to its original proposal, this increases the price of the SCS proposal to approximately \$134,000, which is higher than the price submitted by F&O of \$132,860 when its contingency is taken out. This effectively places F&O in the position of lowest bidder.
- 8) SCS did not include an estimated schedule for the project.

Financial Summary

CRRA would pay F&O on a time-and-materials basis not to exceed a total project cost of \$146,100, which includes approximately \$13,300 as a contingency to cover potentially unforeseen circumstances associated with development of the closure plan, examples of which could include protracted discussions with CTDEP and/or the community.

The estimated payment schedule by CRRA fiscal year would be as follows:

Fiscal Year	Estimated Payment
2006	\$ 100,000
2007	\$ 46,100

CRRA has sufficient funds in the FY06 Hartford Landfill operating budget to cover the cost of this project and will budget sufficient funds in its FY07 budget to cover the cost of the remaining work.

**RFP EVALUATION SHEET
CRRA HARTFORD LANDFILL CLOSURE PLAN**

RFP EVALUATION CRITERIA	WEIGHTED VALUE		F&O		GZA		SCS		TRC	
	NUMERIC RATING	EVALUATION SCORE	NUMERIC RATING	EVALUATION SCORE	NUMERIC RATING	EVALUATION SCORE	NUMERIC RATING	EVALUATION SCORE	NUMERIC RATING	EVALUATION SCORE
1. Qualifications of Firm	9.3	0.47	6.3	0.32	9.0	0.45	8.7	0.43		
2. Qualifications of Key Personnel to be used on Project	9.7	0.97	5.0	0.50	8.0	0.80	8.7	0.87		
3. Past experience on any/all other CRRA projects	7.3	0.37	5.0	0.25	8.0	0.40	8.3	0.42		
4. Past experience with landfill closure plans/landfill closure construction	9.3	1.40	5.7	0.85	7.7	1.15	8.0	1.20		
5. Past experience working with CTDEP on similar projects	9.7	0.97	5.0	0.50	7.7	0.77	8.7	0.87		
6. Consideration of Post Closure Uses for Site	9.3	0.93	4.3	0.43	8.7	0.87	5.0	0.50		
7. Conformance of Proposal with Required Scope of Work	9.3	1.40	7.3	1.10	7.0	1.05	7.3	1.10		
8. Quality and Detail of Proposal	10.0	1.00	3.7	0.37	8.0	0.80	4.3	0.43		
9. Ability to meet schedule	8.0	0.40	7.3	0.37	3.7	0.18	8.0	0.40		
10. Focus on innovative design to minimize construction and long term maintenance cost while effectively managing stormwater	9.0	1.35	5.3	0.80	9.0	1.35	5.0	0.75		
TOTAL (Maximum of 10)		1.00		5.48		7.82		6.97		

NUMERIC RATING SCALE	
10	Excellent
8	Very Good
6	Good
4	Acceptable
2	Poor
0	Unacceptable

Evaluator:  Peter Egan
 David Bodendorf
 Ronald Gingerich

Note: Evaluators graded each proposal independently. Scores indicate the average of those grades.

TAB 4

**RESOLUTION REGARDING AN MSW FLOOR REPAIRS
AGREEMENT AT THE WASTE PROCESSING FACILITY**

RESOLVED: That the President is hereby authorized to execute an agreement with Merritt Contractors, Inc. to implement repairs to the MSW floor located at the Mid-Connecticut Waste Processing Facility, substantially as presented and discussed at this meeting.

**Connecticut Resources Recovery Authority
Contract Summary for Contract
Entitled**

MSW Floors Repair Agreement

Presented to the CRRA Board on:	December 15, 2005
Vendor/ Contractor(s):	Merritt Contractors, Inc.
Effective date:	Upon Execution
Contract Type/Subject matter:	Public Bid/Construction
Facility (ies) Affected:	Mid-CT Waste Processing Facility
Original Contract:	NA
Term:	75 days from Notice to Proceed
Contract Dollar Value:	\$597,000.00
Amendment(s):	NA
Term Extensions:	N/A
Scope of Services:	Implement repairs to MSW floor located at the Waste Processing Facility.
Bid Security	Bid Bond
Contract Security	Construction Performance Bond, Construction Payment Bond – Amount of Contract
Other Pertinent Provisions:	None

Connecticut Resources Recovery Authority
Mid-Connecticut Project – Waste Processing Facility
MSW Floor Repairs

December 15, 2005

Executive Summary

This is to request approval of the CRRRA Board of Directors for the President to enter into an agreement with Merritt Contractors, Inc. to implement repairs to the MSW floor at the Mid-Connecticut Waste Processing Facility.

Discussion

The Municipal Solid Waste (MSW) storage area at the Waste Processing Facility (WPF) receives waste from the Mid-Connecticut Transfer stations. The waste is then processed to Refuse Derived Fuel (RDF) and transferred to the Power Block Facility (PBF). The implementation of this project is required due to the severe wear of the floor caused by MSW vehicle off-loading operations and by front-end loader traffic. Areas of the floor have been repaired twice this past year on an emergency basis. As the MSW floor is a structural slab, the repair is necessary to preserve its structural integrity and maintain the required level of safety for the loader operator and the truck drivers using the facility. Based upon the 2006 outage schedule for the Power Block Facility the project is scheduled to be implemented commencing in January, 2006.

The scope of the work for the project is as follows:

Furnish all materials, labor, equipment and incidentals thereto for the repair of a damaged section of the existing concrete floor located at the MSW storage area of the Waste Processing Facility. The work to be performed includes, but is not limited to, the repair of approximately 15,500 square feet of concrete floor area and miscellaneous work including the removal of five (5) trench drains and frames, the removal of damaged metal siding and frame channels from six (6) overhead doors, and the installation of seven concrete protective barriers.

Financial Summary

The project was solicited through a public procurement process. Sealed public bids were received on October 27, 2005. The project was advertised in the Hartford Courant and the New Haven Register. Additionally the project was solicited through 4 construction trade journals. Bids were received from 4 bidders, and are tabulated as follows:

Bidder	Bid Price
O & G Industries, Inc.	\$515,160.00
Merritt Contractors, Inc.	\$597,000.00
All State Boiler & Construction, Inc.	\$854,212.00
J.H. Lynch & Sons, Inc.	\$1,420,699.00

The bid submitted by O & G Industries, Inc. was disqualified as the bid was determined to be nonconforming. O & G Industries did not submit all of the pricing information required in the bid documents and stated that they would not be able to complete the project within the required contract times.

We have met with the lowest qualified bidder on the project, Merritt Contractors, Inc. and examined their references. The references we contacted are as follows:

1. C&R Development Co.
2. Gilbane Building Co.
3. City of Bridgeport

All of the references were extremely positive on Merritt Contractor's performance and their ability to complete projects on time and within budget. In addition, CRRA has previously worked with Merritt Contractors to implement a similar floor repair project. In 2002 Merritt provided construction services in the amount of \$480,000 to repair approximately 10,200 square feet of damaged concrete floor at the Waste Processing Facility. They completed the project on time and within budget.

Per discussions with Merritt Contractor's Inc. and our previous positive experience with them, CRRA management is satisfied that this contractor is fully qualified to undertake this type and size of project.

This project will be funded from the Facility Modification Reserve Account. The FY06 Capital Improvement Plan included \$200,000 for this work. Upon performing a detailed inspection of the MSW floor during the development of this project it was realized that the area of the floor to be repaired was larger than originally anticipated.

TAB 5

**RESOLUTION REGARDING A PROPANE TANK
EASEMENT AT THE SOUTH MEADOWS PROPERTY**

RESOLVED: That the President is hereby authorized to execute a Propane Tank Easement in favor of the Connecticut Light & Power Company on CRRA's real property located on Maxim & Reserve Road in Hartford, Connecticut, substantially as presented and discussed at this meeting.

**Connecticut Resources Recovery Authority
Summary for Propane Tank Easement**

Propane Tank Easement From CRRA to Connecticut Light & Power Company

Presented to the CRRA Board on:	December 15, 2005
Grantee:	Connecticut Light & Power Company
Effective date:	Upon Execution
Subject matter:	Propane Tank Easement
Facility Affected:	Mid-CT Project's South Meadows Property
Original Contract:	N/A
Term:	30 Years
Contract Dollar Value:	\$0.00
Amendment(s):	N/A
Term Extensions:	N/A
Scope of Services:	CRRA grants Connecticut Light & Power a Propane Tank Easement to construct a propane tank on CRRA's real property located at the South Meadows site.
Bid Security	N/A
Contract Security	N/A
Other Pertinent Provisions:	None

Connecticut Resources Recovery Authority
Mid-Connecticut Project – Power Block Facility
CRRA Propane Tank Easement to Connecticut Light &
Power Company
December 15, 2005

Executive Summary

This is to request approval of the CRRA Board of Directors for the President to execute a Propane Tank Easement in favor of the Connecticut Light & Power Company (“CL&P”) on CRRA’s real property located on Maxim and Reserve Roads in Hartford, Connecticut on the site of the Mid-Connecticut Power Block Facility.

Discussion

In the South Meadows property, CL&P currently operates an electrical switchyard on one of its parcels of real property that abuts CRRA’s Power Block Facility. In order to provide a source of fuel for its emergency operation of the switchyards, CL&P approached CRRA and asked if CRRA would permit it to permanently install an approximately 1,000 gallon propane tank (the “Tank”) on CRRA’s real property that abuts the switchyards. As part of the 2001 real estate transaction under which CRRA acquired the South Meadows real property from CL&P, CL&P obtained a reserved easement from CRRA on the parcel of real property that CL&P desires to locate its proposed Tank herein. The reserved CL&P easement is for purposes of transmission and distribution of electricity. The new easement which CL&P has requested grants CL&P the right to install and maintain a propane tank as an additional usage within the boundaries of the existing reserved easement.

CRRA legal staff recommended that CRRA provide CL&P an easement for said Tank with a limited term and other terms beneficial to CRRA. A copy of the draft Propane Tank Easement is attached hereto.

The important terms of the draft Propane Tank Easement are as follows:

- *The easement area consists of approximately 300 square feet.
- *The maximum term of the easement is thirty (30) years.
- *At the termination of the easement, CL&P must remove the tank, test the easement area to determine if any propane contamination occurred, and pay for any restoration and/or cleanup costs.
- *CL&P shall provide CRRA with an indemnity for all damages, environmental or otherwise, incurred by CRRA in connection with this easement.

*CL&P shall reimburse CRRA for its legal costs incurred by its outside legal counsel in connection with the preparation and negotiation of this easement.

TAB 6

**RESOLUTION ESTABLISHING A SPECIAL COMMITTEE TO STUDY
OPTIONS FOR MUNICIPAL SOLID WASTE DISPOSAL FOLLOWING THE
EXPIRATION OF THE WALLINGFORD WASTE DISPOSAL SERVICES
CONTRACT**

RESOLVED: That a Special Committee is hereby formed and charged to study options for the disposal of solid waste from the Wallingford Project municipalities post Project, and report thereon to this Board; and

FURTHER RESOLVED: That the Special Committee consist of not more than five representatives of the Wallingford Project contracting municipalities, to be jointly designated by the said municipalities, and that three employees and two Board members of the Authority represent the Authority on the said Special Committee, as presented and discussed at this Board meeting.

Connecticut Resources Recovery Authority Special Committee

December 15, 2005

Executive Summary

This is to request that the CRRA Board of Directors form a special committee to study post-project disposal options for the Wallingford Project municipalities.

Discussion

Section 22a-268f of the Connecticut General Statutes (copy appended) mandates that the CRRA Board establish a special committee three years prior to the last maturity date of any outstanding bond issuance of any waste management project, to consist of five representatives of the Authority and not more than five representatives of the contracting municipalities. The committee is directed to study and present post-Project options for the disposal of solid waste from the Project municipalities to the CRRA Board.

The Wallingford Policy Board has nominated the five members of the Policy Board to represent the towns in this matter:

We are now requesting that the Board form the subject Special Committee in accordance with statute, and recommending the appointment of three Authority employees and two Board members to represent the Authority.

Sec. 22a-268f. Special committees to study options for municipal solid waste disposal. Not later than three years before the last maturity date of any outstanding bond issuance for a waste management project, as defined in section 22a-260, administered by the Connecticut Resources Recovery Authority, the board of directors of the authority shall establish a special committee for such project consisting of five representatives of the authority and not more than five representatives jointly designated by the municipalities having a contract with the authority for such project. At least two years before such last maturity date, such special committee shall study and present to said board of directors options for disposing of solid waste from such municipalities after the expiration of such contract. Such options shall include, but shall not be limited to, private sector management of such solid waste disposal.

(P.A. 03-133, S. 1.)

History: P.A. 03-133 effective July 1, 2003.

TAB 7

**Resolution Regarding Waste Export and Diversion Hauling and Disposal Services for
Mid-Connecticut and Wallingford Projects**

RESOLVED: That the President is hereby authorized to enter into agreements with USA Hauling and Recycling, Energy Answers Corporation, Waste Management, and Santaro Development for waste export services for the Mid-Connecticut and Wallingford Resources Recovery Facilities substantially in accordance with the terms and conditions presented at this meeting.

Contract Summary
Waste Export and Diversion Hauling and Disposal Services for
Mid-Connecticut and Wallingford Projects

Presented to CRRA Board on: December 15, 2005

Vendors/Contractors: USA Hauling and Recycling, Waste Management, Energy Answers Corporation, Santaro Development and CWPM

Effective Date: January 1, 2006

Contract Type/Subject Matter: MSW export hauling and disposal services

Facilities Affected: Mid-Connecticut and Wallingford Resources Recovery Facilities

Term: January 1, 2006 – June 30, 2008

Term Extensions: None

Scope of Services: To provide waste transportation and disposal export services on an on-call, as needed basis for the Mid-Connecticut and Wallingford Projects.

Service Fees: Per ton transportation costs for export services (inclusive of transportation and disposal) range from a low of \$68.00/ton to a high of \$88.00/ton for waste exports depending upon the hauler, the origin of the waste, and the disposal site used.

Annual Cost: Based upon historical export data the cost for waste export services for FY06 is being budgeted at:

Mid-Connecticut: \$1.09 million
Wallingford: \$1.02 million

Waste Export Hauling and Disposal Services for Mid-Connecticut and Wallingford Projects

EXECUTIVE SUMMARY

For a number of years, the Authority has contracted with private waste haulers for the transportation and disposal of surplus MSW received by the Mid-Connecticut and Wallingford RRFs to out-of-state disposal sites. The Authority frequently requires the use of multiple haulers when export activity is needed. Therefore the Authority contracts with multiple haulers to ensure availability of haulers when needed.

The current contracts expire on December 31, 2005. The new contracts will be for a two-and-one-half-year term of January 1, 2006 - June 30, 2008, with no options to extend.

In October a Request for Proposals was issued to receive competitive quotes for waste export and transportation and disposal services. The Authority received five bids. Based upon the results of the bids, Operations staff is recommending that the Board of Directors provide authorization to enter into agreements with four of the five firms that submitted bids:

- USA Hauling & Recycling, Inc.,
- Energy Answers Corporation
- Waste Management of Massachusetts
- Santaro Development

DISCUSSION

Frequently the Authority's contracted waste deliveries exceed the Mid-Connecticut and Wallingford plants' permitted capacity and/or operational ability to process it, particularly during plant maintenance outages. During these periods of surplus waste the Authority will 1) divert waste to other in-state disposal sites (Bridgeport, Preston, Bristol, Windsor/Bloomfield Landfill) and/or 2) export the waste to out-of-state disposal sites.

The Authority received five bids. The results of these bids are presented in the following table.

Waste Export Services Contract Year 1 – January 1, 2006-December 31, 2006 – Price Per Ton

Company	Ellington	Essex	Torrington	Watertown	Mid-CT RRF	Wallingford
USA Hauling	\$69.00	NB	NB	NB	NB	NB
Waste Management	\$68.00	\$82.00	\$80.00	\$80.00	\$85.00	\$85.00
EAC Operations	\$73.50	NB	\$74.25	\$74.50	\$85.00	\$88.50
Santaro Development	\$77.00	\$81.00	\$77.00	\$77.00	\$80.00	\$81.50
CWPM, LLC	\$84.00	\$86.00	\$83.00	\$83.00	\$87.00	\$90.00

For Contract Year 2 and Contract Year 3 the base prices shall be adjusted annually to reflect 50% of the annual change in the Consumer Price Index for All Urban Consumers. Further, in light of the recent volatility in diesel fuel prices, the Agreement allows for a semiannual (July and January) fuel adjustment if fuel prices move up or down by 15% from the price of fuel at the time the Agreements take effect on January 1, 2006.

It is important to note that given the wide spread in the per ton rates, it has always been CRRA's practice to use the services of the haulers in order of lowest to highest price.

TAB 8

**RESOLUTION REGARDING THREE-YEAR PUBLIC RELATIONS SERVICES
AGREEMENTS**

RESOLVED: That the President is hereby authorized to execute, deliver, and perform on behalf of this Authority, Public Relations Services Agreements as were substantially set forth in the Request for Qualifications dated September 7, 2005, for a period of three years commencing on January 1, 2006, and terminating on December 31, 2008, with the public relations firms listed below. All firms will provide services "on call."

Cubitt Jacobs & Prosek Communications

Cashman + Katz Integrated Communications

Pita Communications LLC

**Connecticut Resources Recovery Authority
Contract Summary for Contract Entitled**

PUBLIC RELATIONS SERVICES AGREEMENT

Presented to the CRRA Board on: November 17, 2005

Vendor/Contractor: Cubitt Jacobs & Prosek Communications

Effective date: January 1, 2006

Term: January 1, 2006, through December 31, 2008

Contract type/subject matter: Agreement to provide public relations and related services

Facilities affected: All

Original contract: December 1, 2003, through June 30, 2004

Amendments: June 30, 2004, through June 30, 2005
June 30, 2005, through December 31, 2005

Contract dollar value: No dollar value

Scope of services: Message development, media strategy, earned media, community relations, issues management, graphic design and related services

Other pertinent provisions: None

Connecticut Resources Recovery Authority

**Public Relations Services Agreements with
Cubitt Jacobs & Prosek Communications,
Cashman + Katz Integrated Communications
and Pita Communications LLC**

December 15, 2005

Executive Summary

This is to request approval of the CRRA Board of Directors for the President to enter into three-year agreements with Cubitt Jacobs & Prosek Communications, Cashman + Katz Integrated Communications and Pita Communications LLC to provide public relations and related services for CRRA and its solid waste projects.

Discussion

From time to time, CRRA requires the use of consultants to provide public relations and related services beyond the scope of what staff can provide. For example, when local environmental activists tried to link CRRA to false accusations of adverse health impacts of air pollution, outside counsel was beneficial in helping CRRA frame its response and successfully deflect the charges. Further, CRRA expects that additional public relations services will be needed to assist in CRRA's efforts to site an ash disposal area.

Since December 2003, CRRA has had contracts with two firms – Cubitt Jacobs & Prosek Communications and Calypso Communications, LLC – whose maximum annual values were \$15,000. However, recognizing the upcoming needs of the Authority, CRRA issued a Request for Qualifications (RFQ) for public relations firms interested in providing a variety of services. The RFQ was advertised in the *Hartford Courant*, posted on CRRA's Web site and distributed to members of the Connecticut Valley Chapter of the Public Relations Society of America and the Fairfield County Public Relations Association.

Seven firms responded to the RFQ. Four firms – Cashman + Katz, Pita Communications, Lang Durham and Environics Communications – were interviewed. Cubitt Jacobs & Prosek responded to the RFQ but was not interviewed because of CRRA's satisfaction with the firm's work over the past two years. Calypso Communications did not respond to the RFQ.

Financial Summary

These contracts carry no dollar value, but as part of the RFQ process all firms submitted compensation schedules which have been included in their respective agreements and were considered while evaluating each firm. (Copies of the compensation schedules are included here.) It has been and will continue to be CRRA's practice to use such firms judiciously.

CUBITT JACOBS & PROSEK COMMUNICATIONS

RATE AND COMPENSATION FORM

TABLE 1 – PERSONNEL RATES

Category	Proposed Person/Staff Level	Hourly Rate
A. Message Development	1. Bill Neagus, Managing Director	\$150.00
	2. Jesse Danzig, Senior Account Executive	\$135.00
	3.	\$
	4.	\$
B. Media Strategy	1. Bill Neagus, Managing Director	\$150.00
	2.	\$
	3.	\$
	4.	\$
C. Earned Media	1. Bill Neagus, Managing Director	\$150.00
	2. Wayne Travers, Account Supervisor	\$140.00
	3.	\$
	4.	\$
D. Community Relations	1. Bill Neagus, Managing Director	\$150.00
	2.	\$
	3.	\$
	4.	\$
E. Issues Management	1. Bill Neagus, Managing Director	\$150.00
	2.	\$
	3.	\$
	4.	\$
F. Public Events Management	1.	\$
	2.	\$
	3.	\$
	4.	\$
G. Polling	1.	\$
	2.	\$
	3.	\$
	4.	\$

TABLE 1 – PERSONNEL RATES (Continued)

Category	Proposed Person/Staff Level	Hourly Rate
H. Graphic Design	1. David Zamba, Art Director	\$110.00
	2.	\$
	3.	\$
	4.	\$
I. Photography	1.	\$
	2.	\$
	3.	\$
	4.	\$
J. Video Production	1.	\$
	2.	\$
	3.	\$
	4.	\$
K. Advertising	1.	\$
	2.	\$
	3.	\$
	4.	\$

**Connecticut Resources Recovery Authority
Contract Summary for Contract Entitled**

PUBLIC RELATIONS SERVICES AGREEMENT

Presented to the CRRA Board on: November 17, 2005

Vendor/Contractor: Cashman + Katz Integrated Communications

Effective date: January 1, 2006

Term: January 1, 2006, through December 31, 2008

Contract type/subject matter: Agreement to provide public relations and related services

Facilities affected: All

Original contract: None

Amendments: N/A

Contract dollar value: No dollar value

Scope of services: Message development, media strategy, earned media, community relations, issues management, public events management, polling and research, graphic design and related services, photography and related services, video production and related services, advertising

Other pertinent provisions: None

CASHMAN + KATZ INTEGRATED COMMUNICATIONS

RATE AND COMPENSATION FORM

TABLE 1 – PERSONNEL RATES, subject to annual increase per 5-1 (a) & (b)

Category	Proposed Person/Staff Level	Hourly Rate
A. Message Development	1. Lew Cohn / V.P. Creative Director	\$135
	2. Mike Maher / Copywriter	\$95
	3. Steve Gypses / V.P. of Public Relations	\$135
	4.	\$
B. Media Strategy	1. Ed Katz - Principal	\$185
	2. Tom Miller - V.P. / media director	\$115
	3.	\$
	4.	\$
C. Earned Media	1. Tony Cochran - Principal	\$185
	2. Steve Gypses - V.P. of PR	\$135
	3. Amanda Muller / Senior AE	\$115
	4. Dawn Scavotta / AE	\$110
D. Community Relations	1. Same Team & Rates as Earned Media	\$
	2.	\$
	3.	\$
	4.	\$
E. Issues Management	1. Same as C.	\$
	2.	\$
	3.	\$
	4.	\$
F. Public Events Management	1. Same as C.	\$
	2.	\$
	3.	\$
	4.	\$
G. Polling	1. Ed Katz - Principal	\$185
	2. Mary Ann Pasoska - Research Dir	\$135
	3. Meghan Hammett - Assoc Researcher	\$115
	4.	\$

TABLE 1 – PERSONNEL RATES (Continued)

Category	Proposed Person/Staff Level	Hourly Rate
H. Graphic Design	1. Greg Harrow / Senior art director	\$115
	2. Dave Landry / art director	\$110
	3. Kelly Kery / art director	\$110
	4.	\$
I. Photography	1. Greg Harrow	\$115
	2.	\$
	3.	\$
	4.	\$
J. Video Production	1. Lew Cohn	\$135
	2.	\$
	3.	\$
	4.	\$
K. Advertising	1. Tom Caplan	\$185
	2. Ed Kelly	\$185
	3. Kendra Eckhart / account supervisor	\$135
	4. Lew Cohn	\$135
	Tom Stella	115

**Connecticut Resources Recovery Authority
Contract Summary for Contract Entitled**

PUBLIC RELATIONS SERVICES AGREEMENT

Presented to the CRRA Board on: November 17, 2005

Vendor/Contractor: Pita Communications LLC

Effective date: January 1, 2006

Term: January 1, 2006, through December 31, 2008

Contract type/subject matter: Agreement to provide public relations and related services

Facilities affected: All

Original contract: None

Amendments: N/A

Contract dollar value: No dollar value

Scope of services: Message development, media strategy, earned media, community relations, issues management, public events management, polling and research, graphic design and related services, photography and related services, video production and related services, advertising

Other pertinent provisions: None

PITA COMMUNICATIONS LLC
RATE AND COMPENSATION FORM

TABLE 1 - PERSONNEL RATES

Category	Proposed Person/Staff Level	Hourly Rate
A. Message Development	1. Kim Sirois Pita - Managing Principal	\$ 135
	2. Paul Pita - Principal & Exec. Creative Director	\$ 135
	3. Jenny Smith - Director of Public Relations	\$ 130
	4. Lisa Santoro - Assoc. Creative Director	\$ 125
B. Media Strategy	1. Kim Sirois Pita - Managing Principal	\$ 135
	2. Paul Pita - Principal & Exec. Creative Director	\$ 135
	3. Jenny Smith - Director of Public Relations	\$ 130
	4. Michelle DiPietro - Media Buying Services	\$ 125
C. Earned Media	1. Kim Sirois Pita - Managing Principal	\$ 135
	2. Jenny Smith - Director of Public Relations	\$ 130
	3. Karlo Ruiz - Copy Writer/ Account Executive	\$ 110
	4. Emily Melone - Copy Writer/Coordinator	\$ 110
D. Community Relations	1. Jenny Smith - Director of Public Relations	\$ 130
	2. Karlo Ruiz - Copy Writer/Account Executive	\$ 110
	3. Emily Melone - Copy Writer/Coordinator	\$ 110
E. Issues Management	1. Kim Sirois Pita - Managing Principal	\$ 135
	2. Jenny Smith - Director of Public Relations	\$ 130
F. Public Events Management	1. Jenny Smith - Director of Public Relations	\$ 130
	2. Emily Melone - Copy Writer/Coordinator	\$ 110
	3. Karlo Ruiz - Copy Writer/Account Executive	\$ 110
G. Polling	1. Jenny Smith - Director of Public Relations	\$ 130
	2. Karlo Ruiz - Copy Writer/Account Executive	\$ 110
	3. Emily Melone - Copy Writer/Coordinator	\$ 110

TABLE 1 - PERSONNEL RATES (Continued)

Category	Proposed Person/Staff Level	Hourly Rate
H. Graphic Design	1. Paul Pita - Principal & Exec. Creative Director	\$ 135
	2. Lisa Santoro - Assoc. Creative Director	\$ 125
	3. Leslie Coffey - Graphic Designer	\$ 110
	4. Darci D'Aleo - Production Manager	\$ 100
I. Photography	1. <i>(Services will be outsourced to professional photographers)</i>	140 to 150
J. Video Production	1. Paul Pita - Art Director	\$ 135
	2. Emily Melone - Logistics	\$ 110
	<i>(Additional production will be outsourced to production company)</i>	TBD
K. Advertising	1. Paul Pita - Principal & Exec. Creative Director	\$ 135
	2. Kim Sirois Pita - Managing Principal	\$ 135
	3. Karlo Ruiz - Copy Writer/Acct. Executive	\$ 110
	4. Michelle DiPietro - Media Buying Services	\$ 125

TAB 9

**RESOLUTION REGARDING TELEPHONIC MEETING POLICY AND
PROCEDURE**

RESOLVED: That the Board hereby adopts the Telephonic Meeting Policy and Procedure substantially as presented and discussed at this meeting.

Connecticut Resources Recovery Authority Telephone Meeting Policy and Procedure

December 15, 2005

Executive Summary

This is to request that the CRRA Board of Directors adopt a policy and procedure for using the telephone to conduct meetings.

Discussion

Earlier this year, the General Assembly considered legislation that would have severely restricted the ability of quasi-public agencies to allow members of their boards to participate in meetings by telephone. CRRA and other quasi-publics argued that because their board members are unpaid volunteers from all parts of the state, responsibilities to their own jobs occasionally prevent them from coming to Hartford for meetings, but by using the telephone – which is contemplated under the Freedom of Information Act – board members can still participate. Sometimes circumstances require the scheduling of special meetings on short notice, necessitating use of the telephone to secure a quorum for business that cannot wait until the next regular meeting.

The proposed legislation died in committee. Nevertheless, management felt it was in the Authority's best interests – and the best interest of the public – to codify when and how CRRA does business by telephone. The proposed policy ensures that business will be conducted in an open and transparent manner, yet provides the flexibility needed to act quickly when circumstances so dictate.

History

The P&P Committee reviewed and discussed the draft policy at its September 15, 2005 meeting, and requested certain changes and clarifications. The revised draft was discussed and further revisions requested at the Committee's October meeting. The draft now presented incorporates the Committee's comments.



TELEPHONIC MEETING POLICY AND PROCEDURE

BOARD OF DIRECTORS POLICY AND PROCEDURE No. BOD

1. POLICY

The Connecticut Resources Recovery Authority (CRRA) is governed by a Board of Directors comprised of volunteers from across the state in accordance with Sec. 22a-261(c) of the Connecticut General Statutes. Directors and ad hoc members serve CRRA on their own time, without compensation, frequently in addition to their own full-time employment. Because CRRA is a dynamic organization, it is sometimes necessary and in the best interests of CRRA and its ratepayers for the Board of Directors to be able to act on important issues in a timely fashion. Therefore, from time to time it may be necessary for Directors and ad hoc members to participate in and vote at special meetings using telephone equipment.

Because CRRA is an open and transparent organization, it is important that CRRA strictly adhere to all applicable open-meeting laws and regulations, especially those spelled out in the Freedom of Information Act and related case law. Further, as with all CRRA meetings, those conducted by telephone shall be open to the public and members of the public shall be able to address the Board in a public-comment period.

Because the FOIA does allow the use of telephone equipment for meetings and because CRRA recognizes the importance of giving the public access to CRRA proceedings, this policy and procedure will ensure that important business can be conducted in an open, transparent and timely manner.

2. TELEPHONE MEETING PROCEDURES

Directors and ad hoc members shall be able to participate in and vote at special meetings by telephone. Such special meetings shall be called only under the following circumstances:

- When an item of business arises that must be acted upon before the next regular meeting.
- When a poll of the Directors has indicated that it is unlikely that a quorum will be available to attend the meeting in person.

Deleted: it would be impossible to obtain

As with all CRRA meetings, these special meetings shall

- Be noticed with the Secretary of the State in accordance with the state Freedom of Information Act, such notice to include the statement that the meeting will be open to the public;
- Have meeting notices, agendas and minutes posted on the CRRA Web site in accordance with the Freedom of Information Act and related case law;
- Be held in a room open and accessible to members of the public, using teleconferencing equipment that enables everyone in the room to hear and, as appropriate, participate in discussion;
- Include time reserved for public comment with regard to agenda items; and
- Have appropriate staff and any Directors and ad hoc members who wish to be present in the room.

The State Freedom of Information Act requires that special meetings be limited to items listed on the agenda distributed prior to the meeting. It shall be CRRA's practice to limit special meetings to a minimum number of agenda items. Generally, such special meetings will address matters introduced and discussed at one or more prior regular meetings.

Deleted: 0

Exceptions to these procedures must be approved by the President and the Chairman or Vice Chairman of the Board.

Directors and ad hoc members shall be able to participate in and vote at regular meetings by telephone only if a quorum as prescribed by Section 22a-261(g) of the Connecticut General Statutes is present in the meeting room. Any vote involving directors voting by telephone shall be conducted and recorded by roll call.

Deleted: there are six directors

Meetings of Committees of the Board may be held telephonically provided that such meetings are noticed and conducted in full accord with the State Freedom of Information Act.

ORIGINAL

Prepared by: Paul Nonnenmacher
 Director of Public Affairs
 Approved by: Board of Directors
 Effective Date: Month day, year

TAB 10

**RESOLUTION REGARDING HUMAN RESOURCES COMMITTEE
RECOMMENDATIONS to BOARD of DIRECTORS REGARDING
RENEWAL of HEALTH and DENTAL INSURANCE PROGRAMS
and CONTINUATION OF THE VISION, LIFE and DISABILITY
PROGRAMS**

RESOLVED: That the Board of Directors authorizes the renewal of the health and dental insurance through Anthem for the period of January 1, 2006 through December 31, 2006 for an estimated premium of \$682,333.

FURTHER RESOLVED: That the Board of Directors authorizes the continuation of the vision, life, long-term disability and short-term disability insurance through The Standard Insurance for the period of January 1, 2006 through December 31, 2006 for an estimated premium of \$78,554.

Connecticut Resources Recovery Authority Health/Dental/Vision/Life/LTD/STD Insurance Program Renewal

Executive Summary

CRRA's insurance programs renew on a calendar-year basis. Based on a review conducted by our broker R. C. Knox & Co., it is recommended that the Authority's medical/dental/vision, life and disability insurance plans renew with the current carriers.

Anthem changed the way that they rate small groups like the Authority. They are basing their annual premium increases in the group's size and the group's experience rating. CRRA's group had a good experience rating therefore this year's percentage increase on the health insurance is 4.3%. The increase for the dental is 7.70%.

CRRA's Life and Disability Plans provided by The Standard Insurance will maintain the current rate structure and renew in January 2007. The same is true with CRRA's Vision Plan provided by Ameritas; they agreed to hold the current rate structure until January 2007.

			Recommendation	
Product	Current Provider	Current Cost	Provider	Cost
Medical/Dental	Anthem	\$654,087	Anthem	\$682,333
*Vision	Ameritas	\$11,287	Ameritas	\$11,287
*Life & Disability	The Standard	\$67,267	The Standard	\$67,267
			Total	\$760,887

***Note:** The vision plan will hold their rates for 2006; the plan will renew in 2007.

***Note:** For CRRA's Life and disability plans, The Standard will hold its rates for 2006; the plan will renew in 2007.

Note: The available budget for FY 05 and estimated for FY 06 for the period 1/1/2005-12/31/2005 is \$748,000.

Note: The employees will contribute a total of \$50,453 toward their health and dental premiums. The employees will contribute \$1,363 toward their voluntary life premiums.

Recommendation

In consultation with our broker (R. C. Knox & Co.), Management recommends that the Human Resources Committee approve the renewal of health/dental with its current carrier, Anthem and the continuation of vision, life and disability with its current carriers, Ameritas and The Standard Insurance. Management further recommends that the estimated-combined premium of \$760,887 be accepted for the period of January 1, 2006-December 31, 2006.

**Connecticut Resource Recovery Authority
Anthem BC/BS Renewal Analysis
January 1, 2006**

Anthem BC/BS

Current Rates **Renewal Rates**

Rates	BlueCare			Century			BlueCare			Century		
	POS	Preferred	Dental Plan 13	Preferred	Dental Plan 13	Dental Plan 14	POS	Preferred	Dental Plan 13	Preferred	Dental Plan 14	
Single	\$ 407.66	\$ 469.90	\$ 40.92	\$ 486.48	\$ 44.07	\$ 47.10	\$ 423.51	\$ 486.48	\$ 44.07	\$ 47.10	\$ 47.10	
2-Party	\$ 876.48	\$ 1,005.98	\$ 82.36	\$ 1,045.92	\$ 88.70	\$ 95.63	\$ 910.61	\$ 1,045.92	\$ 88.70	\$ 95.63	\$ 95.63	
Family	\$ 1,100.72	\$ 1,263.39	\$ 135.39	\$ 1,313.56	\$ 145.82	\$ 171.88	\$ 1,143.57	\$ 1,313.56	\$ 145.82	\$ 171.88	\$ 171.88	
Employees												
Single	7	2	6	7	2	6	7	2	6	1	1	
2-Party	8	4	12	8	4	12	8	4	12	2	2	
Family	26	4	23	26	4	23	26	4	23	9	9	
Total	41	10	41	41	10	41	41	10	41	12	12	

Monthly Cost	BlueCare			Century			BlueCare			Century		
	POS	Preferred	Dental Plan 13	Preferred	Dental Plan 13	Dental Plan 14	POS	Preferred	Dental Plan 13	Preferred	Dental Plan 14	
Single	\$ 2,854	\$ 940	\$ 246	\$ 2,965	\$ 973	\$ 264	\$ 2,965	\$ 973	\$ 264	\$ 264	\$ 47	
2-Party	\$ 7,012	\$ 4,024	\$ 988	\$ 7,285	\$ 4,184	\$ 1,064	\$ 7,285	\$ 4,184	\$ 1,064	\$ 1,064	\$ 191	
Family	\$ 28,619	\$ 5,054	\$ 3,114	\$ 29,733	\$ 5,254	\$ 3,354	\$ 29,733	\$ 5,254	\$ 3,354	\$ 3,354	\$ 1,547	
Monthly Cost	\$ 38,484	\$ 10,017	\$ 4,348	\$ 39,982	\$ 10,411	\$ 4,683	\$ 39,982	\$ 10,411	\$ 4,683	\$ 4,683	\$ 1,785	
Annual Cost	\$ 461,810	\$ 120,207	\$ 52,174	\$ 479,787	\$ 124,931	\$ 56,192	\$ 479,787	\$ 124,931	\$ 56,192	\$ 56,192	\$ 21,423	

Combined Monthly cost	\$ 54,507	\$ 56,861
Combined Annual Medical Cost	\$ 582,018	\$ 604,718
Combined Annual Dental Costs	\$ 72,070	\$ 77,616
Combined Annual Total Costs	\$ 654,087	\$ 682,333
Combined Total Dollar Increase	\$ 28,246	
Combined Total Percentage Increase	4.3%	



100 CONSTITUTION PLAZA • 6th FLOOR • HARTFORD • CONNECTICUT • 06103-1722 • TELEPHONE (860) 757-7700
FAX (860) 757-7740

November 14, 2005

Mr. Steven Cuffey
Ameritas Group Dental and Eye Care
400 Rella Boulevard
Suite 304
Suffern, NY 10901

Re: Connecticut Resources Recovery Authority
Group:

Dear Mr. Cuffey:

This letter will confirm that the current group Eye Care plan, underwritten by Ameritas, that began effective July 1, 2005, shall be extended to January 1, 2007. The current premium rates and the next scheduled renewal will also be extended to January 1, 2007.

Should you have any questions or comments, please contact our agent, Kurtis Denison, RC Knox & Company at 860.524.7642.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Hyfield". The signature is fluid and cursive, written over a light background.

Chris Hyfield
Human Resources Manager

cc: Kurtis Denison, RC Knox & Company



The Standard
Ready to Report.

October 24, 2005

Christopher Hyfield
CT Resources Recovery Authority
100 Constitution Plaza 6th Floor.
Hartford, CT 06103-1722

Re: January Renewal for: Group Policy 641065

Dear Mr. Hyfield:

Thank you for allowing Standard Insurance Company to provide quality products to support your employees' insurance needs. We are pleased to renew your policy with continued coverage and services.

We have carefully reviewed the current composition of your organization, evaluating age, occupation, gender and salary of your insured employees. Based upon this review and application of rate factors appropriate for your industry classification, we are renewing your policy at existing premium rates as indicated in the chart below. These rates are guaranteed until January 1, 2007.

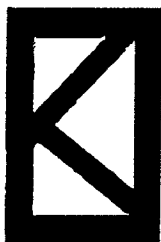
<i>Insurance Coverage</i>	<i>Through 12/31/05</i>	<i>Effective 01/01/06</i>
Short Term Disability Plan B	\$0.39 Per \$10.00 of Benefit	\$0.39 Per \$10.00 of Benefit

If you have any questions about your rates or our review process the Hartford Employee Benefits Sales and Service Office at 800-910-1109 is available to serve your needs. We value your business and welcome the opportunity to provide continued assistance to you.

Sincerely yours,

Jim Russell
Hartford Group Office
Employee Benefits Insurance Division
Standard Insurance Company

cc: The RC Knox and Company



R. C. KNOX and COMPANY, INC.

INSURANCE · BONDS · RISK
MANAGEMENT · EMPLOYEE BENEFITS ·
PENSIONS

Date 10/27/0
5

To:
Chris Hyfield
The Standard

From:
Mary Hilliman
Account Representative

Phone (860) 757-7781
Fax (860) 757-7740

Phone (860) 524-7641
Fax (860) 240-

Number of pages including cover sheet: 3

Urgent

For Your Review

Please reply ASAP

Remarks:

RE: The Standard

Chris,

For your records, the following attached will provide your office with the January 2006 renewal letter from The Standard Insurance. Effective January 1, 2006, the current weekly disability rate of \$0.39 would remain unchanged for another year. CRRA's Basic Life, AD&D, Voluntary Life, and Long-Term Disability insurance is scheduled to renew on January 1, 2007.

Should you have any questions, please advise.

This message is intended only for the use of the addressee and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If the reader of this message is not the intended recipient, or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately by telephone at (860) 524-7641 and return the original message to us at R.C. Knox and Company, Inc., One Goodwin Square, Hartford, CT 06103. Thank you.

TAB 11

**RESOLUTION REGARDING THE REVISED COMPENSATORY
TIME POLICY**

RESOLVED: That the revised Compensatory-time Policy of the Connecticut Resources Recovery Authority be adopted substantially in the form as approved by the Organizational Synergy and Human Resources Committee.

OVERVIEW

The revised Compensatory-Time Policy prohibits the ability of Senior Management to accrue Compensatory Time. This change complies with the Governor's "Report and Mandatory Minimum Procedures for Compensation and Benefit Management at Connecticut's Quasi-Public Agencies."



CONNECTICUT
RESOURCES
RECOVERY
AUTHORITY

COMPENSATORY TIME POLICY

**BOARD OF DIRECTORS POLICY AND PROCEDURE
NUMBER 043**

Salaried, exempt employees may need to work in excess of the standard work schedule to accomplish their duties. Because salaried, exempt personnel have an obligation that goes beyond fixed work schedules, they are not eligible for overtime pay. Exempt employees may, however, request reasonable compensatory leave in recognition of excessive work hours. Such compensatory leave may be granted at a time agreeable to the President or his or her designee, provided that there is no adverse operational impact. Senior Management is prohibited from accruing compensatory time. Senior Management is defined by the President, Board of Directors and Human Resources and may change based on the needs of the Authority. Senior Management currently consists of the following position titles: President, Chief Financial Officer, Director of Operations, Director of Environmental Affairs & Development, & Director of Legal Services.

1. Accrual of Compensatory Time

Compensatory time is accrued in the following manner:

Every hour worked over eighty (80) hours in a given bi-weekly pay period is reimbursable at the rate of 1.0 hour compensatory time for every 1.0 hour worked.

2. Accumulation of Compensatory Time

Each salaried/exempt employee (except senior management) can accumulate compensatory time provided that in no case will the employee be allowed to accumulate more than one week of such time, or carry forward such time beyond the pay period ending date of the pay period that includes December 31 of each year.

3. Use of Compensatory Time

Compensatory time must be taken in half day or full day increments. Each exempt employee (except senior management) who wishes to use compensatory time must submit a request to do so, using the leave request form, to his/her manager, and the President for

Deleted: 10/09/04

approval. In no circumstance may Compensatory Time be used as part of a separating employee's notice of resignation period. Compensatory time will be paid out upon separation of employment with CRRA in conjunction with the Notice of Resignation Policy in the Employee Handbook and with the employee's last payroll cycle.

Deleted: preferably at least two weeks prior to the planned usage.

ORIGINAL

Approved By: Board of Directors
Adopted: July 22, 2004
Effective Date: October 9, 2004

REVISION 1

Prepared By: Christopher Hyfield, Human Resources Manager
Approved By: Board of Directors
Effective Date: xxx xx, xxxx

Deleted: 10/09/04