

CRRA
BOARD MEETING
June 26, 2008

Connecticut Resources Recovery Authority
Board of Directors Meeting

Agenda
June 26, 2008
9:30 AM

I. Pledge of Allegiance

II. Public Portion

A ½ hour public portion will be held and the Board will accept written testimony and allow individuals to speak for a limit of three minutes. The regular meeting will commence if there is no public input.

III. Minutes

1. Board Action will be sought for the approval of the May 29, 2008, Regular Board Meeting Minutes (Attachment 1).

1.a Action Items

IV. Finance

1. Finance Committee Update
2. Board Action will be sought regarding Insurance Renewal – Workers Compensation (Attachment 2).
3. Board Action will be sought regarding MDC Mid-Conn Operating Budget (Attachment 3).

V. Chairman's, President's and Committee Reports

A. Chairman's Report

B. President's Report

C. Organizational Synergy & Human Resources Committee

1. Board Action will be sought for Revision of BOD Policy #043 Compensatory Time (Attachment 4).

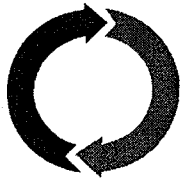
D. Policies & Procurement Committee

1. Board Action will be sought for the Resolution Regarding Ash Load Out Building and Site Modifications at the Mid-Connecticut Resource Recovery Facility (Attachment 5).

2. Board Action will be sought for Resolution Regarding WPF Improvements for Platforms, Catwalks, Stairs, Ladders, and Landings at the Waste processing Facility (Attachment 6).
3. Board Action will be sought for Resolution Regarding Emergency Procurement Repairs for a 1250 HP Motor at the Waste Processing Facility (Attachment 7).
4. Board Action will be sought for Resolution Regarding Emergency Epicor and E-Procurement Upgrade Contract (Attachment 8).
5. Board Action will be sought for Resolution Regarding Final Capping and Closure of the CRRA Waterbury Bulky Waste Landfill (Attachment 9).
6. Board Action will be sought for Resolution Regarding Engineering and Environmental Consulting services to Support Development of an Ash Residue Landfill. (Attachment 10).

VI. Executive Session

An Executive Session will be held to discuss pending litigation, real estate acquisition and personnel matters with appropriate staff.



**CONNECTICUT
RESOURCES
RECOVERY
AUTHORITY**

**100 Constitution Plaza • Hartford • Connecticut • 06103 • Telephone (860)757-7700
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MEMORANDUM

TO: CRRA Board of Directors
FROM: Moira Kenney, Secretary to the Board/Paralegal
DATE: June 20, 2008
RE: Notice of Meeting

There will be a regular meeting of the Connecticut Resources Recovery Authority Board of Directors on Thursday, June 26, 2008 at 9:30 a.m. The meeting will be held in the Board Room of 100 Constitution Plaza, Hartford, Connecticut. The meeting will also be available to the public via video conference at the 1410 Honeyspot Road ext. Board room, Second Floor, Stratford, CT.

Please notify this office of your attendance at (860) 757-7787 at your earliest convenience.

TAB 1

CONNECTICUT RESOURCES RECOVERY AUTHORITY

FOUR HUNDRED AND THIRTY-SEVENTH

MAY 29, 2008

A Regular meeting of the Connecticut Resources Recovery Authority Board of Directors was held on Thursday, May 29, 2008, at 100 Constitution Plaza, Hartford, Connecticut. Those present were:

Chairman Michael Pace

Directors: Mark Cooper
 Michael Jarjura (Present beginning 9:55.a.m.)
 Edna Karanian
 Mark Lauretti (Present beginning 10:09 a.m.)
 Theodore Martland
 James Miron (Present by telephone beginning 10:03 a.m.)
 Raymond O'Brien
 Linda Savitsky
 Steve Edwards, Bridgeport Project Ad-Hoc
 Tim Griswold, Mid-CT Project Ad-Hoc (Present until 12:12 p.m.)
 Warren Howe, Jr., Wallingford Project Ad-Hoc
 Geno Zandri, Jr., Wallingford Project Ad-Hoc

Present from the CRRA staff:

Tom Kirk, President
Jim Bolduc, Chief Financial Officer
Dave Bodendorf, Senior Environmental Engineer
Michael Bzdyra, Government Relations Liaison
Jeffery Duvall, Senior Operations Analyst
Peter Egan, Director of Environmental Affairs & Development
Thomas Gaffey, Recycling Director
Laurie Hunt, Director of Legal Services
Paul Nonnenmacher, Director of Public Affairs
Virginia Raymond, Senior Analyst
Mike Tracey, Director of Operations
Steve Yates, Air compliance Manager
Lisa Bremmer, Executive Assistant
Moirra Kenney, Secretary to the Board/Paralegal

Also present were: Jared Clark and Michael Harder of the Town of Hebron, Susan Hemenway of BRRFOC, John Pizzimenti of USA Hauling & Recycling, Cheryl Thibeault of Covanta, and Jerry Tyminski of SCRRA,

Chairman Pace called the meeting to order at 9:38 a.m. and said that a quorum was present.

PLEDGE OF ALLEGIANCE

Chairman Pace requested that everyone stand for the Pledge of Allegiance, whereupon, the Pledge of Allegiance was recited.

PUBLIC PORTION

Chairman Pace said that the agenda allowed for a public portion in which the Board would accept written testimony and allow individuals to speak for a limit of three minutes.

With no comments from the public, Chairman Pace said that the regular meeting would commence.

APPROVAL OF THE MINUTES OF THE APRIL 24, 2008, REGULAR BOARD MEETING

Chairman Pace requested a motion to approve the minutes of the April 24, 2008, Regular Board Meeting. Director O'Brien made a motion to approve the minutes, which was seconded by Director Savitsky. The minutes were approved as presented by roll call.

Directors	Aye	Nay	Abstain
Michael Pace, Chairman	X		
Mark Cooper	X		
Edna Karanian	X		
Theodore Martland	X		
Raymond O'Brien	X		
Linda Savitsky	X		
Ad-Hocs			
Stephen Edwards, Ad-Hoc, Bridgeport	X		
Timothy Griswold, Ad-Hoc, Mid-CT	X		
Warren C. Howe, Jr., Ad-Hoc, Wallingford	X		
Geno J. Zandri, Jr., Wallingford	X		

APPROVAL OF THE AMENDED MINUTES OF THE MARCH 27, 2008, REGULAR BOARD MEETING

Chairman Pace requested a motion to approve the amended minutes of the March 27, 2008, Regular Board Meeting. Ms. Kenney explained although the correct resolution was approved by the Board, the resolution from the Finance Committee was inadvertently superimposed. Director O'Brien made a motion to approve the amended minutes, which was seconded by Director Savitsky. The approval of the amended minutes was approved as presented by roll call.

Directors	Aye	Nay	Abstain
Michael Pace, Chairman	X		
Mark Cooper	X		
Edna Karanian	X		
Theodore Martland	X		
Raymond O'Brien	X		
Linda Savitsky	X		
Ad-Hocs			
Stephen Edwards, Ad-Hoc, Bridgeport	X		
Timothy Griswold, Ad-Hoc, Mid-CT	X		
Warren C. Howe, Jr., Ad-Hoc, Wallingford	X		
Geno J. Zandri, Jr., Wallingford	X		

FINANCE COMMITTEE UPDATE

Director O'Brien noted the accounting department had once again received the FY'07 GFOA CAFR Award. He said the accounting department's award is indicative of their exemplary work.

Mr. Bolduc said the award is given by the Government Finance Officers Association for the presentation of the year-end CAFR report and is reviewed by the committee within that organization in accordance with specific standards for municipalities. He explained the report comments on clarity, information and quality.

Director Savitsky said there are very stringent guidelines detailing how these reports are to be drafted which abide by generally accepted accounting principles. She explained the accounting department must endure a rigorous process of developing both the presentation of the statements as well as the statistical information. She said the Government Finance Officers Association made up of almost 17,000 members throughout the United States and Canada. Director Savitsky also recalled that CRRA has received this award for 15 years to date.

Mr. Bolduc said it is important to note the accounting department has consistently received this award through a variety of difficult transition periods in CRRA's history. Chairman Pace concurred. He added the Accounting Department has offered the public confidence in the auditing process at CRRA by achieving this award.

Director O'Brien cited a criteria of the award which describes the demonstration of a constructive spirit of full disclosure.

**RESOLUTION REGARDING THE ADOPTION OF THE REVISED FISCAL YEAR 2009
METROPOLITAN DISTRICT COMMISSION MID-CONNECTICUT PROJECT ANNUAL
OPERATING BUDGET**

Chairman Pace requested a motion regarding the above-captioned matter. The following motion was made by Director O'Brien:

WHEREAS, The Metropolitan District Commission prepared a FY '09 annual operating budget for the Mid-Connecticut Project (the MDCMC budget) and submitted such operating budget to the Authority for review on February 1, 2008; and

WHEREAS, upon its review, the Authority determined that the MDCMC Administration Budget submitted by MDC inappropriately included \$3.0 million related to MDC employee separation costs following the expiration of the CRRA-MDC Agreement to, and the Authority has revised the MDC budget to delete such separation costs; and

WHEREAS, upon its review, and following discussion with MDC personnel, the Authority has reduced the MDCMC Waste Processing Facility Budget by a total of approximately \$1.1 million, reflecting reductions in overtime pay, contingency fund, maintenance costs for power-operated equipment, and indirect costs;

NOW, THEREFORE, it is

RESOLVED: That the Board hereby adopts the FY '09 Metropolitan District Commission Mid-Connecticut Annual Operating Budget in the form presented at this meeting, including the revisions noted herein.

Director Savitsky seconded the motion.

Mr. Bolduc said management had followed up with MDC regarding the questions posed by the Finance Committee on several line items. He explained MDC requested that CRRA put the correspondence into a proposal prior to any response.

Mr. Tracey said management had met with the solid waste manager of MDC, Mr. Jack Proulx. He explained they refused to discuss the FY '09 budget. Mr. Tracey said management informed MDC there were some items requiring clarification. He explained management was informed they should submit a letter to MDC regarding the clarifications. Mr. Tracey said the letter had been drafted and sent to MDC yesterday. Mr. Tracey said he followed up the meeting with a conversation with Scott W. Jellison who reiterated any questions on the budget must be submitted in writing in order to move forward.

Director O'Brien asked if the resolution can be deferred until the June Board meeting. Mr. Kirk replied the short answer is 'yes' because the budget adoption does not have restrictive impact on operations at the plant. Director O'Brien asked if there is anything in the contract that requires approval before the close of May. Ms. Hunt said there is a deadline to be met before July 1, 2008.

Chairman Pace explained to the Board that the Finance Committee had reviewed the MDC budget and came to a consensus that there are possible additional savings within that budget. He explained recommendations from management as well as the Committee's indication of certain reductions in the MDC budget may reduce the overall net cost of operations. He explained Mr. Tracey had contacted MDC with the Committee's questions. Chairman Pace asked that an additional letter from the Board be sent reiterating CRRA's previous request that the response be received in order to be discussed at the next Finance meeting.

Director Martland asked if CRRA's budget reflected a savings which would occur in the MDC budget. Mr. Kirk said CRRA's budget and setting of the tip fee management assumed the Finance Committee's recommendations for the MDC budget would be enacted. He explained the impact of passing or not passing the MDC budget has zero impact on the tipping fee. Mr. Kirk said CRRA has an obligation to accept and adopt the MDC budget as submitted.

Mr. Bolduc said the MDC budget had been reduced by two items. He explained one reduction was the \$3 million separation costs, as well as an additional \$1 million. Mr. Bolduc explained there was a subsequent discussion which provided MDC with an understanding of the reductions. He explained the \$3 million separation costs are part of a larger \$12 million package which MDC is attempting to achieve.

Director O'Brien asked for the total amount gained from the various reductions requested by the Finance Committee. Mr. Tracey replied that the total was roughly \$300,000. Director Savitsky said the majority of items questioned by the Finance Committee had been recently slotted for the current year.

Director Karanian suggested sending a communication to MDC reiterating the questions asked by the Finance Committee and requesting a response as soon as possible. She said it should be expressed that the Board had concerns regarding the budget, which although placed on the May agenda will not be acted on until a response is provided.

Director O'Brien said the budget should be deferred. He said he is aware that MDC may need to spend some of these funds; however, he is uncomfortable with the possibility of arbitrary choices regarding spending. He expressed concern that MDC may move forward with specific new items within the budget and suggested tabling the motion until a response is received from MDC.

Director Martland said that he would like MDC to have an opportunity to respond, out of courtesy.

MOTION TABLED

Chairman Pace requested a motion to table with the understanding that the motion would be brought up again at the next scheduled Board meeting.

Director Savitsky seconded the motion to table.

The motion to table was approved unanimously by roll call.

Directors	Aye	Nay	Abstain
Michael Pace, Chairman	X		
Mark Cooper	X		
Edna Karanian	X		
Theodore Martland	X		
Raymond O'Brien	X		
Linda Savitsky	X		
Ad-Hocs			
Stephen Edwards, Ad-Hoc, Bridgeport			
Timothy Griswold, Ad-Hoc, Mid-CT	X		
Warren C. Howe, Jr., Ad-Hoc, Wallingford			
Geno J. Zandri, Jr., Wallingford			

RESOLUTION REGARDING THE DISPOSITION OF SETTLEMENT FUNDS

Chairman Pace requested a motion regarding the above-captioned matter. The following motion was made by Director O'Brien:

RESOLVED: That the funds of the Authority deposited in Bank of America or otherwise invested (except Trustee-held funds) be subject to withdrawal or charge at any time and from time to time upon checks, notes, drafts, bills of exchange, acceptance, or other instruments for the payment of money or upon directions for the wire transfer of money, when made, signed, drawn, accepted, or endorsed on behalf of the Authority, by any two of the following: Michael Pace, Tom Kirk, Jim Bolduc, Bettina Bronisz or Nhan Vo-Le provided, however, wire transfers between Authority bank accounts or otherwise invested Authority funds (including to and from Trustee-held funds) shall require instructions from one of the foregoing.

FURTHER RESOLVED: That Trustee-held funds be subject to withdrawal or charge at an time and from time to time upon requisitions/instructions, checks, notes, drafts, bills of exchange, acceptance or other instruments for payment of money or upon directions for the wire of transfer money, when made, signed, drawn, accepted, or endorsed on behalf of the Authority, by any one of the above individuals.

Director Savitsky seconded the motion.

Mr. Bolduc said the signatories are the same originals that were on the previous resolution by the Board with the exception of Rob Constable.

The motion previously made and seconded was approved unanimously by roll call.

Directors	Aye	Nay	Abstain
Michael Pace, Chairman	X		
Mark Cooper	X		
Edna Karanian	X		
Theodore Martland	X		
Raymond O'Brien	X		
Linda Savitsky	X		
Ad-Hocs			
Stephen Edwards, Ad-Hoc, Bridgeport			
Timothy Griswold, Ad-Hoc, Mid-CT			
Warren C. Howe, Jr., Ad-Hoc, Wallingford			
Geno J. Zandri, Jr., Wallingford			

RESOLUTION REGARDING THE REVISED COMPENSATORY TIME POLICY

Chairman Pace requested a motion regarding the above-captioned matter. The following motion was made by Director Cooper:

RESOLVED: That the revised Compensatory-time Policy of the Connecticut Resources Recovery Authority be adopted substantially in the form as approved by the Organizational Synergy and Human Resources Committee.

Director O'Brien seconded the motion.

Mr. Hyfield explained the resolution on the table had been discussed by the Organizational Synergy and Human Resources Committee the prior month. He explained the resolution is essentially an update to the compensatory policy for exempt employees that are in a 40 hour workweek schedule. Mr. Hyfield said employees with a 40 hour schedule have to work over 85 hours on a bi-weekly basis before they start earning compensatory time, and that only one employee is currently eligible.

Mr. Kirk explained a resolution had already been discussed by the HR Committee. He said this update addresses the fact that a supervisor who is not eligible for overtime after a 40 hour week will now be eligible on similar terms for compensatory times similar to other salaried employees.

MOTION TO TABLE

Director Savitsky said she was not comfortable voting on this resolution without a write-up. She requested that the item be tabled until the next month so that the language can be reviewed by the full Board.

Director O'Brien seconded the motion to table.

The motion to table was approved unanimously by roll call.

Directors	Aye	Nay	Abstain
Michael Pace, Chairman	X		
Mark Cooper	X		
Michael Jarjura	X		
Edna Karanian	X		
Theodore Martland	X		
James Miron	X		
Raymond O'Brien	X		
Linda Savitsky	X		
Ad-Hocs			
Stephen Edwards, Ad-Hoc, Bridgeport			
Timothy Griswold, Ad-Hoc, Mid-CT			
Warren C. Howe, Jr., Ad-Hoc, Wallingford			
Geno J. Zandri, Jr., Wallingford			

RESOLUTION REGARDING APPROVAL OF THE NEW CEO SALARY RANGE

Chairman Pace requested a motion regarding the above-captioned matter. The following motion was made by Director Cooper:

RESOLVED: That the new CEO Salary Range be adopted as discussed by the Organizational Synergy & Human Resources Committee.

Director O'Brien seconded the motion.

Director Cooper said there has always been concern regarding the salary range for the CEO and executive management which has been geared more towards the private sector in the past. He explained Mr. Hyfield was asked to research a more appropriate range utilizing comparable markets.

Mr. Hyfield said that several years ago Horton International was engaged to do a salary range survey for the CEO and executive management group. He said those salary surveys were geared more towards the private sector and took into accounts elements such as bonuses. Mr. Hyfield said the HR Committee wanted a return to the market to adjust the salary range more towards CRRA's qualifications. He said the comparison is not entirely accurate as quasi-public's are all structured differently.

Mr. Hyfield said the new components to the market study are Connecticut non-profit agencies and companies, some of the Connecticut quasi-public agencies, waste management private sector companies, and an economic research institute software program that we currently have a license for. He explained there a couple of typos in the documentation regarding revenue for waste management companies whose revenue is actually \$3.86 billion and Covanta's should be \$1.3 billion. He said the range was assembled from aspects of each of these and is more heavily weighted from the non-profit. Mr. Hyfield said if a CEO such as Mr. Kirk were to be recruited the range must be accurate.

Chairman Pace asked the Board to examine the difference in quasi-public funding sources. Director Savitsky said that she had some concerns in the comparisons to non-profit organizations as CRRA does not fundraise, which is a significant portion of the duties of CEOs of such organizations. She explained she would like to see more comparisons to state agencies and government agencies as the comparison would be more accurate given size and scope of responsibilities.

Mr. Hyfield said that when performing these market studies, as CRRA is quasi-public and a hybrid, finding a comparable area is difficult. He said that often recruiting for positions takes place in the very areas which may not be an exact comparison.

Director Griswold said although CRRA is a quasi-public the CEO must run CRRA like a business, which is not comparable to a state agency. He said he feels the CEO must be skilled in the business aspect.

Chairman Pace asked the Board to suggest any comparable business in order to continue to update the survey. A substantial discussion on the comparable positions and areas ensued.

Director Miron asked why the Board needed to vote on a salary range. Mr. Hyfield replied that based on the OPM report anything regarding compensation for executive management has to go through either an HR Committee or a Compensation Committee and be approved by the Board. Director Miron asked if the issue could be tabled while more comparable sources were provided for the survey.

Chairman Pace said that this was of course an option, but that in the meantime the higher and less accurate range would stand. He explained the passing of this resolution would adjust the range down. He suggested the initial recommendation be passed along with the suggestion that the process continue to be refined as better comparisons are added to the survey.

The motion previously made and seconded was approved by roll call. Director Savitsky and Director Miron voted nay. Director Martland abstained.

Directors	Aye	Nay	Abstain
Michael Pace, Chairman	X		
Mark Cooper	X		
Michael Jarjura	X		
Edna Karanian	X		
Mark Lauretti	X		
Theodore Martland			X
James Miron		X	
Raymond O'Brien	X		
Linda Savitsky		X	
Ad-Hocs			
Stephen Edwards, Ad-Hoc, Bridgeport			
Timothy Griswold, Ad-Hoc, Mid-CT			
Warren C. Howe, Jr., Ad-Hoc, Wallingford			
Geno J. Zandri, Jr., Wallingford			

RESOLUTION REGARDING THE SHELTON LANDFILL GAS SYSTEM O&M CONTRACT

Chairman Pace requested a motion regarding the above captioned matter. The following motion was made by Director O'Brien:

RESOLVED: That the President is hereby authorized to enter into a contract with SCS Field Services to provide operation and maintenance services for the Shelton Landfill Gas Collection and Control System, substantially as discussed and presented at this meeting.

Director Martland seconded the motion

Director Edwards said that he would support this resolution because there is termination agreement. He said we are presently looking at an exit strategy and it may be appropriate to terminate this contract and utilize another service. Director Edwards said it does not preclude a combination should that be prudent.

Director O'Brien asked that the number of votes necessary for each item be included in bold type on the Board agenda going forward. Mr. Kirk replied that this can certainly be included.

Director Lauretti said with respect to the Shelton Landfill he feels it is important that the Board be aware that he and Mr. Kirk have been evaluating options for the Shelton Landfill. He said one option is a photo-electric generating plan which may generate money for the project, and another is an ATV and motocross track. He asked Mr. Egan to keep the Board apprised of any new developments at the Shelton landfill.

The motion previously made and seconded was approved unanimously by roll call.

Directors	Aye	Nay	Abstain
Michael Pace, Chairman	X		
Mark Cooper	X		
Michael Jarjura	X		
Edna Karanian	X		
Mark Lauretti	X		
Theodore Martland	X		
James Miron	X		
Raymond O'Brien	X		
Linda Savitsky	X		
Ad-Hocs			
Stephen Edwards, Ad-Hoc, Bridgeport	X		
Timothy Griswold, Ad-Hoc, Mid-CT			
Warren C. Howe, Jr., Ad-Hoc, Wallingford			
Geno J. Zandri, Jr., Wallingford			

RESOLUTION REGARDING EMPLOYMENT OF HRP ASSOCIATES, INC. FOR ENVIRONMENTAL CONSULTING SERVICES IN SUPPORT OF THE SOUTH MEADOW STATION SITE REMEDIATION

Chairman Pace requested a motion regarding the above-captioned matter. The following motion was made by Director O'Brien:

RESOLVED: That the President of CRRA be authorized to execute a Request for Services with HRP Associates, Inc., for environmental consulting services in support of the South Meadows Station site remediation, substantially as presented and discussed at this meeting.

Director Jarjura seconded the motion.

The motion previously made and seconded by Director Miron was approved unanimously by roll call.

Directors	Aye	Nay	Abstain
Michael Pace, Chairman	X		
Mark Cooper	X		
Michael Jarjura	X		
Edna Karanian	X		
Mark Lauretti	X		
Theodore Martland	X		
James Miron	X		
Raymond O'Brien	X		
Linda Savitsky	X		
Ad-Hocs			
Stephen Edwards, Ad-Hoc, Bridgeport			
Timothy Griswold, Ad-Hoc, Mid-CT	X		
Warren C. Howe, Jr., Ad-Hoc, Wallingford			
Geno J. Zandri, Jr., Wallingford			

RESOLUTION REGARDING ENGINEERING SERVICES TO SUPPORT DEVELOPMENT OF AN ASH RESIDUE LANDFILL

Chairman Pace requested a motion regarding the above-captioned matter. The following motion was made by Director O'Brien:

RESOLVED: That the President is hereby authorized to enter into Request for Services with TRC Environmental Corporation, in FY '09, to provide engineering and environmental consulting support associated with development of an ash residue landfill, substantially as discussed and presented at this meeting.

Director Jarjura seconded the motion.

Mr. Kirk said that the contract was planned and budgeted for long-term. He said the \$495,000 is for permitting activities for the ash residue landfill project which was discussed at length at the Polices & Procurement Committee meeting.

Director Savitsky asked if TRC Environmental was on the approved list of engineering firms. Mr. Egan replied that they are undertaking this activity under the three year engineering services contract. He said the Board had approved the expenditure of the \$495,000 and that this resolution allows for the funds to be spent in FY'09. He explained they have not been spent yet because the projects did not start last year and will continue to be used until the next fiscal year.

Chairman Pace asked Mr. Kirk if management is still moving forward on this project. Mr. Kirk replied this is correct and that management continues to move forward.

The motion previously made and seconded was approved unanimously by roll call.

Directors	Aye	Nay	Abstain
Michael Pace, Chairman	X		
Mark Cooper	X		
Michael Jarjura	X		
Edna Karanian	X		
Mark Lauretti	X		
Theodore Martland	X		
James Miron	X		
Raymond O'Brien	X		
Linda Savitsky	X		
Ad-Hocs			
Stephen Edwards, Ad-Hoc, Bridgeport			
Timothy Griswold, Ad-Hoc, Mid-CT			
Warren C. Howe, Jr., Ad-Hoc, Wallingford			
Geno J. Zandri, Jr., Wallingford			

RESOLUTION REGARDING MID-CONNECTICUT PROJECT: NON-MEMBER WASTE DELIVERY AGREEMENT

Chairman Pace requested a motion regarding the above-captioned matter. The following motion was made by Director O'Brien:

RESOLVED: That the President is hereby authorized to enter into agreements with private waste transportation haulers for the delivery of Acceptable Municipal Solid Waste generated within the boundaries of non-member CRRA project municipalities substantially in accordance with the terms and conditions at this meeting.

Director Savitsky seconded the motion.

Director O'Brien said this resolution had been recommended by the Policies & Procurement Committee.

Chairman Pace said that the one page write-up illustrated the estimated \$700,000 value of spot waste which is coming in above-market. Mr. Kirk said there is a desire to maximize and optimize our available space and that spot waste delivery agreements provide that opportunity.

Director Edwards asked where the spot waste was coming in from. Mr. Kirk said the enforcement group assured management that appropriate waste is coming in. He said there is a fair amount of spot waste from the highways and byways of Connecticut.

Director O'Brien said it was important to note that CRRA does control the flow of the waste and that they will not be put in a position to export waste from Mid-CT to accept this non-member waste. He said it brings in revenue and avoids exporting issues.

Director Edwards said his concern is that there will be a loss of tonnage in the next six months if the towns are not enforcing flow control.

The motion previously made and seconded was approved unanimously by roll call.

Directors	Aye	Nay	Abstain
Michael Pace, Chairman	X		
Mark Cooper	X		
Michael Jarjura	X		
Edna Karanian	X		
Mark Lauretti	X		
Theodore Martland	X		
James Miron	X		
Raymond O'Brien	X		
Linda Savitsky	X		
Ad-Hocs			
Stephen Edwards, Ad-Hoc, Bridgeport			
Timothy Griswold, Ad-Hoc, Mid-CT	X		
Warren C. Howe, Jr., Ad-Hoc, Wallingford			
Geno J. Zandri, Jr., Wallingford			

RESOLUTION REGARDING INSPECTION AND MAINTENANCE SERVICES FOR THE ASH LEACHATE COLLECTION AND TREATMENT SYSTEM AT THE HARTFORD LANDFILL

Chairman Pace requested a motion regarding the above captioned matter. The following motion was made by Director O'Brien:

RESOLVED: That the President is hereby authorized to enter into a contract with Knapp Engineering, PC, to provide inspection and maintenance services for the Hartford Landfill Ash Leachate Collection and Treatment System substantially as discussed and presented at this meeting.

Director Jarjura seconded the motion.

Director O'Brien said this resolution had been recommended by the Policies & Procurement Committee.

Chairman Pace said there were at least two initial interested parties; however one dropped out leaving only one to put in a bid.

Mr. Egan said this is a routine three year O&M contract to manage the leachate collection treatment systems at the Hartford landfill. He said it is a system that collects and treats rainwater that falls in the grass area adjacent to landfill. Mr. Egan explained the leachate which is generated is pumped off of the landfill into a storage tank. He explained at this point the leachate is conveyed to a small treatment system where the ph is adjusted and then discharged to the MDC's treatment system.

Mr. Egan said this is a three-year contract. He said that two interested parties came to the 'bid walk' after public solicitation. Mr. Egan said that one party, whose bid is considered, has been managing the leachate system for several years and has done so adequately. Mr. Egan said the routine fixed lump sum price will be paid for services performed over a 12 month period. Mr. Egan explained those services include periodic weekly, monthly, quarterly, and annual inspections and maintenance activities on the system. He said there are also funds in the budget for non-routine services.

The motion previously made and seconded was approved unanimously by roll call.

Directors	Aye	Nay	Abstain
Michael Pace, Chairman	X		
Mark Cooper	X		
Michael Jarjura	X		
Edna Karanian	X		
Mark Lauretti	X		
Theodore Martland	X		
James Miron	X		
Raymond O'Brien	X		
Linda Savitsky	X		
Ad-Hocs			
Stephen Edwards, Ad-Hoc, Bridgeport			
Timothy Griswold, Ad-Hoc, Mid-CT	X		
Warren C. Howe, Jr., Ad-Hoc, Wallingford			
Geno J. Zandri, Jr., Wallingford			

RESOLUTION REGARDING NON-PROCESSIBLE WASTE TRANSPORTATION AND DISPOSABLE SERVICES FOR THE CITY OF WATERBURY

Chairman Pace requested a motion regarding the above-captioned matter. The following motion was made by Director O'Brien:

RESOLVED: That the Board of Directors, in accordance with the Connecticut Resources Recovery Authority's Procurement Policy, hereby approves the contract with CWPM, LLC, for Non-Processible Waste Transportation and Disposal Services substantially as presented and discussed at this meeting.

Director Jarjura seconded the motion.

Director O'Brien said this resolution had been recommended by the Policies & Procurement Committee.

Mr. Tracey said that CRRA is obligated to pay for the transportation of non-processible waste from Waterbury to the Hartford landfill. He explained the disposal rates at the Hartford landfill are paid for by the City. Mr. Tracey explained the contract is terminating in June and a new one is needed by July 1, 2008.

Mr. Tracey explained the difference in the new contract is that the Hartford landfill is closing around December 31, 2008. He explained CRRA will continue the transportation and disposal for about six months, after which the contractor will bring the material to an alternative disposal site, which in this case is the volume reduction facility in Berlin owned by CWPM.

Mr. Tracey said that CRRA is undertaking an effort to install a bulky waste shredder at the waste processing facility which is expected to be operational in the spring of next year. He explained that material that was going to the Hartford landfill will be coming to a CRRA facility. He said there is a clause in the agreement that if CRRA is successful in permitting and developing that bulky waste shredder that the material going to Berlin will be redirected to the WPF.

Chairman Pace asked Ms. Raymond to speak to the prices. Ms. Raymond said the prices have been competitively priced and well bid. She said that the list of the other bidders is found in the write-up. Ms. Raymond said that 12 bids were received. Mr. Tracey said that the recommended contractor was the lowest bidder. Director O'Brien noted that the spread between contractors was not large.

Chairman Pace asked if there are fuel adjustments in the contract. Ms. Raymond replied that the answer is no.

The motion previously made and seconded was approved unanimously by roll call.

Directors	Aye	Nay	Abstain
Michael Pace, Chairman	X		
Mark Cooper	X		
Michael Jarjura	X		
Edna Karanian	X		
Mark Lauretti	X		
Theodore Martland	X		
James Miron	X		
Raymond O'Brien	X		
Linda Savitsky	X		
Ad-Hocs			
Stephen Edwards, Ad-Hoc, Bridgeport			
Timothy Griswold, Ad-Hoc, Mid-CT	X		
Warren C. Howe, Jr., Ad-Hoc, Wallingford			
Geno J. Zandri, Jr., Wallingford			

RESOLUTION REGARDING AUTHORIZATION FOR PAYMENT OF ADDITIONAL PROJECTED FY 2008 LEGAL EXPESNES

Chairman Pace requested a motion regarding the above-captioned matter. The following motion was made by Director O'Brien:

WHEREAS, CRRA has entered into Legal Service Agreements with various law firms to perform legal services; and

WHEREAS, the Board of Directors has previously authorized certain amounts for payment of fiscal year 2008 projected legal fees; and

WHEREAS, CRRA expects to incur greater than anticipated legal expenses in connection with Mid-Connecticut Project matters;

NOW THEREFORE, it is RESOLVED: That the following additional amount be authorized for payment of legal fees and costs be incurred through June 30, 2008:

Firm:	Amount:
McCarter English	\$35,000

Director Savitsky seconded the motion.

Director O'Brien said this resolution had been recommended by the Policies & Procurement Committee, subject to Ms. Hunt providing revised estimates. He explained the proposed amount is one third of the amount which was originally requested.

Ms. Hunt said the increase is for two matters which came up in the spring. She said that one has been finally resolved, and a second concerns the MDC budget and may involve more work. Ms. Hunt explained that there is a possibility these requested funds will not be utilized, however she will be unable to request the funds if they are unexpected and requests the Board's approval in the best interest of the matters.

Director Lauretti asked why Ms. Hunt can't ask for more funds at a later date. Chairman Pace explained the Board prefers the advance notice, versus a request for funds after they have already been used.

The motion previously made and seconded was approved unanimously by roll call.

Directors	Aye	Nay	Abstain
Michael Pace, Chairman	X		
Mark Cooper	X		
Michael Jarjura	X		
Edna Karanian	X		
Mark Lauretti	X		
Theodore Martland	X		
James Miron	X		
Raymond O'Brien	X		
Linda Savitsky	X		
Ad-Hocs			
Stephen Edwards, Ad-Hoc, Bridgeport			
Timothy Griswold, Ad-Hoc, Mid-CT	X		
Warren C. Howe, Jr., Ad-Hoc, Wallingford			
Geno J. Zandri, Jr., Wallingford			

RESOLUTION REGARDING AUTHORIZATION TO PAY FY 2009 PROJECTED LEGAL EXPENDITURES

Chairman Pace requested a motion regarding the above-captioned matter. The following motion was made by Director O'Brien:

WHEREAS, CRRA has negotiated three-year Legal Service Agreements with various law firms for the provision of legal services from July 1, 2008, through June 30, 2011; and

WHEREAS, CRRA now seeks Board authorization for projected legal expenditures during the first year of the term of said Agreements;

NOW THEREFORE, it is RESOLVED: That the following amounts be authorized for projected legal fees to be incurred during FY '09:

Firm:	Amount:
Berchem Moses & Devlin	\$110,000
Brown Rudnick	\$700,000
Cohn Birnbaum & Shea	\$75,000
Halloran & Sage	\$1,710,000
Heneghan Kennedy & Doyle	\$75,000
Kainene, Escalera & McHale	\$50,000
McCarter & English	\$825,000
Perakos & Zitser	\$100,000
Pepe & Hazard	\$625,000
Pullman & Comley	\$300,000
Sidley Austin	\$265,000
Tyler Cooper	\$125,000

FURTHER RESOLVED; That the President be authorized to expend up to \$500,000 from the Landfill Development Reserve Account for payment of legal fees incurred in FY '09 in connection with the Authority's development of a new ash landfill in the State of Connecticut.

FURTHER RESOLVED; That the President be authorized to expend up to \$465,000 from the Post Litigation Reserve Account for payment of legal expenses incurred in the FY '09 in connection with the Enron Global Litigation continuing under the aegis of the Attorney General; and

FURTHER RESOLVED: That the President be authorized to expend up to \$60,000 from the Wallingford Future Use Fund for payment of legal fees incurred in FY '09 in connection with the Authority's analysis of exercise of its Wallingford Resource Recovery purchase option.

Director Jarjura seconded the motion.

Director O'Brien said this resolution had been recommended by the Policies & Procurement Committee. He also noted that these are projected expenses.

Director Edwards asked why the amount for McCarter & English was increasing if they were in fact going over their budgeted amount this fiscal year. Ms. Hunt explained that the firm did not actually go over their budget but were given work that was not anticipated by management.

The motion previously made and seconded was approved by roll call. Mayor Lauretti voted nay.

Directors	Aye	Nay	Abstain
Michael Pace, Chairman	X		
Mark Cooper	X		
Michael Jarjura	X		
Edna Karanian	X		
Mark Lauretti		X	
Theodore Martland	X		
James Miron	X		
Raymond O'Brien	X		
Linda Savitsky	X		
Ad-Hocs			
Stephen Edwards, Ad-Hoc, Bridgeport			
Timothy Griswold, Ad-Hoc, Mid-CT			
Warren C. Howe, Jr., Ad-Hoc, Wallingford			
Geno J. Zandri, Jr., Wallingford			

PUBLIC PORTION

The town Manager of Hebron, Jared Clark, and Mike Harder, a representative from Hebron addressed the Board. Mr. Clark explained they were present in order to fully understand CRRA and to work on developing a better relationship. He asked that Mike Harder be placed on the mailing list in order to receive future communications as he would attend the Board meetings as Mr. Clark's representative.

He said that he was concerned regarding the skill level and experience of management concerning the significant expenditures of the many CRRA projects.

Director Laretti thanked the two gentlemen for attending the meeting and involving themselves in the process by which their town members often spend their funds. Director Jarjura agreed and noted he had just explained at length the actions of the Board to the new chief elected official in Vernon.

RECESS

Chairman Pace noted that the Executive Session will occur at the end of the agenda. He said the Board would take a three minute recess.

PRESIDENT'S REPORT

Mr. Kirk gave a report on the Bridgeport Project. He said final contract development is almost complete. Mr. Kirk explained the exchange of contracts between Wheelabrator and CRRA for the renewal have been back and forth twice, and require one more exchange. Mr. Kirk said the municipal services agreement between CRRA and the participating towns is under development. He explained there are some issues mostly revolving around the nature of the risks and responsibilities for the towns as either an advisory Board or operating committee.

Mr. Kirk said that the Bridgeport project SWEROC is also in a transitional period. He explained the project's foundational structure requires a 400,000 population basis in order to exist. He explained with Greenwich giving informal notice that it may be leaving, SWEROC will not have sufficient population to survive as formulated and a new organization will need to be developed. Mr. Kirk explained this may raise some questions with concerns to asset ownership. He said that he will provide more information as the situation develops and said that ultimately CRRA will provide recycling services for those towns which are interested. Mr. Kirk said the asset will possibly operate as a single-stream facility at a net cost of operation for the towns.

Mr. Kirk gave a report on the Wallingford Project. He said that at the July 8, 2008, Policy Board meeting management will provide the Policy Board with a renewal option agreement provided by Covanta as an alternative to the option of publicly owning the facility. He said management is exploring both options concurrently. Mr. Kirk said CRRA is developing municipal agreements in anticipation of a renewal and/or a publicly owned facility.

Mr. Kirk said in terms of financing that management is exploring options and recently held a conference call with a variety of financial institutions regarding the project. He said that Wallingford is on schedule.

Mr. Kirk gave a report regarding the Mid-CT Project. He explained the capital projects are underway on the power and processing side and that outages are essentially complete. Mr. Kirk said a substantial increase in availability is anticipated as a result.

Mr. Kirk said with regards to the Franklin landfill that the ecological tests and evaluations which led to the selection of Franklin as an optimum choice for an ash landfill are being conducted. He said that three public informational events were held. The first attended by about 100 people, the second by about 40, and the third (a Saturday afternoon) by about 10. He said that many attendees were repeat and he feels that substantial inroads were made through these communication efforts. Mr. Kirk said that more attempts to continue communication are being undertaken.

Director Jarjura suggested communicating with both Edith Prague and Representative Ryan to help with moving forward with the Franklin ash landfill. Mr. Kirk said that management had been in contact with both of these individuals.

Mr. Kirk said that assumptions had been made on a tipping fee for process residue and ash necessary due to the closing of the Hartford Landfill. He explained the assumptions were made on a 2007 RFP. Mr. Kirk said due to a favorable change in the market that tip fees have come down despite a tendency to rely on diesel fuel costs. He said indications show that the tip fee costs for the export of process residue in the last six months of the fiscal year will be favorable. Mr. Kirk said based on this information management is considering a mid-term reduction in tipping fee for Mid-CT. He explained the reduction is under discussion and any resolution will be brought to the Board.

CHAIRMAN'S REPORT

Chairman Pace said CRRA is always looking to reduce its net cost of operations. He said the Board will be provided a calendar detailing the process utilized to make any possible reductions.

Chairman Pace said that after discussion with Director O'Brien he has asked Director Savitsky to act as the new chair of the Finance Committee and that she has accepted.

Chairman Pace said that a few years ago discussion on a new business model for CRRA began. He explained there are opportunities for the Board to work more at benefiting the State of Connecticut and the municipalities. He explained he would like to have a retreat in the summer to discuss moving forward with a new business model and to examine reaching out for a secondary advisory from one of the municipalities that CRRA works with.

Chairman Pace said that he had received continued communications from municipalities regarding the New Hartford case.

Chairman Pace said that he would like to continue to educate the public on the merits of recycling and other activities for the better of the environment. He suggested a campaign in cooperation with Ct DEP in an effort to bring attention to CRRA's plans to contribute to those efforts.

ADDITION TO THE AGENDA

Chairman Pace made a motion to add an item to the agenda.

Director O'Brien seconded the motion to add an item to the agenda.

Chairman Pace noted that the Board will be entering Executive Session after which the Board would resume public session to take whatever actions necessary on the addition to the agenda.

The motion previously made and seconded was approved unanimously by roll call.

Directors	Aye	Nay	Abstain
Michael Pace, Chairman	X		
Mark Cooper	X		
Michael Jarjura	X		
Edna Karanian	X		
Mark Lauretti	X		
Theodore Martland	X		
James Miron	X		
Raymond O'Brien	X		
Linda Savitsky	X		
Ad-Hocs			
Stephen Edwards, Ad-Hoc, Bridgeport			
Tim Griswold, Ad-Hoc, Mid Connecticut			
Warren H. Howe, Jr., Ad-Hoc, Wallingford			
Geno J. Zandri, Jr., Ad-Hoc, Wallingford			

EXECUTIVE SESSION

Chairman Pace requested a motion to enter into Executive Session to discuss pending litigation and personnel matters. The motion made by Director O'Brien and seconded by Director Jarjura was approved unanimously. Chairman Pace requested that the following people remain for the Executive Session, in addition to the Board members:

- Tom Kirk
- Jim Bolduc

Laurie Hunt, Esq.
Paul Nonnenmacher

Executive Session concluded at 11:48 a.m. Chairman O'Brien noted that no votes were taken.

ADDITION TO THE AGENDA

Chairman Pace requested a motion to add an item to the agenda. The following motion was made by Director O'Brien:

RESOLVED: That the President is hereby authorized to proceed with settlement of the consolidated actions captioned *NJDEP v. American Thermoplastics Corp. et al, Civil Action No. 98-CV-4781* and *U.S.A. v. Beckman Coulter, et al., Civil Action No. 98-4812*, substantially as presented and discussed at this meeting, and to make all payments, execute all documents, and do all other things reasonably necessary to or associated with such settlement.

Director Jarjura seconded the motion.

Ms. Hunt said this matter was extremely lengthy. Director O'Brien said that this settlement will release CRRA and other municipalities from any potential future liabilities for that landfill.

The motion previously made and seconded was approved unanimously by roll call.

Directors	Aye	Nay	Abstain
Michael Pace, Chairman	X		
Mark Cooper	X		
Michael Jarjura	X		
Edna Karanian	X		
Mark Lauretti	X		
Theodore Martland	X		
James Miron	X		
Raymond O'Brien	X		
Linda Savitsky	X		
Ad-Hocs			
Stephen Edwards, Ad-Hoc, Bridgeport	X		
Tim Griswold, Ad-Hoc, Mid Connecticut			
Warren H, Howe, Jr., Ad-Hoc, Wallingford			
Geno J. Zandri, Jr., Ad-Hoc, Wallingford			

EXECUTIVE SESSION

Chairman Pace requested a motion to enter into Executive Session to discuss pending litigation and personnel matters. The motion made by Director Jarjura and seconded by Director O'Brien was approved unanimously. Chairman Pace requested that the following people remain for the Executive Session, in addition to the Board members:

Tom Kirk
Jim Bolduc
Laurie Hunt, Esq.
Paul Nonnenmacher
Geno Zandri, Jr.
Warren Howe

Executive Session concluded at 1:38 p.m. Chairman O'Brien noted that no votes were taken.

ADJOURNMENT

Chairman Pace requested a motion to adjourn the meeting. The motion to adjourn made by Director O'Brien and seconded by Director Martland was approved unanimously.

There being no other business to discuss, the meeting was adjourned at 1:38 p.m.

Respectfully submitted,



Moira Kenney
Secretary to the Board/Paralegal

TAB 2

**RESOLUTION REGARDING THE PURCHASE OF WORKERS
COMPENSATION/EMPLOYERS LIABILITY INSURANCE FOR THE
PERIOD 7/1/08 – 7/1/09**

RESOLVED: That CRRA purchase Workers Compensation/Employers Liability insurance with a statutory limit and \$1,000,000 limit for Employers Liability, for a premium of \$54,246 from Connecticut Interlocal Risk Management Agency (CIRMA) for the term 7/1/08 – 7/1/09, as discussed at this meeting.

Connecticut Resources Recovery Authority
Workers Compensation/Employers Liability Insurance
6/19/08

I. Current Policy

- Workers Compensation/Employers Liability Policy Expires – 7/1/08
- Statutory limit on Workers Compensation/ \$1 million limit on Employers Liability – premium was \$54,474)
- Insurer – Connecticut Interlocal Risk Management Agency (CIRMA)

II. Renewal Policy

- In addition to the incumbent insurer, in February Aon contacted ACE, Travelers, and The Hartford
- ACE, Travelers and The Hartford stated they are not comfortable with some of CRRA's employee classification categories, e.g., garbage inspectors
- Aon recommended and CRRA agreed to renew with its current insurer, CIRMA, for the period 7/1/08 – 7/1/09 - the initial premium quoted was \$55,777
- CRRA received premium credits totaling \$1,531 (resulting from CRRA's loss experience, payroll and risk management activities over the last five years compared to the CIRMA pool as a whole) which can be applied to the new premium lowering it to \$54,246
- CRRA has had a very long and beneficial relationship with CIRMA as our workers compensation insurer
- CIRMA has provided workers compensation insurance to CRRA when there were no other insurers willing to take on CRRA's exposures
- They provide safety and loss control services, free seminars on many work-related issues and cover all of CRRA's unique employee categories

III. Management Summary & Recommendation

- Workers Compensation insurance is designed to provide compensation for all work-related injuries and diseases. Employers Liability insurance, which is Part Two of the policy, applies to bodily injury by accident or bodily injury by disease. This part will pay all sums we become legally obligated to pay as damages and defense of lawsuits made against us by third parties (e.g., spouses, children siblings of injured employees) as they relate to employment. This Part II has a limit of \$1,000,000 each accident/disease.
- Aon recommends purchasing the Workers Compensation/Employers Liability insurance from the current carrier, CIRMA, as they know CRRA's business well and have provided a very favorable premium quote
- Management, in consultation with our broker, recommends securing the Workers Compensation/Employers Liability insurance from CIRMA for the period 7/1/08 – 7/1/09 for an annual premium of \$54,246
- This premium represents a \$228 decrease from the expiring premium
- CRRA's budget for this program covering FY'09 is \$54,474.

TAB 3

**REVISED RESOLUTION REGARDING THE ADOPTION OF
THE REVISED FISCAL YEAR 2009
METROPOLITAN DISTRICT COMMISSION
MID-CONNECTICUT PROJECT ANNUAL OPERATING BUDGET**

WHEREAS, The Metropolitan District Commission prepared a fiscal year 2009 annual operating budget for the Mid-Connecticut Project (the MDCMC budget) and submitted such operating budget to the Authority for review on February 01, 2008; and

WHEREAS, upon its review, the Authority determined that the MDCMC Administration Budget submitted by MDC included \$3.0 million related to MDC employee separation costs following the expiration of the CRRA-MDC Agreement to, and the Authority has revised the MDC budget to delete such separation costs; and

WHEREAS, upon its review, and following discussion with MDC personnel, the Authority has reduced the MDCMC Waste Processing Facility Budget by a total of approximately \$2.9 million. The reduction reflects a decrease in maintenance costs for power-operated equipment by \$300k due to purchase of four new loaders, decrease in capital outlay by \$1.5M which will be completed by CRRA and is captured in the FY09 CRRA Mid-Connecticut Capital Budget, deletion of contingency fund \$600k, and decreases in overtime pay by \$100k and indirect costs by \$372k related to the decrease in capital outlay;

NOW, THEREFORE, it is

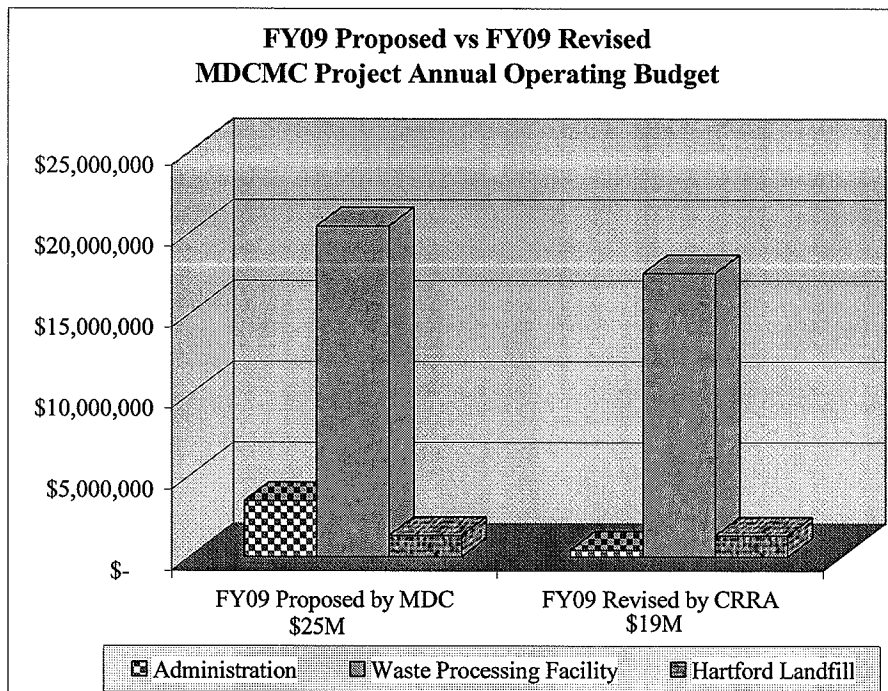
RESOLVED: That the Board hereby adopts the fiscal year 2009 Metropolitan District Commission Mid-Connecticut Annual Operating Budget in the form presented at this meeting, including the revisions noted herein.

Revised Fiscal Year 2009 Metropolitan District Commission Mid-Connecticut Project Annual Operating Budget

June 26, 2008

Attached is the revised fiscal year 2009 Metropolitan District Commission Mid-Connecticut (MDCMC) Project Annual Operating Budget.

Under the agreement with the MDC, the CRRA Board of Directors (the “Board”) is required to adopt the MDCMC’s proposed fiscal year 2009 project annual operating budget. In March 2008, however, Management met with the MDC to discuss the Board’s request to reduce the proposed fiscal year 2009 budget by \$4 million. After a thorough review by CRRA staff, management further reduced the proposed budget by approximately \$1.9M. Hence, Management recommends the approval of the revised (the “FY09 Revised Budget”) fiscal year 2009 project annual budget.



The FY09 Revised Budget by CRRA is lower than FY09 Proposed Budget by MDC \$5.9 million (31%) due to reductions in the Administration and Waste Processing Facility.

The following table compares the MDCMC's Revised fiscal year 2009 budget to the adopted fiscal year 2008 budget by Activity.

Activity	FY08 Adopted by MDC	FY09		FY09 Revised by CRRA vs FY08 Adopted by MDC Increase / Decrease		FY09 Revised by CRRA vs FY09 Proposed by MDC Increase / Decrease	
		Proposed by MDC	Revised by CRRA	\$	%	\$	%
Administration	\$ 415,400	\$ 3,425,300	\$ 425,300	\$ 9,900	2%	\$ (3,000,000)	-705%
Waste Processing Facility	\$ 16,811,400	\$ 20,381,800	\$ 17,469,679	\$ 658,279	4%	\$ (2,912,121)	-17%
Waste Transportation	\$ 257,700	\$ -	\$ -	\$ (257,700)	-100%	\$ -	0%
Hartford Landfill	\$ 1,716,950	\$ 1,302,600	\$ 1,302,600	\$ (414,350)	-24%	\$ -	0%
Total	\$ 19,201,450	\$ 25,109,700	\$ 19,197,579	\$ (3,871)	0%	\$ (5,912,121)	-31%

- Administration is higher than fiscal year 2008 by \$9k (2%) primarily due to increases in operating and equipment maintenance costs.

The Revised fiscal year 2009 Administration budget does not include the \$3.0 million separation costs associated with the completion of the agreement between CRRA and the MDC to operate the Waste Processing Facility and the Hartford Landfill. The MDC has determined approximately \$12.2 million of separation costs to cover unfunded post retirement employee benefits and unfunded pension liability and desires to accrue for these costs beginning this fiscal year 2009. CRRA management has requested MDC, through an FOIA, to provide detailed information on assumptions and analysis used in the calculation of the separation costs.

- Waste Processing Facility (WPF) is higher than fiscal year 2008 by \$658k (4%) due to a budget transfer from Waste Transportation and increases in operating costs, payroll and benefits related to additional staffing and anticipated wages and salary adjustments, and capital outlay related to replacement of equipment and various improvements in the facility.

The Revised fiscal year 2009 WPF budget reflects a reduction of approximately \$2.9 million from the Proposed MDC budget due to reduction in overtime pay by \$100k, maintenance costs for power-operated equipment by \$300k, contingency fund by \$600k, capital outlay by \$1.5M, and indirect costs by \$372k.

- Waste Transportation fiscal year 2009 budget has been transferred to the WPF Revised fiscal year 2009 budget.
- Hartford Landfill is lower than fiscal year 2008 by \$414k (24%) due to the closure of the landfill on December 31, 2008.

The Revised fiscal year 2009 Hartford Landfill budget reflects a reduction in staffing, operating hours, and equipment usage from January 1, 2009 to June 30, 2009.

The following table compares the MDCMC's Revised fiscal year 2009 budget to the adopted fiscal year 2008 budget by Expenditure.

Activity	FY08 Adopted by MDC	FY09		FY09 Revised by CRRA vs FY08 Adopted by MDC		FY09 Revised by CRRA vs FY09 Proposed by MDC	
		Proposed by MDC	Revised by CRRA	Increase / Decrease \$	%	Increase / Decrease \$	%
Payroll and Benefits	\$ 9,361,450	\$ 10,205,050	\$ 10,105,050	\$ 743,600	8%	\$ (100,000)	-1%
Operations	\$ 1,871,100	\$ 5,395,350	\$ 2,395,350	\$ 524,250	28%	\$ (3,000,000)	-125%
Maintenance	\$ 4,187,500	\$ 3,390,000	\$ 3,090,000	\$ (1,097,500)	-26%	\$ (300,000)	-10%
Capital Outlay	\$ 800,000	\$ 2,684,000	\$ 1,144,000	\$ 344,000	100%+	\$ (1,540,000)	-135%
Indirect Costs	\$ 2,376,400	\$ 2,825,300	\$ 2,453,179	\$ 76,779	3%	\$ (372,121)	-15%
Contingencies	\$ 605,000	\$ 610,000	\$ 10,000	\$ (595,000)	-98%	\$ (600,000)	-6000%
Total	\$ 19,201,450	\$ 25,109,700	\$ 19,197,579	\$ (3,871)	0%	\$ (5,912,121)	-31%

- Payroll and Benefits is higher than fiscal year 2008 by \$744k (8%) due to across-the-board salary and wage adjustments, increases in staffing and overtime at the WPF, and anticipated increase in other employee benefits.
- Operations is higher than fiscal year 2008 by \$524k (28%) primarily due to increases in the WPF related to consulting and outside services, diesel fuel, and a budget transfer from Maintenance for new stock materials.
- Maintenance is lower than fiscal year 2008 by \$1,096kk (26%) due to successful efforts in fiscal year 2008 to improve operations at the WPF and Hartford Landfill. The MDC, with the Authority's support, implemented a maintenance program in fiscal year 2008 to increase efficiency and reduce costs. The maintenance program included modification and/or replacement of parts and old equipment.
- Capital Outlay is higher than fiscal year 2008 by \$344k (100%+) due to various repairs and improvements in the facility and purchase or replacement of major equipment. The major capital projects include overhaul of fire system \$600k, installation of emergency lighting \$140k, equipment replacement \$164k, and other building maintenance/upgrades \$240k.
- Indirect Costs are higher than fiscal year 2008 by \$77k (3%) primarily due to the increase in Capital Outlay.
- Contingencies are lower than fiscal year 2008 by \$595k (98%) primarily due to deletion of contingency fund in the revised fiscal year 2009 WPF budget.

MID-CONNECTICUT PROJECT

REVISED 2008-2009 BUDGET SUMMARY

Expenditure Classification	2007 -2008	2008 - 2009		
	Adopted	Proposed	Revised	Difference
<u>SUMMARY BY ACTIVITY</u>				
Administration	\$ 415,400	\$ 3,425,300	\$ 425,300	\$(3,000,000)
Waste Processing Facility	16,811,400	20,381,800	17,469,679	(2,912,121)
Waste Transportation	257,700	-	-	-
Landfill — Hartford	1,716,950	1,302,600	1,302,600	-
Total	\$ 19,201,450	\$ 25,109,700	\$19,197,579	\$(5,912,121)
<u>RECAP BY MAJOR OBJECTS OF EXPENDITURE</u>				
Payroll and Benefits				
Regular Pay	\$ 5,031,900	\$ 5,462,100	\$ 5,462,100	\$ -
Overtime	\$ 1,852,600	1,933,900	1,833,900	(100,000)
Standby and Premium Pay	\$ 129,100	129,100	129,100	-
Longevity Pay	\$ 5,400	4,400	4,400	-
Other Employee Benefits	\$ 2,342,450	2,675,550	2,675,550	-
Subtotal Payroll and Benefits	9,361,450	10,205,050	10,105,050	(100,000)
Operations	1,871,100	5,395,350	2,395,350	(3,000,000)
Maintenance	4,187,500	3,390,000	3,090,000	(300,000)
Capital Outlay	800,000	2,684,000	1,144,000	(1,540,000)
Indirect Costs	2,376,400	2,825,300	2,453,179	(372,121)
Contingencies	605,000	610,000	10,000	(600,000)
Subtotal Other Expenditures	9,840,000	14,904,650	9,092,529	(5,812,121)
<u>TOTAL FY08 - FY09 BUDGET</u>	\$ 19,201,450	\$ 25,109,700	\$19,197,579	\$(5,912,121)
<u>Authorized Positions</u>				
Administration	3	2	2	-
Waste Processing Facility	76	80	80	-
Waste Transportation	1	-	-	-
Hartford Landfill	9	9	9	-
Total Authorized Positions	89	91	91	-

Administration

Commitment Item	Expenditure Classification	2007- 2008		2008 - 2009	
		Adopted	Projected*	Proposed	Revised
	<u>PAYROLL AND BENEFITS</u>				
501101	Regular Pay	\$ 249,200	\$ 249,200	\$ 148,700	\$ 148,700
502029	Administrative Services	-	-	110,500	110,500
501201	Overtime	1,700	1,700	2,500	2,500
502239	Workers Compensation	1,000	1,000	800	800
502500	Blue Cross	17,400	17,400	11,600	11,600
502501	Blue Shield	7,300	7,300	5,000	5,000
502503	Group Life	600	600	400	400
502505	Pension Regular	20,000	20,000	10,400	10,400
502508	Social Security	19,300	19,300	11,600	11,600
501601	Longevity Pay	600	600	-	-
	Subtotal Payroll and Benefits	317,100	317,100	301,500	301,500
	<u>OPERATIONS</u>				
502026	Clothing and Apparel	100	100	400	400
502053	MDC Contract Separation Costs	-	-	3,000,000	-
502107	Office Supplies and Expenses	12,500	12,500	12,500	12,500
502214	Gasoline	900	900	1,100	1,100
502251	Printed Forms	2,500	2,500	2,500	2,500
502270	Seminars and Conventions	1,000	1,000	5,000	5,000
502278	Business Travel	2,000	2,000	5,000	5,000
502296	Consultant Services	-	-	-	-
502353	Telephone	12,400	12,400	12,400	12,400
502416	Computer Equipment and Supplies	3,000	3,000	15,500	15,500
	Total Operations	34,400	34,400	3,054,400	54,400
	<u>MAINTENANCE</u>				
503201	Communication Equipment	2,700	2,700	2,700	2,700
503203	Office Furniture and Equipment	3,200	7,500	5,500	5,500
503208	Transportation Equipment	500	500	1,800	1,800
	Total	6,400	10,700	10,000	10,000
	<u>INDIRECT COSTS</u>				
502041	MDC	53,200	53,200	54,400	54,400
	<u>CONTINGENCIES</u>				
509901	Contingency	5,000	-	5,000	5,000
	Total Expenditure Classification	\$ 416,100	\$ 415,400	\$ 3,425,300	\$ 425,300

* Projected 2007-2008 1st Quarter

Authorized Positions

Manager of Solid Waste	1	1	-	-
Management Analyst	1	1	1	1
Administrative Clerk	1	1	1	1
Total	3	3	2	2

Waste Processing Facility

Commitment Item	Expenditure Classification	2007- 2008		2008 - 2009	
		Adopted	Projected*	Proposed	Revised
	<u>PAYROLL AND BENEFITS</u>				
501101	Regular Pay	\$ 4,387,000	\$ 4,242,300	\$ 4,997,000	\$ 4,997,000
501201	Overtime	1,376,800	1,676,800	1,842,100	\$ 1,742,100
502239	Workers Compensation	494,200	494,200	566,800	\$ 566,800
501401	Standby and Premium Pay	127,600	127,600	127,600	\$ 127,600
502500	Blue Cross	337,200	337,200	392,000	\$ 392,000
502501	Blue Shield	241,000	241,000	280,000	\$ 280,000
502502	Major Medical	-	-	-	\$ -
502503	Group Life	7,200	7,200	7,500	\$ 7,500
502505	Pension Regular	497,100	497,100	564,900	\$ 564,900
502508	Social Security	451,000	451,000	533,300	\$ 533,300
502509	Unemployment Compensation	2,000	2,000	2,000	\$ 2,000
501601	Longevity Pay	3,900	3,900	3,900	\$ 3,900
	Subtotal Payroll and Benefits	7,925,000	8,080,300	9,317,100	9,217,100
	<u>OPERATIONS</u>				
502011	Meal Allowances	2,600	2,600	2,700	2,700
502026	Clothing and Apparel	38,000	55,000	55,500	55,500
502062	New Stock Materials	-	-	250,000	250,000
502103	Electrical Supplies	55,000	85,000	55,000	55,000
502104	Janitorial Supplies	9,000	9,000	9,000	9,000
502111	Small Tools	30,000	30,000	30,000	30,000
502112	Communication Equipment and Supplies	10,000	10,000	10,000	10,000
502136	Safety and First Aid Supplies	18,700	18,700	18,700	18,700
502137	Fire Equipment	16,000	16,000	19,400	19,400
502188	Refuse Collection	16,000	16,000	16,000	16,000
502195	Agency Hire	544,000	544,000	544,000	544,000
502203	Care of Grounds	18,000	18,000	25,000	25,000
502210	Propane Gas	15,000	15,000	17,700	17,700
502213	Fuel for Heating	150,000	150,000	150,000	150,000
502214	Gasoline	4,500	4,500	17,500	17,500
502215	Oil and Lubricants	70,000	100,000	70,000	70,000
502216	Diesel Fuel	351,000	351,000	413,000	413,000
502273	Employees Education Program	3,000	3,000	30,000	30,000
502287	Outside Services	-	-	40,000	40,000
502295	Outside Testing and Lab Services	3,000	3,000	3,000	3,000
502296	Consultant Services	-	-	110,000	110,000
502304	Pest Control Services	8,000	8,000	8,000	8,000
502319	Equipment Rental	25,000	50,000	25,000	25,000
502354	Water	20,000	20,000	30,000	30,000
502355	Sewer User Fees	17,000	17,000	18,000	18,000
	Subtotal Operations	1,423,800	1,525,800	1,967,500	1,967,500

Waste Processing Facility

Commitment Item	Expenditure Classification	2007- 2008		2008 - 2009	
		Adopted	Projected*	Proposed	Revised
	<u>MAINTENANCE</u>				
503201	Communication Equipment	700	700	700	700
503204	Power Operated Equipment	886,200	886,200	798,700	498,700
503207	Tool and Work Equipment	50,000	50,000	50,000	50,000
503208	Transportation Equipment	79,500	79,500	186,400	186,400
503209	Treatment Equipment	2,250,000	2,265,000	1,900,000	1,900,000
503210	Other Equipment	8,000	8,000	8,000	8,000
503301	Buildings	250,000	435,000	260,000	260,000
503313	Service Roads	5,000	5,000	5,000	5,000
	Subtotal Maintenance	3,529,400	3,729,400	3,208,800	2,908,800
	<u>CAPITAL OUTLAY</u>				
504209	Treatment Equipment	325,000	800,000	2,684,000	1,144,000
	<u>INDIRECT COSTS</u>				
502041	MDC	2,022,900	2,070,900	2,604,400	2,232,279
	<u>CONTINGENCIES</u>				
509901	Contingency	605,000	605,000	600,000	-
	Total Expenditure Classification	\$ 15,831,100	\$ 16,811,400	\$ 20,381,800	\$ 17,469,679

* Projected 2007-2008 1st Quarter

Authorized Positions

Assistant Manager of Solid Waste	1	1	1	1
Staff Engineer 1	1	1	1	1
SWP Inventory Stock Clerk	2	2	2	2
Stock Clerk Crew Leader	1	1	1	1
SWP Plant Superintendent	1	1	2	2
SWP Plant Maintenance Supervisor	2	2	2	2
SWP Electronic and Instrumentation Supervisor	-	-	1	1
Assistant SWP Plant Maintenance Supervisor	1	1	1	1
SWP Plant Shift Supervisor	3	3	3	3
Electronics Technician	3	3	3	3
SWP Plant Crew Leader	3	3	3	3
SWP Yard Crew Leader	1	1	1	1
Electrician 1	2	2	2	2
Electrician 2	-	-	1	1
Senior Maintenance Mechanic	2	2	2	2
Maintenance Mechanic	12	12	12	12
Picking Station Operator	9	9	9	9
SWP Plant Operator	22	22	22	22
SWP Plant Maintainer	2	2	2	2
SWP Plant Equipment Operator	6	6	6	6
Custodian	1	1	1	1
SWP Plant Operator in Training	1	1	1	1
Transfer Truck Driver	-	-	1	1
Total	76	76	80	80

Waste Transportation

Commitment Item	Expenditure Classification	2007- 2008		2008 - 2009	
		Adopted	Projected*	Proposed	Revised
	<u>PAYROLL AND BENEFITS</u>				
501101	Regular Pay	\$ 57,500	\$ 57,500	\$ -	\$ -
501201	Overtime	16,500	16,500	-	-
502239	Workers Compensation	8,800	8,800	-	-
502500	Blue Cross	3,000	3,000	-	-
502501	Blue Shield	1,000	1,000	-	-
502503	Group Life	50	50	-	-
502505	Pension Regular	6,300	6,300	-	-
502508	Social Security	5,700	5,700	-	-
	Total	98,850	98,850	-	-
	<u>OPERATIONS</u>				
502011	Meal Allowances	50	50	-	-
502026	Clothing and Apparel	400	600	-	-
502214	Gasoline	13,000	13,000	-	-
	Total	13,450	13,650	-	-
	<u>MAINTENANCE</u>				
503204	Power Operated Equipment	42,800	42,800	-	-
503207	Tool and Work Equipment	1,500	1,500	-	-
503208	Transportation Equipment	58,200	58,200	-	-
503301	Buildings	10,000	9,800	-	-
	Total	112,500	112,300	-	-
	<u>INDIRECT COSTS</u>				
502041	MDC	32,900	32,900	-	-
	Total	\$ 257,700	\$ 257,700	\$ -	\$ -

* Projected 2007-2008 1st Quarter

Authorized Positions

Transfer Truck Driver

Total

1	1	-	-
1	1	-	-

Hartford Landfill

Commitment Item	Expenditure Classification	2007- 2008		2008 - 2009	
		Adopted	Projected*	Proposed	Revised
	<u>PAYROLL AND BENEFITS</u>				
501101	Regular Pay	\$ 499,900	\$ 482,900	\$ 316,400	\$ 316,400
501201	Overtime	159,300	159,300	89,300	89,300
502239	Workers Compensation	56,800	56,800	48,000	48,000
501401	Standby and Premium Pay	1,500	1,500	1,500	1,500
502500	Blue Cross	39,500	39,500	26,400	26,400
502501	Blue Shield	17,400	17,400	16,000	16,000
502502	Major Medical	-	-	-	-
502503	Group Life	1,000	1,000	650	650
502505	Pension Regular	55,300	55,300	51,100	51,100
502508	Social Security	50,600	50,600	36,600	36,600
501601	Longevity Pay	900	900	500	500
	Total Payroll and Benefits	882,200	865,200	586,450	586,450
	<u>OPERATIONS</u>				
502011	Meal Allowances	50	50	50	50
502026	Clothing and Apparel	3,600	3,600	2,800	2,800
502103	Electrical Supplies	100	100	100	100
502104	Janitorial Supplies	2,400	2,400	600	600
502111	Small Tools	500	500	250	250
502112	Communication Equip & Supplies	300	300	150	150
502120	Landfill Cover	66,800	66,800	30,000	30,000
502136	Safety and First Aid Supplies	200	200	100	100
502137	Fire Equipment	1,000	1,000	500	500
502195	Agency Hire	-	-	70,000	70,000
502203	Care of Grounds	4,500	4,500	31,800	31,800
502213	Fuel for Heating	6,000	6,000	6,000	6,000
502214	Gasoline	1,900	1,900	950	950
502216	Diesel Fuel	92,400	92,400	66,500	66,500
502304	Pest Control Services	3,100	3,100	3,100	3,100
502319	Equipment Rental	100,000	100,000	145,000	145,000
502350	Electricity	10,000	10,000	11,000	11,000
502353	Telephone	3,400	3,400	3,400	3,400
502354	Water	600	600	700	700
502355	Sewer User Fees	400	400	450	450
	Total Operations	297,250	297,250	373,450	373,450
	<u>MAINTENANCE</u>				
503204	Power Operated Equipment	259,000	259,000	124,300	124,300
503207	Tool and Work Equipment	2,000	2,000	2,000	2,000
503208	Transportation Equipment	50,300	50,300	28,100	28,100
503210	Other Equipment	2,800	2,800	2,800	2,800
503301	Buildings	13,500	13,500	6,500	6,500
503313	Service Roads	7,500	7,500	7,500	7,500
	Total Maintenance	335,100	335,100	171,200	171,200
	<u>INDIRECT COSTS</u>				
502041	MDC	222,600	219,400	166,500	166,500

Hartford Landfill

Commitment Item	Expenditure Classification	2007 - 2008		2008 - 2009	
		Adopted	Projected*	Proposed	Revised
509901	<u>CONTINGENCIES</u> Contingencies	5,000	-	5,000	5,000
	Total Expenditure Classification	\$ 1,742,150	\$ 1,716,950	\$ 1,302,600	\$ 1,302,600

* Projected 2007-2008 1st Quarter

Authorized Positions

Landfill Supervisor	1	1	1	1
Landfill Weighmaster	1	1	1	1
Landfill Equipment Operator 2	6	5	7	7
Landfill Equipment Operator 1	1	-	-	-
Total	9	7	9	9

**MID-CONNECTICUT PROJECT
FY09 CAPITAL BUDGET DETAILS**

Details	Total MDC Proposed	CRRRA-approved projects to be undertaken by	
		CRRRA	MDC ⁽¹⁾
11G/21G/145G - Replace with redesigned air conditioning system	\$ 85,000	\$ 85,000	
Replace drives (VSD) on conveyors	\$ 85,000	\$ -	\$ 85,000
104/204 - Lube cooling system 104/204 Shredder bearings	\$ 79,000	\$ -	\$ 79,000
131/231 - Purchase two 1250 hp secondary shredder motor (spares)	\$ 200,000	\$ 200,000	\$ -
134/234 - Replace 205 hp fan motor	\$ 40,000	\$ 40,000	\$ -
Building - power wash cleaning of exterior (300 Maxim Rd)	\$ 100,000	\$ -	\$ 100,000
Control Room - A/C system Upgrade	\$ 400,000	\$ 400,000	\$ -
Deluge system overhaul (fire system)	\$ 600,000	\$ -	\$ 600,000
Egress - floor painting (safety)	\$ 140,000	\$ -	\$ 140,000
Facility - emergency lighting installation	\$ 140,000	\$ -	\$ 140,000
Facility - repair exterior access door (include locks)	\$ 85,000	\$ 85,000	\$ -
Replace maintenance work area heater	\$ 70,000	\$ 70,000	\$ -
Replace system compressors x2	\$ 120,000	\$ 120,000	\$ -
Upgrade maintenance work area	\$ 100,000	\$ 100,000	\$ -
Purchase 60" High Lift	\$ 60,000	\$ 60,000	\$ -
Replace 966 Loaders (engine and transmission)	\$ 80,000	\$ 80,000	\$ -
Replace Pick-up F350 for WPF	\$ 26,000	\$ 26,000	\$ -
Replace skid steer (2) for WPF	\$ 64,000	\$ 64,000	\$ -
Replace yard mule for WPF	\$ 35,000	\$ 35,000	\$ -
Upgrade Dozer 9s	\$ 175,000	\$ 175,000	\$ -
Total FY09 Capital Budget	\$ 2,684,000	\$ 1,540,000	\$ 1,144,000

⁽¹⁾Based on work totaling \$1.144m, MDC has an applied overhead cost of \$168k. This overhead cost is captured in the CRRRA FY 09 Capital Budget.

MDC FY09 BUDGET REVIEW MEETING

Date: March 18, 2008

MDC Attendees: Carlos Cruz, Lisa Remsen, Kathleen Ackerman, Jack Proulx
CRRA Attendees: Rob Constable, John Romano, Mike Tracey, Rich Quelle

To All:

The following is a synopsis of the meeting regarding the MDC FY09 proposed budget.

As discussed at the meeting the Authority's Board adopted the Mid-Connecticut Project operating budget on February 26, 2008. The Board included a MDC FY09 budget of \$21,109,700, which is \$4 million less than the original budget submitted by the MDC.

Administration:

1. The Authority requested that the \$3M for MDC Contract Separation Costs be removed from the proposed budget and that support for entire MDC Contract Separation Costs of \$12M be forwarded to the Authority for review.

Waste Processing Facility:

1. The Authority requested that the overtime estimate be reviewed, since the staffing levels are estimated to be higher and the capital investments made at the facility have reduced unplanned downtime.
2. The Authority requested that the MDC and CRRA operations personnel meet to discuss the \$250k estimate for New Stock Materials to determine if any of these items could be deferred.
3. The Authority requested detailed information on the Consultant Services.
4. The Authority requested that the MDC and CRRA operations personnel meet to discuss the possibility of purchasing one or two new loaders, which would reduce the Power Operated Equipment FY09 expenses.

As discussed at the meeting the goal is to reduce the proposed budget by \$1M. Please let me know if I missed anything. I would like to submit this to the Authority's April Board meeting, so please provide feedback to me by April 3rd. I will contact the group to schedule another meeting to review the landfill portion of the budget.

Upon receipt of the final proposed budget, I will draft a Board memo and submit for everyone's review.

Robert Constable

MDC MID-CONNECTICUT PROJECT

Activity	Commitment Item	Expenditure Classification	2007 - 2008 Adopted	2008 - 2009 Proposed	2008 vs 2009 Change
Hartford Landfill	Operations	Agency Hire	\$ -	\$ 70,000	\$ 70,000 (A)
Waste Processing Facility	Operations	New Stock Materials	\$ -	\$ 250,000	\$ 250,000 (B)
Waste Processing Facility	Operations	Employees Education Program	\$ 3,000	\$ 30,000	\$ 27,000 (C)
Waste Processing Facility	Operations	Outside Services	\$ -	\$ 40,000	\$ 40,000 (D)
Waste Processing Facility	Operations	Consultant Services	\$ -	\$ 110,000	\$ 110,000 (E)
Waste Processing Facility	Operations	Transportation Equipment	\$ 79,500	\$ 186,400	\$ 106,900 (F)
Waste Processing Facility	Capital Outlay	Treatment Equipment	\$ 800,000	\$ 1,144,000	\$ 819,000 (G)
Administration	Operations	Seminars and Conventions	\$ 1,000	\$ 5,000	\$ 4,000 (H)
Administration	Operations	Business Travel	\$ 2,000	\$ 5,000	\$ 3,000 (I)
Administration	Operations	Computer Equipment and Supplies	\$ 3,000	\$ 15,500	\$ 12,500 (J)
Total			\$ 888,500	\$ 1,855,900	\$ 1,442,400

Finance Committee Questions/Comments

Response / Status

- (A) Is this a new line item; Provide details
The proposed budget is to cover costs associated with the closing of landfill.
- (B) Is this a new line item; Provide details
This is a budget transfer (not a budget increase) from WPF Maintenance under Treatment Equipment.
- (C) Provide details for increase
The proposed budget is to cover for system-related training costs (i.e., SAP, PLC).
- (D) Is this a new line item; Provide details
The proposed budget is to cover costs for quarterly fire system testing.
- (E) Is this a new line item; Provide details
The proposed budget is to cover costs for a study requested by CRRRA on evaluation of proposed capital im
- (F) Provide details for increase
CRRRA sent a letter to MDC for explanation/clarification; No response from MDC.
- (G) Provide details for increase
The MDC proposed a total of \$2.684m of capital expenditures of which \$1.144m plus \$168k indirect costs by CRRRA and captured in FY09 Adopted Capital Budget. CRRRA will approve all projects before work is sche
- (H) Provide details for increase
CRRRA sent a letter to MDC for explanation/clarification; No response from MDC.
- (I) Provide details for increase
CRRRA sent a letter to MDC for explanation/clarification; No response from MDC.
- (J) Provide details for increase
CRRRA sent a letter to MDC for explanation/clarification; No response from MDC.



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FAX (860) 727-4141

May 28, 2008

Mr. Scott W. Jellison, P.E.
Chief Operating Office
MDC
240 Brainard Road
Hartford, CT 06114

**Re: MDC Fiscal Year 2009 Budget
Request for Clarifications**

Dear Mr. Jellison:

As I informed you earlier this week, CRRA is requesting clarification on several items proposed for the MDC Fiscal Year 2009 Budget. I have listed below the specific items and associated question:

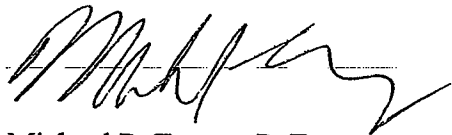
<u>Activity</u>	<u>Commitment Item</u>	<u>Expenditure Classification</u>	<u>Amount</u>
1) WPF-Operations	502273	Employee Education Program	\$30k
<i>Q: The FY09 budget is higher than the FY08 budget by \$27K. What is the reason for the increase in the FY09 Budget?</i>			
2) WPF-Maintenance	503208	Transportation Equipment	\$186k
<i>Q: The FY09 budget is higher than the FY08 budget by \$107K. What is the reason for the increase in the FY09 Budget?</i>			
3) Administration-Operations	502270	Seminars and Conventions	\$5k
<i>Q: The FY09 budget is higher than the FY08 budget. What is the reason for the increase in the FY09 Budget?</i>			
4) Administration-Operations	502278	Business Travel	\$5k
<i>Q: What is the reason for the increase in the FY09 Budget?</i>			

<u>Activity</u>	<u>Commitment Item</u>	<u>Expenditure Classification</u>	<u>Amount</u>
5) Administration-Operations	502416	Computer Equipment & Supplies	\$16k

Q: What is the reason for the increase in the FY09 Budget?

We would appreciate your expeditious response with feedback and details for the items listed above. If you have questions regarding this request please feel free to contact me.

Very truly yours,



Michael P. Tracey, P. E.
Director of Operations

CC: J. Bolduc
J. Duvall
T. Mateo
J. Proux (MDC)



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June 4, 2008

Thomas D. Kirk
President
email: tkirk@crra.org

Mr. Charles P. Sheehan
Chief Executive Officer
Metropolitan District Commission
555 Main Street
PO Box 800
Hartford, CT 06142-0800

Re: MDC Mid-Connecticut Project Annual Operating Project

Dear Mr. Sheehan:

As you know, the contract between CRRA and MDC for operation of the Mid-Connecticut Waste Processing Facility contemplates acceptance of MDC's annual budget by CRRA prior to the start of the new fiscal year on July 1. Accordingly, consideration of the MDC budget was an agenda item at the May 29, 2008 CRRA Board of Directors' meeting, but the item was tabled by the Board due to insufficient information.

Attached is a copy of a letter from Mike Tracey, CRRA's Director of Operations, to Scott Jellison of MDC, repeating prior requests for explanation of the increase in several budgeted items. I am writing now to request your assistance in obtaining responses to these matters in time for the Finance Committee of the CRRA Board of Directors to receive and review them prior to the next scheduled Committee meeting. The Committee package is prepared a week in advance of the meeting; therefore, please ensure that the requested information is provided to Mr. Tracey for inclusion therein no later than Thursday, June 12.

Thank you for your assistance with this matter.

Very truly yours,

Thomas D. Kirk
President

cc: Mike Pace, Chairman, CRRA
Scott Jellison, COO, MDC
Mike Tracey, Director of Operations, CRRA



The Metropolitan District
water supply · environmental services · geographic information

June 4, 2008

Michael Tracey, P.E.
Director of Operations
CRRA
100 Constitution Plaza
Hartford, CT 06103-1722

Dear Mike,

I am in receipt of your letter requesting clarification regarding several items proposed within the MDC Fiscal Year 2009 Budget. As discussed, the MDC has elevated this matter to Charles Sheehan, CEO of the MDC, and he has discussed this issue relative to key line items within the proposed budget directly with CRRA's President. I appreciate and understand your needs, but I suggest this discussion follow the path outlined and expected by our two Agencies' Executives.

I will review your request with staff and prepare answers in anticipation of the resolution and direction agreed to by both Agencies' for the entire 2009 MDC Budget.

Sincerely,

Scott Jellison, P.E.
Chief Operating Officer

CC: J. Zinzarella
R. Constable
J. Proulx

Jim Bolduc

From: Tom Kirk
Sent: Thursday, June 05, 2008 8:55 AM
To: Sheehan, Charles
Cc: Mike Tracey; Jim Bolduc
Subject: Budget

Chuck, as you know the CRRA has agreed, at our mutual suggestion, to develop some ideas and concepts to consider in addressing the post agreement costs MDC has predicted. We are doing this in recognition that the intent of both our organizations is to minimize any costs that may occur since they are inevitably paid by our mutual customers. We have requested some further information from MDC in the hope it will allow us to better develop these concepts.

Separate from the post agreement costs issue are a few questions our operations group has regarding the MDC FY 09 Budget and relate to questions raised by the CRRA Directors during their recent consideration of the Budget. These questions refer to specific line item amounts on the submitted Budget and have been forwarded to MDC by Mike Tracy. My understanding is the information request is very modest and amount to a very small portion of the budget. If MDC can provide the requested information it would be helpful to the CRRA Board in their reconsideration of the MDC FY 09 Budget later this month.

Thanks.

Thomas D. Kirk
President
Connecticut Resources Recovery Authority
100 Constitution Plaza
Hartford, Connecticut 06103
860-757-7700

“A Man's Character Is His Fate”
Heraclitus 500BC
GO NAVY

TAB 4

**RESOLUTION REGARDING THE REVISED COMPENSATORY
TIME POLICY**

RESOLVED: That the revised Compensatory-time Policy of the Connecticut Resources Recovery Authority be adopted substantially in the form as approved by the Organizational Synergy and Human Resources Committee.

OVERVIEW

The revised Compensatory-Time Policy clarifies the accrual for exempt employees who work a 40-hour per week schedule.



COMPENSATORY TIME POLICY

BOARD OF DIRECTORS POLICY AND PROCEDURE NUMBER 043

Salaried, exempt employees may need to work in excess of the standard work schedule to accomplish their duties. Because salaried, exempt personnel have an obligation that goes beyond fixed work schedules, they are not eligible for overtime pay. Exempt employees may, however, request reasonable compensatory leave in recognition of excessive work hours. Such compensatory leave may be granted at a time agreeable to the President or his or her designee, provided that there is no adverse operational impact. Senior Management is prohibited from accruing compensatory time. Senior Management is defined by the President, the Board of Directors and Human Resources and may change based on the needs of CRRRA. Senior Management currently consists of the following position titles: President, Chief Financial Officer, Director of Operations, Director of Environmental Affairs and Development, and Director of Legal Services.

1. Accrual of Compensatory Time

Compensatory time is accrued in the following manner:

For exempt employees on a 37.5 hour schedule, every hour worked over eighty (80) hours in a given bi-weekly pay period is reimbursable at the rate of 1.0 hour compensatory time for every 1.0 hour worked.

Deleted: E

For exempt employees who are on a 40-hour per week schedule, accrual of compensatory time accrues at a rate of 1.0 hour of compensatory time for every 1.0 hour worked over eighty-five (85) hours in a bi-weekly period.

2. Accumulation of Compensatory Time

Each salaried/exempt employee (except senior management) can accumulate compensatory time provided that in no case will the employee be allowed to accumulate more than one week of such time, or carry forward such time beyond the pay period ending date of the pay period that includes December 31 of each year.

3. Use of Compensatory Time

Compensatory time must be taken in half day or full day increments. Each exempt employee (except senior management) who wishes to use compensatory time must submit a request to do so, using the leave request form, to his/her manager, and the President for approval. In no circumstance may Compensatory Time be used as part of a separating employee's notice of resignation period. Compensatory time will be paid out upon separation of employment with CRRRA in conjunction with the Notice of Resignation Policy in the Employee Handbook and with the employee's last payroll cycle.

ORIGINAL

Approved By: Board of Directors
Adopted: July 22, 2004
Effective Date: October 9, 2004

REVISION 1

Prepared By: Christopher Hyfield, Human Resources Manager
Approved By: Board of Directors
Effective Date: December 15, 2005

REVISION 2

Prepared By: Christopher Hyfield, Human Resources Manager
Approved By:
Effective Date:

TAB 5

**RESOLUTION REGARDING THE ASH LOAD OUT
BUILDING AND SITE MODIFICATIONS AT THE
RESOURCE RECOVERY FACILITY**

RESOLVED: That the President is hereby authorized to execute an agreement with Merritt Contractors, Inc. to implement modifications to the Ash Load Out Building and the Site at the Resource Recovery Facility (RFF), substantially as presented and discussed at this meeting.

**Connecticut Resources Recovery Authority
Contract Summary for Contract
Entitled**

Ash Load Out Building and Site Modifications Agreement

Presented to the CRRA Board on:	June 26, 2008
Vendor/ Contractor(s):	Merritt Contractors, Inc.
Effective date:	Upon Execution
Contract Type/Subject matter:	Public Bid/Construction
Facility (ies) Affected:	Mid-CT Resource Recovery Facility
Original Contract:	NA
Term:	150 days from Notice to Proceed
Contract Dollar Value:	\$2,069,000.00
Amendment(s):	NA
Term Extensions:	N/A
Scope of Services:	Implement Ash Load Out Building and Site Modifications at the Resource Recovery Facility
Bid Security	Bid Bond
Security	Construction Performance Bond, Construction Payment Bond
Budget Status:	Project was included in the 2009 Mid-Connecticut Capital Improvement Budget
Other Pertinent Provisions:	None

Connecticut Resources Recovery Authority Mid-Connecticut Project – Resource Recovery Facility Ash Load Out Building and Associated Site Modifications

June 26, 2008

Executive Summary

This is to request approval of the CRRA Board of Directors for the President to enter into an agreement with Merritt Contractors, Inc. to implement modifications to the Ash Load Out Building and the Site at the Resource Recovery Facility (RRF) located at 1 Reserve Road, Hartford, Connecticut. This work is required to accommodate larger trucks utilized for long haul ash disposal.

Discussion

The CRRA operates a Resource Recovery Facility (RRF) as part of its Mid Connecticut Project. Energy is produced as a result of the combustion of municipal solid waste. Currently, the combustion by-product, ash residue, is removed from the combustion area and conveyed to the ash load out building. The ash is subsequently loaded into tri-axle dump trucks by rubber tire front end loaders and transported to the Lined Ash Area at the Hartford Landfill for disposal.

The Hartford Landfill is nearing its permitted capacity and will cease operations in December, 2008. Ash residue will continue to be removed from the RRF by truck, but it is certain that it will be hauled much longer distances to a disposal area. Due to these longer haul distances, it is expected that the ash will be transported in trailer dump trucks, rather than tri-axle dump trucks. Modifications to the Ash Load Out Building and the implementation of improvements to the Site are required to accommodate the larger vehicles.

Scope of Work

The Scope of Work for the project is as follows:

Furnish all materials, labor, equipment and incidentals thereto to modify the existing ash load out building by increasing the size from the existing 7,700 SF to 9,700 SF. This construction activity will require: Demolition of the existing structure and concrete push walls; fabrication and erection of a new pre-engineered metal building with cast-in-place concrete foundations and 10 foot high concrete push walls; installation of a mechanical ventilation system and associated electrical appurtenances.

In addition to the ash load out modifications, the site modifications will include: improvements to the five intersections located within the site that the vehicles will utilize, drainage improvements, utility relocations, installation of a 70' long heavy duty truck scale and an unattended 6' x 9' scale house with remote control.

Financial Summary

The project was solicited through a public procurement process. Sealed public bids were received on May 29, 2008. The project was advertised in the Hartford Courant, the New Haven Register, the Connecticut Post, and the Journal Enquirer. In addition, the project was posted on CRRA's web site (<http://www.crra.org> on the "Business Opportunities"). A pre-bid conference for the project was held on May 15, 2008 and was attended by 10 prospective bidders. Bids were received from 2 bidders, and are tabulated as follows:

Bidder	Total Lump Sum Bid Price
Merritt Contractors, Inc.	\$2,069,000.00
Richards Corp.	\$2,974,000.00

CRRA staff has met with the lowest qualified bidder on the project, Merritt Contractors, Inc., and examined their qualifications.

CRRA has previously worked with Merritt Contractors to implement two large capital projects at the Waste Processing Facility (WPF). They are familiar with the operating conditions within the RRF and have worked well coordinating all phases of the work with CRRA's plant operator. Both projects were completed on time and within budget. Presently Merritt Contractors is working on concrete tip floor repairs at the WPF and are on schedule to successfully complete the project in a timely manner.

Per discussions with Merritt Contractor's Inc. and our previous positive experience with them, CRRA management is satisfied that this contractor is fully qualified to undertake this type and size of project.

CRRA's cost for this project will be \$2,069,000.00

The project will be funded from the Facility Modification Reserve as planned for in the fiscal year 2009 Mid-Connecticut capital improvement budget.

TAB 6

**RESOLUTION REGARDING WPF IMPROVEMENTS FOR
PLATFORMS, CATWALKS, STAIRS, LADDERS AND LANDINGS
AT THE WASTE PROCESSING FACILITY**

RESOLVED: That the President is hereby authorized to execute an agreement with Gardner Construction & Industrial Services, Inc. to implement improvements for Platforms, Catwalks, Stairs, Ladders and Landings at the Mid-Connecticut Waste Processing Facility, substantially as presented and discussed at this meeting.

**Connecticut Resources Recovery Authority
Contract Summary for Contract
Entitled**

**WPF Improvements for Platforms, Catwalks, Stairs, Ladders, and Landings
At The
Mid-Connecticut Waste Processing Facility Agreement**

Presented to the CRRA Board on:	June 26, 2008
Vendor/ Contractor(s):	Gardner Construction & Industrial Services, Inc.
Effective date:	Upon Execution
Contract Type/Subject matter:	Public Bid/Construction
Facility (ies) Affected:	Mid-CT Resource Recovery Facility
Original Contract:	NA
Term:	75 days from Notice to Proceed
Contract Dollar Value:	\$133,850.00
Amendment(s):	NA
Term Extensions:	N/A
Scope of Services:	Implement WPF Improvements for Platforms, Catwalks, Stairs, Ladders, and Landings at the Mid-Connecticut Waste Processing Facility
Bid Security	Bid Bond
Security	Construction Performance Bond, Construction Payment Bond
Budget Status:	Project was included in the 2009 Mid-Connecticut Capital Improvement Budget
Other Pertinent Provisions:	None

**Connecticut Resources Recovery Authority
Mid-Connecticut Project –
WPF Improvements for Platforms, Catwalks, Stairs,
Ladders, and Landings at the Waste Processing Facility**

June 26, 2008

Executive Summary

This is to request approval of the CRRA Board of Directors for the President to enter into an agreement with Gardner Construction & Industrial Services, Inc. to implement miscellaneous structural improvements consisting of platforms, catwalks, ladders and landings within the Waste Processing Facility (WPF) located at 300 Maxim Road, Hartford, Connecticut.

Discussion

The CRRA operates The Waste Processing Facility (WPF) as part of its Mid Connecticut Project. The WPF receives waste from the Mid-Connecticut Transfer stations and direct deliveries. The waste is then processed to produce Refuse Derived Fuel (RDF) which is transferred to the Power Block Facility (PBF). The implementation of this project is required to enhance safety and improve accessibility to the processing equipment for purposes of performing routine maintenance.

Scope of Work

The Scope of Work for the project is as follows:

Furnish all materials, labor, equipment and incidentals thereto to implement miscellaneous structural improvements to improve accessibility for the following process equipment: conveyors, secondary shredder conveyors, secondary separators, residue cross conveyors; and cooling units. The structural improvements will consist of, but not be limited, to the following: revising landing platforms, new platforms, new catwalks, new stairs, ladders and guardrails. All improvements will be in conformance with OSHA safety requirements.

Financial Summary

The project was solicited through a public procurement process. Sealed public bids were received on June 2, 2008. The project was advertised in the Hartford Courant, the New Haven Register, the Connecticut Post, and the Journal Enquirer. In addition, the project was posted on CRRA's web site (<http://www.crra.org> on the "Business Opportunities"). Bids were received from 3 bidders, and are tabulated as follows:

Bidder	Total Lump Sum Bid Price
Gardner Construction & Industrial Services, Inc.	\$133,850.00
Lydon Millwright Services, Inc.	\$233,257.05
FGF Construction Network Services, Inc.	\$292,300.00

CRRA staff has met with the lowest qualified bidder on the project, Gardner Construction & Industrial Services, Inc. and examined their qualifications.

CRRA has previously worked with Gardner Construction & Industrial Services, Inc. to implement several projects similar to this at the WPF and at the PBF. They are familiar with the operating conditions within the WPF and have worked well coordinating all phases of the work with the plant operator. They have completed all of their assignments with CRRA on schedule and within budget.

Per discussions with Gardner Construction & Industrial Services, Inc. and our previous positive experience with them, CRRA management is satisfied that this contractor is fully qualified to undertake this type and size of project.

CRRA's cost for this project will be \$133,850.00

The project will be funded from the Facility Modification Reserve as planned for in the fiscal year 2009 Mid-Connecticut capital improvement budget.

TAB 7

**RESOLUTION REGARDING RATIFICATION OF EMERGENCY
PROCUREMENT CONTRACTS**

RESOLVED: That the Authority Board of Directors ratifies the Emergency purchase as substantially presented and discussed at this meeting.

Emergency Procurement Contracts

June 26, 2008

The following written evidence is being provided to the Board for ratification pursuant to Sections 2.2.12 and 5.10 of the CRRA Procurement Policy.

2.2.12 “Emergency Situation”

“Emergency Situation” shall mean a situation whereby purchases are needed to remedy a situation that creates a threat to public health, welfare, safety or critical governmental or CRRA service or function. The existence of such a situation creates an immediate and serious need that cannot be met through the normal procurement methods and the lack of which would seriously threaten: (i) the health or safety of any person; (ii) the preservation or protection of property; (iii) the imminent and serious threat to the environment; or (iv) the functioning of CRRA. Any such situation shall be documented with written evidence of said situation.

5.10 Emergency Procurements

In the event of an Emergency Situation as defined herein, the procedures for pre-approval of Contracts in these Policies and Procedures by the Board do not apply. When the President, Chairman, or designee determines that an Emergency Situation has occurred, the President, Chairman, or their designee is authorized to enter into a Contract under either a competitive or sole source basis, in such amount and of such duration as the President, Chairman, or their designee determines shall be necessary to eliminate the Emergency Situation. Such Emergency Situation contract(s), with written evidence of said Emergency Situation, shall be presented to the Board for ratification as soon as practicable following the execution of the Contract. The Board shall ratify such emergency Contract unless it is determined that under no circumstances would a reasonable person believe that an Emergency Situation existed.

Emergency Procurements

<u>Date</u>	<u>Description</u>	<u>Quantity</u>	<u>Vendor</u>
05/22/2008	FY08 -Emergency repairs for a 1250 HP Secondary Shredder Motor.	\$60,350.00	American Rotor Corp.

Memorandum

To: Tom Kirk, CRRA President
CC: Mike Tracey, Operations Director
From: Rich Quelle, Senior Engineer
Date: 5/22/2008, Revised- 6/16/2008
Re: Waste Processing Facility (WPF) - Emergency Repairs for a 1250 Horsepower (HP) Secondary Shredder Motor.

This is to inform you of an emergency repair to a 1250 HP Secondary Shredder Motor for the processing lines at the WPF.

Normally this repair would be included within the Waste Processing Facility Operator's (Metropolitan District Commission- MDC) work scope and the cost of such repair would be covered by their CRRA approved operating budget. Due to new MDC management directives associated with their procurement procedures the emergency repair required for this 1250 HP secondary shredder motor could not be executed by MDC. In order to expedite the repair to the motor it was necessary for CRRA to manage this activity.

MDC's new procurement procedures do not allow for an award to a single bidder even when a public procurement process is utilized or a sole source award is required due to a special capability or experience, patent, intellectual property or proprietary knowledge. As the two year warranty for the custom built motor is still in effect, MDC was directed by CRRA to send the motor to the original equipment manufacturer (American Rotor Corporation- ARC). If it was determined that the repair was covered by the warranty, the costs would be the responsibility of the manufacturer.

CRRA, working through ARC determined that the repair was not going to be covered by the warranty because the electrically shorted rotor windings did not fail due to poor workmanship but rather due to foreign object debris becoming lodged in the rotors cooling passages and chaffing through the insulation. CRRA then investigated how the debris was able to get inside the windings and determined that the MDC's temporary laborers were using air lances to clean around the secondary shredder motors and blew the debris into the motor's base cooling slots.

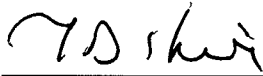
Since this failure, CRRA has requested ARC to close-up any unnecessary open air slots and directed MDC to cease performing any air lance cleaning around the secondary shredder motor platforms.

This repair and expenditure is critical to the processing equipment at the WPF. This motor was upgraded from a 1000 HP to 1250 HP motor over a year ago. The implementation of the upgrade has enabled the WPF to achieve all time record processing rates for the past eight of the last nine months. On average, the WPF currently processes eighty-five tons per available hour per processing line which is almost ten tons more per hour than last year's average.

With summer approaching and a 1000 HP motor operating in place of the 1250 HP unit there will be a reduction in processing rates due to the overheating conditions associated with the older 1000 HP design. This will result in reduced maintenance time in the WPF which will lead to lower processing rates and ultimately longer wait times for haulers as MSW inventories increase.

I mobilized American Rotor Corp. on an emergency basis to assist CRRA in implementing this repair. This vendor is the original equipment manufacturer (OEM) of the 1250 HP Secondary Shredder Motor and has previously provided services satisfactory to CRRA. This repair was considered to be an emergency as its implementation was critical to the operations of the WPF. The cost of these repairs is \$60,350.00. These costs are included in the FY08 operating budget.

I would be able to discuss this with you at your convenience.



Thomas D. Kirk
President, Duly Authorized

TAB 8

**RESOLUTION REGARDING RATIFICATION OF EMERGENCY
PROCUREMENT CONTRACT**

RESOLVED: That the Authority Board of Directors ratifies the Emergency purchase as substantially presented and discussed at this meeting.

Emergency Procurement Contract

May 22, 2008

Definition

Per Section 2.2.12 of the CRRA Procurement Policy - "Emergency Situation" shall mean a situation whereby purchases are needed to remedy a situation that creates a threat to public health, welfare, safety or critical governmental or CRRA service or function. The existence of such a situation creates an immediate and serious need that cannot be met through the normal procurement methods and the lack of which would seriously threaten: (i) the health or safety of any person; (ii) the preservation or protection of property; (iii) the imminent and serious threat to the environment; or (iv) the functioning of CRRA. Any such situation shall be documented with written evidence of said situation.

The following written evidence is being provided to the Board for ratification pursuant to Section 5.10 of the CRRA Procurement Policy.

5.10 Emergency Procurements

In the event of an Emergency Situation as defined herein, the procedures for pre-approval of Contracts in these Policies and Procedures by the Board do not apply. When the President, Chairman, or their designee determines that an Emergency Situation has occurred, the President, Chairman, or their designee is authorized to enter into a Contract under either a competitive or sole source basis, in such amount and of such duration as the President, Chairman, or their designee determines shall be necessary to eliminate the Emergency Situation. Such Emergency Situation contract(s) for cost of the goods or services in excess of \$10,000, with written evidence of said Emergency Situation, shall be presented to the Board for ratification as soon as practicable following the execution of the Contract. The Board shall ratify such emergency Contract unless it is determined that under no circumstances would a reasonable person believe that an Emergency Situation existed.

Memorandum

To: Tom Kirk, CRRRA President
CC: Jim Bolduc
From: Chris May, Nhan Vo-Le, Vicki Arnum
Date: 5/22/2008
Re: Epicor and E-procurement upgrade.

This is to inform you of additional expenses for the upgrade of Epicor, our financial, accounting and purchasing system. Per Jim Bolduc's direction, an additional \$17,790 is requested to finish this upgrade. This total is comprised of the following expenses:

- An estimated \$10,000 is requested for additional travel, training and other expenses.
- \$2,750 for project overrun. This was negotiated down from a \$27,780 overrun.
- \$5,040 for re-creating a customized invoice system.

The Accounting department has determined that this project needs to be completed by 6/15/2008 in order to successfully start the year end closing. With this additional money the entire project will have a not to exceed cost of \$64,890.

I would be able to discuss this with you at your convenience.



Thomas D. Kirk
President, Duly Authorized

TAB 9

**RESOLUTION REGARDING THE INSTALLATION OF A
LANDFILL CAP OVER THE CRRA WATERBURY BULKY
WASTE LANDFILL**

RESOLVED: That the President is hereby authorized to execute an agreement with Supreme Industries, Inc. to install a landfill cap over the CRRA Waterbury Bulky Waste Landfill, substantially as presented and discussed at this meeting.

**Connecticut Resources Recovery Authority
Contract Summary for Contract
Entitled**

Closure of the CRRA Waterbury Bulky Waste Landfill

Presented to the CRRA Board on: June 26, 2008

Vendor/ Contractor(s): Supreme Industries, Inc.

Effective date: Upon Execution

Contract Type/Subject matter: Public Bid/Construction

Facility (ies) Affected: Waterbury Landfill; Bridgeport Project

Original Contract: Not Applicable (This is initial contract)

Term: 90 days from Notice to Proceed

Contract Dollar Value: Not to exceed \$655,100

Budget: The FY-09 Budget for Construction at the Waterbury Landfill is \$725,000. The funds will be expended from the Waterbury Landfill Closure Reserve Account. Note that construction quality assurance services will also be paid out of this budget. Those services are estimated to cost \$43,000.

Amendment(s): Not Applicable

Term Extensions: Not Applicable

Scope of Services: Installation of a soil landfill cap and associated drainage features over the CRRA Waterbury Bulky Waste Landfill, which is approximately 5.5 acres in area.

Other Pertinent Provisions: None

**Connecticut Resources Recovery Authority
Bridgeport Project
Closure of the CRRA Waterbury Bulky Waste Landfill**

June 26, 2008

Executive Summary

Construction, operation, and closure of the CRRA Waterbury Bulky Waste Landfill is described in Solid Waste Permit SW-151-B for establishing and operating a bulky waste landfill in Waterbury, Connecticut. Closure requirements prescribed by this permit and referenced in Regulations of Connecticut State Agencies Section 22a-209 require solid waste disposal areas, upon reaching final capacity, to be graded, covered with 24 inches of appropriate cover soil, and seeded.

This is to request approval of the CRRA Board of Directors for the President to enter into an agreement with Supreme Industries, Inc. ("Supreme") to install a landfill cap over the approximately 5.5 acre CRRA Waterbury Bulky Waste Landfill, for a not to exceed price of \$655,100.

Discussion

The Waterbury Bulky Waste Landfill was permitted in the mid 1980's by Waterbury Landfill Associates to accept waste such as land clearing debris and construction and demolition debris. The landfill was subsequently purchased by CRRA in 1986 and made part of its Bridgeport Project. CRRA's contract with the Bridgeport Project ends at the end of calendar year 2008. CRRA now wishes to install a final cap over the landfill. Work will include site preparation, waste relocation and grading, the installation of final cover soils, the installation of erosion control measures, and the establishment of vegetation over the entire landfill footprint (approximately 5.5 acres).

On Sunday, April 27, 2008 CRRA advertised the project for public bid in the following publications:

Hartford Courant
Connecticut Post
Waterbury Republican-American

The bid was also posted on the State of Connecticut DAS website.

On May 8, 2008, twenty people representing fourteen potential bidders attended the mandatory pre-bid meeting at the Waterbury Landfill Landfill.

Sealed public bids were received until 3:00 pm on June 2, 2008. At 3:05 pm that day the bids were publicly opened and read aloud. CRRA staff reviewed each bid for administrative completeness and the bid pricing of each of the bid items. Based on the review, CRRA did not note any anomalies in the bid submission or bid prices of any of the bidders.

Bids were received from the following bidders:

Dayton Construction Co., Inc.
R. Bates & Sons, Inc.
Supreme Industries, Inc.

CRRA staff checked the references provided by the low bidder, Supreme Industries, Inc. Staff spoke with three references, each of whom spoke highly of Supreme. Comments received from the references included: "I highly recommend them", "They have good equipment and personnel and completed the work quickly and efficiently", "Supreme was outstanding".

On June 4, 2008, CRRA staff interviewed Supreme to confirm its understanding of the project, its experience, and its bid price. During the interview, staff found Supreme's representatives to have a clear understanding of the project and found them to be very knowledgeable about heavy construction involving earthwork. Supreme has successfully completed earthwork projects valued between \$5,000,000 and \$10,000,000.

After careful review of the bid submitted by the low bidder, Supreme Industries, Inc., and after conducting an interview and checking references, CRRA environmental staff recommend award of the bid to Supreme.

Alternate Price for Contractor Supplied Cover Soil

CRRA asked bidders to provide two prices:

1. A price which assumes CRRA provides the 18" of low permeability cover material. In this case CRRA would use thermally treated post-processing soils generated by Phoenix Soil, LLC. The CTDEP has approved the Phoenix Soil, LLC material for use in this application. In this case, soil would be delivered to the site by Phoenix Soil, LLC at no cost to CRRA.

2. A price which assumes the contractor provides the 18" of low permeability soil, which soil is not from Phoenix Soil, LLC.

During its June 12, 2008 meeting CRRA's Policies and Procurement Committee discussed the use of Phoenix Soil material for this particular application. The committee was advised of concerns that have been expressed by the City of Waterbury regarding the use of Phoenix soil as cover material in this landfill closure project. The City of Waterbury is the host community for this solid waste facility. Concerns stem from the possibility that ownership of the landfill may revert back to the City of Waterbury, and the potential use of the landfill for public use activities following closure.

The committee discussed CRRA's responsibilities to those communities which host CRRA solid waste facilities. CRRA's responsibilities to Connecticut citizens and communities have been affirmed in CRRA's Environmental Equity Statement. CRRA's Environmental Equity Statement is presented below.

CRRA's Environmental Equity Statement

The Connecticut Resources Recovery Authority was created in 1973 to serve all Connecticut Citizens by providing environmentally safe methods for disposing of solid waste. CRRA will, to the fullest extent practical, treat all people and communities fairly and respectfully in protecting their environment. CRRA is committed to outreach to the community and solicits and welcomes input from members of its communities. CRRA will negotiate exclusively with appropriate representatives of municipal governments on all issues related to CRRA's activities.

-- Adopted by the CRRA Board of Directors June 28, 2007

The committee recommends that the use of material from Phoenix Soil, LLC is not appropriate for use in this particular landfill closure project, and recommends that the contract option whereby the contractor (or CRRA) provides the cover soil, which soil is not from Phoenix Soil, LLC, be approved by the Board of Directors.

Financial Summary

Bids were received from three qualified bidders, and are tabulated below from lowest to highest, along with an Engineer's Estimate of the project cost provided by TRC and CRRA staff.

Bidder	Bid Price CRRA Supplied Cover Soil from Phoenix Soil, LLC	Bid Price Contractor/CRRA Supplied Cover Soil (Not to Exceed)
Supreme Industries, Inc.	\$485,600	\$655,100
R. Bates & Sons, Inc.	\$734,330	\$996,930
Dayton Construction Co., Inc.	\$1,303,300	\$1,553,300
TRC/CRRA Engineer's Estimate	\$546,639	\$734,139

This project complies with the State of Connecticut Prevailing Wage Law administered by the Wage and Workplace Standards Division of the Department of Labor.

This activity was contemplated when the FY 2009 capital budget was developed. Funds have been set aside in the Waterbury Landfill Closure Reserve account, and will be expended from this account. As of May 31, 2009 this reserve account had a balance of \$554,434. The FY2009 budget includes a contribution of \$185,000, which brings the total to approximately \$739,000.

TAB 10

**RESOLUTION REGARDING
ENGINEERING AND ENVIRONMENTAL CONSULTING
SERVICES TO SUPPORT DEVELOPMENT OF AN ASH
RESIDUE LANDFILL**

RESOLVED: That the President is hereby authorized to enter into Request for Services with TRC Environmental Corporation, in fiscal year 2009, to provide engineering and environmental consulting support services associated with development of an ash residue landfill, substantially as discussed and presented at this meeting, and

FURTHER RESOLVED: That the President is hereby authorized to expend funds from the Landfill Development Reserve Account for such engineering and environmental consulting services, in accordance with CRRA's Procurement Policies & Procedures.

Connecticut Resources Recovery Authority

Contract Summary for Contract regarding

Engineering and Environmental Consulting Services to Support Development of an Ash Residue Landfill

Presented to the CRRA Board on: June 26, 2008

Vendor/ Contractor(s): TRC Environmental Corporation

Effective date: July 1, 2008

Contract Type/Subject matter: Request for Services ("RFS")

Facility(ies) Affected: All Four CRRA Projects

Original Contract: Three-Year Engineering Services Agreement, Number 080125

Term: July 1, 2009 through approximately January 30, 2009 pursuant to 3 year Eng. Services Agreement

Contract Dollar Value: \$660,800 for FY2009. The funds for this expenditure are in the Landfill Development Reserve Account, and are budgeted for this purpose. (This amount is in addition to the \$495,000 previously authorized in May 2007).

Amendment(s): Not applicable

Term Extensions: Not applicable

Scope of Services: To provide engineering and environmental consulting services to support the development of an ash residue landfill.

Other Pertinent Provisions: These activities are associated with an initiative to develop an ash residue landfill in Connecticut. This initiative is a multi-year project which was begun in June 2007, and will continue at least through December 2010. This approval is for environmental and engineering activities associated with site suitability field investigations. This approval is to authorize expenditures during fiscal year 2009. CRRA has contractual right to immediately terminate this work at any time and for any reason upon delivering written notice to TRC.

Connecticut Resources Recovery Authority

Engineering and Environmental Permitting Support Associated with Development of an Ash Residue Landfill

June 26, 2008

Executive Summary

At its May 2007 board meeting, CRRA's Board of Directors approved expenditure of \$495,000 for engineering and environmental permitting activities to support development of an ash residue landfill in Connecticut. TRC was the engineering consultant that was approved as CRRA's consultant in this matter.

The first phase of the project was begun in June 2007. This phase involved project planning activities as well as initial field investigations. The initial field investigations commenced in April 2008. These activities are summarized in Table 1.

Phase 2 of the on-site field investigations will commence in July 2008, and are outlined in Table 2. These activities are intended to conduct further analysis of site suitability. Expenditure of additional funds is now necessary to undertake these additional activities.

This is to request CRRA Board of Directors authorization to expend funds, not to exceed \$660,800, from the Landfill Development Reserve Account to undertake these activities.

Discussion

Phase 1 - Permitting Analysis & Engineering Support/ Field Investigations

At the May 2007 board meeting, CRRA management presented a discussion of CRRA's Landfill Siting Study, the process through which CRRA identified an engineering/environmental consultant to support CRRA in development of an ash landfill, and a description of the general scope of work associated with the engineering and environmental activities to be performed by the consultant to support the permitting effort associated with development of an ash residue landfill.

Table 1 shows the general activities and associated funds that have been committed to CRRA's environmental engineering contractor, TRC, in the initial phase of the project.

Since June 2007 CRRA has executed six Request for Services with TRC, as follows:

TABLE 1: Funds Committed and Expended

REQUEST FOR SERVICES	COST ESTIMATE	EXPENDITURE THROUGH 6/6/08
Engineering & Environmental Permitting Support (RFS #2)	\$131,016	\$123,245
Initial Ecological Studies (RFS #7)	\$28,885	\$11,138
Aerial Survey, Site Mapping (RFS #8)	\$38,665	\$12,986
Initial Geological Studies (RFS #10)	\$219,975	\$100,979
Traffic Study (RFS #11)	\$33,337	\$12,979
Surveying Services (RFS #12)	\$16,305	\$6,791
Total to Date	\$468,183	\$268,118

Phase 2 – Field Investigations; Site Suitability Determination; Engineering Support

Table 2 describes the activities that will be undertaken between July 2008 and approximately January 2009, along with the estimated budget for each activity. *At this time CRRA management is requesting board of directors approval to undertake the activities outlined in Table 2.* These activities include subsurface investigations and ecological investigations intended to evaluate the site for fatal flaws (e.g., threatened and endangered species; analysis of aquifer quality and yield; surface water quality modeling). Certain cultural and anthropological investigations that are seasonal driven will also be undertaken.

TABLE 2: Phase 2 – Field Investigations; Engineering Support

SUBJECT	DESCRIPTION	AMOUNT
Plant Survey Studies	Follow-up to initial studies to focus on threatened and endangered plants identified by CTDEP as potentially in the area.	\$14,000
Wood Turtle Survey	Wood Turtle (threatened and endangered species) identified by CTDEP as potentially being present. Involves approximately 300 field hours by two outside expert herpetologists and the same for one TRC senior ecologist. Total of 10 extended site visits estimated to be required starting in mid-June thru the end of September.	\$110,000
Geophysical Survey	Geophysical Survey involving the use of seismic refraction/reflection equipment to obtain continuous bedrock profiles along key cross-sections across the site. Mapping of distinct stratified drift deposits and saturated aquifer should be obtained by this method.	\$23,000
Overburden Well Installation	Monitoring wells, pump test well and shallow piezometers to evaluate site groundwater flow regime and aquifer yield potential. It is estimated that a total of 12 monitor wells and 8 piezometers will be required to an average depth of approximately 60 feet. A single 8 inch diameter pump test well will be required to be installed in the deepest saturated portion of the aquifer to perform a pumping test necessary to establish aquifer yield potential. The pump test well would have to be screened throughout the saturated thickness of the stratified drift deposit estimated to be 130 feet.	\$220,000
Overburden Aquifer Pump Test	Normally a step drawdown test followed by a 72 hour continuous pump test is required to be performed during dry weather low aquifer conditions, which are typically present in September and October. This method will allow the aquifer to be stressed to its maximum potential, while monitoring drawdown impacts to the aquifer and nearby Cold Brook and Shetucket River.	\$70,000
Surface Water Quality Model	Perform a surface water quality modeling study to assess the impact of the landfill leachate discharge from groundwater to surface water. The model will take into account information that the CTDEP has on file concerning water quality and wastewater discharges to the Shetucket River and its tributaries. Water quality testing performed by TRC as part of a separate phase of the study will be incorporated into the model study.	\$60,000

SUBJECT	DESCRIPTION	AMOUNT
Cultural/ Archeological Resources Survey	Conduct a complete Phase I survey of the entire site, which involves performing shovel testing at random and previously identified locations for cultural and archeological resources that may be present. The field portion of the survey requires approximately 20 days in the field overseen by an archeological field director and five archeological field technicians. The field phase will be followed by a lab analysis and curation phase to preserve any remains that are discovered. The final part of the Phase I survey includes data analysis and preparation of a report documenting the results.	\$105,000
Field Survey	Perform field survey to locate all of the test borings, wells, wetland flags, surface water monitoring stations, archeological features, geophysical sections and any other significant features not mapped via the aerial survey.	\$15,000
Preliminary Engineering	Preliminary engineering for landfill facility layout.	\$20,000
Meetings and Graphics Support	Attend community and regulatory meetings on an as-needed basis and provide graphics support for presentations.	\$15,000
Groundwater and Surface Water Level Monitoring	Monthly groundwater and surface water level monitoring starting in September 2008 through December 2009	\$8,800
TOTAL		\$660,800

Phase 3 – Field Investigations; Engineering Support; Permit Application Activities

Table 3 describes the activities that will be undertaken subsequent to the Phase 2 activities, and which will occur between approximately January and October 2009, The budget estimate for Phase 3 is also provided in Table 3. ***CRRA management is not requesting board approval for the activities in Table 3 at this time.*** These budget estimates are provided for informational purposes. CRRA management will seek authority to expend funds associated with Phase 3 of the project when the information generated and developed during Phase 2 is analyzed, and assuming no site suitability flaws are identified during Phase 2 activities.

TABLE 3: Phase 3 – Field Investigations; Engineering Support; Permit Application

SUBJECT	DESCRIPTION	AMOUNT
Overburden 3-D Aquifer Groundwater Model	Based upon site geology, hydrogeology and pump test results develop a three dimensional groundwater flow model for normal aquifer conditions and stressed(pumping) conditions to assess aquifer yield potential and impact on surface water flow.	\$100,000
Bedrock Well Installation	Core the shallow bedrock to assess bedrock type and fracturing. Install a total of 12 bedrock wells to monitor bedrock hydrogeology and vertical gradients as it relates to the overburden aquifer.	\$160,000
Leachate Generation, Fate and Transport	Using the EPA HELP Model leachate generation predictions will be made assuming the worst case failure of the liner systems and cap. Other more realistic estimates of the leachate generation will also be produced. The results of these estimates will become the input for the computer model that will be used to assess the fate and transport of the leachate and its chemical constituents as it impacts the receiving surface water.	\$40,000
Field Survey	Perform field survey to locate all of the test borings, wells, wetland flags, surface water monitoring stations, archeological features, geophysical sections and any other significant features not mapped via the aerial survey.	\$35,000
Windham/Frankl in Town Line Investigation	Perform file research and field survey to identify the location of the Windham/Franklin Town Line.	\$25,000
Traffic Improvements Survey	Perform additional ground survey needed to design any improvements to the facility entrance at Route 32.	\$15,000
Preliminary Facility Engineering	Preliminary engineering to layout the landfill facility and perform stability analysis and storm water management design	\$145,000
Final Facility Engineering	Final engineering design and preparation of detailed engineering drawings and details for submission with the permit applications.	\$240,000
Facility Entrance Engineering	Facility entrance upgrade engineering design and drawing preparation.	\$20,000
Preliminary View Shed Model	Prepare preliminary view shed model showing visual impact based upon the conceptual landfill configuration. The model will show three dimensional view analysis with the conceptual landfill form superimposed on available orthophotography of the site and surrounding community.	\$5,000

SUBJECT	DESCRIPTION	AMOUNT
Final View Shed Model	Perform final view shed model with detailed 3-D model of the landfill and surrounding terrain based upon published topography of the area. The model will show the tree canopy and identify areas where visual impacts are possible. Photographic documentation of sensitive receptors will be performed and added to the model study.	\$15,000
Balloon Study	Perform balloon study of the landfill following design of the landfill to document physical evidence of possible visual impacts identified by the 3-D model from sensitive receptor areas.	\$10,000
Meetings and Graphics Support	Attend community and regulatory meetings on an as-needed basis and provide graphics support for presentations.	\$15,000
Groundwater and Surface Water Level Monitoring	Monthly groundwater and surface water level monitoring starting in January 2009 through June 2009	\$13,200
Determination of Need Application Support	Provide support for application for Determination of Need.	\$10,000
Preliminary Permit Applications	Preliminary Permit Applications – Solid Waste, Groundwater, Wastewater, Wetlands and Storm Water	\$40,000
Final Permit Applications	Prepare Final Permit Applications	\$30,000
TOTAL		\$918,200

Financial Summary

The \$660,800 to undertake these activities will be taken from CRRA's Landfill Development Reserve Account. This account has adequate funds for this expenditure.

Pursuant to Section 4.3 of the engineering services agreement with TRC, CRRA has the right to terminate this work, at any time and for any reason, upon delivering written notice to TRC. In such an event, TRC is required to immediately cease work on these activities upon receiving such written notice from CRRA.