



ADDENDUM NO. 1
Issued August 14, 2008

TO

**“REQUEST FOR PROPOSALS
FOR
INSURANCE CONSULTING AND BROKER SERVICES”
(RFP Number FY08-FA-001)
(RFP Issued July 28, 2008)**

Note: Proposers are required to acknowledge this and all Addenda in Section 5(a) of the Proposal Form.

This Addendum consists of the Connecticut Resources Recovery Authority's (CRRA) responses to written questions that were received by CRRA by the 3:00 p.m., August 14, 2008, the deadline specified in the Instructions To Proposers for the submission of written questions.

1.	Question	What are the expiring premiums?
	Answer	Total amount of premium for 2007-08 is \$1,831,346
2.	Question	What is the expiration dates for all coverages that are being bid on?
	Answer	04/01/09 – Property; Public Officials; Fiduciary; Crime 07/01/09 – Workers Compensation/Employers Liability 10/01/08 – General Liability; Auto Liability; Excess/Umbrella; Pollution Legal Liability
3.	Question	Please provide loss runs for the last 5 years.
	Answer	CRRA will not provide loss runs until broker/consultant is selected.
4.	Question	Please provide copies of policies involved (language is critical in this case).
	Answer	CRRA will not provide copies of policies until broker/consultant is selected.
5.	Question	There appears to be no language regarding commercial auto - is there any?
	Answer	Commercial Auto is a policy that CRRA purchases.
6.	Question	Please provide addresses of all locations CRRA is managing/operating/owns.
	Answer	See attached project booklet.
7.	Question	Please provide payroll figures of each classification.
	Answer	Payroll figures for each class will not be provided until broker/consultant is selected; insurance is not being placed at this time. Total payroll is approximately \$4.5 million.
8.	Question	Is CRRA assigning carriers to brokers?
	Answer	No. The broker/consultant selected will be expected to market all lines to as many carriers as possible to insure that CRRA receives the best coverage for the most economically advantageous price.

9.	Question	Can you confirm who your current broker is and the length of this relationship?
	Answer	CRRA solicits broker/consultants every three years. Our current contract which began 01/01/06 is with Aon Risk Services.
10.	Question	Can you provide us with an estimate of the current annual fees which the CRRA pays its current broker?
	Answer	We prefer not to disclose our fee structure at this time other than to say it is an annual payment and there are no commissions paid to the broker/consultant.
11.	Question	Will there be an opportunity for an oral presentation to select firms who qualify as finalists.
	Answer	There is room in the schedule to interview firms during the timeframe of 09/15 – 09/19 if CRRA believes it would be beneficial.
12.	Question	Can you provide us with a copy of current Schedule of Insurance that provides effective dates, insurers, premiums, limits, deductibles, self-insured retentions, etc.
	Answer	Please see the attached pages for the current levels of coverage. I also refer you to the answer to questions 1 and 2 above.
13.	Question	Can you provide currently valued loss runs for GL, AL, WC and Property/B&M in the form of an excel spreadsheet? We would like to do some analysis on the claims and provide some sample reports in our response.
	Answer	Please see answer to question 3 above. You may provide sample reports you prepared for other clients with appropriate redactions.
14.	Question	If you are unable to provide the loss runs, can you at least provide us with number of claims by coverage type and policy term for each of the past five years? This will at least allow us to better understand your claims volumes and service needs when developing our fee structure.
	Answer	CRRA does not have a large volume of claims; currently four (4) in litigation involving public officials and pollution coverages. Additional detail re claims will be shared with the selected proposer.
15.	Question	Can you tell us how many owned/leased vehicles are in your fleet?
	Answer	CRRA currently insures 38 owned vehicles. Of these vehicles approximately 13 are tractors/trailers and other heavy trucks; others are light trucks and passenger vehicles. CRRA also has one transport plate.

16.	Question	Can you tell us how many employees CRRA has?
	Answer	Currently 61 full time; 7 part time
17.	Question	Can you provide us with a current structure of CRRA's risk management team?
	Answer	CRRA has one full time risk manager who reports to CRRA's Chief Financial Officer. CRRA also has an in-house counsel.
18.	Question	Exhibit A – "The Scope of Services" does not appear to make any reference to actuarial services. However, Question #11 of Section 12 – "Issues and Questions to be Addressed" specifically requests us to describe our firm's ability to provide actuarial services. Can you please confirm if Actuarial Services are required as part of the Scope of Services in this RFP? If they are to be included, can you describe exactly what actuarial services you are looking to be performed as part of this engagement?
	Answer	Please see Exhibit A to the proposed Agreement – Scope of Services. Section 2 of Exhibit A (page 3 of 4) outlines work that may require actuarial expertise.

CONNECTICUT RESOURCES RECOVERY AUTHORITY

June 2008

MID-CONNECTICUT PROJECT
RESOURCE RECOVERY FACILITY

Location: Maxim & Reserve Road, Hartford, CT

Type of Plant: Refuse Derived Fuel (RDF)

Facility Capacity: 2,300 tons per day RDF
2,700 tons per day Municipal Solid Waste (MSW)

Steam Generated: 693,000 lbs. per hour

Electricity Generated: 70 megawatt hours per hour (gross)

Participating Municipalities: 44 Long-term contract communities;
26 contract communities

Acceptance Date: October, 1988

2008-09 Tipping Fee: \$72.00/ton original long-term contracts, includes recycling costs

PLANT

Waste Processing Facility (WPF)

Owner: Connecticut Resources Recovery Authority
Operator: Metropolitan District Commission
Constructed by: Asea Brown Boveri Resource Recovery Systems (ABRRS - formerly Combustion Engineering)

Power Block Facility (PBF)

Owner: Connecticut Resources Recovery Authority
Operator: Covanta Mid-CT Inc.
Constructed by: Asea Brown Boveri Resource Recovery Systems

Mid-Connecticut Project (Continued)

Page 2

Electric Generating Facility (EGF)

Owner: Connecticut Resources Recovery Authority
Operator: Covanta Mid-CT Inc.
Constructed by: Northeast Utilities

PROJECT TRANSFER STATIONS

Owner: Connecticut Resources Recovery Authority
Operator: CWPM, LLC – Ellington, Essex and Watertown
Copes Rubbish Removal, Inc. - Torrington

Municipal Solid Waste (MSW) Transfer Stations:

Ellington, Essex, Torrington, Watertown

Recycling Transfer Stations: Torrington, Watertown, Essex

PROJECT LANDFILLS

HARTFORD

ELLINGTON

Owner:	City of Hartford	Closed
Lessee:	CRRA	
Operator:	MDC	
Use:	Bulky Waste, Process Residue and Ash Disposal – closing December 31, 2008	

JET TURBINES

Location: South Meadow Station Site – Gate 20
Hartford, CT

Type of Facility: Four (4) Pratt & Whitney twin-pack gas turbine generating units
and ancillary facilities

Electricity Generation: Peaking units – Maximum output 148 Megawatts - Summer
188 Megawatts - Winter

Purchase Date: April 30, 2001

Operator: Northeast Generation Services Company

Owner: Connecticut Resources Recovery Authority

MID-CONNECTICUT PROJECT
REGIONAL RECYCLING FACILITY

TYPE OF PLANT: Intermediate Processing Facility (IPC)
a) newspaper, corrugated cardboard, magazines, junk mail, mixed paper processing and metal, glass and plastic container processing

CONTAINER AND FIBER PROCESSING

Location: 211 Murphy Road, Hartford, CT

Facility Capacity: Fiber – 350 TPD
Container - 210 TPD

Owner: Connecticut Resources
Recovery Authority

Operator: FCR/Casella

Acceptance: February, 1992

Acceptance: May, 1993 (Original Container Area) -
Expansion of facility completed 2007

**NOTE: Modification to facility ongoing to install single stream processing equipment.
Projected date of completion: 9/1/09**

GREATER BRIDGEPORT PROJECT
RESOURCE RECOVERY FACILITY

Location: 6 Howard Avenue, Bridgeport, CT

Type of Plant: Mass Burn

Facility Capacity: 2,250 tons per day (TPD)

Steam Generated: 575,000 lbs per hour

Electricity Generated: 65 megawatt hours per hour (gross)

Participating Municipalities: 18 long-term contract communities,
plus spot waste communities

Acceptance Date: July, 1988

7/1/08-12/31/08 Tipping Fee: \$98.50/ton member town MSW,
PROJECT ENDS 12/31/08 includes recycling –

PLANT

Developer: Connecticut Resources Recovery Authority
Owner/Operator: CRRA - Wheelabrator Technologies (owns tax benefits)
Constructed by: Wheelabrator Technologies

PROJECT TRANSFER STATIONS

Owner: Connecticut Resources Recovery Authority
Operator: Enviro Express
Locations: Darien, Fairfield, Greenwich, Milford,
Norwalk, Shelton, Trumbull, Westport

PROJECT LANDFILLS

SHELTON

Owner: CRRA
Use: Closed - March, 1998

WATERBURY

Owner: CRRA
Operator: Waterbury Landfill Associates
Use: Bulky Waste Disposal (Inactive)

The Project currently transports and disposes of ash at the Putnam, CT landfill under a contract with the owner, Wheelabrator.

GREATER BRIDGEPORT PROJECT
RECYCLING FACILITY
(Southwest Regional Recycling Center)

TYPE OF PLANT: Intermediate Processing Center (IPC)
newspaper and cardboard, junk mail and mixed paper,
metal, glass and plastic container
processing

Location: 1410 Honeyspot Road Extension, Stratford, CT

Developers: CRRA; Southwest Regional Recycling
Operating Committee (SWEROC); Greater
Bridgeport Solid Waste Advisory Board

Owner: CRRA

Operator: Fairfield County Recycling, Inc. (FCR)

**Permitted
Capacity:** 134 Containers
366 Paper

Acceptance: May, 1993

WALLINGFORD PROJECT
RESOURCE RECOVERY FACILITY

Location: 530 South Cherry Street,
Wallingford, CT

Type of Plant: Mass Burn

Facility Capacity: 420 tons per day

Steam Generated: 107,000 lbs per hour

Electricity Generated: 10.6 megawatt hours per hour (gross)

Participating Municipalities: 5 long-term contract communities
1 short-term contract
4 in-state hauler spot contracts

2008-09 Tipping Fee: \$60.00/ton

Acceptance Date: March 1990

PLANT

Developer: CRRA
Owner: CRRA – Covanta (owns tax benefits)
Constructed by: Vicon Recovery Systems and
Fluor Daniel

PROJECT LANDFILL - WALLINGFORD

Owner: Town of Wallingford
Lessee: CRRA
Status: Closed for receipt of ash and bulky waste.
Use: Town-run citizens' drop-off area for MSW.

The Project currently transports and disposes of ash at Putnam, CT landfill under hauling contract with D. W. Transport and Leasing, Inc. and a disposal agreement with Wheelabrator.

SOUTHEAST PROJECT
RESOURCE RECOVERY FACILITY

Location: Route 12, Preston, CT

Type of Plant: Mass Burn

Facility Capacity: 690 tons per day

Steam Generated: 180,000 lbs per hour

Electricity Generated: 19 megawatt hours per hour (gross)

Participating Municipalities: 11 long-term contract communities
2 short-term contract communities,
plus spot waste

Acceptance Date: February, 1992

2008-09 Tipping Fee: \$60.00/ton

PLANT

Developer: CRRA

Owner/Operator: Covanta Southeastern Connecticut Company (formerly American Ref-Fuel)

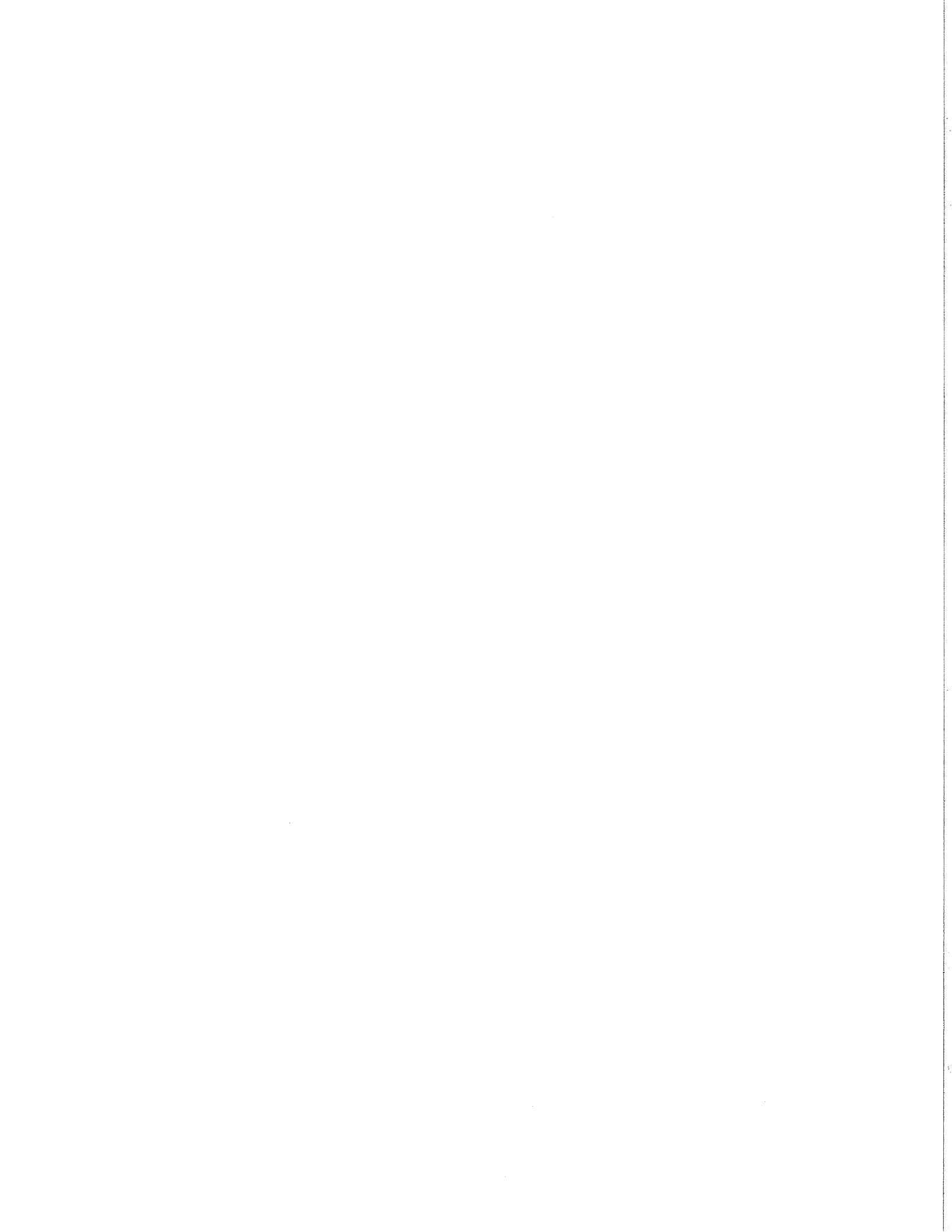
Constructed by: American Ref-Fuel

PROJECT LANDFILLS

MONTVILLE

Owner: SCRRRA
Use: Closed

The Project currently transports and disposes of ash at Putnam, CT landfill under a disposal agreement with Wheelabrator.



COMMERCIAL PROPERTY INSURANCE

4/1/08 – 4/1/09

\$359 Million

Premium:

Deductible: \$50,000/occurrence except EGF, PBF, WPF, Jets, Wallingford - \$250,000; Mobile Equipment \$100,000 & Time Element Deductible of 45 days – Includes Terrorism Coverage and Engineering

XL America, Inc.	\$	35%	p/o \$359,000,000
Zurich American Ins. Co.	\$	33%	p/o \$359,000,000
Starr Tech	\$	32%	p/o \$359,000,000

FIDUCIARY LIABILITY INSURANCE

4/1/08 – 4/1/11

\$3,000,000 + \$1,000,000 defense Policy #
Travelers Casualty & Surety Co. of America
Deductible: \$5,000 **Premium:**

COMMERCIAL CRIME INSURANCE

4/1/08 – 4/1/11

\$3,000,000 Policy #
Travelers Casualty & Surety Co. of America
Deductible: \$100,000 **Premium:**

**WORKERS COMPENSATION/EMPLOYERS
LIABILITY INSURANCE**

7/1/08 – 7/1/09

Statutory & Policy #
\$1,000,000
Connecticut Interlocal Risk Management Agency
Annual premium: \$54,246

Includes TRIA

COMMERCIAL GENERAL LIABILITY INSURANCE

10/1/07 – 10/1/08

\$1,000,000 Policy #PMG G2 2907517
Illinois Union Insurance Company (ACE)
Deductible: \$50,000 **Premium:**
Includes TRIA

COMMERCIAL AUTOMOBILE INSURANCE 10/1/07 – 10/1/08
\$1,000,000 Policy #PMUH08299304
ACE American Insurance Company
Deductible: \$1,000/accident Premium:
Comp/Collision only 5 vehicles

COMMERCIAL EXCESS/UMBRELLA INSURANCE 10/1/07 – 10/1/08
\$10,000,000 Policy #71P4000001071
Everest National Insurance
Premium:
Includes TRIA

COMMERCIAL EXCESS/UMBRELLA INSURANCE 10/1/07 – 10/1/08
\$15,000,000 Policy #ST00415001
Allied World Assurance Company
Premium:
Includes TRIA

POLLUTION LEGAL LIABILITY INSURANCE 10/1/07 – 10/1/08
\$20,000,000 Policy #PPL G23795346-002
Illinois Union Insurance Company (ACE)
Retention: \$1,000,000 Premium:
Includes TRIA